



**San Diego County**  
**Local Agency Formation Commission**  
 Regional Service Planning | Subdivision of the State of California

**10**

**AGENDA REPORT**  
 Public Hearing | Action

February 4, 2019

**TO:** Commissioners  
**FROM:** Keene Simonds, Executive Officer  
**SUBJECT:** Adoption of Proposed Workplan and Budget for 2019-2020

**SUMMARY**

The San Diego Local Agency Formation Commission (LAFCO) will consider recommendations from the Executive Officer in adopting a proposed workplan and budget for 2019-2020. The proposed workplan outlines over two dozen specific project goals with one-third tied to preparing scheduled municipal service reviews. The proposed budget draws on the workplan and tallies \$1,913,300 in expenses, which represents an overall increase of \$6,607 or 0.3% and tied to adjustments in salaries and benefits. A matching amount of revenues and increases therein are also budgeted with one notable internal distinction; agency contributions are set to increase by \$35,806 or 2.2% in conjunction with decreasing the use of reserves by one-third from \$110,000 in 2018-2019 to \$72,600 in 2019-2020. Adoption will precede a formal public review and conclude with final actions in April.

**BACKGROUND**

**Annual Budget Process**

San Diego LAFCO is responsible under State law to adopt a proposed budget by May 1<sup>st</sup> and a final budget by June 15<sup>th</sup>. A mandatory review by all local funding agencies is required between the two adoption periods. State law also specifies the proposed and final budgets shall – at a minimum – be equal to the budget adopted for the previous fiscal year unless LAFCO formally finds any reduced costs will nonetheless allow the membership to meet its prescribed regulatory and planning duties.

<p><b>Administration</b>          County Operations Center          9335 Hazard Way, Suite 200          San Diego, California 92123          T 858.614.7755 F 858.614.7766          www.sdlafco.org</p>	<p><b>Jim Desmond</b>          County of San Diego</p> <p><b>Dianne Jacob</b>          County of San Diego</p> <p><b>Greg Cox, Alternate</b>          County of San Diego</p>	<p><b>Catherine Blakespear</b>          City of Encinitas</p> <p><b>Bill Wells</b>          City of El Cajon</p> <p><b>Vacant, Alternate</b>          City Selection Committee</p>	<p><b>Mark Kersey</b>          City of San Diego</p> <p><b>Chris Cate, Alternate</b>          City of San Diego</p>	<p><b>Chair Jo MacKenzie</b>          Visita Irrigation</p> <p><b>Vice Chair Ed Sprague</b>          Olivenhain Municipal Water</p> <p><b>Judy Hanson, Alternate</b>          Leucadia Wastewater</p>	<p><b>Andy Vanderlaan</b>          General Public</p> <p><b>Harry Mathis, Alternate</b>          General Public</p>
---	---	--	---	---	---

## Prescriptive Funding Sources

State law mandates operating costs for LAFCOs shall be annually funded among their represented agency membership categories. San Diego LAFCO’s operating costs, accordingly, are divided among four distinct membership categories with the largest apportionment assigned to the County of San Diego at 28.6%. The independent special districts and cities less the City of San Diego are also apportioned funding percentages of 28.6% with individual amounts divided thereafter based on total revenue shares in a given fiscal year. The City of San Diego – and based on special legislation providing the City a dedicated seat on LAFCO – is responsible for the remaining 14.3% of annual operating costs.

## 2018-2019 Budget

San Diego LAFCO’s adopted final budget for 2018-2019 totals \$1.906 million. This amount represents the total approved operating expenditures divided between three active expense units: salaries and benefits; service and supplies; and other. A matching revenue total was also budgeted to provide a projected year-end net of \$0 and with the purposeful aid of a planned \$0.110 million transfer from reserves. Budgeted revenues are divided between four active units: intergovernmental contributions; service charges; earnings; and miscellaneous. The total fund balance as of July 1, 2018 was \$1.469 million.

Budgeted FY19 Expenses	Budgeted FY19 Revenues	Budgeted FY19 Year End Balance	Beginning FY19 Fund Balance
\$1.906	\$1.906	\$0	\$1.469

*amounts in millions*

## DISCUSSION

This agenda item is for San Diego LAFCO to consider recommendations from the Executive Officer in adopting a proposed (a) workplan and (b) operating budget for the upcoming fiscal year. Adoption of these documents would immediately precede a formal public review and comment period – including providing copies to all 78 local funding agencies – with final actions scheduled for the April meeting. A summary discussion of the main components underlying both the proposed workplan and operating budget follows.

## Summary | Proposed Workplan in 2019-2020

The proposed workplan draws on a review of San Diego LAFCO needs and goals by the Executive Officer and ahead of receiving input and direction from the Commission. It outlines 25 specific projects divided between statutory (legislative directives) and administrative (discretionary matters) activities. The projects are listed in sequence by assigned priority between high, moderate, and low. The majority of the projects are new with several directly tied to the Commission’s separately adopted study schedule with the remaining items continued from the current fiscal year. A summary of all high priority projects follows with the entire listing provided as part of Attachment One (Exhibit A).

- No. 1 | Priority Proposals (Continual)

There are two active proposals on file with LAFCO that involve substantive jurisdictional changes that are expected to rollover into 2019-2020 and are considered priorities. These active priority proposals involve the “San Marcos Highlands Reorganization” and the “CSA No. 17 Harmony Grove Annexation.” Several other priority proposals are expected to be filed and processed in 2019-2020 and involve the City of Escondido (Safari Highlands), Chula Vista (Otay Landfill), City of Vista (Rancho Lomas Verdes), Fallbrook Public Utility District (latent power activation), and Rincon Del Diablo Municipal Water District (Valiano).

- No. 2 | Targeted LAFCO Presentations (Continual)

This project involves introductory overviews of LAFCO’s duties and responsibilities to local boards, councils, and community groups as part of a renewed outreach program. The project also includes emphasizing outreach to communities ahead of scheduled municipal service reviews for purposes of telegraphing anticipated policy issues.

- No. 3 | MSR-SOI for the Fallbrook Region (New)

This project is drawn from the adopted study schedule and involves a comprehensive study of the Fallbrook region and includes preparing a regional municipal service review covering the Fallbrook Public Utility District, Rainbow Municipal Water District, San Luis Rey Municipal Water District, and North County Fire Protection District. The municipal service review will inform subsequent sphere of influence updates for the agencies and – among other items – is expected to proactively consider a request by Fallbrook PUD to activate its latent power to provide park and recreation services.

- No. 4 | MSR-SOI for Resource Conservation Services (New)

This project is drawn from the adopted study schedule and involves a comprehensive study of resource conservation services in San Diego County. This includes preparing a countywide municipal service review covering the Resource Conservation District of Greater San Diego County, Mission Resource Conservation District, and Upper San Luis Rey Conservation District. The municipal service review will inform subsequent sphere of influence updates for the agencies and – among other items – is expected to proactively consider opportunities to align spheres to reflect historical service practices and/or consolidation options.

- No. 5 | MSR-SOI for County Fire Services (New)

This project is drawn from the adopted study schedule and involves a comprehensive study of fire services provided by the County of San Diego. This includes preparing a countywide municipal service review covering County Service Area No. 135.<sup>1</sup> The municipal service review will inform a subsequent sphere of influence update and serve to update progress on regionalizing fire protection services in the unincorporated area relative to the Commission’s earlier studies and recommendations in the 2000s. This also includes exploring the merits of a reorganization to transition governance to a fire protection district model to align with the recent voter-approved amendment to the County Charter memorializing fire protection as a County service responsibility.

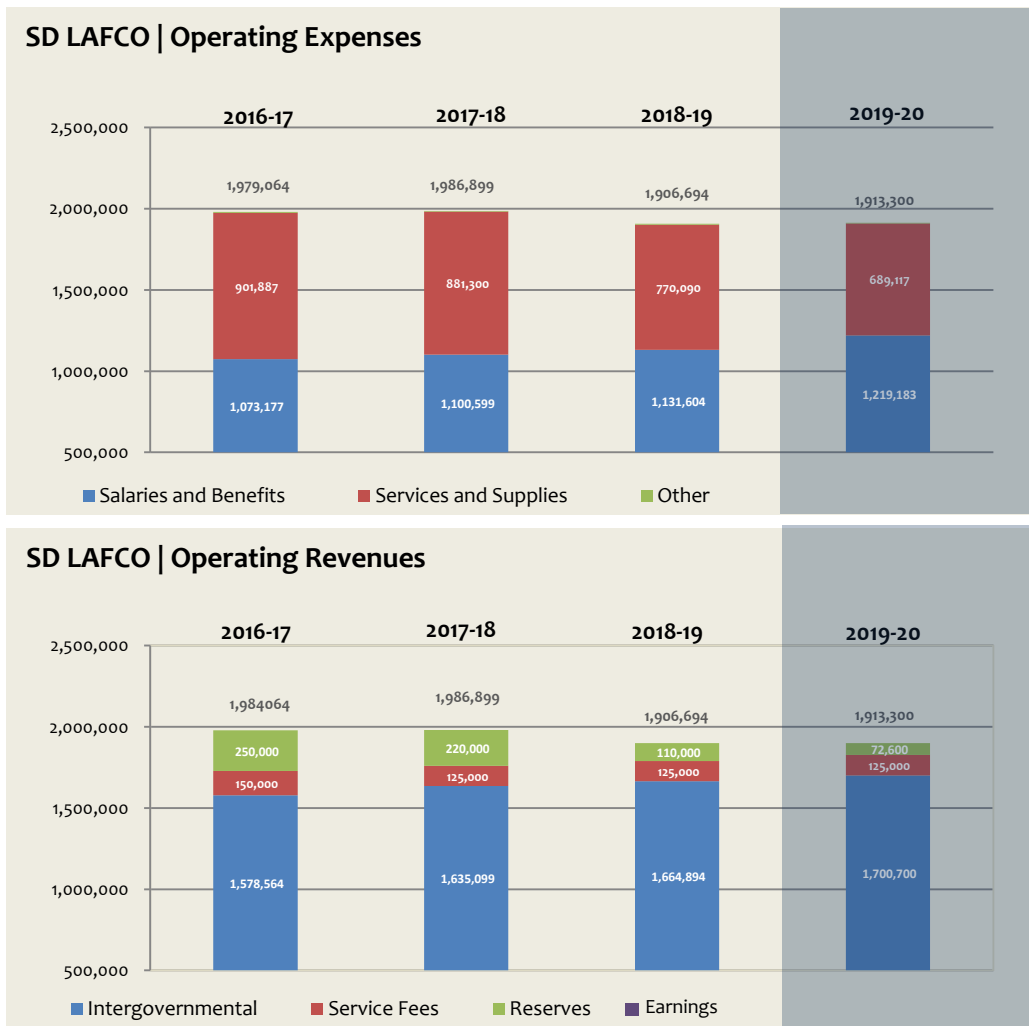
---

<sup>1</sup> County Service Area No. 115 is also listed for review as part of this study, but has been subsequently dissolved by the Commission effective December 1, 2018.

- No. 6 | Memorandum of Understanding with the County (Continued)  
This project is being continued from the current fiscal year and involves updating the existing memorandum of understanding (MOU) dated from 1974 between LAFCO and the County. The purpose of the update is to reflect current agency relationships and needs, and among other items formalize participation in County-sponsored healthcare and retirement services for LAFCO employees.
  
- No. 7 | MSR-SOI for San Marcos Region (Continued)  
This project is being continued from the current fiscal year per the adopted study schedule. It involves a comprehensive study of the San Marcos region and includes preparing a regional municipal service review covering the City of San Marcos, San Marcos Fire Protection District, and Vallecitos Water District. This project is being prepared in parallel to a separate study involving the Vista region (detailed below) given overlapping service provision.
  
- No. 8 | MSR-SOI for Vista Region (Continued)  
This project is being continued from the current fiscal year per the adopted study schedule. It involves a comprehensive study of the Vista region and includes preparing a regional municipal service review covering the City of Vista, Vista Irrigation District, Vista Fire Protection District, and Buena Sanitation District. This project is being prepared in parallel to a separate study involving the San Marcos region (detailed above) given overlapping service provision.
  
- No. 9 | Policy Review on Outside Services (New)  
This project is part of a periodical review of existing policies to consider whether changes are appropriate to address changes in law and/or practices as well as current membership preferences. A policy review on overseeing outside service extensions under Government Code Section 56133 has been identified by the Executive Officer meriting attention and specifically establishing local implementing criteria – including definitions – to explicitly synch with membership preferences.
  
- No. 10 | Cities Advisory Committee (New)  
This project aims to resurrect the Cities Advisory Committee to provide timely feedback to LAFCO involving current and pending projects affecting the 18 cities in San Diego County. The Cities Advisory Committee – which has been dormant for several years – serves as opportunity for LAFCO to reengage the cities with specific focus to coordinate local planning efforts into the study schedule.

Summary |  
 Proposed Operating Budget in 2019-2020

The proposed operating budget developed by the Executive Officer in conjunction with funding the referenced workplan sets expenses at \$1,913,300; a moderate net increase of \$6,607 or 0.3% over the current fiscal year. The operating expense total is divided between labor and non-labor costs at an approximate 64-to-36 percent split. Savings in non-labor costs – and most notably involving professional services – underlie the overall decrease in expenses and attributed to continuing the planned insourcing of work activities through staff that began last year that would otherwise be outsourced to consultants. A matching amount of revenues is budgeted, and as such also reflects a corresponding increase over the current fiscal year with one notable distinction. This distinction involves increasing agency contributions by \$35,806 or 2.2% to cover the difference in purposefully reducing the use of off-setting reserves by one-third from \$110,000 in 2018-2019 to \$72,600.



## ANALYSIS

The proposed workplan outlines two-dozen project goals for the fiscal year that responsively addresses San Diego LAFCO's expanding regulatory and planning responsibilities. Processing boundary change proposals will continue to be a priority with several notable projects already on file with LAFCO and likely to extend into 2019-2020 along with several expected new filings; the latter highlighted by reorganizations involving the Cities of Escondido (Safari Highlands), Vista (Rancho Lomas Verdes), and Chula Vista (Otay Landfill). The workplan also incorporates the second year of the current study schedule with an emphasis on the North County region paired with a review of CSA No. 135 that is expected to assess reorganization options in conjunction with the recent County Charter amendment. Other notable high priority projects include conducting a policy review on outside service extensions to help ensure implementation consistency with Commission preferences as well as re-establishing the Cities Advisory Committee.

The proposed operating budget supports the workplan and provides for a moderate overall increase in operating expenses from \$1,906,694 to \$1,913,300; a difference of \$6,607 or 0.3%. The increase is largely tied to adjustments in salaries and benefits and attributed to continuing to implement the decision ahead of the current fiscal year to restore historical staffing levels and insource projects that would otherwise be directed to consultants. (Additional monies in salaries are also budgeted to expand per diem coverage to include meetings of CALAFCO and the Southern Region of LAFCOs.<sup>2</sup>) The related savings in consultant costs – notably – is helping to absorb the added expenses in salaries and benefits as well as provide additional resources to invest in more staff training and development with additional details footnoted.<sup>3</sup>

## RECOMMENDATION

It is recommended San Diego LAFCO approve the proposed workplan and budget as presented with any desired changes. This recommendation is consistent with taking the actions identified in the proceeding section as Alternate One. This would satisfy the Commission's obligation to adopt a proposed budget by May 1<sup>st</sup> and facilitate the public review of both the proposed workplan and budget in anticipation of final actions in April.

## ALTERNATIVES FOR ACTION

The following alternatives are available to San Diego LAFCO through a single motion:

### Alternative One (recommended):

- (a) Adopt the attached resolution provided as Attachment One approving the proposed workplan (Exhibit A) and proposed budget (Exhibit B) for 2019-2020 with any desired changes.

---

<sup>2</sup> Expanding coverage of per diems would require a policy amendment.

<sup>3</sup> The proposed budget includes \$204,505 in professional services and represents an overall decrease over the current fiscal year of (\$54,605) or (21%). Budgeted funds are divided between the following services: \$88,800 for legal; \$83,490 for general consulting (municipal service review support); \$24,000 for accounting; and \$8,215 for other.

(b) Direct the Executive Officer to circulate the adopted proposed workplan and budget for 2019-2020 for review and comment by the funding agencies and the general public; and

(c) Direct the Executive Officer to return with a final workplan and budget for 2019-2020 for adoption as part of noticed hearing on April 1, 2019.

Alternative Two:

Continue consideration of the item to its next regular meeting scheduled for March 4, 2019 and provide direction to the Executive Officer with respect to any additional information requests.

**PROCEDURES FOR CONSIDERATION**

This item has been placed on the agenda for action as part of a noticed public hearing. The following procedures, accordingly, are recommended in the Commission's consideration.

- 1) Receive verbal report from staff unless waived;
- 2) Invite questions from the Commission;
- 3) Open the hearing and invite comments from audience members (mandatory); and
- 4) Close the public hearing, discuss item, and consider recommendation.

Respectfully,



Keene Simonds  
Executive Officer

Attachments:

- 1) Draft Resolution
  - Exhibit A: Proposed Workplan
  - Exhibit B: Proposed Budget

**Page is Blank for Photocopying**



**RESOLUTION OF THE  
SAN DIEGO COUNTY LOCAL AGENCY FORMATION COMMISSION  
ADOPTING A PROPOSED WORK PLAN AND BUDGET  
FOR FISCAL YEAR 2019-2020**

**WHEREAS**, the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 requires the San Diego County Local Agency Formation Commission (“Commission”) to perform certain regulatory and planning duties for purposes of facilitating efficient and accountable local government; and

**WHEREAS**, the Commission is required to adopt proposed and final budgets each year by May 1<sup>st</sup> and June 15<sup>th</sup>, respectively; and

**WHEREAS**, the Commission’s Executive Officer prepared a written report outlining recommendations with respect to anticipated work activities and budgetary needs in 2019-2020; and

**WHEREAS**, the Executive Officer’s written report on a proposed work plan and budget for 2019-2020 have been presented to the Commission in the manner provided by law; and

**WHEREAS**, the Commission has heard and fully considered all the evidence on a proposed work plan and budget for 2019-2020 presented at a public hearing held on February 4, 2019;

**WHEREAS**, the adoption of a work plan and budget are not projects under the California Environmental Quality Act.

**NOW, THEREFORE, THE COMMISSION DOES HEREBY RESOLVE, DETERMINE, AND ORDER** as follows:

1. The proposed work plan for 2019-2020 shown as Exhibit A is APPROVED.
2. The proposed operating budget for 2019-2020 shown as Exhibit B is APPROVED.

The foregoing resolution was duly and regularly adopted by the Commission at a public meeting held on February 4, 2019, by the following vote:

Yes: \_\_\_\_\_

No: \_\_\_\_\_

Abstain: \_\_\_\_\_

Attest: \_\_\_\_\_

Tamaron Lockett  
Executive Assistant

**Page is Blank for Photocopying**



# San Diego County Local Agency Formation Commission

## Regional Service Planning | Subdivision of the State of California

---

### 2019-2020 Workplan (Proposed)

#### Introduction:

Local Agency Formation Commissions' (LAFCOs) operate under the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2001 ("CKH") and are delegated regulatory and planning responsibilities by the Legislature to oversee the formation and subsequent development of local government agencies and their municipal service areas. Common regulatory functions include approving jurisdictional changes and outside service requests. Common planning functions include preparing studies to independently evaluate the availability, performance, and need for urban services and establishing and updating spheres of influence – which are the Legislature's version of urban growth boundaries and gatekeepers to future jurisdictional changes – for all cities and special districts. All regulatory and planning activities undertaken by LAFCOs may be conditioned and must be consistent with policies and procedures.

#### Objective:

This document represents San Diego LAFCO's ("Commission") formal 2019-2020 Workplan. The Workplan draws on the recommendations of the Executive Officer as vetted and approved by the Commission. The Workplan is divided into two distinct categories – statutory and administrative – with one of three priority rankings: high; moderate; or low. The underlying intent of the Workplan is to serve as a management tool to allocate Commission resources in a transparent manner over the 12-month period. Further, while it is a stand-alone document, the Workplan should be reviewed in relationship to the adopted operating budget given the planned goals and activities are facilitated and or limited accordingly. Additionally, and as needed, the Commission reserves discretion to amend the Workplan during the fiscal year to address changes in resources and or priorities and to carry-forward projects into subsequent years.

#### Executive Summary:

The 2019-2020 Workplan continues to guide the Commission to prioritize resources in addressing statutory duties and responsibilities. This includes continuing work on existing projects established – but not yet completed – from earlier fiscal years and marked by completing municipal service reviews for the Vista and San Marcos regions. New priority municipal service reviews involving the Fallbrook region, resource conservation services, and County Service Area No. 135 are also included as well as performing a policy review on outside service extensions. Other high priority projects include working with the County of San Diego to update an existing memorandum of understanding between the two agencies and preparing a policy review on outside service extensions with a focus on establishing local definitions and exemptions.

Priority	Level	Type	Project	Description and Key Issues
1	High	Statutory	High Priority Proposals	San Marcos (Highlands), Escondido (Safari Highlands), Chula Vista (Otay Landfill), Rincon Del Diablo MWD (Valiano)
2	High	Administrative	Targeted LAFCO Presentations	Public outreach; emphasis on informing stakeholders ahead of MSR work
3	High	Statutory	MSR   Fallbrook Region	Reviews of Fallbrook PUD, Rainbow MWD, San Luis Rey MWD, & North County FPD; address latent power query by Fallbrook PUD
4	High	Statutory	MSR   Resource Conservation	Reviews of Mission RCD, Upper San Luis Rey RCD, & Greater San Diego; address 56133 issues and consolidation opportunities
5	High	Statutory	MSR   CSA No. 135	Agency-specific review; explore governance options given recent County Charter amendment codifying fire protection services
6	High	Administrative	MOU with County	Update and expand current MOU from 1974; reflect current agency relationships and needs
7	High	Statutory	MSR   San Marcos Region	Reviews of San Marcos, San Marcos FPD, and Vallecitos WD
8	High	Statutory	MSR   Vista Region	Reviews of Vista, Vista ID, Vista FPD, and Buena Sanitation
9	High	Administrative	Policy Review   Outside Services	Update policies involving outside service extensions under 56133; establish local definitions and exemptions
10	High	Administrative	Cities Advisory Committee	Re-establish dormant Cities Advisory Committee in conjunction with informing Study Schedule and other germane topics
11	Moderate	Administrative	RFP for Auditing Services	Comply with State law and restrictions on using same auditor for more than six consecutive fiscal years
12	Moderate	Administrative	2018-2019 Audit	Issue financial statements for 2018-2019; best practice and preceded by RFP (Item No. 11)
13	Moderate	Statutory	MSR   Pauma Valley	Pauma MWD, Pauma CSD, Yuima MWD, Mootamai MWD, and Rincon Ranch CSD
14	Moderate	Statutory	MSR   Valley Center Region	Valley Center MWD, Valley Center CSD, and Valley Center FPD
15	Moderate	Statutory	MSR   Poway Region	Review is agency-specific to Poway
16	Moderate	Statutory	MSR   Ramona Region	Review is agency-specific to Ramona MWD
17	Moderate	Administrative	Update Application Procedures	Streamline existing packet to be more user-friendly; address new statutory requirements
18	Moderate	Administrative	Special District Advisory Committee	Maintain feedback by conducting quarterly meetings as well as establishing formal reporting system back to Commission
19	Moderate	Administrative	Video Recording	Establish video recording of Commission meetings and online posting to expand outreach services
20	Moderate	Administrative	CALAFCO	Participate in CALAFCO through the Board, Leg Committee, and Annual Workshop and Conference
21	Low	Administrative	Informational Report on SGMA	State Groundwater Management Act (SGMA) implementation in San Diego County relative to LAFCO duties/interests
22	Low	Administrative	Informational Report on JPAs	Follow up to SB 1266 and requirement for municipal-serving JPAs to file with LAFCOs
23	Low	Administrative	LAFCO Brochure	Restart project to digitize LAFCO records; incorporate online public access
24	Low	Administrative	Local Agency Directory	User-friendly publication identifying and summarizing local governmental agencies and services
25	Low	Administrative	Social Media Policies and Protocols	Establish policies and procedures to expand outreach to capture alternate media forums



# San Diego County Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

EXHIBIT B

## OPERATING EXPENSES

		FY 2016-2017		FY 2017-2018		FY 2018-2019		FY 2019-2020		
		Adopted	Actual	Adopted	Actual	Adopted	Estimated	Proposed	Difference	
<b>Salaries and Benefits Unit</b>										
<u>Account No.</u>	<u>Description</u>									
51110-51310	Salaries and Wages	1,073,177	538,165	1,100,599	617,838	689,719	641,200	752,780	63,061	9.1%
51410	Retirement - SDCERA	-	187,262	-	166,680	239,780	230,440	258,148	18,368	7.7%
51415	Retirement - OPEB	-	9,323	-	7,256	10,560	10,098	10,539	(20)	-0.2%
51421	Retirement - OPEB Bonds	-	34,496	-	27,841	41,598	38,636	40,321	(1,278)	-3.1%
51450	Payroll Taxes (Social and Medicare)	-	36,919	-	35,613	48,958	45,253	53,393	4,435	9.1%
51510-51550	Group Insurance (Health and Dental)	-	69,440	-	74,615	96,958	91,099	100,234	3,276	3.4%
51560	Unemployment Insurance	-	154	-	235	4,032	3,690	3,769	(263)	-6.5%
		<b>1,073,177</b>	<b>875,759</b>	<b>1,100,599</b>	<b>930,078</b>	<b>1,131,604</b>	<b>1,060,416</b>	<b>1,219,183</b>	<b>87,579</b>	<b>7.7%</b>
<b>Services and Supplies Unit</b>										
<u>Account No.</u>	<u>Description</u>									
52074	Telecommunications	500	-	500	2,266	2,500	3,496	3,600	1,100	44.0%
52178	Vehicle - Maintenance	2,000	1,456	2,000	489	2,000	1,022	1,500	(500)	-25.0%
52182	Vehicle - Fuel	1,500	1,096	1,500	401	1,500	882	1,000	(500)	-33.3%
52270	Memberships	10,107	8,107	15,000	11,328	13,000	12,503	25,139	12,139	93.4%
52304	Miscellaneous	50	-	50	6,001	50	-	50	-	0.0%
52330	Office: General	1,000	-	1,000	15,253	8,500	6,290	7,420	(1,080)	-12.7%
52332	Office: Postage	500	-	500	-	500	-	500	-	0.0%
52334	Office: Printing	7,500	20	7,500	-	10,000	5,502	10,000	-	0.0%
52336	Office: Books and Guidelines	2,000	-	2,000	3,609	2,000	921	2,000	-	0.0%
52338	Office: Drafting/Engineering	50	-	50	-	50	-	50	-	0.0%
52344	Office: Supplies and Furnishings	17,500	10,806	18,000	13,140	17,500	12,203	17,800	300	1.7%
52354	Office: County Mail Services	9,500	8,220	9,000	10,037	9,000	28,949	10,000	1,000	11.1%
52370	Professional Services: Consultants	402,500	408,717	382,500	326,850	259,110	372,745	204,505	(54,605)	-21.1%
52490	Publications and Legal Notices	2,500	57	7,500	7,085	5,000	6,560	4,650	(350)	-7.0%
52504	Leases: Equipment	-	4,779	4,000	5,498	6,500	6,262	6,600	100	1.5%
52530	Leases: Office Space	77,000	75,722	80,000	79,789	79,880	79,590	82,657	2,777	3.5%
52550	Special Expenses: County Overhead	100,000	196,412	155,000	47,826	155,000	109,272	100,896	(54,104)	-34.9%
52562	Special Expenses: New Hire Backgrounds	-	-	-	572	-	1,085	-	-	0.0%
52566	Special Expenses: Minor Equipment	1,000	-	1,000	1,164	1,000	3,538	1,000	-	0.0%
52602	Computer Training	2,000	-	2,000	-	2,000	-	2,000	-	0.0%
52610	Travel and Training   In County	500	-	500	11,301	5,000	1,792	4,500	(500)	-10.0%
52612	Employee Auto	10,000	8,802	10,000	8,724	10,000	10,000	9,700	(300)	-3.0%
52622	Travel and Training   Out of County	1,000	-	1,000	14,390	10,000	26,238	23,550	13,550	135.5%
52704-52722	Reimbursements: Network	33,500	29,140	31,500	27,137	30,000	28,804	30,000	-	0.0%
52723	Reimbursements: Data Center	51,000	52,403	45,000	48,214	45,000	33,139	45,000	-	0.0%
52725	Reimbursements: Financial Systems	6,000	20,940	20,000	18,888	20,000	30,667	20,000	-	0.0%
52726-52732	Reimbursements: Desktop Computing	40,200	28,248	27,700	47,462	25,000	30,882	25,000	-	0.0%
52734	Reimbursements: Help Desk	2,500	4,531	2,500	3,154	3,000	3,177	3,000	-	0.0%
52750-52754	Reimbursements: Catalog Equipment	117,480	27,121	51,000	23,973	45,000	41,123	45,000	-	0.0%
52758	Reimbursements: Vehicle Lease	2,500	166	3,000	1,986	2,000	1,986	2,000	-	0.0%
		<b>901,887</b>	<b>886,743</b>	<b>881,300</b>	<b>736,535</b>	<b>770,090</b>	<b>858,629</b>	<b>689,117</b>	<b>(80,973)</b>	<b>-10.5%</b>

**OPERATING EXPENSES CONTINUED...**

Other Units										
Account No.	Description									
53585	Equipment Depreciation	2,500	2,019	2,500	2,019	2,500	2,500	2,500	-	0.0%
54955-54961	Fixed Assets	1,500	-	2,500	-	2,500	-	2,500	-	0.0%
		4,000	2,019	5,000	2,019	5,000	2,500	5,000	-	0.0%
	EXPENSE TOTALS	1,979,064	1,764,521	1,986,899	1,668,632	1,906,694	1,921,545	1,913,300	6,607	0.3%

**OPERATING REVENUES**

		FY 2016-2017		FY 2017-2018		FY 2018-2019		FY 2019-2020		
		Adopted	Actual	Adopted	Actual	Adopted	Estimated	Proposed		
								Difference		
<b>Intergovernmental Unit</b>										
Account No.	Description									
45918.1	Apportionments   County	451,018	451,018	467,171	467,171	475,684	475,684	485,914	10,230	2.2%
45918.2	Apportionments   Cities (less SD)	451,018	451,018	467,171	467,171	475,684	475,684	485,914	10,230	2.2%
45918.3	Apportionments   City of San Diego	225,509	225,509	233,586	233,586	237,842	237,842	242,957	5,115	2.2%
45918.4	Apportionments   Special Districts	451,018	450,090	467,171	467,171	475,684	475,684	485,914	10,230	2.2%
		1,578,564	1,577,636	1,635,099	1,635,099	1,664,894	1,664,894	1,700,700	35,806	2.2%
<b>Service Charges Unit</b>										
Account No.	Description									
46234	Service Charges	150,000	186,717	125,000	168,009	125,000	80,000	125,000	-	0.0%
		150,000	186,717	125,000	168,009	125,000	80,000	125,000	-	0.0%
<b>Earnings Unit</b>										
Account No.	Description									
44105	Interest and Dividends	5,500	-	6,800	15,535	6,800	22,524	15,000	8,200	120.6%
		5,500	-	6,800	15,535	6,800	22,524	15,000	8,200	120.6%
<b>Miscellaneous Unit</b>										
Account No.	Description									
47540	Transfer from Fund Balance	250,000	-	220,000	-	110,000	110,000	72,600	(37,400)	-34.0%
		250,000	-	220,000	-	110,000	110,000	72,600	(37,400)	-34.0%
	REVENUE TOTALS	1,984,064	1,764,353	1,986,899	1,818,643	1,906,694	1,877,418	1,913,300	6,606	0.3%
<b>OPERATING NET</b>		<b>5,000</b>	<b>(168)</b>	<b>-</b>	<b>150,011</b>	<b>-</b>	<b>(44,127)</b>	<b>-</b>		
<b>FUND BALANCE   JUNE 30th</b>										
	Committed		175,000		-		175,000			
	Assigned		97,075		75,000		75,000			
	Unassigned		1,136,620		1,394,699		1,366,702			
			<u>1,408,695</u>		<u>1,469,699</u>		<u>1,616,702</u>			