



San Diego County
Local Agency Formation Commission
 Regional Service Planning | Subdivision of the State of California

4a

AGENDA REPORT
 Consent | Action

June 21, 2024

TO: Special Districts Advisory Committee
FROM: Michaela Peters, Interim Commission Clerk
SUBJECT: Approval of Meeting Minutes for March 15, 2024

SUMMARY

The Special Districts Advisory Committee (“Committee”) will receive action minutes prepared for the last meeting held on Friday, March 15, 2024. The minutes are in draft-form and being presented for formal approval with any corrections identified by the Committee.

BACKGROUND

The Ralph M. Brown Act was enacted in 1953 and establishes standards for the public to attend and participate in meetings of local government bodies. The “Brown Act” requires – and among other items – public agencies to maintain written minutes for qualifying meetings.

DISCUSSION

This item is for the Committee to consider approving action minutes prepared by the Committee Secretary for the March 15, 2024 meeting consistent with the Brown Act.

ANALYSIS

The attached action minutes for the March 15, 2024 meeting accurately reflect the Committee’s deliberations as recorded by the Committee Secretary. A video recording of the meeting has also been posted online at www.sdlafco.org/meetings.

<p>Administration Keene Simonds, Executive Officer 2550 Fifth Avenue, Suite 725 San Diego, California 92103 T 619.321.3380 E lafco@sdcounty.ca.gov www.sdlafco.org</p>	<p>Joel Anderson County of San Diego</p> <p>Jim Desmond County of San Diego</p> <p>Nora Vargas, Alt. County of San Diego</p>	<p>Kristi Becker City of Solana Beach</p> <p>Dane White City of Escondido</p> <p>John McCann, Alt. City of Chula Vista</p>	<p>Chair Stephen Whitburn City of San Diego</p> <p>Marni von Wilpert, Alt. City of San Diego</p>	<p>Vice Chair Barry Willis Alpine Fire Protection</p> <p>Jo MacKenzie Vista Irrigation</p> <p>David A. Drake, Alt. Rincon del Diablo</p>	<p>Harry Mathis General Public</p> <p>Vacant, Alt. General Public</p>
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RECOMMENDATION

It is recommended the Committee approve the draft action minutes prepared for the March 15, 2024 special meeting as presented and consistent with Alternative One in the proceeding section.

ALTERNATIVES FOR ACTION

The following alternatives are available to the Committee through a single motion:

Alternative One (recommended):

Approve the draft action minutes prepared for the March 15, 2024 meeting with any desired corrections or clarifications.

Alternative Two:

Continue to the next regular meeting and provide direction to staff as needed.

PROCEDURES

This item has been placed on the Committee's agenda as part of the consent calendar. A successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation as provided unless otherwise specified by the Committee.

Respectfully,



Michaela Peters
Interim Commission Clerk

Attachment: as stated

DRAFT
SAN DIEGO COUNTY LOCAL AGENCY FORMATION COMMISSION
SPECIAL DISTRICTS ADVISORY COMMITTEE
SPECIAL MEETING
March 15, 2024

San Diego County Administration Center
1600 Pacific Highway, Room 302
San Diego, California 92101

1. 1:00 P.M. – CALL TO ORDER BY CHAIR

Chair Kim Thorner called the meeting to order at 1:00 p.m.

Item 1a
ROLL CALL

Chair Kim Thorner requested a roll call from the Committee Secretary.

Committee Members Present:

Chair Kim Thorner (Olivenhain MWD)
Vice Chair Jack Bebee (Fallbrook PUD)
Ann Baldrige (RCD Greater San Diego County)
Paul Bushee (Leucadia WWD)
James Gordon (Deer Springs FPD)
Albert Lau (Santa Fe ID)
Dave McQuead (Rancho Santa Fe FPD)
Marty Miller (Vista ID)
Mike Sims (Bonita-Sunnyside FPD)
Oliver Smith (Valley Center MWD)

Committee Members Absent:

Jeff Egkan (North County FPD)
Diane Hansen (Palomar Health HCD)
Hector Martinez (South Bay ID)
Mark Robak (Otay WD)
Joel Scalzitti (Helix WD)

The Committee Secretary confirmed a quorum with ten members present. The following members of San Diego LAFCO staff were present at roll call: Executive Officer Keene Simonds; Assistant Executive Officer Priscilla Mumpower; Legal Counsel Aleks Giragosian; GIS Analyst Dieu Ngu; Consultant Adam Wilson; and Acting Commission Clerk Michaela Peters serving as Committee Secretary.

Item 1b
PLEDGE OF ALLEGIANCE

Chris Cate (LAFCO Consultant) led the Pledge of Allegiance.

2. AGENDA REVIEW

Chair Kim Thorner asked the Executive Officer if there were requests to remove or rearrange items on the agenda. The Executive Officer stated no changes were needed to the agenda.

3. OPEN EXPRESSION

Chair Kim Thorner asked if there were any members of the public who wished to address the Committee on a germane topic that is not directly part of the agenda.

The Committee Secretary confirmed there were no pre-registered speakers and no live email comments.

4. CONSENT ITEMS

a) Approval of Meeting Minutes for December 15, 2023 (action)

The Committee considered draft summary minutes prepared for the last meeting held on December 15, 2023. Staff recommends approval as presented.

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On motion by Paul Bushee and seconded by Mike Sims, the Committee unanimously approved the minutes for the December 15, 2023 meeting.

5. BUSINESS ITEMS

a) Informational Report |

Property Tax Allocation and Exchanges in San Diego County (discussion)

The Committee received an informational report in the form of a brochure on property tax allocations and exchanges in San Diego County. The item was prepared as an administrative holdover from the prior fiscal year workplan with focus on the decision-making process with respect to whether property taxes will be reapportioned among local agencies in conjunction with LAFCO approving jurisdictional changes. Discussion and feedback.

Staff presentation provided by Local Government Analyst I Michaela Peters.

Committee Discussion followed.

The Committee Secretary confirmed there were no other registered speakers and no live email comments.

b) Current Workplan Update on High Priorities |

Municipal Service Reviews on Wholesale Water Agencies & Healthcare Districts in San Diego County (discussion)

The Committee received an update on the current adopted workplan and specific to San Diego LAFCO's highest placed priorities involving separate municipal service reviews on wholesale water service providers and healthcare districts. The MSR on wholesale water agencies will include a comprehensive review of the San Diego County Water Authority and a proportional review of the Metropolitan Water District of Southern California.

The latter MSR will focus on the four healthcare districts in San Diego County: Fallbrook; Palomar; Grossmont; and Tri-City and will be divided into two parts. Discussion and feedback.

Staff presentation provided by LAFCO Consultants Chris Cate and Adam Wilson.

Committee discussion followed.

The Committee Secretary confirmed there were no pre-registered speakers and no live email comments.

c) Proposed Workplan and Budget for 2024-2025 (discussion & possible action)

The Committee received the proposed LAFCO workplan and budget for 2024-2025. The draft workplan outlines 30 activities in priority order and headlined by continuing municipal service reviews on wholesale water service providers and healthcare districts as well as grant work evaluating economic conditions for certain agricultural crops. Several new projects round out the draft workplan and headlined by initiating a municipal service review on the San Diego Association of Local Governments (SANDAG) and its housing and transportation functions as well as an informational report on governmental homeless services. The draft workplan informs the draft budget, which totals \$2.887 million in matching expenses and revenues. More than four-fifths of total expenses – \$2.403 million – cover operating costs and represents an increase of 6.3% and largely ties to inflationary adjustments plus targeted enhancements in certain non-labor accounts. Local agencies' apportionments continue to represent nine-tenths of all operating revenues and set to increase in line with the rise in operating expenses at 6.3%. The item was presented for Committee review and feedback with the opportunity to forward specific recommendations and/or requests to the Commission.

Staff presentation provided by Assistant Executive Officer Priscilla Mumpower.

Committee discussion followed.

The Committee Secretary confirmed there were no pre-registered speakers and no live email comments.

d) Grant Update |

Sustainable Agricultural Lands Conservation Planning Grant 2.0 (discussion)

The Committee received an update on the ongoing SALC planning grant – i.e., “SALC 2.0” – in partnership with the County of San Diego’s Planning and Development Services (PDS). SALC 2.0 entails conducting a comprehensive market analysis for both existing and emerging crops, alongside a gap analysis aimed at pinpointing areas where governmental intervention can help bridge economic gaps, thereby supporting small-scale farming operations throughout the County. Notably, recent progress includes the finalization of the MOU between San Diego LAFCO and PDS, delineating respective roles and responsibilities. Since August 2023, LAFCO has enlisted the expertise of Agricultural Impact Associates to undertake the market analysis, as well as engaged Rick Engineering as an outreach consultant, achieving significant headway in the first two quarters. Discussion and feedback.

Staff presentation provided by Local Governmental Analyst I Michaela Peters.

Committee discussion followed.

The Committee Secretary confirmed there were no pre-registered speakers and no live email comments.

e) Selection of Chair and Vice Chair (action)

The Committee considered appointing officers – Chair and Vice Chair – for 2024 per policy. There was no written report for this item. Discussion and action.

Committee discussion followed.

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On motion by Paul Bushee and seconded by James Gordon, the Committee unanimously approved the re-election of the Chair and Vice Chair.

6. COMMITTEE MEMBER REPORTS

- James Gordon inquired about fee waiver reductions for special districts.
- Ann Baldrige gave update on National Association of Conservation Districts Conference.
- Chris Palmer (Senior Public Affairs Field Coordinator) gave federal legislation (H.R.7525) update and SDAC report.

7. LAFCO EXECUTIVE OFFICER REPORT

Executive Officer Keene Simonds noted the following items:

- Commission appointed Stephen Whitburn (City of San Diego) to Chair and Barry Willis (Alpine Fire Protection District) to Vice Chair
- Jo Mackenzie re-appointed to 4-year term
- Public Member, Andy Vanderlaan retired from LAFCO and Harry Mathis appointed to regular public member
- Recruiting for Alternate Public Member position

8. ADJOURNMENT

With no further business, the Special Districts Advisory Committee meeting was adjourned at 2:27 p.m.

Attest:



Michaela Peters
Interim Committee Secretary