



San Diego County Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

SAN DIEGO COUNTY LOCAL AGENCY FORMATION COMMISSION

AMENDED REGULAR MEETING AGENDA Monday, June 3, 2024

Doors Open: 8:00 A.M.
Meeting Starts: 8:15 A.M.

In-Person Participation
County Administration Center
1600 Pacific Highway, Room 302
San Diego, California

Video-Teleconference Participation
<https://www.zoom.us/join>
Meeting ID 895 6767 7168 | Passcode 508649
(669) 900-9128

Video Viewing Only
[@sandiegolafco9909](#)

San Diego LAFCO		
Commissioner	Appointing Authority	Affiliation
Chair Stephen Whitburn	Mayor of the City of San Diego	City of San Diego
Vice Chair Barry Willis	Independent Special Districts	Alpine Fire Protection
Immediate Past Chair Jim Desmond	Board of Supervisors	County of San Diego
Joel Anderson	Board of Supervisors	County of San Diego
Kristi Becker	Cities Selection Committee	City of Solana Beach
Jo MacKenzie	Independent Special Districts	Vista Irrigation
Dane White	Cities Selection Committee	City of Escondido
Harry Mathis	Commission	General Public
Alternate David A. Drake	Independent Special Districts	Rincon del Diablo MWD
Alternate Vacant	Commission	General Public
Alternate John McCann	Cities Selection Committee	City of Chula Vista
Alternative Nora Vargas	Board of Supervisors	County of San Diego
Alternate Marni von Wilpert	Mayor of the City of San Diego	City of San Diego

Participation Instructions:

In person attendance by the public is welcomed. LAFCO meets in Room 302 in the County Administration Center (1600 Pacific Highway). Three-hour visitor parking is available using the Ash Street entrance. To provide comments on any item, please turn in a speakers slip to LAFCO staff before the item commences.

Remote participation by video or telephone is welcomed through Zoom by following these instructions.

Comments by Video	Comments by Telephone
1. Click or type the link found at the top of the agenda	1. Dial + 1-669-900-9128
2. Type the Meeting ID identified on the top of this agenda followed by the Passcode	2. Dial the Meeting ID identified at the top of the agenda followed by the Passcode
3. Click the raise hand icon	3. Dial *9 to raise your hand
4. LAFCO will announce your name as it appears when it is your turn to speak	4. LAFCO will call out the last 4 digits of your phone number when it is your turn to speak
5. Click the speaker icon to unmute to speak	5. Dial *6 to unmute yourself

All comments – whether provided in person or remotely (video and telephone) – are limited to three minutes for individuals and five minutes for agencies and community organizations. The Chair may adjust the time allowance as they deem appropriate in managing the Commission’s business.

Remote participation by e-mail is also welcomed by sending comments to Acting Commission Clerk Michaela Peters at michaela.peters@sdcounty.ca.gov.

- All e-mails received before 3:00 P.M. one business day before the meeting will be forwarded to the Commission and posted online prior to the start of the meeting. These comments will also be referenced at the meeting.
- All e-mails received after 3:00 P.M. one business day before the meeting and up until the conclusion of the item by the Commission will be noted for the record by LAFCO staff with a good-faith summary and subsequently posted online.

Public Accommodations:

Assistance for the disabled is available by contacting LAFCO staff prior to the meeting. To the extent possible, accommodation requests should be submitted at least 72 hours in advance.

Spanish language translation services are readily available at LAFCO meetings. Translation services covering other languages may be made available upon request at least 72 hours prior to the meeting.

Contact Information:

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1. 8:15 A.M. – CALL TO ORDER BY CHAIR

a) Roll Call of Commissioners Present

b) Pledge of Allegiance

2. STATEMENT (JUST CAUSE) AND/OR CONSIDERATION OF A REQUEST TO PARTICIPATE REMOTELY (EMERGENCY CIRCUMSTANCES) BY A COMMISSIONER, IF APPLICABLE.

3. AGENDA REVIEW

The Executive Officer will summarize the agenda as well as to advise of any requested changes. The Chair will also consider requests from Commissioners.

4. PUBLIC COMMENT AND OPPORTUNITY FOR PUBLIC TO REQUEST DISCUSSION ON CONSENT ITEMS

Opportunity for members of the public to speak to the Commission on any subject matter within the Commission's growth management duties/interests but not on an item listed on the agenda. Three-minute limit. This is also an opportunity for the public to request the Commission pull an item listed on the consent calendar for discussion.

5. CONSENT ITEMS

All items calendared as consent are considered ministerial and subject to a single motion approval. The Chair will entertain requests by Commissioners to pull any items for discussion.

a) Approval of Meeting Minutes for May 6, 2024 (action)

The Commission will consider action minutes prepared by the Acting Commission Clerk for the May 6, 2024 meeting. Recommendation to approve as presented. (Pages 7-18)

b) Commission Ratification | Recorded Payments for April 2024 (action)

The Commission will review a report identifying all payments made and received for April 2024. Recommendation to ratify payments as presented. (Pages 19-24)

c) Progress Report on the Adopted Workplan (action)

The Commission will receive a progress report on accomplishing the 30 projects included in the adopted workplan for 2023-2024. The report is being presented to the Commission to receive and file with the opportunity to identify potential amendments for future consideration. (Pages 25-28)

d) Report on Active Proposals and Related Activities (information)

The Commission will receive a status report on 27 active proposals currently on file as well as anticipated filings based on ongoing discussions with proponents. The item is for information and concurrently satisfies LAFCO's reporting requirement involving petition-initiated proposals. (Pages 29-40)

6. PUBLIC HEARING ITEMS |

COMMISSIONER DISCLOSURE OF EX PARTE COMMUNICATIONS

Public hearing items require expanded public notification per provisions in State law or have been voluntarily scheduled by the Executive Officer to ensure opportunity for public input. All public hearing items require verbal disclosures by Commissions regarding any material communications.

a) Municipal Service Review |

Draft Report on Municipal Service Review on the Oceanside Region (action)

The Commission will receive a draft report prepared as part of the scheduled municipal service review on the Oceanside region. The item has been prepared as part of the adopted workplan to address the Commission's task in statute to independently evaluate public services in the region with a specific focus on the principal local government agencies subject to its oversight – City of Oceanside, Oceanside Small Craft Harbor District, and Morro Hills Community Service District. The staff presentation will detail the draft report's tentative conclusions and recommendations. Staff is seeking feedback from the Commission and other interested members of the public – including the affected agencies – on the draft ahead of formally initiating a 45-day review and comment period and returning with a final document for formal action at a future meeting. (Pages 41-242)

7. BUSINESS CALENDAR

Business items involve regulatory, planning, or other items that do not require a notice hearing.

a) White Paper on Regional Growth Management |

“The Contours of Regional Growth: How Different Agencies Shape Development and Transportation Patterns in the San Diego Region” (action)

The Commission will receive a white paper evaluating the San Diego region's growth management policies and practices consistent with the adopted workplan. The William Fulton Group has prepared the white paper. It explores the historical and emerging roles among the principal regional growth management agencies in San Diego County – LAFCO, the County of San Diego, and the San Diego Association of Governments (SANDAG). Staff recommends the Commission formally accept and file the white paper with any related requests for additional information. (Pages 243-284)

b) Establishing a Communications Associate Position and Related Actions (action)

The Commission will consider approving a new job classification – Communication Associate – along with related staffing actions. The proposed new job classification has been prepared in consultation with the Commission's contract human resources advisor – Regional Government Services – in line with the conclusion that a new non-management position is needed to provide specified functions that are otherwise displaced among three existing classifications (Administrative Assistant, Executive Assistant, and Analyst I). The responsibilities of the Communication Associate would primarily focus on performing outreach-based tasks and serving as a front-line liaison between the public and the balance of LAFCO staff. The proposed wage and benefit package aligns with that of Analyst I, offering an approximate annual salary range of \$55,228 to \$86,807. It is similarly recommended the Commission modify the approved budgeted staffing allocation for FY 2025 by replacing one of the three open and budgeted Analyst I positions with the Communications Associate. No financial impacts are associated with the staff recommendations. (Pages 285-292)

BUSINESS CALENDAR CONTINUED

c) Outside Audit Report on Fiscal Year 2022-2023 (action)

The Commission will receive an outside audit report on the financial statements issued for 2022-2023. The outside audit concludes all tested transactions were accompanied by sufficient documentation and no material weaknesses were identified. The audited fund balance finished at \$1.613 million and reflects a year end change of \$0.108 million or 7.2% from the prior fiscal year and ties to an operating surplus. It is recommended the Commission accept and file the audit report.

8. EXECUTIVE OFFICER REPORT

9. COMMISSIONER ANNOUNCEMENTS & REQUESTS FOR FUTURE ITEMS

10. ADJOURNMENT

Attest to Posting:



Michaela Peters
Acting Commission Clerk