



San Diego County Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

4a

AGENDA REPORT
Consent | Action

December 15, 2023

TO: Special Districts Advisory Committee

FROM: Erica Sellen, Commission Clerk

SUBJECT: Approval of Meeting Minutes for September 15, 2023

SUMMARY

The Special Districts Advisory Committee (“Committee”) will receive action minutes prepared for the last meeting held on Friday, September 15, 2023. The minutes are in draft-form and being presented for formal approval with any corrections identified by the Committee.

BACKGROUND

The Ralph M. Brown Act was enacted in 1953 and establishes standards for the public to attend and participate in meetings of local government bodies. The “Brown Act” requires – and among other items – public agencies to maintain written minutes for qualifying meetings.

DISCUSSION

This item is for the Committee to consider approving action minutes prepared by the Committee Secretary for the September 15, 2023 meeting consistent with the Brown Act.

ANALYSIS

The attached action minutes for the September 15, 2023 meeting accurately reflect the Committee’s deliberations as recorded by the Committee Secretary. A video recording of the meeting has also been posted online at www.sdlafco.org/meetings.

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City of Solana Beach

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City of Escondido

John McCann, Alt.
City of Chula Vista

Vice Chair **Stephen Whitburn**
City of San Diego

Marni von Wilpert, Alt.
City of San Diego

Jo MacKenzie
Vista Irrigation

Barry Willis
Alpine Fire Protection

David A. Drake, Alt.
Rincon del Diablo

Andy Vanderlaan
General Public

Harry Mathis, Alt.
General Public

RECOMMENDATION

It is recommended the Committee approve the draft action minutes prepared for the September 15, 2023 meeting as presented and consistent with Alternative One in the proceeding section.

ALTERNATIVES FOR ACTION

The following alternatives are available to the Committee through a single motion:

Alternative One (recommended):

Approve the draft action minutes prepared for the September 15, 2023 meeting with any desired corrections or clarifications.

Alternative Two:

Continue to the next regular meeting and provide direction to staff as needed.

PROCEDURES

This item has been placed on the Committee's agenda as part of the consent calendar. A successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation as provided unless otherwise specified by the Committee.

Respectfully,



Erica Sellen
Commission Clerk

Attachment: as stated

DRAFT
SAN DIEGO COUNTY LOCAL AGENCY FORMATION COMMISSION
SPECIAL DISTRICTS ADVISORY COMMITTEE
SPECIAL MEETING
September 15, 2023

San Diego County Administration Center
1600 Pacific Highway, Room 402
San Diego, California 92101

1. 9:30 A.M. – CALL TO ORDER BY CHAIR

Chair Kimberly Thorner called the in-person meeting to order at 9:34 a.m.

Item 1a
ROLL CALL

Chair Kimberly Thorner requested a roll call from the Committee Secretary.

Committee Members Present:

Chair Kimberly Thorner (Olivenhain MWD)
Ann Baldrige (RCD of Greater San Diego County)
Paul Bushee (Leucadia WWD)
James Gordon (Deer Springs FPD)
Diane Hansen (Palomar Health HCD)
Tom Kennedy (Rainbow MWD)
Albert Lau (Santa Fe ID)
Hector Martinez (South Bay ID)
Dave McQuead (Rancho Santa Fe FPD)
Mark Robak (Otay WD)
Joel Scalzitti (Helix WD)
Mike Sims (Bonita-Sunnyside FPD)
Oliver Smith (Valley Center MWD)

Committee Members Absent:

Vice Chair Jack Bebee (Fallbrook PUD)
Jeff Egkan (North County FPD)
Marty Miller (Vista ID)

The Committee Secretary confirmed a quorum with thirteen members present. The following members of San Diego LAFCO staff were present at roll call: Executive Officer Keene Simonds; Legal Counsel Aleks Giragosian; Assistant Executive Officer Priscilla Mumpower; Local Government Analyst II Carolanne Ieromnimon; Local Government Analyst I Michaela Peters; GIS Analyst Dieu Ngu; Consultant Adam Wilson; and Executive Assistant Erica Sellen serving as Committee Secretary.

Item 1b
PLEDGE OF ALLEGIANCE

Tom Kennedy (Rainbow MWD) led the Pledge of Allegiance.

2. AGENDA REVIEW

Chair Kimberly Thorner asked the Executive Officer if there were requests to remove or rearrange items on the agenda. The Executive Officer stated Item 5c will be taken out of order and proceed ahead of Item 5b.

3. OPEN EXPRESSION

Chair Kimberly Thorner asked if there were any members of the public who wished to address the Committee on a germane topic that is not directly part of the agenda.

No comments or announcements were made by the Committee members present.

The Committee Secretary confirmed there were no pre-registered speakers and no live email comments.

4. CONSENT ITEMS

a) Approval of Meeting Minutes for March 17, 2023 (action)

The Committee considered draft summary minutes prepared for the last meeting held on March 17, 2023. Staff recommends approval as presented.

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On motion by Paul Bushee and seconded by Tom Kennedy, the Committee unanimously approved the minutes for the March 17, 2023 meeting.

b) Update on Adopted Workplan for FY2024 (information)

The Committee received an update on LAFCO's adopted workplan for 2023-2024 and status of the 30 calendared projects. Information only.

c) Current Proposals and Related Items (information)

The Committee received a report identifying current proposals on file with LAFCO and pending submittals anticipated in the near-term. Information only.

5. BUSINESS ITEMS

a) SALC 1.0 Review: Agricultural Trends and Related Policy Opportunities (discussion)

The Committee received a final report tied to LAFCO's two-year \$250,000 planning grant from the State of California and its Sustainable Agricultural Lands Conservation (SALC) program. The final report and its recommendations – will be presented by co-applicant Resource Conservation District (RCD) of Greater San Diego County. Discussion and feedback.

Staff presentation provided by Local Government Analyst I Michaela Peters along with Joel Kramer, RCD of Greater San Diego County.

The Committee Secretary confirmed there were no pre-registered speakers and no live email comments.

Committee discussion followed.

BUSINESS ITEMS CONTINUED...

b) SALC 2.0 Preview: Greening Agriculture: Market Analysis to Inform and Support Economically Sustainable Small Farming in San Diego County (discussion)

The Committee received a preview of LAFCO's new two-year \$500,000 planning grant from the State of California and its Sustainable Agricultural Lands Conservation (SALC) program. Work was initiated in July 2023 and involves performing market analysis for existing and emerging crops – with focus on small-farms – while also identifying government opportunities to help bridge economic gaps. Discussion and feedback.

Staff presentation provided by Local Government Analyst I Micheal Peters along with Assistant Executive Officer Priscilla Mumpower.

The Committee Secretary confirmed there were no pre-registered speakers and no live email comments.

Committee discussion followed.

c) Draft Policy Establishment on Out-of-Agency Services (discussion and possible action)

The Committee continued its review of a draft policy to govern outside service requests for cities and special districts under Government Code Section 56133. The draft policy has been prepared as part of LAFCO's adopted workplan and responds to growing attention towards out-of-agency services and related local controversies. The draft has been further refined based on Committee input provided at the December 2022 meeting. The item is being presented for discussion and possible action with respect to making recommendations to the Commission.

Staff presentation provided by Local Government Analyst II Carolanne Ieromnimon along with Executive Officer Keene Simonds highlighting key provisions.

Committee discussion followed with a focus on the proposed provisions identified as 3A of the draft policy to make explicit the Commission determines exemption eligibility.

The Committee Secretary confirmed there were no pre-registered speakers and no live email comments.

On motion by Paul Bushee and seconded by Oliver Smith, the Committee unanimously approved to make a formal recommendation to offer its qualified support for the proposed draft with the removal of 3A as well as adding training and legal to the local exempted activities.

d) LAFCO Performance Measurements: Financial Standing (discussion)

Due to time constraints, Chair Thorner pulled this agenda item to a future date and was not heard by the Committee.

e) Update on Fallbrook-Rainbow Reorganizations (discussion)

The Committee received an update on the status of the coordinated reorganization proposals filed by Fallbrook Public Utility District and Rainbow Municipal Water District to detach from the County Water Authority and annex to Eastern Municipal Water District.

BUSINESS ITEMS CONTINUED...

Item 5e Continued

The update follows the Committee's advisory review of the proposals in March 2023 and subsequent actions by the Commission in July 2023. Discussion only. No staff report.

Assistant Executive Officer Priscilla Mumpower provided an update to the Committee.

Committee discussion followed.

The Committee Secretary confirmed there were no pre-registered speakers and no live email comments.

6. COMMITTEE MEMBER REPORTS

Joel Scalzitti, Tom Kennedy, Mark Robak, and Mike Sims provided reports to the Committee.

Chair Thorner congratulated Mr. Kennedy on his upcoming retirement and thanked him for his service on the Committee.

7. LAFCO EXECUTIVE OFFICER REPORT

None

8. ADJOURNMENT

With no further business, the Special Districts Advisory Committee meeting was adjourned at 11:36 a.m.

Attest:

Erica Sellen
Committee Secretary