



San Diego County
Local Agency Formation Commission
 Regional Service Planning | Subdivision of the State of California

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AGENDA REPORT
 Consent | Action

May 1, 2023

TO: Commissioners
FROM: Keene Simonds, Executive Officer
SUBJECT: Progress Report on Adopted Workplan

SUMMARY

The San Diego County Local Agency Formation Commission (LAFCO) will receive a progress report on accomplishing the 30 targeted projects included in the adopted workplan for 2022-2023. Work through the balance of April shows three-fourths of all workplan projects have been progressed in some substantive manner with six complete and another eight nearing their completion. The report is being presented to the Commission to receive and file with the opportunity to discuss the status of any specific projects as needed.

BACKGROUND

**2022-2023 Workplan
 Adoption and Amendments**

San Diego LAFCO’s current workplan was adopted at a noticed public hearing held in June 2022. The workplan is multi-year planning tool that is updated annually. The current workplan includes 30 projects and is divided into two distinct categories – statutory and administrative – along with priority assignments set by the Commission. Amendments were approved as part of the second quarter report and marked by adding a white paper evaluating governance options to expand public recreational opportunities involving reservoirs owned by the City of San Diego. A concurrent removal of an otherwise paused municipal service review on the Vista region rounded out the approved amendments.

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DISCUSSION

This item provides San Diego LAFCO with its regular progress report on workplan projects for the current fiscal year. This includes staff assigning one of four status categories to projects ranging from pending to complete and detailed in Attachment One.

ANALYSIS

San Diego LAFCO is generally proceeding as planned in the workplan through the balance of April with exactly three-fourths of all projects having progressed in some substantive manner. This includes 14 of the 30 projects either complete or nearing their completion. Other projects that are expected to materially advance through the end of the fourth quarter are headlined by municipal service reviews on the Oceanside and Carlsbad regions as well as completion of LAFCO's current planning grant project ("SALC 1.0") on ag trends.

RECOMMENDATION

It is recommended San Diego LAFCO receive and file the item consistent with practice and identified as Alternative Action One in the proceeding section.

ALTERNATIVES FOR ACTION

The following alternatives are available to San Diego LAFCO:

Alternative One (recommended):

Receive and file the item.

Alternative Two:

Continue consideration of the item and provide direction to staff as needed.

PROCEDURES

This item has been placed on the San Diego LAFCO's agenda as part of the consent calendar. A successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation unless otherwise specified by the Commission.

Respectfully,



Keene Simonds
Executive Officer

Attachments:

- 1) 2022-2023 Workplan with Status Notations

No.	Level	Type	Project	Description and Key Issues	Status
...		Statutory	Applicant Proposals and Requests	Prioritize resources to address applicant proposals and related requests	Status
...		Administrative	Targeted LAFCO Presentations	Provide proactive outreach; emphasis on informing stakeholders ahead of MSR work	
...		Statutory	Workplan and Budget	Perform regular updates on the status of both the workplan and budget	
1	High	Administrative	Recruit, Hire + Support New Staff	Fill two vacated budgeted positions involving the Administrative Assistant and Analyst I/II/III	near complete
2	High	Statutory	Policy MSRs	Consider revisions to existing policies on MSRs to enhance community engagement procedures	near complete
3	High	Statutory	Policy Outside Services	Consider revisions to existing policies on overseeing outside services – including exemptions	near complete
4	High	Administrative	Report Public Recreation	Assess governance models involving City of San Diego reservoirs in unincorporated areas	underway
5	High	Statutory	MSR San Marcos Region	Complete the scheduled reviews of the City of San Marcos, Vallecitos WD, + San Marcos FPD	underway
6	High	Statutory	MSR Oceanside Region	Complete scheduled reviews of the City of Oceanside, Oceanside Harbor, + Morro Hills CSD	underway
7	High	Statutory	MSR Carlsbad Region	Complete scheduled reviews of the City of Carlsbad, Carlsbad MWD + Leucadia WWD	underway
8	High	Administrative	RCD Ad Hoc Committee	Coordinate work in implementing recommendations in MSR on RCDs in San Diego County	underway
9	High	Statutory	Policy Commission Rule No. 4	Complete update to Rule No. 4 and provisions to address special districts’ service functions and classes	underway
10	High	Administrative	Website Refresh	Complete outside refresh of the LAFCO website to include more user-friendly tools	completed
11	Moderate	Administrative	SALC Grant Ag Trends	Continue second year of grant award to identify and track local agricultural trends	near complete
12	Moderate	Statutory	MSR CWA-MET	Initiate scheduled review of wholesale suppliers – CWA (comprehensive) and MET (abbreviated)	pending
13	Moderate	Administrative	Special Districts Advisory Committee	Provide administrative support and hold no less than three formal meetings in FY	completed
14	Moderate	Administrative	Cities Advisory Committee	Provide administrative support and hold no less than two formal meetings in FY	completed
15	Moderate	Statutory	Special District Elections	Conduct special district elections for two seats (regular and alternate) on the Commission	completed
16	Moderate	Administrative	2021-2022 Audit	Complete outside audit for 2021-2022 for and ensure consistency with accounting standards	near complete
17	Moderate	Administrative	Legislative Proposal G.C. 56133	Sponsor and/or otherwise facilitate amendment to clarify LAFCOs’ determine exemptions	underway
18	Moderate	Statutory	Policy Island Annexations	Consider options to define “substantially surrounded” and provide related mapping	pending
19	Moderate	Statutory	MSR Escondido Region Part II	Complete the scheduled review of the City of Escondido	completed
20	Moderate	Statutory	Governance Study Escondido	Identify and analyze potential consolidation options between Escondido and Rincon del Diablo	pending
21	Low	Administrative	Annual Local Agency Directory	Update and publish an annual local agency directory subject to LAFCO oversight	underway
22	Low	Administrative	SOI/MSR Annual Report	Update and publish an annual report documenting all recorded changes	underway
23	Low	Administrative	Commissioner Onboarding Packets	Create onboarding packets to help orient to key roles, duties, and organizational practices	pending
24	Low	Administrative	Report LAFCO at 60	Prepare a report on San Diego LAFCO’s history and key decisions	near complete
25	Low	Administrative	Report Property Tax Exchange	Prepare a report primer on current property tax exchange processes	near complete
26	Low	Administrative	Report JPAs	Prepare a report summarizing JPAs in San Diego County subject to LAFCO reporting under SB 1261	pending
27	Low	Administrative	Public Access Television	Work with local cable companies and associated non-profits to begin broadcasting LAFCO meetings	pending
28	Low	Administrative	Application Procedures	Streamline existing application packet to be more user-friendly	pending
29	Low	Administrative	SANDAG	Participate in SANDAG’s Technical Working Group (TWG) and provide updates	near complete
30	Low	Administrative	Southern LAFCOs	Participate in no less than three meetings and expand connectivity among local LAFCOs	completed

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