

APPROVED
LOCAL AGENCY FORMATION COMMISSION
SPECIAL DISTRICTS ADVISORY COMMITTEE
MAY 20, 2016 MEETING

2

There being a quorum present, the meeting was convened at 9:30 a.m., by Chairwoman Kimberly Thorner (Olivenhain MWD). Attending were: **Committee Members** – Gary Arant (Valley Center MWD), Jack Bebee (Fallbrook PUD), Bill Haynor (Whispering Palms CSD), Tom Kennedy (Rainbow MWD), Erin Lump (Rincon del Diablo MWD), Margarette Morgan (Vista FPD), Julie Nygaard (Tri-City HCD), John Pastore (Rancho Santa Fe CSD), Augie Scalzitti (Padre Dam MWD), Joel Scalzitti (Helix WD), Dennis Shepard (North County CD), Robert Thomas (Pomerado CD) and Terry Thomas (South Bay ID). Absent were: **Committee Members** – Gary Croucher (Otay WD) and Tom Pocklington (Bonita-Sunnyside FPD). **LAFCO Staff** – LAFCO Consultant, Harry Ehrlich; Local Governmental Analyst, Robert Barry; Local Governmental Analyst, Joe Serrano; Administrative Assistant, Tamaron Lockett and Administrative Aide, Erica Blom.

Item 1

Pledge of Allegiance; Roll Call and Welcome New Committee Members

Bill Haynor led the Pledge of Allegiance at the meeting.

The Advisory Committee Secretary performed the roll call for the May 20, 2016, Special Districts Advisory Committee meeting. With the exception of committee members Gary Croucher and Tom Pocklington, all other committee members were present.

Chairwoman Thorner welcomed the new committee members. Ms. Thorner requested that each member introduce themselves to the Advisory Committee.

Item 2

Approval of Minutes of December 18, 2015

On motion of Terry Thomas, seconded by Joel Scalzitti, and carried unanimously by the remaining committee members present; the Advisory Committee dispensed with reading the minutes of December 18, 2015 and approved said minutes.

Item 3

Consultant's Recommended Agenda Revisions

LAFCO Consultant Harry Ehrlich indicated that there were no revisions to the agenda.

Mr. Ehrlich informed the Committee that the run-off elections for the Alternate LAFCO Special District Member deadline will be June 3, 2016.

Item 4

Public Comment

Chairwoman Thorner indicated there were no speaker slips received from members of the public for comments.

Item 5

Selection of Chairperson and Vice Chairperson for 2016

Kimberly Thorner explained the rotation of the Advisory Committee officer positions. Tom Kennedy placed a motion on the floor to continue Kimberly Thorner as the Chair position and it was seconded by Gary Arrant. Moved by Dennis Shepard and seconded by Terry Thomas to select Julie Nygaard for the Vice Chair position.

Item 6

Draft Fire Protection Policy

Harry Ehrlich indicated that Local Governmental Analyst, Joe Serrano, would provide a brief summary of the Fire Protection Contract Guidelines and Draft Policy L-110.

Mr. Serrano said that the guidelines were reviewed by the Advisory Committee and then approved by the Commission in February 2016. He said that the adopted guidelines summarized the new statutory requirements, comprehensively identified and resolved the ambiguous provisions in SB 239 and established concurrence between LAFCO and the fire community regarding implementation. Mr. Serrano said that Draft Policy L-110 would provide guidance for LAFCO's role with the state law.

Chairwoman Thorner thanked LAFCO staff for their work regarding the Fire Protection Contract Guidelines and Policy.

Item 7

Discussion on Records Management and Policy

Harry Ehrlich indicated that Local Governmental Analyst, Robert Barry, would provide a brief report regarding Administrative Policy A-104 (California Public Records Act Requests) and Enterprise Systems Catalog (SB 272).

Mr. Barry said that on May 2, 2016, the Commission approved the Administrative Policy A-104, which was developed to provide clarification and direction for procedural compliance with the public records requests per provisions in State Law. Mr. Barry indicated that the Public Records Request Form has been developed and is available on San Diego LAFCO's website.

Mr. Barry also said that the SB 272 California Public Records Act requires that state and local agencies develop a catalog of enterprise systems and said that the state law requires the information be available on each agency's website by July 1, 2016.

Item 8

Legislative Report Update

Harry Ehrlich provided an update to the Advisory Committee regarding the following legislation:

AB 2470 (Gonzalez): Municipal Water Districts: Water Service: Indian Tribes

This bill was sponsored by the Sycuan Indian Nation and has been amended on March 29, 2016. This bill requires a municipal water district, under certain conditions, to supply water to a contiguous Indian tribe's land that may be outside the district's jurisdictional boundary.

SB 1318 (Wolk): Local Government: Drinking Water Infrastructure or Services; Wastewater Infrastructure or Services

This bill was amended on April 12, 2016. This bill helps identify and address disadvantaged unincorporated communities (DUC's) that may be experiencing water or wastewater service issues.

AB 2910 (Committee on Local Government): Local Government: Organization; Omnibus Bill

This bill was sponsored by CALAFCO and provides clarifications to the Cortese-Knox-Hertzberg Act language.

Item 9

Committee Member Announcements and Agency Activity Updates

The Advisory Committee provided updated information on their district's activities.

Harry Ehrlich welcomed the new members to the Advisory Committee. He indicated that the June 17, 2016 meeting will be canceled.

Item 10

Adjournment

There being no further business to come before the Special Districts Advisory Committee, the meeting was adjourned at 10:50 a.m. to the scheduled meeting on July 15, 2016, if it is to be held.

**ERICA BLOM
ADMINISTRATIVE AIDE
SAN DIEGO LOCAL AGENCY FORMATION COMMISSION**