



# San Diego County Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

---

## NOTICE OF PUBLIC REVIEW

### Proposed Workplan and Budget for FY2022-2023

The San Diego County Local Agency Formation Commission (LAFCO) invites the public to review and provide comments on a proposed workplan and budget for the upcoming fiscal year. The proposed workplan and budget were tentatively approved by LAFCO at its March 7, 2022 meeting and ahead of the Commission considering final action as early as May 2, 2022. The proposed workplan outlines 30 specific projects in priority order with several continued from the current fiscal year – including completing municipal service reviews along the State Highway 78 corridor. The proposed budget draws on the workplan and tallies \$2.021 million in operating expenses and represents a net increase of 4.1%. A near matching amount of operating revenues is budgeted at \$1.965 million with the difference – \$0.056 million – covered by reserves. This latter amount represents a small reduction in reserve usage and produces an overall increase in local agency contributions of 6.3%.

A guide to the proposed workplan and budget for 2022-2023 is attached. Additional details are available by visiting the LAFCO website at [www.sdlafco.org](http://www.sdlafco.org).

All written comments received on the proposed workplan and budget by the end of business on **Wednesday, April 20, 2022** will be incorporated into the agenda report presented to the Commission at its May 2<sup>nd</sup> meeting. Comments should be directed to Commission Clerk Tamaron Lockett by e-mail at [tamaron.lockett@sdcounty.ca.gov](mailto:tamaron.lockett@sdcounty.ca.gov). Questions may also be directed by e-mail or by telephone at 619.321.3380.

Attachment: as stated

#### Administration

Keene Simonds, Executive Officer  
2550 Fifth Avenue, Suite 725  
San Diego, California 92103  
T 619-321-3380  
[www.sdlafco.org](http://www.sdlafco.org)

Joel Anderson  
County of San Diego

Chair Jim Desmond  
County of San Diego

Nora Vargas, Alt.  
County of San Diego

Paul McNamara, Vice Chair  
City of Escondido

Mary Casillas Salas  
City of Chula Vista

Kristi Becker, Alt.  
City of Solana Beach

Chris Cate  
City of San Diego

Marni von Wilpert, Alt.  
City of San Diego

Jo MacKenzie  
Vista Irrigation

Barry Willis  
Alpine Fire Protection

David A. Drake, Alt.  
Rincon del Diablo

Andy Vanderlaan  
General Public

Harry Mathis, Alt.  
General Public

**Blank for Photocopying**



DRAFT

# Workplan & Budget Guide

FOR 2022-2023

## About Us

Local Agency Formation Commissions – or LAFCOs – are boundary makers that oversee the creation and expansion of cities and special districts in all 58 counties of California. LAFCOs exercise regulatory and planning powers to coordinate publicly provided services, such as water or fire protection, and match them with community needs.

**The goal of every LAFCO is to facilitate smart growth while avoiding urban sprawl.**

San Diego LAFCO operates within the second largest county in California as measured by population and currently tasked with overseeing over 100 local governmental agencies.


A summary of San Diego LAFCO's draft workplan and budget for 2022-2023 follows.


[sdlafco.org](http://sdlafco.org)




# 2022-2023 Workplan Guide


The draft workplan lists 30 targeted projects for 2022–2023 that are divided by type – organizational, legislative, planning, and policy, etc. – and includes both new and continued projects. Projects are also listed in priority with the first 15 comprising either “high” or “high-moderate” goals for the fiscal year as shown below.


 **No. 1**  
**Organizational:**  
Recruiting, Hiring, and  
Onboarding New Staff


 **No. 2**  
**Policy Development:**  
Municipal Service  
Reviews and Community  
Engagement





 **No. 3**  
**Policy Development:**  
Outside Service Requests  
and Exemption Allowances


 **No. 4**  
**Planning Activity:**  
Municipal Service Review  
on the San Marcos Region


 **No. 5**  
**Planning Activity:**  
Municipal Service Review  
on the Vista Region

 **No. 6**  
**Planning Activity:**  
Municipal Service Review  
on the Oceanside Region


 **No. 7**  
**Planning Activity:**  
Municipal Service Review  
on the Carlsbad Region

 **No. 8**  
**Partnership:**  
Ad Hoc Committee on  
Resource Conservation  
Districts

 **No. 9**  
**Policy Development:**  
Special District Service  
Functions and Classes


 **No. 10**  
**Community Engagement:**  
Website Refresh

 **No. 11**  
**Legislative:**  
Create Communicative  
Loop in Municipal Service  
Reviews

 **No. 12**  
**Planning Activity:**  
SALC Grant & Assessing Ag  
Trends in SD County

 **No. 13**  
**Partnership:**  
San Diego County  
Special Districts Advisory  
Committee

 **No. 14**  
**Partnership:**  
San Diego County Cities  
Advisory Committee

 **No. 15**  
**Organizational:**  
Conduct Elections for  
Special District Seats on  
LAFCO



For a complete listing of the draft workplan, please visit: [sdlafco.org](https://sdlafco.org)

◀ Pictured on left, the Oceanside Pier.

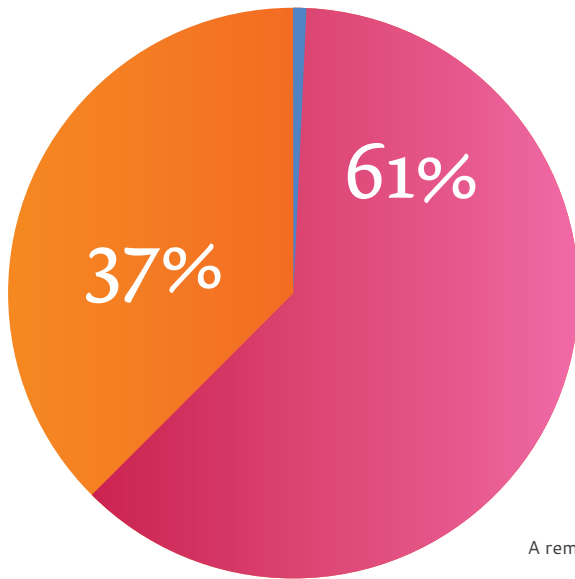
▲ Above, ranunculus from the Flower Fields in Carlsbad.



# 2022-2023 Budget Guide

San Diego LAFCO's draft budget for 2022-2023 ties directly to funding the associated workplan and sets operating expenses at \$2.021 million; a net increase of 4.1% over the current fiscal year. Operating revenues are set at \$1.965 million with the remaining shortfall covered by a corresponding use of reserves. Key provisions follow.

## Operating Expenses: \$2.021 Million



### Salaries and Benefits Cost

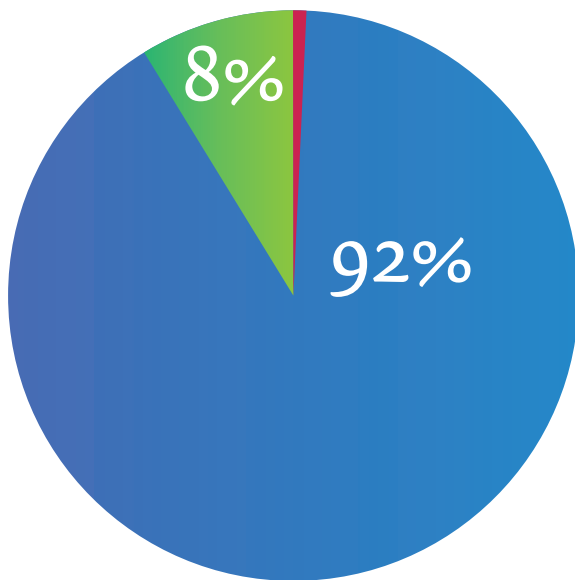
- \$1.263 million; a decrease of (2%) over prior year
- Amount equals 61% of the total expenses
- Funds 8.0 fulltime employees
- Includes wages, benefits, and per diems
- Contemplates up to 5% cost-of-living adjustment

### Services and Supplies Cost

- \$0.749 million; an increase of 16.3% over prior year
- Amount equals 37% of the total expenses
- Three largest group costs:
  - 1 Professional services: \$0.262 million
  - 2 Office lease at 2550 Fifth Ave: \$0.138 million
  - 3 County support services: \$0.124 million

A remaining \$5,000 is budgeted for any capital depreciation.

## Operating Revenues: \$1.965 Million



### Application Fees

- \$0.150 million; no change over prior year
- Amount equals 8% of the total revenues

### Local Agency Contributions

- \$1.801 million; an increase of 6% over prior year
- Amount equals 92% of the total revenues
- Allocation set by State law as follows:
  - 1 County of San Diego covers \$0.514 million
  - 2 Cities less City of San Diego covers \$0.514 million
  - 3 Districts covers \$0.514 million
  - 4 City of San Diego \$0.257 million



### 2022-2023 FUND BALANCE

Beginning Balance:	\$1.594 million
Operating Net:	(\$0.056 million)
Ending Balance:	\$1.538 million

### TOP CITY ALLOCATION

1. San Diego
2. Carlsbad
3. Oceanside
4. Escondido
5. El Cajon

### TOP DISTRICT ALLOCATIONS

1. Otay Water
2. Helix Water
3. Padre Dam Municipal
4. Vallecitos Water
5. Olivenhain Municipal



Mission Trails Regional Park

# San Diego LAFCO's Commission

San Diego LAFCO is governed by a 13-member "Commission" comprising county, city, special district, and public members. All Commissioners are appointed elected officials with the exception of the two public members. Commissioners serve four-year terms and divided between "regulars" and "alternates" and must exercise their independent judgment on behalf of the interests of residents, landowners, and the public as a whole. Commissioners are subject to standard disclosure requirements and must file annual statements of economic interests. The Commission has sole authority in administering its legislative responsibilities and decisions therein are not subject to an outside appeal process.



**Jim Desmond**  
Chair  
County of San Diego



**Paul McNamara**  
Vice Chair  
County of San Diego



**Joel Anderson**  
Commissioner  
County of San Diego



**Chris Cate**  
Commissioner  
City of San Diego



**Jo MacKenzie**  
Commissioner  
Vista Irrigation



**Mary Casillas Salas**  
Commissioner  
City of Chula Vista



**Andrew Vanderlaan**  
Commissioner  
Public Member



**Baron Willis**  
Commissioner  
Alpine Fire Protection



**Kristi Becker**  
Alternate  
City of Solana Beach



**David Drake**  
Alternate  
Special District Member



**Harry Mathis**  
Alternate  
Public Member



**Nora Vargas**  
Alternate  
County of San Diego



**Marni von Wilpert**  
Alternate  
City of San Diego