



San Diego County
Local Agency Formation Commission
 Regional Service Planning | Subdivision of the State of California

5C

AGENDA REPORT
 Consent | Action

December 6, 2021

TO: Commissioners
FROM: Keene Simonds, Executive Officer
SUBJECT: Progress Report on Adopted Workplan

SUMMARY

The San Diego County Local Agency Formation Commission (LAFCO) will receive a progress report on the adopted workplan for 2021-2022. The report notes work on more than one-half of all projects have already commenced with two completed and another three nearing their completion. The report is being presented to the Commission to receive and file and provide feedback or related direction to staff as needed.

BACKGROUND

San Diego LAFCO’s current fiscal year workplan comprises 30 projects with priority assignments ranging from high to low. High priority projects include several municipal service reviews in north and coastal communities as well as a number of targeted policy reviews. Other notable projects include sponsoring and/or otherwise facilitating amendments to existing statutes to clarify LAFCOs’ responsibilities in authorizing outside service extensions as well as to streamline and modernize the principal act for resource conservation districts.

DISCUSSION

This item provides San Diego LAFCO with an abbreviated update on workplan projects formally established for the current fiscal year. This includes staff assigning one of four status categories to projects ranging from pending to complete and detailed in Attachment One.

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ANALYSIS

San Diego LAFCO is generally proceeding as planned with work commencing on more than one-half of all projects through the first five months. This includes initiating work on all seven scheduled municipal service reviews with one – Fallbrook region – nearing completion. Nonetheless, recent staffing changes marked by the retirement and medical-leave involving two of our four budgeted analyst positions is having an effect on the workplan and most likely generate some projects slipping into the next fiscal year. A more detailed update on the workplan will be provided as part of the next quarterly update and this includes presenting a proposed amendment discussed by the Commission in October to sponsor changes to the municipal service review statutes to enhance community engagement.

RECOMMENDATION

It is recommended San Diego LAFCO receive and file the item consistent with practice and identified as Alternative Action One in the proceeding section.

ALTERNATIVES FOR ACTION

The following alternatives are available to San Diego LAFCO:

Alternative One (recommended):

Receive and file the item.

Alternative Two:

Continue consideration of the item and provide direction to staff as needed.

Alternate Three:

Take no action.

PROCEDURES

This item has been placed on the San Diego LAFCO's agenda as part of the consent calendar. A successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation unless otherwise specified by the Commission.

Respectfully,



Keene Simonds
Executive Officer

Attachment:

- 1) 2021-2022 Workplan with Status Notations

ADOPTED WORKPLAN STATUS

2021-2022

Priority	Level	Type	Project	Description	Status
Ongoing	...	Statutory	Applicant Proposals and Requests	LAFCO will prioritize on an ongoing basis its available resources to process applicant proposals	
Ongoing	...	Administrative	Targeted LAFCO Presentations	LAFCO will prioritize on an ongoing basis its resources to perform public outreach	
1	High	Statutory	MSR Fallbrook-Rainbow Region	Complete the scheduled review of Fallbrook PUD, Rainbow MWD, North County FPD, & CSA 81	Near Completion
2	High	Administrative	Fallbrook-Rainbow Ad Hoc Committee	Complete the work of the Ad Hoc in assisting in the administrative review of the associated reorganization proposals	Near Completion
3	High	Administrative	Relocation of the LAFCO Office	Execute an office relocation for the primary purpose of securing larger and more efficient space	Completed
4	High	Statutory	MSR Escondido Region Part II	Complete the scheduled review of the City of Escondido	Underway
5	High	Administrative	Legislative Proposal G.C. 56133(e)	Sponsor and/or facilitate an amendment to clarify LAFCOs' responsibility in exempting outside service agreements	Underway
6	High	Statutory	Commission Rule No. 4	Complete a comprehensive update to Rule No. 4 and its provisions to regulate special districts' functions and classes	Pending
7	High	Statutory	MSR Oceanside Region	Complete scheduled reviews of the City of Oceanside and local serving special districts	Underway
8	High	Statutory	MSR Carlsbad Region	Initiate scheduled reviews of the City of Carlsbad and local serving special districts	Underway
9	High	Administrative	Translation Policy	Establish procedures and related accommodations in communicating with non-English speaking communities	Completed
10	High	Statutory	Environmental Justice Policy	Establish polices and related procedures to address environmental justice in LAFCO's regulatory and planning activities	Pending
11	High-Moderate	Administrative	2020-2021 Audit	Complete an outside audit of financial statements for 2020-2021	Underway
12	High-Moderate	Statutory	2022-2023 Workplan and Budget	Adopt proposed and final workplan and budgets documents by March and May 2022	Pending
13	High-Moderate	Statutory	MSR San Marcos Region	Complete the scheduled reviews of the City of San Marcos and surrounding local serving special districts	Underway
14	High-Moderate	Statutory	MSR Vista Region	Complete the scheduled reviews of the City of Vista and surrounding local serving special districts	Underway
15	High-Moderate	Administrative	Special Districts Advisory Committee	Provide administrative support to the Special Districts Advisory Committee and hold no less than three meetings in FY	Underway
16	High-Moderate	Administrative	Cities Advisory Committee	Provide administrative support to the Cities Advisory Committee and hold no less than two meetings in FY	Underway
17	Moderate	Administrative	RCD Ad Hoc Committee	Coordinate work of the Ad Hoc Committee in implementing recommendations included in the final MSR on RCDs	Pending
18	Moderate	Administrative	Legislative Proposal RCDs	Facilitate and/or participate in a comprehensive rewrite of RCD law and – among other priorities – clarify service function powers	Pending
19	Moderate	Statutory	Policy Review Island Annexations	Consider options to define “substantially surrounded” and provide related mapping to inform review	Pending
20	Moderate	Administrative	SALT Grant Agricultural Trends	Implement two-year grant project to identify and track agricultural trends in San Diego County; complete 21-22 scope of work tasks	Underway
21	Moderate-Low	Statutory	MSR Pauma Valley Region	Complete the scheduled review of local serving special districts in the Pauma Valley region	Underway
22	Moderate-Low	Statutory	Report on Mutual Water Companies	Prepare informational report on private mutual water companies consistent with AB 54	Pending
23	Moderate-Low	Administrative	Social Media	Establish internal guidelines manual in conjunction with expanding social media presence in communicating information	Near Completion
24	Moderate-Low	Administrative	SANDAG	Participate in SANDAG's Technical Working Group (TWG) and provide update to Commission	Underway
25	Moderate-Low	Administrative	Application Procedures	Streamline existing application packet to be more user-friendly	Pending
26	Low	Administrative	Mapping Outside Utility Services	Establish a new GIS layer to identify existing outside wastewater and water services approved by the Commission	Pending
27	Low	Administrative	Website Enhancement SGMA	Add a dedicated page to the LAFCO website addressing SGMA and related GSA activities in San Diego County	Pending
28	Low	Administrative	Website Enhancement Videos	Add video discussions on current LAFCO projects and key duties on the website and cross-connected to social media	Pending
29	Low	Administrative	Annual Local Agency Directory	Update and publish local agency directory building on the inaugural version published in 2021	Pending
30	Low	Administrative	SOI/MSR Annual Report	Update and publish an annual report documenting all recorded municipal service reviews and sphere actions	Pending

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