

**APPROVED MINUTES
SAN DIEGO LAFCO
June 7, 2021 REGULAR MEETING**

**Via Conference Only
Per Governor's Executive Order N-29-20**

1. CALL TO ORDER

The regular meeting was called to order by videoconference at 9:00 a.m. by Chair Vanderlaan.

Item 1a

Recent Commissioner Appointments or Changes

Chair Vanderlaan announced two changes on the Commission from the Cities Selection Committee (Mayors of San Diego County). First, Paul McNamara with the City of Escondido has transitioned from an alternate to regular City Member representative and in doing so replacing Bill Wells with the City of El Cajon. Second, Kristi Becker with the City of Solana Beach is the new alternate City member.

Item 1b

Roll Call

The Commission Clerk performed the roll call with the following attendance recorded.

Regulars Present: Chris Cate, City of San Diego
Paul McNamara, City of Escondido
Jim Desmond, County of San Diego (VICE CHAIR)
Jo MacKenzie, Vista Irrigation District
Mary Casillas Salas, City of Chula Vista (arrived at 9:07 a.m.)
Andy Vanderlaan, Public (CHAIR)
Barry Willis, Alpine Fire Protection District
Nora Vargas, County of San Diego (arrived at 9:30 a.m.)

Alternates Present: Kristi Becker, City of Solana Beach
Harry Mathis, Public

Members Absent: Joel Anderson, County of San Diego (alternate)
Marni von Wilpert, City of San Diego (alternate)

The Commission Clerk confirmed a virtual quorum was present with seven voting members – along with Alternate Commissioner Kristi Becker voting in place of Commissioner Salas who arrived at 9:07 a.m. Commissioner Vargas arrived at 9:30 a.m. Also present at the virtual dais were Executive Officer Keene Simonds, Commission Counsel Holly O. Whatley, Local Government Analyst II Linda Heckenkamp, Local Government Analyst I Priscilla Allen, Administrative Assistant Erica Blom, and Commission Clerk Tamaron Lockett.

2. PLEDGE OF ALLEGIANCE

Alternate Commissioner Becker led meeting attendees in the Pledge of Allegiance.

3. AGENDA REVIEW AND RELATED REQUESTS

Chair Vanderlaan asked the Executive Officer if there were requests to remove or rearrange items on the agenda as presented. The Executive Officer stated no changes were needed to the agenda as amended late last week to include Business Item 7c and discussion regarding a reopening plan for the LAFCO office. The Executive Officer also noted the meeting was being live streamed and instructions for the public to participate in real-time were provided on the agenda as well as detailed on the LAFCO website.

4. PUBLIC COMMENT

Chair Vanderlaan invited anyone from the public to address the Commission on a matter not directly related to an agenda item. The Commission Clerk confirmed one member of the public had pre-registered to address the Commission. Comments were received from the following person:

- Claire Collins, Counsel with San Diego County Water Authority

The Administrative Assistant confirmed there were no live e-mail comments received for public comment.

5. CONSENT ITEMS

Item 5a

Approval of Meeting Minutes for May 3, 2021

Item presented to approve draft action minutes prepared for the Commission's May 3, 2021 regular meeting. Recommendation to approve.

Item 5b

Commission Ratification | Recorded Payment for April 2021

Item presented to ratify recorded payments made and received by the Executive Officer for the month of April 2021. Recommendation to ratify.

Item 5c

Proposed "Chinese Bible Church of Organization" |

Annexation to the Rancho Santa Fe Community Services District (CO20-22)

Item presented to consider a change of organization proposal to annex approximately 9.1 unincorporated acres of territory to the Rancho Santa Fe Community Services District. The proposal purpose is to extend public wastewater service to the subject parcel and facilitate the planned development of a religious facility and accessory structures. Recommendation to conditionally approve without modifications along with waiving protest proceedings. Subject parcel identified by the County of San Diego Assessor's Office as 678-060-27.

CONSENT ITEMS CONTINUED...

Item 5c continued

Item 5c was pulled for discussion.

Commissioner Willis asked if the proposed proposal would affect any of the local agencies involved and if there were any concern with the annexation. Analyst Priscilla Allen noted there were no written comments received related to the change of organization.

Commission discussion followed.

Commissioner Willis motioned to approve the staff recommendation as provided in the agenda report with a second from Commissioner MacKenzie. Roll call requested:

AYES:	Cate, Desmond, MacKenzie, McNamara, Salas, Vanderlaan, and Willis
NOES:	None
ABSENT:	Anderson, Vargas, and von Wilpert
ABSTAINING:	None

The Commission Clerk confirms the motion was approved 7-0.

Item 5d

Proposed “Lagasse Change of Organization” | Annexation to the Leucadia Wastewater District (CO21-02)

Item presented to consider a change of organization proposal to annex approximately 1.0 unincorporated acres of territory to the Leucadia Wastewater District. The proposal purpose is to extend public wastewater service and facilitate the split of the subject parcel and development of a second single-family residence. Recommendation to conditionally approve without modifications along with waiving protest proceedings. Subject parcel identified by the County of San Diego Assessor’s Office as 256-314-53.

Item 5e

Proposed Budget Amendments for 2021-2022

Item presented to consider proposed amendments to help ensure all budgeted operating expense units finish 2021-2022 with positive operating balances. Amendments involve internal transfer of \$0.075 million out of line-items within the Services and Supplies Unit and into a line-item in the Salaries and Benefits Unit. Recommendation to approve.

Item 5f

Approval of Independent Audit Expense for FY2020-2021

Item presented to consider approval of an independent audit expense covering 2020-2021. Recommendation to approve.

CONSENT ITEMS CONTINUED...

Item 5g

Annual Report: Sphere of Influence and Municipal Service Review Summary of Actions

Item presented to receive an annual report chronicling sphere of influence and municipal service review actions. Recommendation to receive and file.

Item 5h

Current Proposals and Related Activities

Item presented to update current proposals on file with LAFCO along with identifying anticipated submittals. Information only.

Item 5i

Local Agency Apportionments | Final Calculations for 2021-2022

Item presented to review a report identifying local agency apportionments for 2021-2022. Information only.

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Chair Vanderlaan asked if the Commissioners would like to pull any consent item apart from item 5c. There were no requests from Commissioners.

Commissioner MacKenzie motioned with a second from Commissioner Willis to approve the consent calendar and staff recommendations with the exception of item 5c. Roll call requested:

AYES:	Cate, Desmond, MacKenzie, McNamara, Salas, Vanderlaan, and Willis
NOES:	None
ABSENT:	Anderson, Vargas, and von Wilpert
ABSTAINING:	None

The Commission Clerk confirms the motion was approved 7-0.

6. PUBLIC HEARING ITEMS

Item 6a

Final Report and Related Actions: Municipal Service Review on Poway

Item presented to receive a final report on the scheduled municipal service review on the Poway region. The report involves limited revisions from its draft presentation in April 2021 and represents an independent evaluation of the availability, need, and sufficiency of public services in the region with focus on the City of Poway. Recommendation to accept and file.

Analyst Priscilla Allen provided the staff presentation.

Chair Vanderlaan invited Commissioner comments or questions.

PUBLIC HEARING ITEMS CONTINUED...

Item 6a continued

Commissioner MacKenzie asked what changes were made in the draft reports. The Executive Officer noted section 6.6 included additional analysis regarding ancillary municipal services provided by the City.

Chair Vanderlaan proceeded to open the public hearing and invited comments by pre-registered attendees and live e-mail.

The Commission Clerk confirmed no members of the public had pre-registered to address the Commission. The Administrative Assistant also confirmed there were no live e-mail comments.

Chair Vanderlaan proceeded to close the public hearing.

Commissioner Willis motioned to approve the staff recommendation as provided in the agenda report with a second from Commissioner Salas. Roll call requested:

AYES:	Cate, Desmond, MacKenzie, McNamara, Salas, Vanderlaan, and Willis
NOES:	None
ABSENT:	Anderson, Vargas, and von Wilpert
ABSTAINING:	None

The Commission Clerk confirms the motion was approved 7-0.

Item 6b

Proposed Update to the Study Schedule

Item presented to consider approving a sphere of influence update for the City of Poway as part of its regular requirement under statute. The proposal update is to affirm without any changes and marked by retaining all 2,144 non-jurisdictional acres within the sphere. Recommendation to approve.

Executive Officer Keene Simonds provided the staff presentation.

Chair Vanderlaan invited Commissioner comments or questions.

Commission discussion followed.

Chair Vanderlaan proceeded to open the public hearing and invited comments by pre-registered attendees and live e-mail.

The Commission Clerk confirmed no members of the public had pre-registered to address the Commission but noted Craig Ruiz with the City of Poway is available for any questions. The Administrative Assistant also confirmed there were no live e-mail comments.

Chair Vanderlaan proceeded to close the public hearing.

PUBLIC HEARING ITEMS CONTINUED...

Item 6b continued

Commissioner Willis motioned to approve the staff recommendation as provided in the agenda report with a second from Commissioner Vargas. Roll call requested:

AYES: Cate, Desmond, MacKenzie, McNamara, Salas, Vanderlaan, Vargas, and Willis
NOES: None
ABSENT: Anderson and von Wilpert
ABSTAINING: None

The Commission Clerk confirms the motion was approved 8-0.

7. BUSINESS ITEMS

Item 7a

Proposed Update to the Study Schedule

Item presented to consider a proposed update to its five-year Study Scheduled previously approved in June 2018. The update as proposed ties to the adopted workplan and resets the task to regularly prepare municipal service reviews and sphere of influence updates beginning in 2021-2022. Recommendation to approve.

Analyst Linda Heckenkamp provided the staff presentation.

Chair Vanderlaan invited comments from the public. The Commission Clerk confirmed one member of the public had pre-registered to address the Commission. Comments were received from the following person:

- Claire Collins, Counsel with San Diego County Water Authority

The Administrative Assistant confirmed there was one live e-mail comment. Comments were received from the following person:

- David Drake with Innovation Smart Cover Systems

Chair Vanderlaan invited initial Commission comments or questions.

Commissioner Desmond suggested LAFCO work with the San Diego County Water Authority to allow the agency additional time to provide comments for the scope of work for the municipal service reviews.

Commission discussion followed.

Commissioner Cate motioned to approve the staff recommendation as provided in the agenda report with a second from Commissioner Vargas. Roll call requested:

BUSINESS ITEMS CONTINUED...

Item 7a continued

AYES: Cate, MacKenzie, McNamara, Salas, Vanderlaan, Vargas, and Willis
NOES: Desmond
ABSENT: Anderson and von Wilpert
ABSTAINING: None

The Commission Clerk confirms the motion was approved 7-1.

Item 7b

Commission Information Request |

Distribution of Property Tax to Fire Protection Districts and Related Items

Item presented to receive an informational report on the allocation of property taxes among the 13 fire protection districts. The report addresses a request made by the Commission at the May meeting and outlines – among other related topics – the allocation of the 1% ranges from a high of 32.3% to a low of 1.9% with an overall average of 12.2%.

LAFCO Consultant Ed Sprague provided the staff presentation.

Chair Vanderlaan invited initial Commission comments or questions.

Commission discussion followed.

Chair Vanderlaan invited comments from the public. The Commission Clerk confirmed two members of the public had pre-registered to address the Commission. Comments were received from the following persons:

- Tony Mecham with the San Diego County Fire Protection District
- Herman Reddick with the San Diego County Fire Protection District

The Administrative Assistant confirmed there was one live e-mail comments. Comments were received from the following person:

- David Drake with Rincon del Diablo Municipal Water District

Commissioner Willis suggested the Commission request the Commission formally ask the County of San Diego to revisit the allocation of property taxes to provide more balance among the affected agencies.

Additional Commission discussion followed.

Commission Counsel Holly Whatley noted the item is for discussion purposes and no action will be taken only general direction to staff to return at future meeting as an action item.

No further direction was provided to staff.

Item 7c

Reopening Plan

Item presented to discuss options and related plans for San Diego LAFCO to reopen its office to the public after closing in March 2020 due to the COVID pandemic. The item also addressed options for the Commission to transition back to in-person meetings.

Executive Officer Keene Simonds provided a verbal report.

Commission discussion followed.

The Commission suggested to return to meet in-person in October if the Governor's Executive Orders have been lifted per the Brown-Act.

8. EXECUTIVE OFFICER REPORT

- Executive Officer noted that LAFCO will be bringing in some college interims.
- Executive Officer thanked to Office Ad Hoc Committee for their services and stated that a negotiation was accepted to move to the Manchester Financial Property located at 2550 Fifth Avenue in August.

9. COMMISSIONER ANNOUNCEMENTS | REQUESTS FOR FUTURE ITEMS

- Commissioner Willis recommended if LAFCO could implement adding the climate change for General Plans.
- Commissioner MacKenzie provided information regarding CALAFCO.

10. CLOSED SESSION

None

11. ADJOURNMENT TO NEXT MEETING

With no further business the Chair adjourned the videoconference meeting at 11:07 a.m.

**

I hereby attest the minutes above accurately reflect the deliberations of the Commission at its June 7, 2021 videoconference meeting.

ATTEST,



Tamaron Lockett
Commission Clerk