



San Diego County Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

REGULAR MEETING AGENDA

SAN DIEGO COUNTY LOCAL AGENCY FORMATION COMMISSION

MONDAY, AUGUST 2, 2021
VIDEOCONFERENCE ATTENDANCE ONLY

Chair Andy Vanderlaan
Vice Chair Jim Desmond

Executive Officer Keene Simonds
Commission Counsel Holly O. Whatley

County of San Diego	Cities	City of San Diego	Special Districts	General Public
Jim Desmond	Paul McNamara	Chris Cate	Jo MacKenzie	Andy Vanderlaan
Nora Vargas	Mary Casillas Salas	Mami von Wilpert, Alt.	Barry Willis	Harry Mathis, Alt.
Joel Anderson, Alt.	Kristi Becker, Alt.		David A. Drake, Alt.	

Consistent with the Governor's Executive Order N-29-20, the August 2, 2021 meeting will occur remotely through videoconferencing. The public may watch the meeting live using the link on our website home page (www.sdlafco.org).

The public may submit comments remotely and/or register to speak by:

1. Submitting an eComment at www.sdlafco.org prior to 4:00 P.M. on Friday, July 30, 2021
 - These comments will be distributed and posted online ahead of the meeting
 - This includes the option to request a call-in to directly comment during the meeting
2. Emailing erica.blom@sdcountry.ca.gov during the meeting on Monday, August 2, 2021
 - These comments will be read by staff into the record and subject to a three-minute limit

1. WELCOMING AND CALL TO ORDER – 9:00 A.M.

a) Introduction of New Alternate Commissioner

- David A. Drake with Rincon del Diablo Municipal Water District

b) Roll Call of Members

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW BY EXECUTIVE OFFICER

The Chair will confirm with the Executive Officer if any changes to the agenda are needed.

4. PUBLIC COMMENT AND RELATED REQUESTS

Opportunity for members of the public to address the Commission on any subject matter within the Commission's jurisdiction but not an item listed on the agenda. Each speaker's presentation may not exceed three minutes. This is also an opportunity for members of the public to request discussion on any items listed under the consent calendar.

5. CONSENT ITEMS

All items calendared as consent are considered ministerial or non-substantive and subject to a single motion approval. The Chair will also consider Commissioner requests to pull an item for discussion before entertaining a motion.

a) Approval of Meeting Minutes for June 7, 2021 (action)

The Commission will consider action minutes prepared by the Commission Clerk for the June 7, 2021 regular meeting. Recommendation to approve as presented. (Pages 5-14)

b) Commission Ratification | Recorded Payments for May and June 2021 (action)

The Commission will review a report identifying all payments received and made for the months of May and June 2021. Recommendation to ratify payments as presented. (Pages 15-22)

c) Budget Report for 2020-2021 |

Fourth Quarter Actuals and Close of Year Budget Amendments (action)

The Commission will review a report comparing budgeted and actual transactions for 2020-2021 through the fourth quarter. Recommendation to receive and file the report along with approving amendments as part of the close of the fiscal year. (Pages 23-30)

d) Progress Report on Adopted Workplan & Related Amendments (action)

The Commission will receive a progress report on the adopted workplan for 2021-2022 and its 30 specific projects plus projects. Recommendation to accept and file the report along with approving amendments to sync with the recent update to the study schedule. (Pages 31-36)

e) Approval of Fund Balance Designations for 2021-2022 (action)

The Commission will review and consider making fund balance designations in 2021-2022. Recommendation to designate \$750,000 for committed purposes, \$125,000 for assigned purposes, and the remaining balance – \$762,178 as of July 1, 2020 – as unassigned. (Pages 37-44)

f) Service Commendation |

Former Commissioner Bill Wells with the City of El Cajon (action)

The Commission will consider formal action by resolution to recognize the service contributions of former Commissioner Bill Wells. Recommendation to approve. (Pages 45-50)

g) CALAFCO Annual Conference Items (action)

The Commission will consider action items relating to the upcoming California Association of LAFCOs' (CALAFCO) Annual Conference scheduled for October 6-8th in Newport Beach. Recommendation to nominate Commissioner MacKenzie for re-election to the CALAFCO Board as well as appoint Commissioners Vanderlaan and MacKenzie as delegate and alternate delegate, respectively. (Pages 51-56)

CONSENT ITEMS CONTINUED...

h) **Current Proposals and Related Activities (information)**

The Commission will receive a report identifying active proposals on file as well as a summary of pending proposal submittals. The item is for information and concurrently serves as notice to local agencies of all landowner/voter petition proposal filings. (Pages 57-68)

6. **PUBLIC HEARING ITEMS**

Public hearing items require expanded public notification per provisions in State law or have been voluntarily scheduled by the Executive Officer to ensure opportunity for public input.

a) **Proposed “Avion Reorganization” |**

Annexation to the Olivenhain Municipal Water District with Concurrent Expansion of an Activated Wastewater Service Area and Related Sphere of Influence Action (RO21-03) (action)

The Commission will consider a reorganization proposal filed by the Olivenhain Municipal Water District (OMWD) with the principal action to annex 41.5 acres of incorporated territory in the City of San Diego. A concurrent expansion of OMWD’s activated wastewater service area is also proposed. The proposal purpose is to establish OMWD wastewater services in the affected territory and facilitate the tentative approval of 84 multi-family dwelling units as part of the planned “Avion” subdivision. Staff recommends conditional approval of the reorganization as submitted with a conforming sphere amendment as well as waiving protest proceedings. The subject parcel is identified by the County Assessor’s Office as 312-010-16. (Pages 69-100)

7. **BUSINESS CALENDAR**

Business items involve regulatory, planning, or administrative items that do not require a hearing.

a) **Draft Municipal Service Review on the Ramona Region (discussion)**

The Commission will review a draft municipal service review on the Ramona region. The draft has been prepared as part of the adopted workplan and independently assesses the availability, need, and adequacy of key public services provided in the region and specifically by the principal local government subject to Commission oversight – Ramona Municipal Water District. This includes preparing determinations addressing the factors required in statute as part of the municipal service review process as well as to inform other LAFCO decision-making – including future boundary changes and sphere of influence updates in the region. The draft is being presented for discussion and feedback ahead of staff initiating a formal public review. (Pages 101-184)

b) **Proposed Policy on Translation Protocols and Accommodations (action)**

The Commission will consider a proposed policy on translation protocols and accommodations for communicating service information to non-English speaking residents to mitigate against language barriers. The proposed policy has been prepared consistent with the adopted workplan and marked by establishing standards to translate key service information into non-English based on current household language demographics. This includes translating notices and other written materials that are otherwise distributed only in English into other languages that are spoken within 20 percent or more of affected households. Interpreter services are also addressed. Staff recommends approval of the proposed policy with any desired revisions with an immediate effective date. (Pages 185-190)

BUSINESS ITEM CONTINUED...

c) Approval to Reinstate Cost-of-Living Wage Adjustments in 2021-2022 (action)

The Commission will consider reinstating a previously planned 2.0% wage cost-of-living adjustment for non-management employees in 2021-2022. The otherwise planned wage adjustment was suspended by the Commission in April 2021 at the recommendation of the Executive Officer to curb new costs in 2021-2022 given economic uncertainties associated with COVID. The parallel action to implement a voluntary employee separation incentive program has subsequently proven successful in generating cost-savings and positions the Commission to reinstate the full cost-of-living adjustment retroactive to July 1st without budget impact. Staff recommends approval. (Pages 191-194)

8. EXECUTIVE OFFICER REPORT

9. COMMISSIONER ANNOUNCEMENTS | REQUESTS FOR FUTURE ITEMS

10. CLOSED SESSION

None

11. ADJOURNMENT TO NEXT MEETING

October 4, 2021

Attest to Posting:

Tamaron Lockett
Commission Clerk

All associated agenda reports are available for viewing at www.sdlafco.org.

Any person with a disability under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or a copy of all the documents constituting the agenda packet for a meeting upon request. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting. Please contact the LAFCO office at least three business days prior to the meeting for any accommodations.