

Chairman

Sam Abed
Mayor
City of Escondido

September 11, 2017

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Vice Chairwoman

Jo MacKenzie
Vista Irrigation District

TO: Local Agency Formation Commission

Members

Bill Horn
County Board of
Supervisors

FROM: Executive Officer

SUBJECT: Fourth Quarter FY 2016–17 Executive Officer
Self-Approved Expense Claims Report

Dianne Jacob
County Board of
Supervisors

Andrew Vanderlaan
Public Member

Lorie Zapf
Councilmember
City of San Diego

Catherine Blakespear
Mayor
City of Encinitas

Ed Sprague
Olivenhain Municipal
Water District

The Commission's Rules (Section 1.8) permit the Executive Officer to self-approve any single reimbursement claim up to \$500. The Rules also require the Executive Officer to regularly update the Commission about such claims that were self-approved. The Executive Officer follows a more conservative procedure than what is allowed in the Commission's rules and requires two members of his staff to review and authorize his expense claims. Since preparing the last report on May 1, 2017, there are no self-approved reimbursement claims for the Executive Officer to report during this quarter.

Alternate Members

Greg Cox
County Board of
Supervisors

The Commission should accept the fourth quarterly self-approved expense claims report.

Chris Cate
Councilmember
City of San Diego

Respectfully submitted,



MICHAEL D. OTT
Executive Officer

Racquel Vasquez
Mayor
City of Lemon Grove

Harry Mathis
Public Member

Judy Hanson
Leucadia Wastewater
District

MDO:trl

Executive Officer

Michael D. Ott

Legal Counsel

Michael G. Colantuono