



San Diego County
Local Agency Formation Commission
 Regional Service Planning | Subdivision of the State of California

5a

AGENDA REPORT
 Consent | Action

May 4, 2020

TO: Commissioners

FROM: Ruth Arellano, Executive Assistant

SUBJECT: **Approval of Meeting Minutes for March 2, 2020**

SUMMARY

The San Diego County Local Agency Formation Commission (LAFCO) will consider draft minutes prepared for the regular meeting held on Monday, March 2, 2020. The minutes are in action-form and being presented for formal approval with any desired corrections or clarifications as requested by the Commission.

BACKGROUND

The Ralph M. Brown Act was enacted by the State Legislature in 1953 and – among other items – requires public agencies to maintain written minutes for qualifying meetings.

DISCUSSION

This item is for San Diego LAFCO to consider approving action minutes for the March 2, 2020 regular meeting. The attendance record for the meeting follows.

- All members were present except Commissioners Bill Wells (regular), Chris Cate (alternate), and Greg Cox (alternate).

Administration Keene Simonds, Executive Officer County Operations Center 9335 Hazard Way, Suite 200 San Diego, California 92123 T 858.614.7755 F 858.614.7766 www.sdlafco.org	Jim Desmond County of San Diego Chair Dianne Jacob County of San Diego Greg Cox, Alternate County of San Diego	Mary Casillas Salas City of Chula Vista Bill Wells City of El Cajon Paul McNamara, Alternate City of Escondido	Mark Kersey City of San Diego Chris Cate, Alternate City of San Diego	Jo MacKenzie Vista Irrigation Barry Willis Alpine Fire Protection Erin Lump, Alternate Rincon del Diablo MWD	Vice Chair Andy Vanderlaan General Public Harry Mathis, Alternate General Public
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ANALYSIS

The attached draft minutes for the March 2, 2020 regular meeting accurately reflect San Diego LAFCO's actions as recorded by staff. A video recording of the meeting has also been posted on the Commission's website (www.sdlafco.org).

RECOMMENDATION

It is recommended San Diego LAFCO approve the draft minutes prepared for the March 2, 2020 regular meeting as presented. This recommendation is consistent with Alternative One in the proceeding section.

ALTERNATIVES FOR ACTION

The following alternatives are available to San Diego LAFCO through a single motion:

Alternative One (recommended):

Approve the draft minutes prepared for the March 2, 2020 regular meeting with any desired corrections or clarifications.

Alternative Two:

Continue item to the next regular meeting and provide direction to staff as needed.

PROCEDURES

This item has been placed on San Diego LAFCO's agenda as part of the consent calendar. A successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation as provided unless otherwise specified by the Commission.

Respectfully,



Ruth Arellano
Executive Assistant

Attachment:

- 1) Draft Meeting Minutes for March 2, 2020

**DRAFT MINUTES
SAN DIEGO COUNTY LAFCO
MARCH 2, 2020 REGULAR MEETING**

1. CALL TO ORDER | ROLL CALL

The regular meeting was called to order at 9:00 a.m. by Chair Dianne Jacob in the County of San Diego Administration Center located at 1600 Pacific Highway, Room 302, in San Diego, California.

The Commission Clerk performed the roll call with the following attendance recorded.

Regulars Present: Jim Desmond, County of San Diego
 Dianne Jacob, County of San Diego (CHAIR)
 Jo MacKenzie, Vista Irrigation District
 Mary Casillas Salas, City of Chula Vista
 Andy Vanderlaan, Public (VICE CHAIR)
 Mark Kersey, City of San Diego
 Barry Willis, Alpine Fire Protection District

Alternates Present: Erin Lump, Rincon del Diablo Municipal Water District
 Paul McNamara, City of Escondido
 Harry Mathis, Public

Members Absent: Bill Wells, City of El Cajon (regular)
 Chris Cate, City of San Diego (alternate)
 Greg Cox, County of San Diego (alternate)

The Commission Clerk announced Alternate Commissioner Paul McNamara will vote in place of Commissioner Bill Wells who was absent. She then confirmed a quorum was present with eight voting members. Also present at the dais: Executive Officer Keene Simonds; Commission Counsel Holly Whatley; Chief Analyst Robert Barry, Analyst Linda Zambito; and Executive Assistant Ruth Arellano serving as Commission Clerk.

Commissioner Salas arrived at 9:03 a.m.

2. PLEDGE OF ALLEGIANCE

Commissioner Vanderlaan led the Commission in the Pledge of Allegiance.

3. AGENDA REVIEW

Chair Jacob asked the Executive Officer if there were requests to remove or rearrange items on the agenda as presented. The Executive Officer responded that no changes to the agenda were needed while acknowledging this includes proceeding with the cancellation of Item No. 6b. The Executive Officer added anyone in the audience interested in speaking on Item No. 6b could do so during the general public comment period and be recorded in the minutes.

4. PUBLIC COMMENT

Chair Jacob asked the public seated in the audience if anyone would like to address the Commission on any item not related to the agenda. The following person proceeded to address the Commission:

- General Manager Tom Kennedy with the Rainbow Municipal Water District updated the Commission on the District's pending application with LAFCO.

Seeing no other audience members approach the dais, the Chairperson ended the public comment period.

5. CONSENT ITEMS

Item 5a

Approval of meeting Minutes for January 6, 2020 (action)

Item presented to approve draft summary minutes prepared for the Commission's January 6, 2020 regular meeting. Recommendation to approve.

Item 5b

2nd Quarter Budget Report and Year-End Projections (action)

Item presented to approve a budget report comparing budgeted to actual expenses and revenues through December 31, 2019. Recommendation to approve.

Item 5c

Ratification | Recorded Payments for December 2019 and January 2020 (action)

Item presented to review payments received and made for the months of December 2019 and January 2020. Recommendation to ratify.

Item 5d

Proposed "Orpheus Avenue-Gupta Change of Organization" | Annexation to the Leucadia Wastewater District; CO19-29 (action)

Item presented to consider a change of organization proposal filed by the Leucadia Wastewater District to annex approximately 1.0 acre of unincorporated territory within its sphere of influence. The affected territory as submitted includes one legal lot divided into two assessor parcels with an existing gas station in the City of Encinitas.

CONSENT ITEMS CONTINUED...

Item 5d Continued

The proposal purpose is to extend public wastewater service to facilitate a remodel to include a quick-service restaurant. Staff's recommendation to approve with a modification to include 2.7 acres of adjacent public right-of-way. The County of San Diego Assessor's Office identifies the subject parcels as 256-121-29 and 256-121-34.

Item 5e

Progress Report on 2019-2020 Workplan (action)

Item presented to formally receive and file and serves as the Commission's regular update on the status of workplan projects. Recommendation to receive and file.

Item 5f

Current Proposal and Related Activities (information)

Item presented to receive a report identifying active proposals on file with the Commission as well as pending submittals. Information only.

Item 5g

Update on the Special Districts Advisory Committee (information)

Item presented to receive an update on the composition of the Special Districts Advisory Committee and the results of a recent election affecting eight of the sixteen Committee seats. Information only.

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Chair Jacob pulled Items 5b and 5e for discussion at the request of Commissioner Willis and audience member Laura Hunter, respectively.

Commissioner Willis motioned to approve the remainder of the consent calendar as recommended in the associated agenda reports with a second from Commissioner Salas. Roll call requested:

AYES:	Desmond, Jacob, Kersey, MacKenzie, Salas, Vanderlaan, Willis, and McNamara
NOES:	None
ABSENT:	Cate, Cox and Wells
ABSTAINING:	None

The Commission Clerk confirmed the motion was approved 8-0.

CONSENT ITEMS CONTINUED...

With respect to discussion on Item 5b, Commissioner Willis sought clarification on the terms of the Commission reserves. Through the Chair, the Executive Officer responded and noted to pull Item 5e for discussion. Commissioner Willis motioned to approve the item as recommended (receive and file) with a second from Commissioner Salas and carried unanimously by the Commissioners present.

With respect to discussion on Item 5e, audience members Laura Hunter and Neysa Ely with the Sierra Club sought clarification on the status of the scheduled municipal service review on the City of Escondido and the parallel Safari Highlands (aka Harvest Hills) project. Through the Chair, the Executive Officer responded that the associated municipal service review on the Escondido region has been administratively divided into two distinct parts with the first part completed and involving Rincon del Diablo MWD and Deer Springs FPD. The second part involves the City of Escondido and byway of an earlier agreement is being prepared by the City and remains incomplete at this time. The Executive Officer added this second part has been included in the proposed workplan for the upcoming fiscal year and staff can provide additional details as part of Agenda Item No. 6c should there be interest. Seeing no more discussion, the Chair noted the item was for information and stated the Commission would proceed with the next item on the agenda.

6. PUBLIC HEARING ITEMS

Item 6a

Final Report and Related Actions |

Municipal Service Review on the Valley Center Region

Item presented to receive a final report prepared as part of the scheduled municipal service review on the Valley Center region. Analyst Linda Heckenkamp provided the staff presentation and summary of key conclusions and determinations. This included noting the final report returns to the Commission substantively intact from its earlier draft presentation in January with revisions limited to technical corrections and/or clarifications. Analyst Heckenkamp concluded her presentation by recommending the Commission formally receive and file the final report and adopt the attached resolution codifying the written determinations that include – and among other items – direction to Valley Center Community Services District and County of San Diego to coordinate a reorganization proposal filing with LAFCO to transition the District into a County Service Area.

Chair Jacob opened the public hearing and asked if there were any initial questions from the Commission. Without any initial questions, Chair Jacob invited comments from the public. Comments were received from the following persons:

- Stephen Abbott with San Diego County Fire Districts Association
- Fire Chief Joseph Napier with Valley Center Fire Protection District

PUBLIC HEARING ITEMS CONTINUED...

Item No. 6a Continued

- Board President Larry Glavinic with Valley Center Community Services District
- Director Darcy LaHaye with Valley Center Community Services District
- David Nissen with the San Diego County Fire Authority
- General Manager Gary Arant with the Valley Center Municipal Water District

After all the requested speakers addressed the Commission with their concerns and there were no additional speakers, Chair Jacob closed the public hearing.

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Commissioner Desmond motioned to approve the staff recommendation as provided in the agenda report with a second from Commissioner MacKenzie. Roll call requested:

AYES: Desmond, Jacob, MacKenzie, Salas, Vanderlaan, Kersey, Willis and McNamara
NOES: None
ABSENT: Cate, Cox and Wells
ABSTAINING: None

The Commission Clerk confirmed the motion was approved 8-0.

Item 6b

Sphere of Influence Updates for the Valley Center Region (CANCELLED)

Item 6c

Adoption of Proposed Workplan and Budget for 2020-2021

The Commission considered recommendation from the Executive Officer to adopt a proposed workplan and budget for 2020-2021. The Executive Officer provided the staff representation and noted the workplan outlined 20 specific project goals and continues to focus on the preparation of municipal service reviews in northern San Diego County. The Executive Officer added the proposed budget provides an approximate 1.9% increase in overall operating costs and includes covering pre-approved cost-of-living adjustments for non-management employees. The Executive Officer stated approval of both items through the adoption of the attached draft resolution would precede a formal public review and comment period with final versions of both documents returning for approval in May.

PUBLIC HEARING ITEMS CONTINUED...

Item No. 6c Continued

Chair Jacob opened the public hearing and asked if there were any initial questions or comments from the Commission. Without any comments Chair Jacob invited comments from the public. Comments were received from the following person:

- Laura Hunter

Commission discussion followed Ms. Hunter's comments and request therein for LAFCO staff to assume responsibility for preparing the second part of the municipal service review on the Escondido region specific to the City. This included consensus by the Commission for staff to assume work on the municipal service review by December 1, 2020 should it remain incomplete by the City.

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Commissioner Willis motioned to approve the staff recommendation as provided in the agenda report along with a deadline to the City of Escondido to complete and submit their municipal service review by December 1, 2020, and with a second from Commissioner Vanderlaan. Roll call requested:

AYES: Desmond, Jacob, MacKenzie, Salas, Vanderlaan, Kersey, Willis and McNamara
NOES: None
ABSENT: Cate, Cox and Wells
ABSTAINING: None

The Commission Clerk confirmed the motion was approved 8-0.

7. BUSINESS ITEMS

Item 7a

Draft Municipal Service Review on County Service Area No. 135

Item presented for discussion involving a draft municipal service review prepared on the County Service Area (CSA) No. 135 and its two active service functions: emergency public radio communications and fire protection and emergency medical. Executive Officer Keene Simonds provided the staff presentation on behalf of Local Government Consultant John Traylor and summarized the draft report's key conclusions and recommendations. This includes – and among other items – a recommendation that the County of San Diego file a reorganization proposal with LAFCO to formally separate CSA No. 135 with fire protection services transitioning into a dependent fire protection district. The Executive Officer requested the Commission provide any initial feedback on the draft document ahead of staff initiating a formal public review and comment period with the goal of returning with a final version at the May meeting for possible action.

BUSINESS ITEMS CONTINUED...

Item No. 7a Continued

Chair Jacob asked if there were any initial questions or comments from the Commission. Without any comments Chair Jacob invited comments from the public. Comments were received from the following persons:

- Stephen Abbott with San Diego County Fire Districts Association
- David Nissen with the San Diego County Fire Authority

General discussion followed from the Commission.

Chair Jacob thanked staff for the draft report and stated she would look forward to receiving comments from the agencies and general public.

8. EXECUTIVE OFFICER REPORT

Executive Officer Keene Simonds announced the Cities Advisory Committee and Special Districts Advisory meetings to be held on March 13th and 20th, respectively.

9. COMMISSION ANNOUNCEMENTS | REQUESTS FOR FUTURE ITEMS

None.

10. CLOSED SESSION

None.

11. ADJOURNMENT TO NEXT MEETING

With no further business the Chair adjourned the meeting at 10:45 a.m.

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