



San Diego County Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

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AGENDA REPORT
Consent | Action

March 20, 2020

TO: Special Districts Advisory Committee

FROM: Ruth Arellano, Executive Assistant

SUBJECT: Approval of Meeting Minutes for December 20, 2019

SUMMARY

The Special Districts Advisory Committee (“Committee”) will receive action minutes prepared for the last meeting held on Friday, December 20, 2019. The minutes are in draft-form and being presented for formal approval with any desired corrections or clarifications as requested by the Committee.

BACKGROUND

The Ralph M. Brown Act was enacted by the State Legislature in 1953 and established standards for the public to attend and participate in meetings of local government bodies. The “Brown Act” requires – and among other items – public agencies to maintain written minutes for qualifying meetings.

DISCUSSION

This item is for the Committee to consider approving action minutes prepared by staff for the December 20, 2019 meeting consistent with the Brown Act.

Administration

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Mark Kersey
City of San Diego

Chris Cate, Alternate
City of San Diego

Jo MacKenzie
Vista Irrigation

Barry Willis
Alpine Fire Protection

Erin Lump, Alternate
Rincon del Diablo MWD

Vice Chair Andy Vanderlaan
General Public

Harry Mathis, Alternate
General Public

ANALYSIS

The attached action minutes for the December 20, 2019 meeting accurately reflect the Committee's deliberations as recorded by staff. An audio recording of the meeting has also been posted on the San Diego County Local Agency Formation Commission's website.

RECOMMENDATION

It is recommended the Committee approve the draft action minutes prepared for the December 20, 2019 meeting as presented. This recommendation is consistent with Alternative One in the proceeding section.

ALTERNATIVES FOR ACTION

The following alternatives are available to the Committee through a single motion:

Alternative One (recommended):

Approve the draft action minutes prepared for the December 20, 2019 meeting with any desired corrections or clarifications.

Alternative Two:

Continue to the next regular meeting and provide direction to staff as needed.

PROCEDURES

This item has been placed on the Committee's agenda as part of the consent calendar. A successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation as provided unless otherwise specified by the Committee.

Respectfully,



Ruth Arellano
Executive Assistant

Attachment: as stated

DRAFT MINUTES

SAN DIEGO COUNTY LOCAL AGENCY FORMATION COMMISSION SPECIAL DISTRICTS ADVISORY COMMITTEE DECEMBER 20, 2019 SPECIAL MEETING

ROLL CALL

Chair Kimberly Thorner called the meeting to order at 9:30 a.m. and then requested a roll call from the Committee Clerk.

Committee Members Present:

Chair Kimberly Thorner (Olivenhain MWD); Vice Chair Julie Nygaard (Tri-City HCD); Gary Arant (Valley Center MWD); Jack Bebee (Fallbrook PUD); Fred Cox (Rancho Santa Fe FPD); Bill Haynor (Whispering Palms CSD); Tom Kennedy (Rainbow MWD); Hector Martinez (South Bay ID); Mark Robak (Otay WD); Augie Scalzitti (Padre Dam MWD) (arrived 9:37 am); Joel Scalzitti (Helix WD) (arrived 9:37 am); and Robert Thomas (Pomerado CD) (left 10:55 am).

Committee Members Absent:

Sheryl Landrum (Resource Conservation District of Greater San Diego County); Larry Converse (Ramona MWD); and Tom Pocklington (Bonita-Sunnyside FPD).

The following members of LAFCO staff were present at roll call: Executive Officer Keene Simonds; Commission Counsel Aleks Giragosian; Chief Policy Analyst Robert Barry; Analyst Linda Zambito; GIS Analyst Dieu Ngu; and Executive Assistant Ruth Arellano.

PLEDGE OF ALLEGIANCE

At the request of the Chair, the Honorable Matt Hall with City of Carlsbad and Carlsbad Municipal Water District led the Pledge of Allegiance.

AGENDA REVIEW

Chair Thorner asked if there were any revisions to the agenda. Executive Officer Keene Simonds stated no revisions were needed to the agenda but added submitted correspondence associated with Agenda Item 3 was inadvertently left out of the printed agenda report and staff is passing out copies on the dais. Mr. Simonds also informed the Committee of two recent departures from the Committee: Greg Thomas and Larry Converse. With no revisions or other clarifications, the Committee proceeded as planned.

PUBLIC COMMENTS

Chair Thorner invited public comments. None received.

PRESENTATIONS

Chief Stephen Abbott with the North County Fire Protection District and Rachel Mason with the Fallbrook Regional Healthcare District provided an overview of their agencies' efforts to coordinate medical services within their respective jurisdictional boundaries.

Committee discussion followed and concluded with Chair Thorner thanking Mr. Abbot and Ms. Mason for their presentation.

CONSENT ITEMS

Item 1

Approval of Minutes of October 21, 2019 (action)

The Committee considered draft summary minutes prepared for the last meeting held on October 11, 2019. Recommend approval.

Item 2

Update on Current and Pending Proposals (information)

A report was provided to the Committee members present regarding current and pending proposals on file and anticipated with LAFCO. Information only.

On motion of Tom Kennedy and seconded by Julie Nygaard and carried unanimously with the remaining Committee members present (12-0), to approve the consent calendar consistent with the recommendations provided in the associated agenda reports.

BUSINESS ITEMS

Item No. 3

Request for Committee Recommendation |

Leucadia Wastewater District's Authority to Provide Retail Recycled Water

Executive Officer Keene Simonds provided the staff presentation and summarized his referral to the Committee and the continuance from the October 11, 2019 meeting. Mr. Simonds requested the Committee consider the new information – including work from the Subcommittee (Thorner, Bebee, and Haynor) on the topic – and make an independent recommendation on the query raised by Carlsbad Municipal Water District determining whether Leucadia Wastewater District requires LAFCO approval to provide retail recycled water to the La Costa Resort. Chair Thorner followed and detailed the subcommittee's own analysis and recommendation that no LAFCO approval is necessary given Leucadia Wastewater District has sufficiently established grandfathered rights to provide retail recycled water service to the affected territory.

The Committee proceeded to receive comments from the following attendees:

- Cindi McMahan, Legal Counsel with Carlsbad MWD
- Matt Hall, Board Director with Carlsbad MWD

BUSINESS ITEMS CONTINUED...

Item No. 3 Continued

Committee discussion followed.

On motion of Tom Kennedy, seconded by Gary Arant, it was proposed the Committee accept the Subcommittee's recommendation that (a) Leucadia Wastewater District has established grandfathered rights to retail recycled water to the affected territory and (b) the Commission review Rule No. 4 and update its provisions as it sees fit. The motion passed 11-1 with Julie Nygaard opposing.

Item No. 4

Election Update and Related Committee Direction | Nominations for the Special Districts Advisory Committee

The Committee received an update on the scheduled election involving one of the two regular special district seats on the Commission and preferences therein with respect to establishing a nomination committee and coordinating a candidate forum with CSDA.

Committee discussion followed.

Consistent with adopted policies and procedures, Chair Thorner proceeded to appoint Haynor, Martinez, and J. Scalzitti to the Nominating Committee. The Chair also requested staff to coordinate the election process to include a candidate forum with CSDA.

Direction only.

Item No. 5

Selection of Chair and Vice Chair for 2020

Executive Officer Keene Simonds requested the Committee appoint a Chair and Vice Chair for the 2020 calendar year pursuant to adopted policies and procedures.

Committee discussion followed.

On motion of Jack Bebee and seconded by Gary Arant and carried unanimously with the remaining Committee members present (12-0), to approve Kimberly Thorner as Chair and Julie Nygaard as Vice Chair for the 2020 Special Districts Advisory Committee.

COMMITTEE MEMBER REPORTS AND ANNOUNCEMENTS

None

EXECUTIVE OFFICER REPORT

None

ADJOURNMENT TO NEXT REGULAR MEETING

There being no further business to come before the Special Districts Advisory Committee, the meeting was adjourned at 11:04 a.m. to the next scheduled meeting on March 20, 2020.

Attest:

Ruth Arellano

Executive Assistant