

Chairman

Sam Abed
Mayor
City of Escondido

February 6, 2017

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Vice Chairwoman

Jo MacKenzie
Vista Irrigation District

TO: Local Agency Formation Commission

Members

Bill Horn
County Board of
Supervisors

FROM: Executive Officer

SUBJECT: Second Quarter FY2016-17 Executive Officer Self-Approved
Expense Claims Report

Dianne Jacob
County Board of
Supervisors

The Commission's Rules (Section 1.8) permit the Executive Officer to self-approve any single reimbursement claim up to \$500. The Rules also require the Executive Officer to regularly update the Commission about such claims that were self-approved. The Executive Officer follows a more conservative procedure than what is allowed in the Commission's rules and requires two members of his staff to review and authorize his expense claims. Since preparing the last report on November 2, 2016, there are no self-approved reimbursement claims for the Executive Officer to report during this quarter.

Andrew Vanderlaan
Public Member

Lorie Zapf
Councilmember
City of San Diego

Vacant
City Member

Ed Sprague
Olivenhain Municipal
Water District

The Commission should receive and file the quarterly self-approved expense claims report.

Alternate Members

Greg Cox
County Board of
Supervisors

Respectfully submitted,

Chris Cate
Councilmember
City of San Diego



MICHAEL D. OTT
Executive Officer

Racquel Vasquez
Mayor
City of Lemon Grove

MDO:ra

Harry Mathis
Public Member

Judy Hanson
Leucadia Wastewater
District

Executive Officer

Michael D. Ott

Legal Counsel

Michael G. Colantuono