

# San Diego County Local Agency Formation Commission

Regular Commission Meeting  
May 6, 2019

## **Chair**

Jo MacKenzie

## **Commissioners**

Jim Desmond

Dianne Jacob

Mark Kersey

Mary Casillas Salas

Andy Vanderlaan

Bill Wells

Barry Willis

## **Alternates**

Chris Cate

Greg Cox

Serge Dedina

Erin Lump

Harry Mathis



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## Agenda Consent Items Nos. 1-8



1. Approval of Meeting Minutes | April 8, 2019 (action)
2. Commission Ratification | Recorded Payments for March 2019 (action)
3. Budget Update for 2018-2019 | 3rd Quarter Actuals with Year-End Projections and Related Budget Amendments (action)
4. Commissioner Compensation | Amending Rules to Expand Per Diem Coverage (action)

## Agenda Consent Items Nos. 1-8 Cont.



5. Electronic Tablets | Establishing Rules for Commissioner Tablet Usage (action)
6. Progress Report on 2018-2019 Workplan (action)
7. Current Proposals and Related Activities (information)
8. Local Agency Apportionments | Final Calculations for 2019-2020 (information)

Approve

**Agenda Item No. 1**



**Approval of Meeting Minutes | April 8, 2019  
(action)**

**Agenda Item No. 2**



**Commission Ratification | Recorded  
Payments for March 2019 (action)**

**Agenda Item No. 3**



**Budget Update for 2018-2019 |  
3rd Quarter Actuals with Year-End  
Projections and Related Budget Amendments  
(action)**



**Agenda Item No. 4**



**Commissioner Compensation | Amending Rules to Expand Per Diem Coverage (action)**

**Agenda Item No. 5**



**Electronic Tablets | Establishing Rules for  
Commissioner Tablet Usage (action)**

**Agenda Item No. 6**



**Progress Report on 2018-2019 Workplan  
(action)**

**Agenda Item No. 7**



**Current Proposals and Related Activities  
(information)**

**Agenda Item No. 8**



**Local Agency Apportionments | Final Calculations for 2019-2020 (information)**

## Agenda Item No. 9

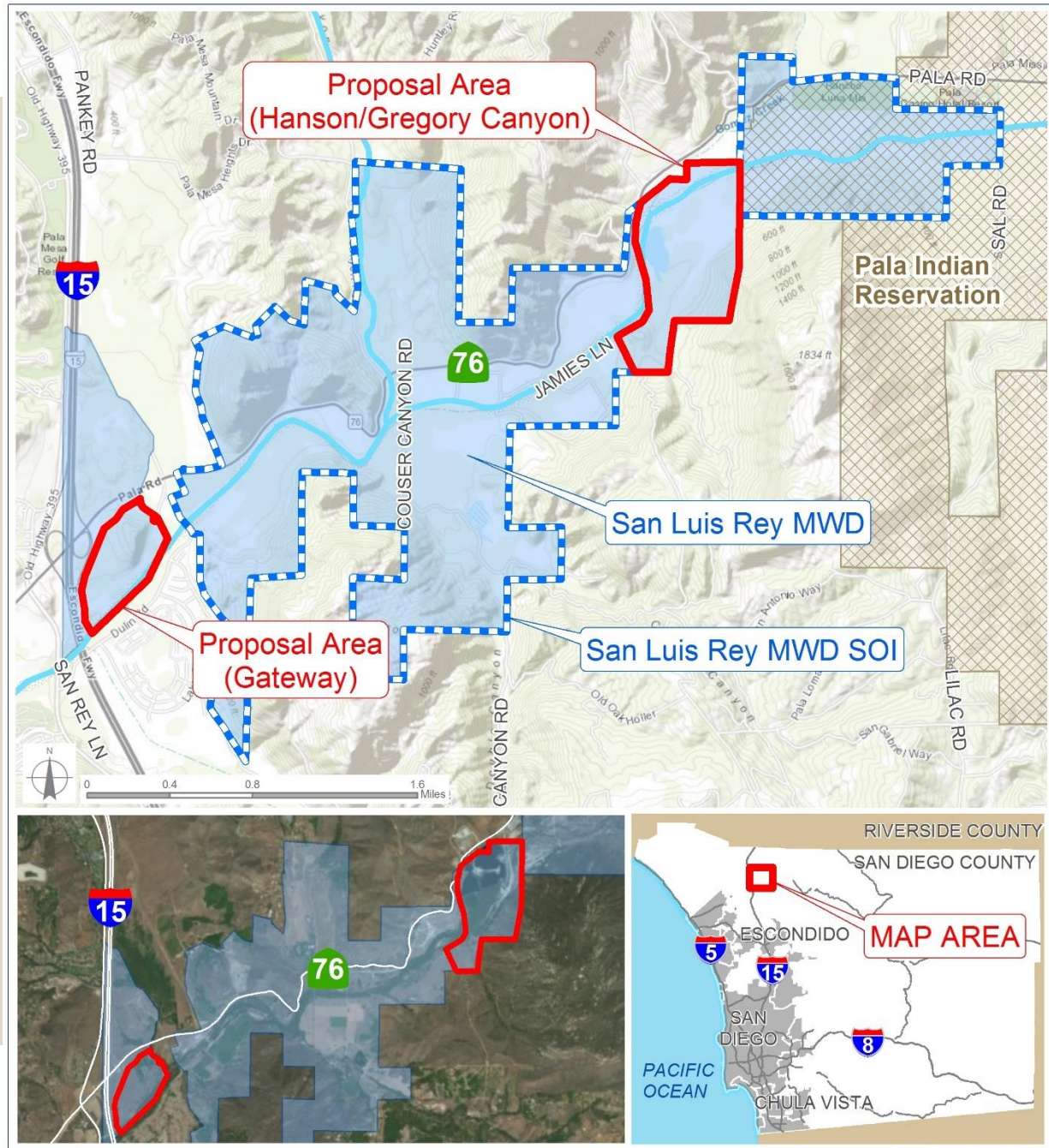


**Proposed “Pala Band of Mission Indians  
Change of Organization” and  
Associated Sphere Amendment |  
Detachment from San Luis Rey Municipal  
Water District (CO18-10 et al.) (action)**

# Agenda Item No. 9

## Pala Band of Mission Indians Change of Organization

- receive staff presentation
- ask questions
- invite audience comments
- consider recommendations





**Proposed “Stonemark Estates  
Reorganization” and Associated Sphere  
Amendment |**

**Annexation to the City of Vista and  
Concurrent Detachments from Vista Fire  
Protection District and Buena Sanitation  
District (RO18-16 et al.) (action)**



# Agenda Item No. 10

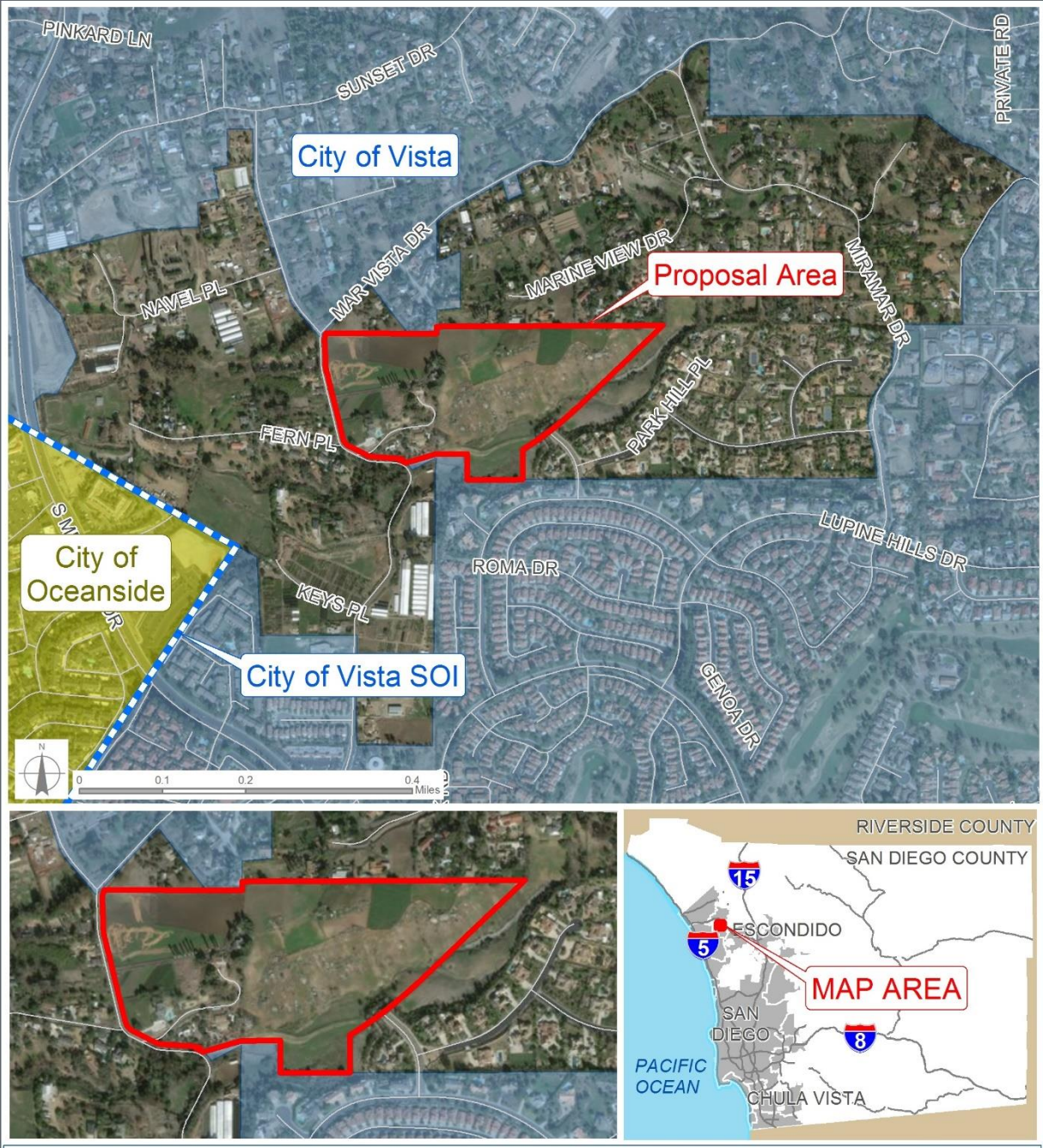
## Stonemark Estates Reorganization

receive staff presentation

- ask questions

- invite audience comments

- consider recommendations



# Agenda Item No. 10

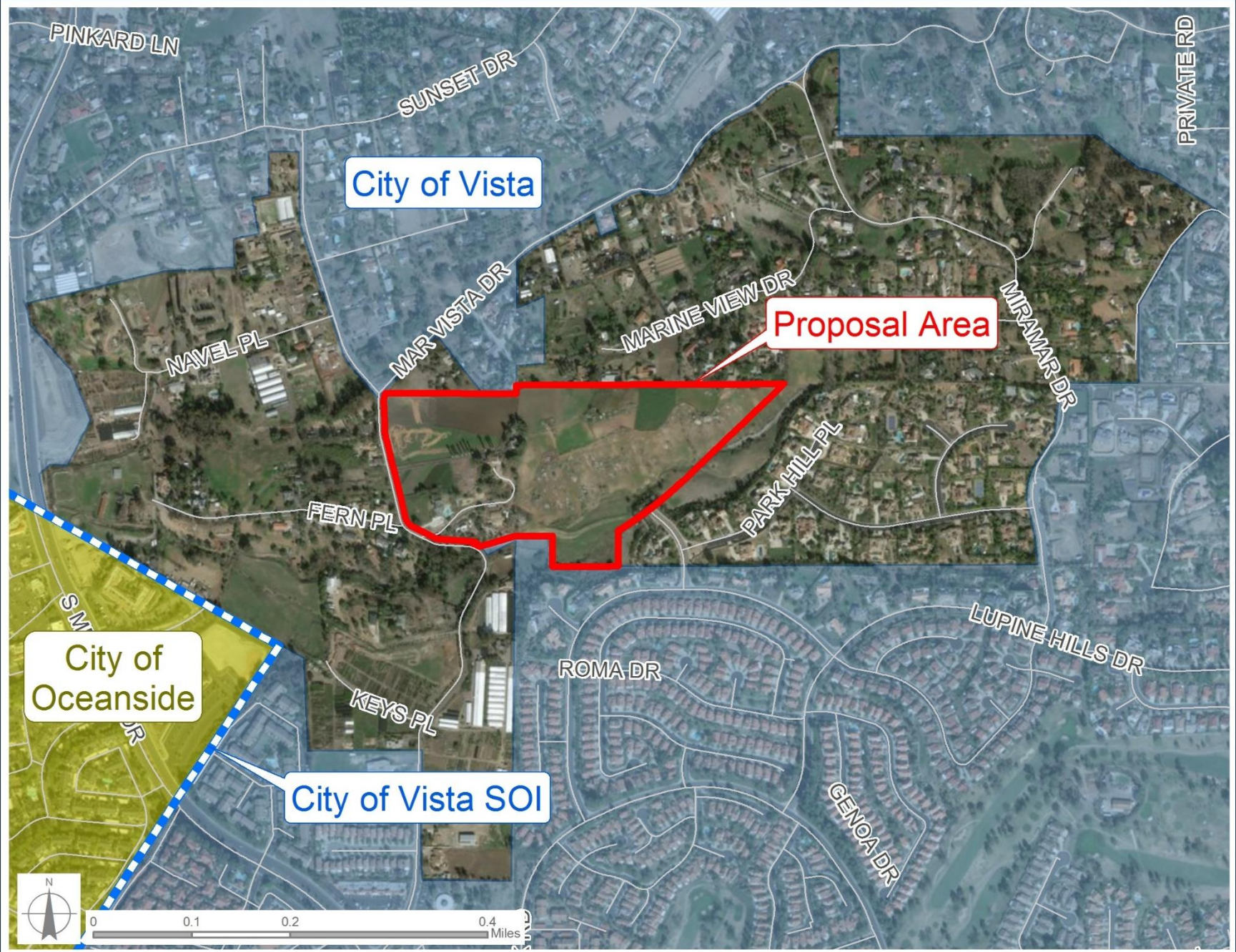
## Stonemark Estates Reorganization

receive staff presentation

- ask questions

- invite audience comments

- consider recommendations



**Agenda Item No. 11**



**Proposed “Bonsignore–Guava Lane Change of Organization” and Associated Sphere Amendment | Annexation to Otay Water District (DA19-03) (action)**

# Agenda Item No. 11

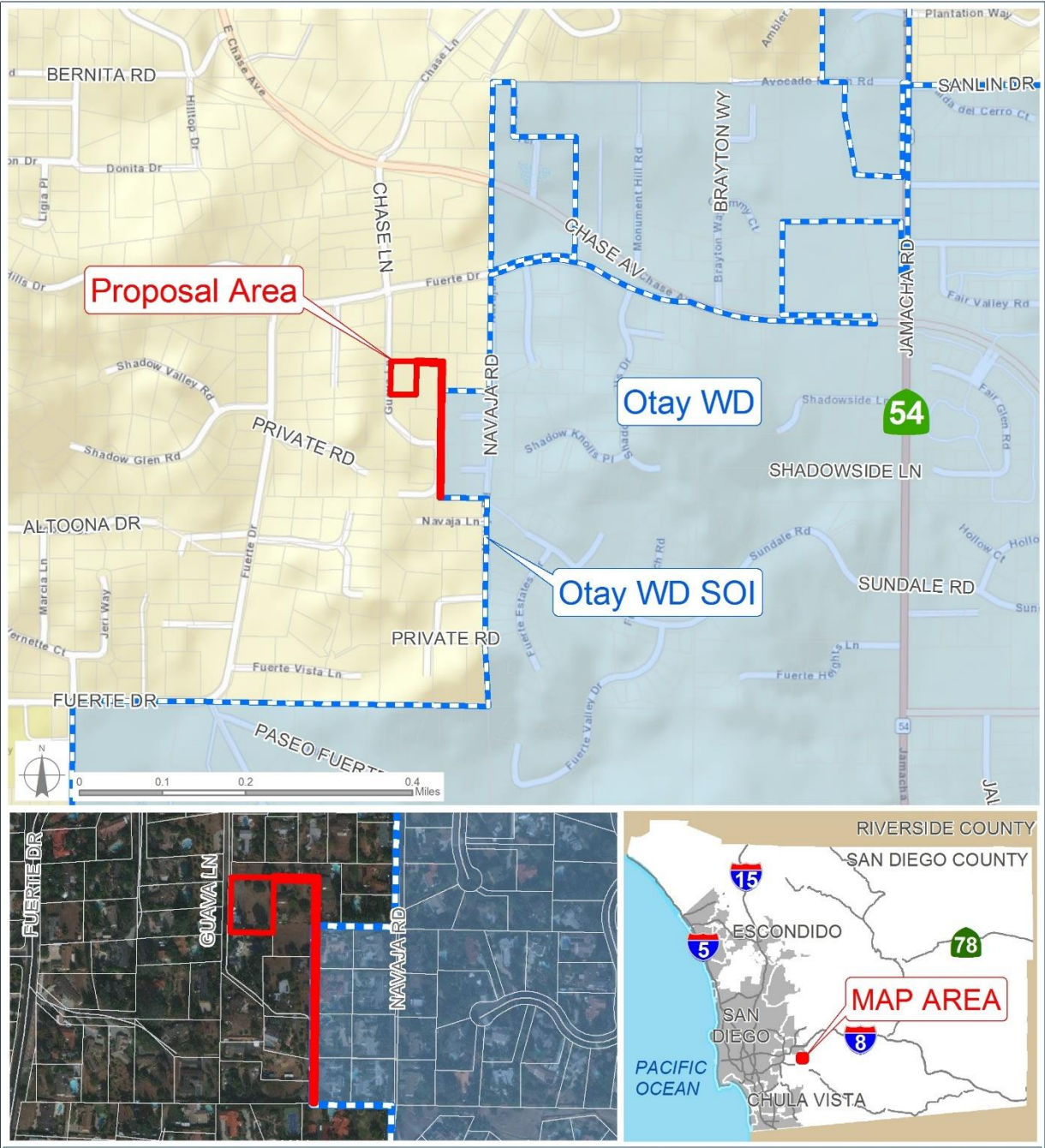
## Bonsignore–Guava Lane Change of Organization

receive staff presentation

- ask questions

- invite audience comments

- consider recommendations



**Agenda Item No. 12**



**Scheduled Policy Updates and Related  
Actions |  
Fund Balance and Agricultural Preservation  
Policies (action)**

## Agenda Item No. 12

### Scheduled Policy Updates

(a) Fund Balance Policy

(b) Ag Policy

receive staff presentation

-

ask questions

-

invite audience comments

-

consider recommendations

## Baseline

### Continuation from March

- Both policy updates are part of the current workplan

### Motivations for the Updates

- Fund Balance Policy
  - ... established in 2013
  - ... interest to establish discretionary standards in managing reserves
- Agricultural Preservation Policy
  - ... last updated in 1998
  - ... interest to synch with topical CALAFCO white paper on best practices

## Agenda Item No. 12

### Scheduled Policy Updates

- (a) Fund Balance Policy
- (b) Ag Policy

receive staff presentation

-

ask questions

-

invite audience comments

-

consider recommendations

## Fund Balance Policy

### Revised Update Being Presented for Approval & Establishes...

- 4-Month Minimum Reserves
- 6-Month Maximum Reserves
- Committed Designations
  - ... (a) Stabilization Use and (b) Opportunity Use
- Delegate EO Authority to Assign Monies
  - ... \$125,000 limit and for legal and fee waivers
- Procedures to Credit Excess Monies to Agencies
- Restoration Plan to Replenish Minimum Reserves
- Regular Commission Review Going Forward

# Agenda Item No. 12

## Scheduled Policy Updates

(a) Fund Balance Policy

(b) Ag Policy

receive staff presentation

-

ask questions

-

invite audience comments

-

consider recommendations

## Fund Balance Policy

### Recommended Reserve Designations for FY19-20...

#### Fund Balance Designations for Fiscal Year 2019-2020

##### Committed

a) Stabilization Use	250,000
b) Opportunity Use	300,000
	<hr/>
	550,000

##### Assigned

a) Legal Services	25,000
b) Fee Waivers	100,000
	<hr/>
	125,000

##### Unassigned

642,700

(minimum/maximum reserve: \$638,766 to \$958,150)

**Expected Balance as of July 1, 2019** 1,317,700

(reflects \$72,600 in agency credits in FY20)

#### Stabilization Uses

Operating Shortfalls	125,000
Litigation	75,000
Other	50,000
	<hr/>
	\$ 250,000

#### Opportunity Uses

LAFCO-Initiated Proposals	100,000
Capital Purchases	50,000
Other	150,000
	<hr/>
	\$ 300,000



## Agenda Item No. 12

### Scheduled Policy Updates

(a) Fund Balance Policy

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receive staff presentation

-

ask questions

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consider recommendations

## Ag Policy

**Revised Update Still Work in Progress**

**Recommend Pause and Return as Part of Future Workplan**

- Pausing now is consistent with feedback from San Diego County Farm Bureau and Special Districts Advisory Committee

**Agenda Item No. 13**



**Legislative Report and Related Actions  
(action)**

**Agenda Item No. 14**



**Vice Chair Appointment (action)**

**Agenda Item No. 15**



**Report on Attendance at the 2019 CALAFCO Staff Workshop (discussion)**



**CLOSED SESSION**



# **EXECUTIVE OFFICER REPORT**

## **COMMISSIONER ANNOUNCEMENTS | REQUESTS FOR FUTURE ITEMS**

*Next Meeting on June 3, 2019*

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