

**San Miguel Fire District
2014/2015 Budget
(Adopted September 10, 2014)**

General Fund Expenditure Summary

<u>Code</u>	<u>Account Title</u>	
5010	Director Benefits	\$35,184
5020	Director Fees	\$43,659
5030	Employee Benefits	\$1,392,841
5040	Employee Overtime	\$4,500
5050	Employee Salaries	\$629,778
6010	Communication Services and Equipment	\$52,886
6020	Equipment Maintenance	\$65,175
6030	Facilities Maintenance	\$152,250
6040	Fleet Maintenance	\$284,700
6050	Housekeeping Services and Supplies	\$28,141
6060	Insurance	\$332,224
6070	Medical Supplies	\$31,950
6080	Minor Equipment	\$89,650
6090	Office Supplies	\$23,500
6100	Personnel Development	\$59,500
6110	Professional Services	\$14,664,938
6120	Publications and Media	\$6,600
6130	Rents and Leases	\$1,097
6140	Safety Clothing and Supplies	\$52,435
6150	Special District Expense	\$354,715
6160	Travel and Subsistence	\$1,120
6170	Utilities	\$182,074
7010	Capital Expenditures	\$871,988
	<i>Total General Fund Budget</i>	<i>\$19,360,905</i>

Other Funds Expenditure Summary

Budget Offset	\$31,500
Special Funded Programs	\$58,376
Contingency Reserves Fund Budget	\$0
Uncompensated Leave Budget	\$0
Special Projects Budget	\$0
Facilities Depreciation/Replacement Budget	\$43,000
Vehicle Depreciation/Replacement Budget	\$660,000
Fire Mitigation Budget	\$1,000
CSA 115 - Fire Station	\$500,000
Unanticipated Expenditure Safeguard	\$193,609

Grand Total Budget **\$20,848,390**

**San Miguel Fire District
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Salaries and Benefits

Employee Benefits (5030)

Health Insurance - Employees Hired before 11/01/11	\$61,897
Health Insurance - Employees Hired after 11/01/11	\$34,585
Health Insurance - Retired on or Before 11/01/11	\$630,168
Health Insurance - Retired After 11/01/11	\$187,714
Health Insurance - Lemon Grove Retirees	\$64,105
Dental Insurance	\$7,752
Medicare (District Portion - 1.45%)	\$6,860
Medicare/Social Security (Part-Time) (7.65%)	\$3,392
Medicare (Severance Agreement - CAL FIRE)	\$3,738
Retirement - Non-Safety (18.507%) - Classic	\$101,165
Retirement - Non-Safety (7%) - PEPRA	\$2,872
Retirement - 1959 Survivor Benefit	\$218
Severance Agreement - CAL FIRE Transition	\$286,175
Uniform Allowance	<u>\$2,200</u>
Total Employee Benefits	\$1,392,841

Employee Salaries (5050)

Base Salaries - Non-Safety	\$585,442
Base Salaries - Part-Time Inspector	\$28,736
Hourly Contract Labor - Fire Prevention Consultant	<u>\$15,600</u>
Total Employee Salaries	\$629,778

Total Salaries and Benefits \$2,022,619

**San Miguel Fire District
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Administration - Board of Directors

Director Benefits (5010)

Health Insurance - Retired on or Before 11/01/11	\$12,165
Health Insurance - Retired After 11/01/11	\$12,896
Dental Insurance	\$6,783
Medicare/Social Security	<u>\$3,340</u>
Total Director Benefits	\$35,184

Director Fees (5020)

Meetings	<u>\$43,659</u>
Total Director Fees	\$43,659

Employee Overtime (5040)

Recording Secretary - Board Minutes	<u>\$500</u>
Total Employee Overtime	\$500

Personnel Development (6100)

Board Workshops	\$2,000
Board Training	<u>\$7,000</u>
Total Personnel Development	\$9,000

Special District Expense (6150)

Smart Phone Data Access	\$3,024
Election Costs (estimate)	\$31,500
Director Compensation and Training Safeguard	<u>\$15,000</u>
Total Special District Expense	\$49,524

Total Administration - Board of Directors \$137,867

**San Miguel Fire District
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Administration - District Administration

Equipment Maintenance (6020)

Copier Maintenance Contract (includes toner)	\$8,000
Video Conferencing Equipment Maintenance	\$5,000
Network/Computer Maintenance	\$15,000
Plotter Maintenance	<u>\$500</u>
Total Equipment Maintenance	\$28,500

Insurance (6060)

FAIRA (Fire, Liability, Collision)	\$32,224
PASIS (Workers' Compensation)	<u>\$300,000</u>
Total Insurance	\$332,224

Minor Equipment (6080)

Information Technology Equipment	<u>\$15,000</u>
Total Minor Equipment	\$15,000

Office Supplies (6090)

Office Supplies/Postage	\$15,000
Office Furniture	\$1,000
Chairs - Replacement	<u>\$1,500</u>
Total Office Supplies	\$17,500

Personnel Development (6100)

CFCA/AFSS Conference (1; all costs)	\$1,500
CFCA Conference (2; all costs)	\$3,000
TeleStaff Conference (1; all costs)	\$2,500
IAFC or FDAC Conference (2; all costs)	\$4,000
Government Finance Officer Conference (2; all costs)	\$4,000
CalPERS Education Forum (2; all costs)	\$3,000
Educational Programs - Chiefs Discretion	<u>\$2,000</u>
Total Personnel Development	\$20,000

Professional Services (6110)

Annual Bond Administration Fee (Series 2003)	\$1,750
Annual SDRBA County Audit (estimate)	\$3,100
Annual Financial Audit (estimate)	\$18,243
Annual Fees and Taxes Consultant	\$10,000
CalPERS Side Fund Refinancing Bond Payment	\$1,721,295
OPEB Actuary (estimate)	\$7,000
Arbitrage Rebate Computation (estimate)	\$500
Legal Counsel	\$60,000
Employee Assistance Program	\$5,000

**San Miguel Fire District
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Administration - District Administration ~ continued

Professional Services (6110) ~ continued

California Bank & Trust - Analysis Service Fee	\$2,000
Refunds - Property Taxes	\$175,000
Property Tax Services - Administrative Charges	\$225,000
Interest - Treasury Loans	\$5,000
LAFCO Funding	\$10,554
CAL FIRE Cooperative Services Agreement	<u>\$12,176,401</u>
Total Professional Services	\$14,420,843

Publications and Media (6120)

Miscellaneous Publications and Bulletins	<u>\$500</u>
Total Publications and Media	\$500

Rents and Leases (6130)

Postage Meter	<u>\$1,097</u>
Total Rents and Leases	\$1,097

Special District Expense (6150)

Membership - FDAC	\$275
Membership - CFCA	\$500
Membership - SDCFCA	\$100
Membership - IAFC	\$324
Membership - CSDA/San Diego Chapter	\$150
Membership - Spring Valley Chamber	\$50
Membership - GFOA	\$320
Membership - APT	\$160
Membership - IPMA	\$149
Membership - SD IPMA	\$65
Membership - IAAP	\$126
Membership - SDCFCA Admin Section (1 @ \$30; 2 @ \$15)	\$60
Membership - CFCA AFSS/Southern California (3 @ \$50)	\$150
Membership - Costco	\$165
Badges, Service/Recognition Awards, Refreshments	\$3,000
Employee of the Year Award	\$700
Meeting Support/Supplies	\$2,500
Advertising Expense	\$1,000
Employment Posters	\$300
Software Program Updates	\$2,500
Fire Administration Software	\$600
Accounting Software Maintenance	\$9,419
TeleStaff/WebStaff Annual Maintenance	\$6,510
Network Access (Cox)	\$13,700

**San Miguel Fire District
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Administration - District Administration ~ continued

Special District Expense (6150) ~ continued

3 C's Connectivity	\$3,000
Website Support	\$1,200
Website Hosting	\$500
Grant Matching Funds	\$15,000
Depreciation - Facilities/Fleet/Contingency	\$195,457
Uncompensated Leave Liability	<u>\$10,000</u>
Total Special District Expense	\$267,980

Travel and Subsistence (6160)

SDCFCA - Admin Section Meetings	\$100
CFCA/AFSS Quarterly Meetings	\$100
Miscellaneous Meetings	<u>\$500</u>
Total Travel and Subsistence	\$700

Utilities (6170)

Cell Phone Service (1)	<u>\$624</u>
Total Utilities	\$624

Total Administration - District Administration \$15,104,968

**San Miguel Fire District
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Prevention - Code Enforcement

Employee Overtime (5040)

Prevention Overtime	<u>\$1,500</u>
Total Employee Overtime	\$1,500

Minor Equipment (6080)

Miscellaneous Minor Equipment	<u>\$600</u>
Total Minor Equipment	\$600

Personnel Development (6100)

CFCA/FPO Workshop (1; all costs)	\$1,500
ICC Building & Fire Code Update Seminars	\$500
Unannounced Local Seminars	\$300
San Diego County FPO Meetings	\$120
Fire Sprinkler Monthly Class	<u>\$180</u>
Total Personnel Development	\$2,600

Publications and Media (6120)

National Fire Code Update Subscription Service	\$1,165
NFPA Publications	\$400
Miscellaneous Publications	\$250
Real Quest Subscription	\$2,225
Barclays Title 19 Update Service	\$165
Los Angeles Fire Marshal List Service	<u>\$45</u>
Total Publications and Media	\$4,250

Special District Expense (6150)

Membership - SDCFCA/FPO Section (3 @ \$50)	\$150
Membership - NFPA	\$165
Membership - ICC (1 @ \$185 and 2 @ \$35)	\$255
Membership - CFCA/FPO Section (1 @ \$55)	\$55
Refreshments - Meetings	\$25
Code Pal Services	<u>\$9,600</u>
Total Special District Expense	\$10,250

Travel and Subsistence (6160)

Southern California FPO Meetings	\$100
San Diego County FPO Meetings	<u>\$120</u>
Total Travel and Subsistence	\$220

**San Miguel Fire District
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Prevention - Code Enforcement ~ continued

Utilities (6170)

Cell Phone Service (3)

\$200

Total Utilities

\$200

Total Prevention - Code Enforcement

\$19,620

**San Miguel Fire District
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Operations - District Operations

Communications Services and Equipment (6010)

Radio Repairs	\$1,000
RCS Backbone Maintenance (116 Radios @ \$26.50/month)	\$36,888
Bear Com	\$11,248
Batteries, Antennae, Parts	\$2,350
First Watch Response Time Triggers	\$900
David Clark Headset Replacement	<u>\$500</u>
Total Communications Services and Equipment	\$52,886

Equipment Maintenance (6020)

Ladder Maintenance and Annual Testing	\$4,750
Fire Extinguisher Maintenance	\$2,000
Fire Hose Repair and Maintenance	\$1,000
Hydrant Maintenance	\$2,000
Nozzle Repair/Maintenance	\$750
Gas Detector Maintenance	\$750
Chainsaw Chain and Equipment	\$4,100
Generator Maintenance	\$3,400
Batteries	\$5,000
Rescue Tool Maintenance	\$5,000
Physical Fitness Equipment Repair/Maintenance	<u>\$4,200</u>
Total Equipment Maintenance	\$32,950

Medical Supplies (6070)

Zoll Replacement Batteries	\$1,150
Zoll Replacement Items	\$5,000
Medical Supplies	<u>\$25,800</u>
Total Medical Services and Supplies	\$31,950

Minor Equipment (6080)

Swift Water Rescue Equipment	\$2,000
Rope Rescue Gear	\$2,000
Accountability Equipment	\$300
Fire Hose	\$10,000
Flashlights and Chargers	\$250
Physical Fitness Equipment	\$4,500
Fire Service Equipment	\$20,000
Replacement Emergency Response Equipment	\$7,500
Turnout Drying Racks	<u>\$1,500</u>
Total Minor Equipment	\$48,050

**San Miguel Fire District
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Operations - District Operations ~ continued

Personnel Development (6100)

SAFER Meetings/Safety Clothing Seminars	\$500
Total Personnel Development	\$500

Professional Services (6110)

ECO RCCP Program Cost	\$25,000
Total Professional Services	\$25,000

Safety Clothing (6140)

Structure/Brush Gear	\$38,000
Nomex Hoods - PBI Gold	\$975
Helmets	\$3,000
Turnout Boots	\$2,000
Gloves - Structural	\$2,160
Gloves - Brush	\$400
EMS Jackets	\$3,000
Gear Bags	\$400
Miscellaneous Supplies/Repairs	\$2,500
Total Safety Clothing	\$52,435

Special District Expense (6150)

Emergency Incident Food Supplies	\$5,000
Membership - CFCA/EMS	\$50
Membership - SAFER	\$100
Class "A" Foam	\$2,500
Class "B" Foam	\$2,880
Total Special District Expense	\$10,530

Utilities (6170)

Cell Phone Service (6)	\$3,000
Total Utilities	\$3,000

Total Operations - District Operations \$257,301

**San Miguel Fire District
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Operations - Facilities Management

Employee Overtime (5040)

Overtime	\$2,500
Total Employee Overtime	\$2,500

Facilities Maintenance (6030)

HVAC Maintenance (all facilities)	\$19,500
Vehicle Exhaust System Maintenance	\$8,000
Landscape/Maintenance (Station 15)	\$5,000
Overhead Door Maintenance (all facilities)	\$13,000
Pest/Termite Control (all stations)	\$2,600
Miscellaneous and Emergency Repairs (all facilities)	\$56,000
Electrical Gate Repair	\$2,000
Elevator Maintenance	\$2,650
Fuel Tank/Pump Maintenance	\$2,500
5-Year Sprinkler Certifications (Station 14, 15, 16, 22)	\$1,000
Groundwater Monitoring/Sampling (Station 16)	\$2,000
Beds	\$3,600
Recliner Chairs	\$4,000
Fire Station Office Chairs	\$1,000
Backflow Test (Station 14, 15, 16, 22) (Annual)	\$1,500
Sprinkler and Alarm Tests (Annual)	\$1,400
Carpet Replacement	\$4,000
Station Self-Improvement Program	\$4,500
Painting and Repair (Interior/Exterior)	\$9,000
Keypad Entry System Installation	\$1,000
Landscape Clean-Up	\$6,000
Landscape Maintenance Equipment	\$2,000
Total Facilities Maintenance	\$152,250

Housekeeping Services and Supplies (6050)

Cleaning Supplies (all facilities)	\$17,000
Household Supplies	\$4,000
Janitorial Services (HQ)	\$6,360
Drinking Water	\$781
Total Housekeeping Services and Supplies	\$28,141

Minor Equipment (6080)

Appliance Replacement	\$8,000
Ice Machines	\$8,000
Total Minor Equipment	\$16,000

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Operations - Facilities Management ~ continued

Special District Expense (6150)

Flags - US and California	\$1,000
Total Special District Expense	\$1,000

Utilities (6170)

Gas and Electric	\$130,000
Telephone	\$16,600
Water and Sewer	\$20,000
Refuse Removal	\$11,000
Total Utilities	\$177,600

Capital Expenditures (7010)

U.S. Bank (December - Principal and Interest)	\$783,219
U.S. Bank (June - Interest)	\$88,769
Total Capital Expenditures	\$871,988

Total Operations - Facilities Management \$1,249,479

**San Miguel Fire District
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Operations - Fleet Management

Fleet Maintenance (6040)

Light Fleet Maintenance	\$8,500
Apparatus Maintenance	\$25,000
Major Part Replacement	\$28,000
Vehicle Battery Replacement	\$6,000
Trailer Maintenance (Public Education)	\$1,000
Mobile Fire/Search and Rescue Trailer	\$1,000
Towing	\$2,500
Car Washes	\$450
Fuel	\$160,000
Tires (all vehicles)	\$32,000
Body Work	\$7,500
Cleaning Solvents	\$500
Motor Oil	\$3,500
Automatic Transmission Oil	\$1,000
Chassis Lube	\$250
Coolant Additive	\$750
Gear Oil	\$750
Hydraulic Oil	\$500
Filters	\$2,000
Apparatus Cleaning Supplies and Waxes	\$500
Linen Service (uniforms, towels, etc.)	<u>\$3,000</u>
Total Fleet Maintenance	\$284,700

Minor Equipment (6080)

Small Tools/Equipment and Supplies	<u>\$5,000</u>
Total Fleet Maintenance	\$5,000

Professional Services (6110)

Contract Apparatus Maintenance	<u>\$136,500</u>
Total Professional Services	\$136,500

Special District Expense (6150)

Air Pollution Control Fees - Fuel (Station 15 and 23)	\$300
Air Pollution Control Fees - Generators (Stations 14, 15, 16, 18, 22)	\$1,550
Unleaded Fuel Tank Testing and Fees	\$3,250
Vehicle Diagnostic Hardware/Software	\$1,500
Miscellaneous Permits (HazMat, Fuel, etc.)	<u>\$1,050</u>
Total Special District Expense	\$7,650

Total Operations - Fleet Management \$433,850

**San Miguel Fire District
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Operations - Mapping

Office Supplies (6090)

Supplemental Mapping Supplies	<u>\$2,500</u>
Total Office Supplies	\$2,500

Publications and Media (6120)

Thomas Brothers/Atlas Map Books	<u>\$500</u>
Total Publications and Media	\$500

Special District Expense (6150)

Mapping Software Maintenance	<u>\$750</u>
Total Special District Expense	\$750

Total Operations - Mapping \$3,750

**San Miguel Fire District
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Operations - SCBA Program

Equipment Maintenance (6020)

Hydro Testing	\$1,425
SCBA Mask Cleaner/Disinfectant	\$850
SCBA Compressor Maintenance	<u>\$1,450</u>
Total Equipment Maintenance	\$3,725

Minor Equipment (6080)

SCBA Parts	<u>\$2,500</u>
Total Minor Equipment	\$2,500

Professional Services (6110)

SCBA Contract Repairs	<u>\$3,000</u>
Total Professional Services	\$3,000

Total Operations - SCBA Program \$9,225

**San Miguel Fire District
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Training - District Personnel Development

Minor Equipment (6080)

Ventilation Prop Materials	\$1,000
Auto Extrication Vehicles	<u>\$500</u>
Total Minor Equipment	\$1,500

Personnel Development (6100)

Educational Reimbursement - District Employees	\$2,400
Discretionary Training Offset	<u>\$25,000</u>
Total Personnel Development	\$27,400

Professional Services (6110)

HTF Annual Assessment	<u>\$79,595</u>
Total Professional Services	\$79,595

Publications and Media (6120)

Protocols and Medication Handbooks	\$600
ICS 420-1 Field Operations Guide Books	\$250
Training Aids/Manuals/DVDs	<u>\$500</u>
Total Publications and Media	\$1,350

Total Training - District Personnel Development \$109,845

**San Miguel Fire District
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Training - Explorer Program

Special District Expense (6150)

Explorer Post Charter Renewal Fee	\$30
Explorer Post Youth - Participation Fee (15 @ \$24)	\$360
Explorer Post Adult - Participation Fee (6 @ \$24)	\$144
Explorer Post - Insurance All Participants (21 @ \$1)	\$21
Auto X Vehicles	\$200
Academy (4 @ \$300)	\$1,200
Background Checks (8 @ \$62)	<u>\$496</u>
Total Special District Expense	\$2,451

Total Training - Explorer Program \$2,451

**San Miguel Fire District
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Training - Fire Investigations

Minor Equipment (6080)

Miscellaneous Tools	<u>\$1,000</u>
Total Minor Equipment	\$1,000

Special District Expense (6150)

Membership - CCAI	\$455
Membership - San Diego County Arson Task Force	<u>\$350</u>
Total Special District Expense	\$805

Travel and Subsistence (6160)

San Diego County Arson Task Force Meetings	<u>\$200</u>
Total Travel and Subsistence	\$200

Total Training - Fire Investigations \$2,005

**San Miguel Fire District
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Community Outreach - Public Information

Office Supplies (6090)

Office Supplies	<u>\$3,500</u>
Total Office Supplies	\$3,500

Special District Expense (6150)

Local Events - Station Dinners and Tours	\$400
Computer Program Upgrades	\$300
Computer Software	\$200
Computer Video-Web Training	<u>\$375</u>
Total Special District Expense	\$1,275

Utilities (6170)

Cell Phone Service (1)	<u>\$650</u>
Total Utilities	\$650

Total Community Outreach - Public Information \$5,425

**San Miguel Fire District
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Community Outreach - *Speakers Bureau*

Special District Expense (6150)

Community/School Outreach Supplies	<u>\$2,500</u>
Total Special District Expense	\$2,500

Total Community Outreach - Speakers Bureau \$2,500

**San Miguel Fire District
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Budget Offset Account

Expenditures

Election Cost

\$31,500

Total Budget Offset Account

\$31,500

**San Miguel Fire District
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Special Funded Programs

CERT - Grant	\$9,166
Fire Extinguisher - Grant	\$6,321
Live Fire Trailer - Grant	\$3,032
VIPER Program - Grant	\$1,919
Tactical Medic Deployment - Donations	\$9,407
Community Preparedness Programs - Donations	\$28,531

Total Special Funded Programs **\$58,376**

**San Miguel Fire District
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Contingency Reserves Fund

Expenditures

No Expenditures

\$0

Total Contingency Reserves Fund

\$0

**San Miguel Fire District
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Uncompensated Leave Fund Budget

Expenditures

No Expenditures

\$0

Total Uncompensated Leave Fund Budget

\$0

**San Miguel Fire District
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Special Project Fund

Expenditures

No Expenditures

\$0

Total Special Projects Fund

\$0

**San Miguel Fire District
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Capital Facilities Depreciation and Replacement Fund

Expenditures

Overhead Door Replacement (2)	\$18,000
Asphalt/Concrete Work	\$12,500
Lighting Conservation Retrofit	\$12,500

Total Capital Facilities Fund Budget \$43,000

**San Miguel Fire District
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Vehicle Depreciation and Replacement Fund Budget

Expenditures

Modems/MDC Connectivity Hardware	\$5,000
Apparatus - Major Repairs	\$30,000
Apparatus - Type 1 Engine	\$600,000
Fire Prevention Vehicle (1)	\$25,000

Total Vehicle Depreciation Fund Budget **\$660,000**

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Fire Mitigation Fee Fund Budget

Operations

Mapping Updates

\$1,000

Total Fire Mitigation Fund Budget

\$1,000

**San Miguel Fire District
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CSA 115 - Fire Station

Expenditures

Fire Station Development

\$500,000

Total CSA 115 - Fire Station

\$500,000

San Miguel Fire District
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Projected General Fund Revenue

Property Tax Revenue (estimate)	\$15,638,411
Property Tax Mitigation (Sycuan)	\$74,000
Benefit Assessment - Crest	\$59,400
Benefit Assessment - Bostonia	\$255,599
Benefit Assessment - ECO Paramedics	\$371,822
Parcel Tax - Proposition E	\$1,654,123
Miscellaneous Revenue (estimate)	\$250,000
Plans Check Fees (estimate)	\$50,000
Annual Business Inspections (estimate)	\$160,000
Contract Services - AMR	\$705,243
Rents and Leases	\$58,638
County of San Diego - Super Fund Grant	\$33,669
Fire Mitigation Fee Transfer In	<u>\$50,000</u>
Total Projected General Fund Revenue	\$19,360,905
 2014/15 General Fund Budget	 \$19,360,905
 Revenue Over/(Under) General Fund Budget	 \$0