



# San Miguel Consolidated Fire Protection District

*Serving the communities of Casa de Oro, Grossmont/Mt. Helix, La Presa, Rancho San Diego, Spring Valley, and unincorporated areas of El Cajon and La Mesa*

March 2, 2015

Michael D. Ott, Executive Officer  
John Traylor, Local Government Consultant  
San Diego Local Agency Formation Commission  
9335 Hazard Way, Suite 200  
San Diego, CA 92123

RECEIVED

MAR 2 2015

SAN DIEGO LAFCO

Subject: Proposed "CSA 115 (Pepper Drive Reorganization)"

Dear Mr. Ott and Mr. Traylor:

Enclosed please find a completed application from the San Miguel Consolidated Fire Protection District (SMCFPD) for the proposed Pepper Drive Reorganization. On February 11, 2015, the Board of Directors of the District voted unanimously to approve a resolution of application (Appendix A). Actions included in the reorganization are as follows:

- Dissolution of the approximately 441.6-acre County Service Area No. 115 (Pepper Drive), and
- Annexation of the same territory to the San Miguel Consolidated Fire Protection District.

The District's request also includes a proposal to either expand the District's sphere of influence to include the territory that is currently within the county service area or designate a special study area. The enclosed documents comprehensively represent a Plan for Providing Services in accordance with Government Code Section 56653. Proposed Terms and Conditions and a CEQA Notice of Exemption are provided as Appendix B and Appendix C. Submittal fees for the proposal and the requirement for a metes-and-bounds legal description have been waived by the San Diego LAFCO and the County Assessor's Office.

### ***County Service Area 115 (Pepper Drive)***

County Service Area (CSA) 115 (Pepper Drive) was formed as a component of the 1985 reorganization which merged the Santee Fire Protection District with the City of Santee. The CSA provides a governance structure that contracts with the City of Santee for fire protection and advanced life support level EMS services for those areas that were part of the Santee Fire Protection District but not included within the City of Santee corporate boundaries. The contract between the two jurisdictions is scheduled to expire on June 30, 2015. A copy of the agreement and background regarding the City of Santee Fire Department is included with this submittal.

2850 Via Orange Way, Spring Valley, California 91978-1746  
(619) 670-0500 • (619) 670-5331 FAX

LAFCO has approved a transitional sphere-of-influence for the CSA based on the district's proximity to other potential successor agencies.

CSA 115 includes 0.69 square miles and has a population of approximately 4,200. Existing land uses include more than 800 single-family dwellings, over 600 apartments or condominiums, mobile homes, commercial properties and some institutional uses. While the area has been designated as a special study area as part of the City of El Cajon Sphere of Influence, it is unlikely the territory within the CSA will annex to the City of Santee or City of El Cajon within the foreseeable future. Neither of the cities nor residents has made a concerted effort in the last 30 years to change the unincorporated status of the community.

The CSA is primarily funded by a share of property taxes revenues. The County of San Diego Fiscal Year 2014-15 and Fiscal Year 2015-2016 Recommended Budgets for CSA 115 include approximately \$365,000. The contract for services has been renewed with the City of Santee since 1985 without competitive bidding from other jurisdictions that provide fire protection and emergency services. CSA 115 does not have any employees, fire stations or significant assets.

The immediately surrounding region of San Diego County that includes CSA 115 (Pepper Drive) is a jigsaw puzzle of fire service responsibilities which has slowly evolved over the last 50 years. Five agencies (City of Santee, City of El Cajon, San Miguel Consolidated Fire Protection District, Lakeside Fire Protection District and County Service Area 69-Heartland Paramedic) currently respond to emergencies in County Service Area 115 and the surrounding area. Major streets such as Pepper Drive, N. Mollison Avenue, Bradley Avenue and SR-67, cross through multiple jurisdictions due to the irregular boundaries. An anomaly in this area involves fire station location. SMCFPD Fire Station 19 is located outside our boundaries in the City of El Cajon and will be replaced by a new facility within the Lakeside Fire Protection District. Depending on the agency responding, dispatch can be from the Heartland Communications Center or CAL FIRE Dispatch.

In 2011, the Central Zone Agencies of the Central Zone Mutual Aid Agreement agreed to a "Closest Unit Concept" which provides for prompt fire response from the closest available unit without regard to jurisdiction. Due to this agreement, regional communications dispatch and the use of Automatic Vehicle Locators (AVL) and Global Positioning Systems (GPS), the first response in the larger area including CSA 115 often comes from a jurisdiction other than the one that includes the subject property. The result is that jurisdictional boundaries may not necessarily reflect where a fire district is responding. While the closest unit concept improves service delivery by essentially ignoring boundaries, it may also have the unintended consequence of creating imbalances when fire protection districts are frequently responding outside their jurisdictional boundaries.

A critical problem is that revenues raised by districts (primarily from a share of property taxes) are not linked to the cost of providing service. This problem is further compounded by greatly varying tax bases within the different jurisdictions. The cost paid by neighboring residents for providing fire protection in the area is also far from uniform (ranging from an approximately \$400.00 annual benefit fee for a single-family home within the Bostonia community to residents of CSA 115 and the two adjacent cities, who primarily fund the service through payment of

property taxes). As fire districts struggle to balance revenues and expenses, aged facilities such as the San Miguel Fire Protection District Station 19 and Lakeside Fire Station 1, need to be replaced. Although redundancy is critical for fire protection service, it is important that limited public funds are used in an efficient manner. As discussed in the application, the SMCFPD and the Lakeside FPD have engaged in discussions for several years to reach an agreement to jointly serve the area. However, the dialogue between the two districts was recently terminated by the Lakeside FPD after the District rejected a proposed Letter of Intent previously adopted by our Board of Directors.

### *Justification*

#### **SMCFPD is the first responder to almost one-quarter of all calls to CSA 115 (Pepper Drive).**

In 1988, the Grossmont-Mt. Helix FPD and Spring Valley FPD combined to form the San Miguel Consolidated Fire Protection District. In 1994, the Bostonia and Crest FPDs consolidated to establish the East County FPD which subsequently became part of SMCFPD. By virtue of these organizational changes, SMCFPD became responsible for Bostonia, an unincorporated community which is located immediately south of CSA 115 (Pepper Drive).

According to 2012 dispatch data provided by the Heartland Communications Fire Authority and compiled by LAFCO, the San Miguel Consolidated Fire Protection District was the first responder to 24.4% of emergency calls within CSA 115 (Pepper Drive). These calls as well as other responses outside the District take place without any form of reimbursement. SMCFPD estimates their personnel annually respond to a minimum of 1,700 net additional calls within the boundaries of the Lakeside Fire Protection District and City of El Cajon. A copy of incident reports documenting out-of-district response for 2014 is available with the application. The District calculates that calls within the Lakeside Fire Protection District and City of El Cajon causes an automatic aid imbalance that annually cost residents of SMCFPD a minimum of \$472,600 (based on \$278.00 per hour for a Type 1 Paramedic Fire Apparatus with 3/0 constant staffing).

#### **SMCFPD has acquired a site and is constructing a new station fire station to be located at 1105 Pepper Drive. The new station will allow for improved response to CSA 115 (Pepper Drive) starting in March 2015.**

In October 2011, the San Miguel Consolidated Fire Protection District leased a commercial property in the 700 block of East Bradley Street within San Miguel jurisdiction in unincorporated El Cajon, and contiguous with CSA 115. This location was operated as a "peak hours" satellite fire station approximately 10-12 hours per day, 7 days per week with a Type-1 Paramedic Fire Apparatus with constant 3/0 staffing. Peak hours were determined by utilizing prior years existing Computer Aided Dispatch records to determine the busiest 10-12 hour call window. All affected fire agencies (Lakeside/Santee/El Cajon) were notified of the temporary relocation and the reasons for the location.

The results of the 6 month “peak hours” location verified San Miguel’s projection that the relocation would both improve service in both CSA 115 and San Miguel and reduce the impacts from a lop-sided Automatic Aid imbalance. In the first 3½ months, San Miguel increased its responses into CSA 115 to 34% from 19%. Responses to SMCFPD’s residents increased to 57% from 48% in this short time frame.

Although a portion of property taxes paid by residents of the CSA have funded fire protection services for several decades, the revenues have not been specifically re-invested primarily for the community. The SMCFPD’s Pepper Drive fire station will be available for 12-hour occupancy in March 2015, with full occupancy anticipated in July 2015. The District will be closing Fire Station 19 located at 1273 Clarendon Road in the City of El Cajon. During the interim period, SMCFPD will place personnel and equipment in the Pepper Drive Fire Station during the day and move them to Station 19 during the evening. Eventually, personnel and equipment will be relocated permanently from Station 19 to the new station. SMCFPD is purchasing a new Type 1 Fire Apparatus to be housed at this station. The provision of fire service by the San Miguel Fire District to CSA 115 is not contingent on this acquisition.

Response to three separate geographically distinct points within the CSA will improve with the opening of the new fire station:

### Response Comparison

Location Within CSA	Current Response City of Santee Fire Department (Distance from Fire Station No.4)*	Current Response San Miguel FPD (Distance from Fire Station No. 19/Response Time)	Response w/New Station San Miguel FPD (Distance from Pepper Drive Fire Station/Response Time)
Location 1: West Bradley Ave and North Magnolia Ave	1.9 miles	2.2 miles/3.42 minutes	1.2 miles/2.03 minutes
Location 2: Pepper Drive and Vulcan Street	1.8 miles	2.2 miles/3.55 minutes	0.9 miles/1.31 minutes
Location 3: Somermont Drive and Clove Street	2.7 miles	2.7 miles/3.17 minutes	0.4 miles/0.55 minutes

\*The City of Santee Fire Department declined a request from SMCFPD to provide response times.



### **SMCFPD contracts with CAL FIRE which has extensive personnel and resources**

In 2012, the Board of Directors of the SMCFPD voted to approve a 5½ year agreement with CAL FIRE starting at the end of the year. On a statewide basis, CAL FIRE has approximately 4,700 permanent employees (excluding seasonal workers, volunteers and other support). Locally, CAL FIRE provides staffing through cooperative agreements to the San Miguel Consolidated Fire Protection District, Deer Springs Fire Protection District, Pine Valley Fire Protection District, Ramona Municipal Water District, San Diego Rural Fire Protection District, San Diego County Fire Authority and Yuima Water District. As part of the cooperative agreement, Unit 1 of CAL FIRE staffs nine Type 1 Fire Engines, twelve Type 1 Medic Fire Engines, one Type II Fire Engine and two Advance Life Support Ambulances with a Schedule A staff of 250 personnel.

### **SMCFPD is proposing to provide the service to the CSA without the need for new benefit fees, special taxes or assessments**

Services will be primarily funded from property tax revenues currently being collected by the CSA.

### **Dissolution of the CSA will implement LAFCO sphere of influence objectives**

In August 2007, LAFCO re-affirmed a transitional or zero sphere of influence for the CSA, indicating the District should ultimately be dissolved and the services assumed by another jurisdiction.

### **Removes an extra layer of administrative oversight**

Dissolution would remove the need for a contracting entity (County Service Area 115). The contract which has been in effect since 1985 has been continually renewed with the City of Santee without competitive bidding. The County of San Diego charges the County Service Area an administrative fee of 2.5% of available operating funds.

### **Reorganization allows for greater public participation**

The County Board of Supervisors has multiple and varied responsibilities for over three million residents within a region that encompasses over 4,400 square miles. One of the Board's many activities is being the governing body for County Service Area 115 (Pepper Drive) because it is a dependent special district. Residents of the CSA live outside the boundaries of their contract service provider and can not vote in City of Santee elections. Annexation to SMCFPD will allow residents and businesses to more fully participate in the activities of a special district which has a single focus (fire protection/emergency services).

### **More efficient use of public resources with a permanent solution**

Clarifying responsibilities for fire protection services to the CSA will eliminate multiple layers of administration. An expansion to formally include the CSA which is immediately adjacent to Bostonia, a small non-contiguous part of SMCFPD, would allow for a more efficient use of District personnel.

### ***Conclusion***

The history of the San Miguel Consolidated Fire Protection District reflects a continuing effort to more effectively serve the public through district consolidations, joint powers agreements with other jurisdictions and contracting with CAL FIRE. Approval of the proposed reorganization will ensure the long-term security of fire protection and emergency medical services to County Service Area 115 (Pepper Drive), improve service in the larger area and consolidate responsibilities in a single agency rather than having a contract between multiple agencies.

If you have any questions regarding the proposal, please feel free to call Battalion Chief Andy Menshek or me.

Sincerely,



R. Chaney  
Fire Chief

**SAN DIEGO LOCAL AGENCY FORMATION COMMISSION  
APPLICATION FOR REORGANIZATION OF SPECIAL DISTRICTS**

The following information must be submitted when filing an APPLICATION FOR REORGANIZATION OF SPECIAL DISTRICTS including district dissolution and annexation; additional information may be requested during review of the proposal.

- 1. **Completed application for Reorganization of Special Districts into a single local agency.**
- 2. (a) A **Certified Resolution of Application** from one or more of the subject districts, or (b) A **landowner or registered voter petition** making application to San Diego LAFCO (available from LAFCO or <http://www.sdlafco.org/forms/petition.pdf>). See Appendix A
- 3. One copy of a **metes-and-bounds legal (geographic) description of the perimeter of the consolidated/reorganized special districts. Note that legal descriptions are not ordinarily required for reorganizations of special districts into one single local agency.** Not required per County Assessor
- 4. **Environmental documentation** to comply with the California Environmental Quality Act (CEQA); submit documents for applicable category only:
  - (a) **CATEGORICAL EXEMPTION:** Submit document if an agency has certified that the project qualifies for a categorical exemption from CEQA; See Appendix C
  - (b) **NEGATIVE DECLARATION (ND):** Submit document with certifying resolution and Initial Study;\*
  - (c) **ENVIRONMENTAL IMPACT REPORT (EIR):** Submit 15 copies of the Final EIR and certifying resolution, plus one copy of the EIR Appendix\*.

\* For an ND or EIR, a copy of the receipt for the fee paid to the California Department of Fish and Game must be submitted.
- 5. **Budget:** One copy of each subject districts' adopted **budget and staffing schedules** for the current and previous fiscal year, most recent audits, capital improvement programs/plans, master service plans, and one copy of a **five-year** proposed budget and staffing schedule for the reorganized agency detailing expenditures, anticipated revenues, and reserves. See Appendix J
- 6. **Terms and Conditions:** Attach terms and conditions for the reorganization addressing underlying assumptions, including at a minimum: (1) Transfer of personnel and personnel rights, if applicable; (2) Restrictions on the use of discretionary revenue; (3) Changes in organization, staffing, or governance, where applicable; (4) Levying, continuation, transfer of taxes, assessment, fees, or payment of principal interest, and any other amounts of any bonds, contracts, or obligations; (5) Acquisition, improvement, disposition, or transfer of property, real or personal; and (6) Effective date of the proposed reorganization. See Appendix B
- 7. **JURISDICTIONAL CONFLICTS:** If the response to the question on page 7 of this application is "Yes" regarding jurisdictional conflicts, then complete and sign the Policy L-107 form available at: <http://www.sdlafco.org/forms/Legislative Policy L 107.pdf>. See Appendix I
- 8. **Completed CAMPAIGN CONTRIBUTION DISCLOSURE FORM AND EVALUATION CHECKLIST for DISCLOSURE OF POLITICAL EXPENDITURES** (available from LAFCO's website at: [sdlafco.org](http://www.sdlafco.org)) See Appendix K
- 9. **Completed SUBJECT AGENCY SUPPLEMENTAL INFORMATION FORM** from each subject agency (page 7 of LAFCO application). See Appendix L
- 10. **LAFCO processing fees.** The San Diego **LAFCO FEE SCHEDULE** is available at <http://www.sdlafco.org/document/feeschedule.pdf>, or contact LAFCO staff. Waived by LAFCO

**SAN DIEGO LOCAL AGENCY FORMATION COMMISSION  
9335 Hazard Way · Suite 200 · San Diego, CA 92123  
(858) 614-7755 · [www.sdlafco.org](http://www.sdlafco.org)**

## APPLICATION FOR REORGANIZATION OF SPECIAL DISTRICTS

The information in this application is used by LAFCO staff to evaluate proposals. Please respond to **all** items in this form, indicating "NA" when an item does *not* apply.

SUBJECT AGENCY(IES) (City or Special District)	PROPOSED CHANGE OF ORGANIZATION/ACTION (Reorganization involving dissolution and annexation, sphere amendment, etc.)
1. <u>County Service Area 115</u>	1. <u>Dissolution</u>
2. <u>San Miguel Consolidated</u>	2. <u>Annexation</u>
3. <u>FPD</u>	3. _____
4. _____	4. _____

As part of this application, the San Miguel FPD district, \_\_\_\_\_ (the applicant), and/or the \_\_\_\_\_ (real party in interest: subject landowner and/or registered voter) agree to defend, indemnify, hold harmless, and release the San Diego LAFCO, its agents, officers, attorneys, and employees from any claim, action, proceeding brought against any of them, the purpose of which is to attack, set aside, void, or annul the approval of this application or adoption of the environmental document which accompanies it. This indemnification obligation shall include, but not be limited to, damages, costs, and expenses, including attorney fees. The person signing this application will be considered the proponent for the proposed action(s) and will receive all related notices and other communications.

I acknowledge that the N/A district may result in the imposition of taxes, fees and assessments *existing within the (city or district)* on the effective date of annexation. I hereby waive any rights I may have under Articles XIII C and XIII D of the State Constitution (Proposition 218) to a hearing, assessment ballot proceeding or an election on those *existing taxes, fees and assessments*.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print/Type Name: Chief Ray Chaney

Address: San Miguel Consolidated Fire Protection District

2850 Via Orange Way Spring Valley, CA 91978 Telephone: (619) 670-0500

Indicate below if anyone, in addition to the person signing this application, is to receive notices of these proceedings.

Name: Battalion Chief Andy Menshek

Address: San Miguel Consolidated Fire Protection District

Telephone: ( ) \_\_\_\_\_

Please refer to Attachment 1 for more detailed answers.

## DESCRIPTION / JUSTIFICATION

1. Explain why this proposal for reorganization is being initiated. See Attachment 1
2. List each district included in the reorganization and include the formation date, associated principal act, and the service(s) that were originally / currently authorized. See Attachment 1

Divisions of the district include Operations, Administrative, Training, Fire Prevention and Community Outreach Coordinator.

3. Identify the associated principal act the successor district will operate under. Specify in your response whether the successor district will be a new or existing agency. SMFPD as successor
4. How many acres or square miles are included within each of the districts respective service areas? SMFPD-approximately 46.5 square miles/CSA No. 115-0.69 acres (+/- 441 acres)
5. What is the current and projected population within each of the district's respective service areas? What is the most recent ISO rating for each district: See Attachment 1
6. Discuss the anticipated ISO rating for the reorganized agency and the ISO process for reevaluating the new service area of the reorganized district. See Attachment 1
7. Describe the prevalent land uses in each district, predominant general plan designations, and planned or proposed land uses/development.

CSA-Lakeside Community Plan: General Commercial, Neighborhood Commercial, Medium Impa Industrial, Village Residential (VR-7.3) and Village Residential (VR-20) . Also See Attachment 1

## PUBLIC SERVICES

1. What service(s) is/are currently provided by the districts? Structural Fire Protection/ALS (EMS)
2. Per requirements in Government Code Section 56653, submit with this application a plan for providing services within the affected territory. At a minimum the plan for services must include: (1) An enumeration and description of the services to be provided; (2) The level and range of services to be provided; (3) An indication of when services can be feasibly extended to the reorganization territory; (4) An indication of any improvements or upgrades of facilities that the reorganized agency will make or require; and (5) Information with respect to how services will be financed. The application materials and Appendix F are the Plan for Providing Services
3. Describe any proposed jurisdictional changes related to emergency medical transport agencies associated with the proposed reorganization. None-CSA No. 69 (Heartland Paramedics) will continue to provide emergency medical transport.
4. Identify existing dispatch providers and discuss all changes in providers or amendment to existing communications agreements that would be required to accommodate the reorganization. Dispatch is currently through Heartland Communications JPA; SM FPD (CALFIRE) would assume this responsibility
5. How would reorganization affect exclusive operating areas (EOAs)? No affect

6. Identify current and proposed staffing, including the number of paid personnel, paid reserves, and non-paid reserves. See Attachment 1
7. List specific position classifications for all additional personnel that would be hired as a result of the reorganization. See Attachment 1
8. List current and proposed services not identified in question 2 above that are/would be provided (e.g., fire suppression, fire prevention, paramedic First Responder EMS and ALS transport, light and medium rescue, community outreach and preparedness, fleet maintenance and repair, facility maintenance, personnel development and training/education, human resources, recruitment, fire academy, public information, safety and risk management, Chaplin services, etc.). See Attachment 1
9. List any additional service(s) that the /reorganized district is planning to provide. If the proposed additional service(s) is/are currently being provided to the area, please indicate by what entity. See Attachment 1
10. List existing automatic and mutual aid agreements and indicate which agreements may need to be amended to facilitate reorganization. See Attachment 1 and Appendix G.
11. Discuss whether all or part of the territory within the proposed reorganization will be within the boundaries of an emergency ambulance Exclusive Operating Area (EOA). See Attachment 1

## **Governance**

1. Describe how each of the districts is governed. Include in your response the governance structure of each district and specify whether board members are elected or appointed, and terms of office. SM FPD-Elected Seven Member Board of Directors/CSA No. 115- County Board of Supervisors
2. Explain how the successor district will be governed after reorganization. SM FPD Board of Directors will govern after reorganization.
3. What is the current and projected population within each of the district's respective service areas? Include in your response the number of registered voters, and approximate acreage/square miles within each district. See Attachment 1

## **Fiscal**

1. List the special taxes approved by the voters within each district. If the reorganized district will continue to levy voter-approved taxes, explain restrictions and processes concerning collection and expenditure of special tax revenues. Describe new equipment or upgrades that would be required to implement reorganization. Provide Cost estimates and explain how capital funds will be available for purchase. See Attachment 1
2. Discuss how reorganization will affect opportunities for furthering efficiencies, such as usage of joint powers agreements, joint powers authorities, regional planning opportunities, etc. List current shared activities with other service providers, including shared facilities and staff and



the reorganized district is planning to provide. Discuss how reorganization will further these efforts. See Attachment 1

3. Describe how reorganization will affect public participation, local accountability, and governance. Discuss the ability of the reorganized district to provide services to all territory within the proposed boundaries of the reorganized district and the cost to extend services.  
See Attachment 1
4. Explain how each districts operations have been financed; list major revenue sources and identify percent of operational funding which each source represents  
See Attachment 1

### SPHERE OF INFLUENCE INFORMATION

1. Prior to reorganization, will spheres need to be amended?  YES  NO  
Please explain: The SMFPD will need to be expanded  
to include the territory within CSA No. 115 or Special Study Area
2. Will the successor agency require adoption of a sphere of Influence or a sphere amendment to include only the territory in the former districts?  YES  NO
3. Does the successor agency have the ability to provide service to all territory in the sphere(s) of the former districts?  YES  NO  
CSA No. 115 has a transitional (zero sphere).
4. How many acres or square miles are included within the proposed sphere for the consolidated district? See Attachment 1

### FISCAL AND GENERAL INFORMATION

For the questions in this section, please submit answers on additional pages, indicate who provided the information, and attach the pages to this form.

1. Provide a copy of each district's: adopted budgets and staffing schedules for the current and previous fiscal-year and the most recent audits, Capital Improvement Programs, Master Service Plans, and a copy of a five-year proposed budget and staffing schedule for the consolidated/reorganized agency detailing expenditures, anticipated revenues, and reserves.  
See Appendix J
2. Explain how operations for each district have been financed and include a narrative summary of all sources of revenues and expenditures. Cite the fiscal year for the data and indicate how the sources of revenue and associated expenditures will change with reorganization. If new opportunities for additional revenue will result from the proposal (e.g., joint agency grant applications, etc.) please elaborate. See Attachment 1

3. Describe any voter-approved charges or taxes that each district currently levies, and indicate if the consolidated/successor district would continue to levy them after this change of organization. SMFPD collects a voter-approved tax in portions of the district. The fees would not be extended to CSA No. 115.
4. Discuss the opportunities for improved service delivery associated with proposed changes in government organization through merging staff, staff reduction/attrition, phasing out of positions, etc. The reorganization will eliminate county administration of the CSA and coordination with the City of Santee.
5. Discuss whether reorganization will result in emergency medical transport or first responder rate increases, rate decreases, or rate stabilization. No rate increase are being proposed.
6. What will be the major source(s) of funding for the reorganized district? Property Tax
7. Indicate if the reorganized district plans to establish improvement districts or special assessment/tax zones as a mechanism to continue the collection of fees and taxes in each former district's territory. If the proposed improvement district or special assessment/tax zones have different boundaries than the former district, provide a map and legal description. If improvement districts or tax zones are proposed to be formed, explain the rationale used to determine the boundaries and associated benefit fees, taxes, or assessments. N/A
8. If the consolidated/successor district proposes to levy additional fees or taxes as a result of this proposal, indicate how those costs will be levied, and what the cost will be for each resident/service user. N/A
9. Discuss any opportunities for cost-savings or cost-avoidance. Include in the response any proposed actions to decrease or stabilize rates; whether employee salaries and benefits will be increased or decreased; effects on elected official compensation, equipment purchases, facility planning, shared facility usage, insurance costs, overall service costs, etc. Note that any associated cost-savings/increases needs to be reflected in the proposed budgets submitted with the LAFCO application.
10. Discuss any prohibitions that would affect the proposed reorganization, including prohibitions in the Principal Acts, pending litigation, court judgments, restricted assets, or other legal and financial issues/constraints. None of the referenced potential obstacles exist.
11. List any terms and conditions that you are requesting LAFCO to impose on this proposal.
12. Please list all agencies, groups and individuals contacted regarding this proposal.
13. Are there any jurisdictional issues/conflicts associated with the proposed special district reorganization? (If yes, please complete the LAFCO Policy L-107 form available from LAFCO's website)  YES  NO

## Description / Justification

### 1. Explain why this proposal for reorganization is being initiation.

The following key reasons support approval of the reorganization:

**SMCFPD is the first responder to almost one-quarter of all calls to CSA 115 (Pepper Drive).**

In 1988, the Grossmont-Mt. Helix FPD and Spring Valley FPD combined to form the San Miguel Consolidated Fire Protection District. In 1994, the Bostonia and Crest FPDs consolidated to establish the East County FPD which subsequently became part of SMCFPD. By virtue of these organizational changes, SMCFPD became responsible for Bostonia, an unincorporated community which is located immediately south of CSA 115 (Pepper Drive).

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**SMCFPD has acquired a site and is constructing a new station fire station to be located at 1105 Pepper Drive. The new station will allow for improved response to CSA 115 (Pepper Drive) starting in March 2015.**

In October 2011, the San Miguel Consolidated Fire Protection District leased a commercial property in the 700 block of East Bradley Street within San Miguel jurisdiction in unincorporated El Cajon, and contiguous with CSA 115. This location was operated as a "peak hours" satellite fire station approximately 10-12 hours per day, 7 days per week with a Type-1 Paramedic Fire Apparatus with constant 3/0 staffing. Peak hours were determined by utilizing prior years existing Computer Aided Dispatch records to determine the busiest 10-12 hour call window. All affected fire agencies (Lakeside/Santee/El Cajon) were notified of the temporary relocation and the reasons for the location.

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increased its responses into CSA 115 to 34% from 19%. Responses to SMCFPD's residents increased to 57% from 48% in this short time frame.

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Response to three separate geographically distinct points within the CSA will improve with the opening of the new fire station:

#### Response Comparison

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In 2012, the Board of Directors of the SMFPD voted to approve a 5 ½ year agreement with CAL Fire starting at the end of the year. On a statewide basis, CAL Fire has approximately 4,700 permanent employees (excluding seasonal workers, volunteers and other support). Locally, CAL Fire provides staffing through cooperative agreements to the San Miguel Consolidated Fire Protection District, Deer Springs Fire Protection District, Pine Valley Fire Protection District, Ramona Municipal Water District, San Diego Rural Fire Protection District, San Diego County Fire Authority and Yuima Water District. As part of the cooperative agreement, Unit 1 of CAL Fire staffs nine Type 1 Fire Engines, twelve Type 1 Medic Fire Engines, one Type II Fire Engine and two Advance Life Support Ambulances with a Schedule A staff of 250 personnel.

**SMFPD is proposing to provide the service to the CSA without the need for new benefit fees, special taxes or assessments.**

Services will be primarily funded from property tax revenues currently being collected by the CSA.

**Dissolution of the CSA will implement LAFCO sphere of influence objectives.**

In August 2007, LAFCO re-affirmed a transitional or zero sphere of influence for the CSA, indicating the district should ultimately be dissolved and the services assumed by another jurisdiction.

**Removes an extra layer of administrative oversight**

Dissolution would remove the need for a contracting entity (County Service Area No. 115). The contract which has been in effect since 1985 has been continually renewed with the City of Santee without competitive bidding. The County of San Diego charges the County Service Area an administrative fee of 2.5% of available operating funds. A copy of the agreement is included as Appendix E.

**Reorganization allows for greater public participation**

The County Board of Supervisors has multiple and varied responsibilities for over three million residents within a region that encompasses over 4,400 square miles. One of the Board's many activities is being the governing body for County Service Area No. 115 (Pepper Drive) because it is a dependent special district. Residents of the CSA live outside the boundaries of their contract service provider and can not vote in City of Santee elections. Annexation to SMFPD will allow residents and businesses to more fully participate in the activities of a special district which has a single focus (fire protection/emergency services).

## **More efficient use of public resources with a permanent solution**

Clarifying responsibilities for fire protection services to the CSA will eliminate multiple layers of administration. An expansion to formally include the CSA which is immediately adjacent to Bostonia, a small non-contiguous part of SMFPD, would allow for a more efficient use of district personnel.

### **2. List each district included in the reorganization and include the formation date, associated principal act, and the service(s) that were originally / currently authorized.**

#### San Miguel Consolidated Fire Protection District

Formation Date: In 1988, the Grossmont-Mt. Helix FPD and Spring Valley FPD consolidated to form the San Miguel Consolidated FPD. In 1994, the Bostonia and Crest FPD joined forces to form the East County FPD—which subsequently merged with the San Miguel Consolidated FPD in 2008.

Principal Act: Health & Safety Code Section 13800 et. Seq.

Authorized Services: Structural Fire Protection/Advanced Life Support EMS

Service Area: Bostonia, Casa de Oro, Crest, Grossmont/Mt. Helix, Rancho San Diego, Spring Valley and unincorporated areas adjacent to the Cities of El Cajon, La Mesa and Lemon Grove

Divisions of the district include Operations, Administrative, Training, Fire Prevention and Community Outreach Coordinator.

The adopted 2014/2015 Budget of the SMFPD includes an expenditure of \$500,000 for the development of a new fire station that will serve the territory within CSA No. 115. SMFPD has already acquired a site for the new station (1105 Pepper Drive at the corner of Pepper Drive and North 1<sup>st</sup> Street). The district will concurrently close an aging fire station located at 1273 Clarendon Road in the City of El Cajon and transfer equipment and personnel to the new station. The district anticipates the Pepper Drive station will be available for 12 hour occupancy in March 2015 and full occupancy in July 2015.



County Service Area No. 115 (Pepper Drive)

Formation Date: CSA No. 115 was formed as one of the actions associated with the merger of the Santee Fire Protection District and City of Santee.

Principal Act: Government Code Section 25210 et. Seq.

Authorized Services: Structural Fire Protection/Advanced Life Support EMS (all services provided by the City of Santee via contract).

**3. Identify the associated principal act the successor district will operate under. Specify in your response whether the successor district will be a new or existing agency.**

The San Miguel Consolidated Fire Protection District, operating in accordance with Health & Safety Code 13800 et. Seq. will be the successor.

**4. How many acres or square miles are included within each of the districts respective service areas?**

San Miguel Consolidated Fire Protection District-approximately 46.5 square miles  
CSA No. 115 (Pepper Drive)-approximately 441 acres.

**5. What is the current and projected population within each of the district's respective service areas? What is the most recent ISO rating for each district?**

San Miguel Consolidated Fire Protection District Current Population-approximately 127,000.

San Miguel Consolidated Fire Protection District Projected Population-not available

CSA No. 115 (Pepper Drive) Current Population-approximately 4,200  
CSA No. 115 (Pepper Drive) Projected Population-not available

San Miguel Consolidated Fire Protection District ISO Rating- 3/9 depending on area

CSA No. 115 (Pepper Drive) ISO Rating-4 (Current)

**6. Discuss the anticipated ISO rating for the reorganized agency and the ISO process for reevaluating the new service area of the reorganized district.**

Locating a fire station closer to CSA No. 115 could potentially improve the ISO rating for the area. After annexation, the District will submit a Community

Outreach Questionnaire informing ISO of the changes. ISO will evaluate the survey and if appropriate schedule a new survey.

ISO ratings are based on the total number of points in three categories: fire department, water supply and communications. These broad categories are further subdivided. As an example, the fire department category includes points for apparatus, staffing, training and distribution of fire stations. Water supply is assigned points based on criteria such as sustained flow rates, water system maintenance, type of supply, etc.

**7. Describe the prevalent land uses in each district, predominant general plan designations, and planned or proposed land uses/development.**

County Service Area No. 115 (Pepper Drive) is within the Lakeside Community Plan. Land use designations include General Commercial, Neighborhood Commercial, Medium Impact Industrial, Village Residential (VR-7.3) and Village Residential (VR-20). The territory would be considered largely built-out.

SMFPD includes a number of unincorporated communities such as Bostonia, Casa del Oro, Crest, Grossmont/Mt. Helix, Rancho San Diego, Spring Valley and unincorporated communities adjacent to the Cities of El Cajon, La Mesa and Lemon Grove. The SMFPD serves a wide-range of land uses in community planning areas including Lakeside, Crest-Dehesa, Valle de Oro, Spring Valley, and Jamul-Dulzura.

**PUBLIC SERVICES**

***1. What service(s) is/are currently provided by the districts?***

San Miguel Consolidated Fire Protection District-Structural Fire Protection District /ALS (EMS)

CSA 115 (Pepper Drive) does not provide any services except through a contractual arrangement with the City of Santee.

The City of Santee Fire Department operates from two fire stations. The closest City facility to CSA No. 115 (Pepper Drive) is Fire Station #4 which is located at 8950 Cottonwood Ave. The Department includes the following personnel:

Fire Chief  
Deputy Chief  
Division Chief  
Fire Captains (12)  
Engineers (12)  
Firefighters (24)

Administrative Secretary (1)  
Senior Management Analyst (1)

The mission statement of the city fire department states, "We protect life and property in our community through aggressive fire suppression, public education and emergency medical service with leadership and professionalism." Programs provided by the City Fire Department include RSVP (Retired Senior Volunteer Program), CERT (Community Emergency Response Team, Every 15 Minutes (Education for Teen Drivers), Alert San Diego (Regional Notification), Smoke Detector Program, San Diego Project Heart Beat and CPR Classes.

**2. Per requirements in Government Code Section 56653, submit with this application a plan for providing services within the affected territory. At a minimum the plan for services must include: (1) An enumeration and description of the services to be provided; (2) The level and range of services to be provided; (3) An indication of when services can be feasibly extended to the reorganization territory; (4) An indication of any improvements or upgrades of facilities that the reorganized agency will make or require; and (5) Information with respect to how services will be financed.**

The cover letter, application and documents associated with this submittal fulfill the requirements of Government Code Section 5663. A summary is provided as Appendix F.

**3. Describe any proposed jurisdictional changes related to emergency medical transport agencies associated with the proposed reorganization.**

No changes are being proposed. CSA No. 69 (Heartland Paramedics) provides emergency medical transport services to the proposed reorganization area. American Medical Response, which serves within the SMFPD service boundaries, will provide backup assistance.

**4. Identify existing dispatch providers and discuss all changes in providers or amendment to existing communications agreements that would be required to accommodate the reorganization.**

Calls from CSA No. 115 are currently dispatched through the Heartland Communications JPA. Dispatch would become the responsibility of the CAL Fire Dispatch system if the reorganization is approved.

**5. How would reorganization affect exclusive operating areas (EOAs)?**

Existing EOAs would not be affected by the reorganization.

**6. Identify current and proposed staffing, including the number of paid personnel, paid reserves, and non-paid reserves.**

The current staffing for SMFPD includes the following positions:

- 1 Chief
- 2 Deputy Chiefs
- 4 Battalion Chiefs
- 20 Fire Captains
- 22 Engineers
- 21 Firefighter/Paramedics
- 1 Logistic Coordinator
- 1 Administrative Officer
- 1 Administrative Analyst
- 1 Accounting Specialists
- 1 Administrative Assistant
- 1.5 Fire Inspectors
- 1 Fire Marshal
- 1 Community Outreach Coordinator

The district does not have paid or non-paid reserves.

The new SMFPD station located on Pepper Drive will consist of 9 total personnel including:

- 3 Fire Captains
- 3 Fire Apparatus Engineers
- 3 Paramedic Firefighters

**7. List specific position classifications for all additional personnel that would be hired as a result of the reorganization.**

SMFPD will not be required to add staff as a result of the reorganization. The District is considering possibly hiring an additional part-time inspector regardless if the reorganization is approved. The addition of non-residential structures in the CSA would for a more efficient utilization of inspection staff.

**8. List current and proposed services not identified in question 2 above that are/would be provided (e.g., fire suppression, fire prevention, paramedic First Responder EMS and ALS transport, light and medium rescue, community outreach and preparedness, fleet maintenance and repair, facility maintenance, personnel development and training/education, human resources, recruitment, fire academy, public information, safety and risk management, Chaplin services, etc.).**

The Cooperative Agreement provides that CAL Fire provides the SMFPD with the following:

Emergency fire emergency response and basic support: services include commercial, residential and wildland fire protection, prevention and investigation, hazardous materials incident response, emergency vehicle extrication, hazardous conditions (flooding, downed power lines, earthquake, terrorist incident, etc, Emergency Medical Technician (EMT level emergency medical and rescue response, public service assistance. Also included are fire department administration, training and safety, personnel, finance and logistical support.

Advanced Life Support: paramedic level emergency medical response providing advanced airway management, intravenous drug therapy and life support system until patients are transported to the nearest emergency care facility.

Dispatch services: provide fire department 9-1-1 emergency dispatch by CAL Fire Emergency Command Center (ECC). Cal Fire will be responsible for fire/emergency resource units covered under this agreement. The Call Fire ECC is staffed with a Battalion Chief, three or more Fire Captains and Communications Operators to provide 24/7 year-round coverage. There is always an officer of Captain rank or higher to serve as the shift supervisor and command officer. CAL Fire uses an integrated Computer Aided Dispatch system using the latest technology to direct the closest viable resources to all emergency incidents.

Additional services provided by SMFPD includes: fire suppression, fire prevention, paramedic First Responder EMS and ALS transport, light and medium rescue, community outreach and preparedness, fleet maintenance and repair, facility maintenance, personnel development and training/education, human resources, recruitment, fire academy, public information, safety and risk management, Chaplain services.

**9. List any additional service(s) that the /reorganized district is planning to provide. If the proposed additional service(s) is/are currently being provided to the area, please indicate by what entity.**

SMFPD is planning to extend the full range of services to CSA No. 115 that are being offered to other areas already within the district. As previously mentioned, the dispatch function will transfer from Heartland Communications to CAL Fire.

**10. List existing automatic and mutual aid agreements and indicate which agreements may need to be amended to facilitate reorganization.**

SMFPD- Appendix G includes copies of the following automatic aid and mutual aid agreements (including amendments):

Heartland Automatic Aid Agreement  
San Diego County Master Mutual Aid Agreement  
California Fire Assistance Agreement  
USFS Operational Area Agreement  
Sycuan Automatic Aid Agreement  
San Diego Rural Automatic Aid Agreement

A copy of the Cooperative Agreement between SMFPD and CAL Fire has also been provided in the appendices.

None of the agreements will need to be amended as part of the reorganization.

**11. Discuss whether all or part of the territory within the proposed reorganization will be within the boundaries of an emergency ambulance Exclusive Operating Area (EOA).**

Not applicable

## **Governance**

**1. Describe how each of the districts is governed. Include in your response the governance structure of each district and specify whether board members are elected or appointed, and terms of office. .**

The seven member SMFPD Board of Directors is elected to 4 year terms by voters on an alternating basis. The CSA is governed by the Board of Supervisors.

**2. Explain how the successor district will be governed after reorganization.**

The SMFPD Board of Directors will be responsible for governing the expanded district.

**3. What is the current and projected population within each of the district's respective service areas? Include in your response the number of registered voters, and approximate acreage/square miles within each district.**

See the response to Question 5 in Justification/General Description for current and projected population. See the response to Question 4 for acreage/square miles. The number of registered voters is estimated as follows:

San Miguel FPD registered voters: 64,683  
CSA No. 115 (Pepper Drive) registered voters: 2,292



## Fiscal

**1. List the special taxes approved by the voters within each district. If the reorganized district will continue to levy voter-approved taxes, explain restrictions and processes concerning collection and expenditure of special tax revenues. Describe new equipment or upgrades that would be required to implement reorganization. Provide Cost estimates and explain how capital funds will be available for purchase.**

As previously referenced, the special taxes being levied by the SMFPD would not be applied to the proposed reorganization areas. The SMFPD FY2014-15 budget includes a line item for a new fire station (\$500,000) which will serve the CSA. The fire station will be staffed by personnel from an outdated station that is being closed. Equipment at that facility will be transferred to the new fire station. No new equipment or upgrades would be required to serve the proposed annexation area. The district is considering purchase of a new Type 1 Fire Engine to be placed at the Pepper Drive location.

**2. Discuss how reorganization will affect opportunities for furthering efficiencies, such as usage of joint powers agreements, joint powers authorities, regional planning opportunities, etc. List current shared activities with other service providers, including shared facilities and staff and the reorganized district is planning to provide. Discuss how reorganization will further these efforts.**

The history of the SMFPD reflects the need for furthering efficiencies through various methods. In 1988 the Grossmont-Mt. Helix FPD and Spring Valley FPD joined forces to create the San Miguel Consolidated Fire Protection District. In 1994, the Bostonia and Crest Fire Protection Districts consolidated to form the East County FPD-which later became part of the SMFPD.

The SMFPD and Lakeside Fire Protection District have been engaged in discussions regarding potential opportunities for shared activities for a number of years. Both districts have considered annexation of the CSA No.115 as well as three island areas that are outside a fire protection district. The acreages included in the territory are as follows: Island Area 2 (12, 0908 acres), Island Area 3 (3,859 acres) and Island Area 4 (5,335, acres). Subsequent to these discussions, the County Fire Authority has indicated their intent to annex these areas (Appendix H). In response, the SMFPD did not include the three island areas in this reorganization.

A summary of the discussions between the SMFPD and the Lakeside FPD regarding shared activities has been provided in Appendix I (Jurisdictional Consultation: Policy L-107 Form).

**3. Describe how reorganization will affect public participation, local accountability, and governance. Discuss the ability of the reorganized district to provide services to all territory within the proposed boundaries of the reorganized district and the cost to extend services.**

As described in the justification section of this application, public participation, local accountability and governance will be significantly enhanced with approval of this reorganization. Replacement of the aging fire station on 1273 Clarendon Street was necessary regardless if the CSA becomes part of SMFPD. No other costs will be necessary to extend fire protection and emergency service as SMFPD is already responding to the area.

**4. Explain how each districts operations have been financed; list major revenue sources and identify percent of operational funding which each source represents.**

The approximately \$365,000 operating budget for County Service Area No. 115 (Pepper Drive) is funded by a share of property taxes.

Approximately 80% of the approximately \$19.3 million dollar operating revenues for SMFPD are also a share of property tax revenues. SMFPD also collects a Crest Special Benefit Tax, a Bostonia Special Benefit Tax, Proposition E Special Tax, and a Paramedics Special Benefit Tax which totals \$2,340,544 (12% of the total general fund revenues). These voter-approved special taxes will continue to be collected in the Crest and Bostonia communities which were within the former boundaries of the former East County Fire Protection District. As previously mentioned, no new special taxes, benefit fees or assessments are proposed for the CSA.

## **SPHERE OF INFLUENCE INFORMATION**

**1. Prior to reorganization; will spheres need to be amended?**

Yes. The territory within the CSA is designated as part of a larger area that is designated as a Special Study Area by the City of El Cajon Sphere of Influence. The Special Study Area, which is located north of the City of El Cajon, includes the Bostonia community which is within SMFPD. The SMFPD sphere of influence should be amended to either 1) expand to include the territory within the CSA or 2) be designated as a Special Study Area to be consistent with the City of El Cajon sphere of influence.

**2. Will the successor agency require adoption of a sphere of influence or a sphere amendment to include only the fire territory in the former district?**

The proposal does not involve any territory other than the area included in the CSA.

**3. Does the successor agency have the ability to provide service to all territory in the sphere of the former district?**

Yes. The CSA has a transition sphere of influence with no areas outside their current jurisdictional boundary

**4. How many acres or square miles are included within the proposed sphere for the consolidated district?**

SMFPD sphere of influence currently includes approximately 30,414 acres (47.5 square miles).

**FISCAL AND GENERAL INFORMATION**

For the questions in this section, please submit answers on additional pages, indicate who provided the information, and attach the pages to this form.

**1. Provide a copy of each district's: adopted budgets and staffing schedules for the current and previous fiscal-year and the most recent audits, Capital Improvement Programs, Master Service Plans, and a copy of a five-year proposed budget and staffing schedule for the consolidated/reorganized agency detailing expenditures, anticipated revenues, and reserves.**

Copies of the budgets and staffing schedules and most recent audits can be found in Appendix J.

**2. Explain how operations for each district have been financed and include a narrative summary of all sources of revenues and expenditures. Cite the fiscal year for the data and indicate how the sources of revenue and associated expenditures will change with reorganization. If new opportunities for additional revenue will result from the proposal (e.g., joint agency grant applications, etc.) please elaborate.**

As previously discussed, both the CSA and SMFPD are largely financed through a share of property taxes. As successor agency, SMFPD would collect the annual property tax allocated to the district (approximately \$365,000 in FY 2014-2015).

SMFPD has completed the purchase of the property for the new fire station with cash. The district is purchasing a new Type 1 Fire Engine to for use in CSA No. 115.

**3. Describe any voter-approved charges or taxes that each district currently levies, and indicate if the consolidated/successor district would continue to levy them after this change of organization.**

Although previously voter authorized special taxes will continue to be collected in Crest and Bostonia, these taxes or other new taxes will not be applied to the territory involved in this reorganization

**4. Discuss the opportunities for improved service delivery associated with proposed changes in government organization through merging staff, staff reduction/attrition, phasing out of positions, etc.**

The reorganization will allow for a more efficient use of fire and administrative personnel. No staffing changes are proposed except a part-time fire inspector may be added regardless, if the reorganization is approved.

# Appendices

Appendix A: Resolution of SMFPD Initiating the Reorganization

Appendix B: Proposed Terms and Conditions

Appendix C: Notice of Categorical Exemption

Appendix D: Summary of Emergency Responses to CSA No. 115/SMFPD calls to Lakeside FPD/Hourly Rate

Appendix E: Joint Fire Protection Agreement for the CSA

Appendix F: Summary of Plan for Providing Services

Appendix G: Agreements

- \*Cooperative Fire Protection Agreement between CAL Fire and SMFPD
- \*First Amendment to Heartland Fire Training Authority Joint Powers Agreement
- \*Automatic Aid Agreement Between Bonita Sunnyside Fire Protection District and SMFPD
- \*Cooperative Fire Protection Agreement between Cleveland Nation Forest and SMFPD
- \*Agreement between the City of San Diego and Spring Valley FPD (SMFPD)
- \*Mutual/Automatic Agreement for EMT Paramedic between the City of San Diego and SMFPD
- \*Amended Heartland Mutual Aid Agreement
- \*San Diego County Mutual Aid Agreement for Fire Departments
- \*Unified San Diego County Emergency Services Organization Operational Area Emergency Plan
- \*Mutual Aid Agreement between SM FPD and the Sycuan Fire Department

Appendix H: County Fire Authority Letter

Appendix I: Policy L-107 Form

Appendix J: Budgets/Audits

- \*Budget Summary for County Service Area No. 115 (Pepper Drive)
- \*2014/2015 Budget (SMFPD)
- \*2013/2014 Budget (SMFPD)
- \*2013 SMFPD Audit Report
- \*May 2014 Combined Tax Report-SMFPD

**Appendix K: Campaign Contribution Disclosure Form**

**Appendix L: Supplemental Information Form**



**Appendix A**  
**Resolution of SMFPD Initiating the Reorganization**

## Resolution 15-1

*A Resolution of Application by the  
San Miguel Consolidated Fire Protection District  
Requesting the Local Agency Formation Commission to  
Initiate Proceedings to Expand the District's  
Sphere of Influence and for an  
Annexation of Territory*

**RESOLVED**, by the Board of Directors of the San Miguel Consolidated Fire Protection District ("SMCFPD"), that

**WHEREAS**, CSA No. 115 (Pepper Drive) has an adopted zero sphere of influence ("SOI"); and

**WHEREAS** a zero sphere of influence assumes that public service responsibility and function of the agency should ultimately be reassigned to another agency; and

**WHEREAS**, SMCFPD is requesting a sphere of influence amendment to add the territory within CSA No. 115 (Pepper Drive) to the sphere of influence of SMCFPD; and

**WHEREAS**, SMCFPD desires to initiate proceedings pursuant to the Cortese/Knox/Hertzberg Local Government Reorganization Act of 2000, Division 3, commencing with Section 56000 of the California Government Code for the "CSA No. 115 (Pepper Drive) Reorganization"; and

**WHEREAS**, the proposed changes of organization include the following jurisdictional changes: (1) dissolution of CSA 115 (Pepper Drive) and (2) annexation of the territory within CSA 115 (Pepper Drive) to the SMCFPD; and

**WHEREAS**, the San Miguel Consolidated Fire Protection District shall be the successor district to CSA No. 115 (Pepper Drive) and shall operate under Health and Safety Code 13800 et. Seq.; and

**WHEREAS**, the reasons for the proposed changes of organization are to: (1) consolidate and improve emergency response to residences and businesses within CSA No. 115 (Pepper Drive) and the surrounding area; (2) increase efficiency by eliminating a layer of administration; and (3) establish permanent oversight by a fire protection district rather than having CSA No. 115 (Pepper Drive) served on a contractual basis; and

**WHEREAS**, the territory subject to the proposed changes of organization is inhabited and is shown in Exhibit "A", attached hereto and by this reference incorporated herein; and

**WHEREAS**, SMCFPD is developing proposed conditions of approval of the reorganization; and

**WHEREAS**, SMCFPD has determined that the proposed "CSA No. 115 (Pepper Drive) Reorganization" and amendment to the SMCFPD SOI are categorically exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines §15320, Class 20 (Changes in Organization of Local Agencies).

**NOW, THEREFORE**, the Board of Directors of the SMCFPD hereby finds that this action qualifies for a categorical exemption from the application of CEQA pursuant to CEQA Guideline §15320, Categorical Exemption, Class 20; and,

**FURTHER**, this Resolution of Application is hereby approved and adopted by the Board of Directors of the SMCFPD and the Local Agency Formation Commission of San Diego County (LAFCO) is hereby requested to take proceedings for the proposed changes of organization that includes the territory as described in Exhibit "A", and in the manner provided by the Cortese/Knox/Hertzberg Local Government Reorganization Act of 2000;

**IT IS FURTHER RESOLVED THAT:**

1. The above recitals are true and correct; and
2. The Fire Chief, or his designee, is hereby authorized and directed to file a certified copy of this Resolution with the Executive Officer of the LAFCO.

Approved as to form and legality by Legal Counsel Cynthia L. Eldred, Counsel to the San Miguel Consolidated Fire Protection District.

**APPROVED AND ADOPTED** this 11th day of February, 2015, by the following vote:

Ayes: Ek, Johnston, Kiel, McKenna, McMillan, Rickards, Vacio

Noes: None

Absent: None

Abstain: None

I, Nancy Roos, certify that this is a true and correct copy of the original resolution adopted by the Board of Directors of the San Miguel Consolidated Fire Protection District on February 11, 2015.

*Nancy Roos*

\_\_\_\_\_  
Nancy Roos, Board Recording Secretary

Attest:

*Nancy Roos*  
\_\_\_\_\_  
Recording Secretary

*William A. Kiel*  
\_\_\_\_\_  
William A. Kiel, Board President



# County Service Area No. 115 (Pepper Drive)

## LEGEND

 CSA No. 115 (Pepper Drive)

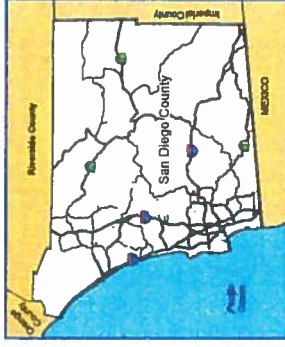
Zero SOI Adopted: 11 / 5 / 84

Zero SOI Affirmed: 5 / 7 / 07

Zero SOI Affirmed: 8 / 6 / 07

SOI = Sphere of Influence

## Exhibit "A"

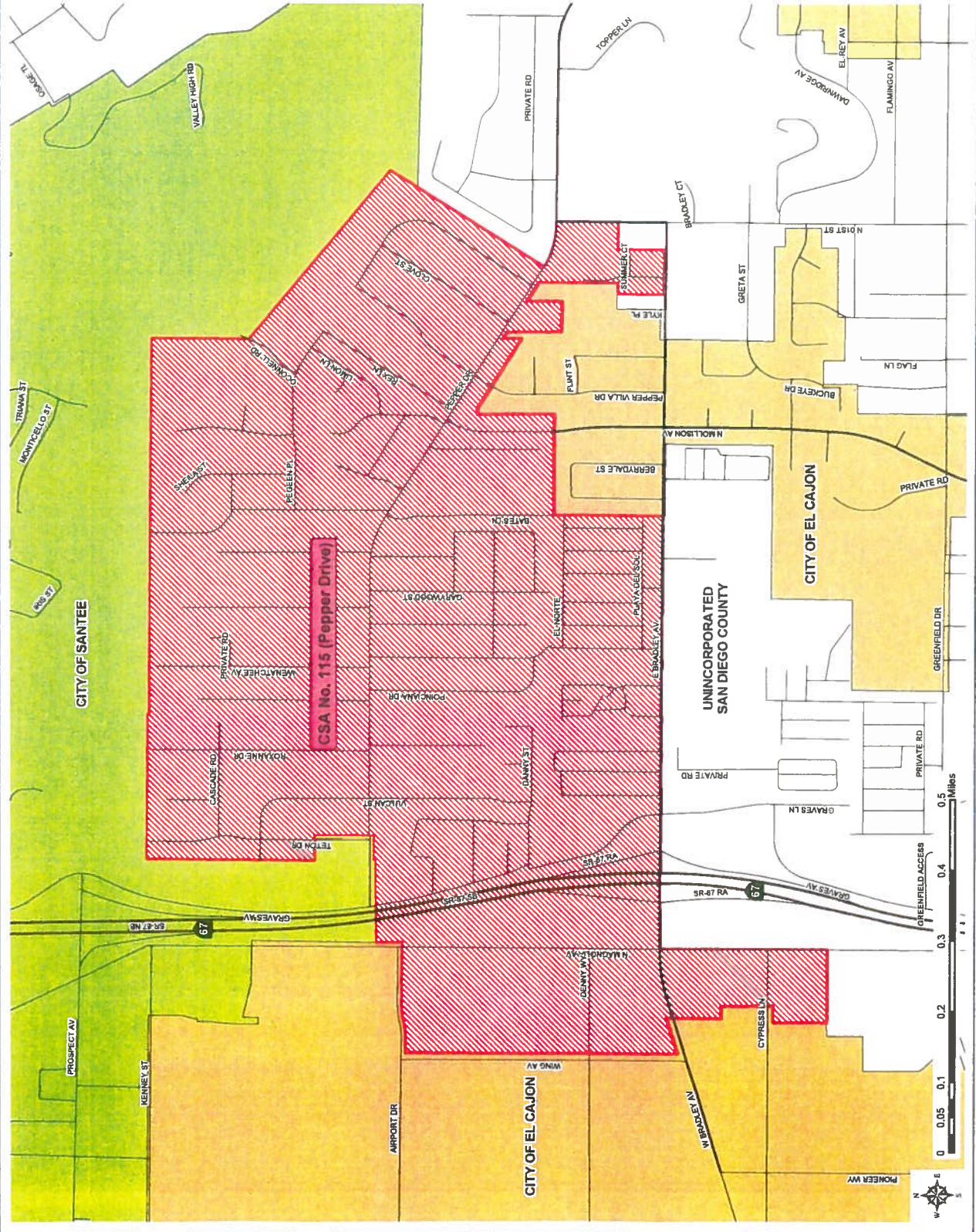


SAN DIEGO  
**LAFCO**



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This map has been prepared for descriptive purposes only and is considered accurate according to the GIS and LAFCO data.  
File: G:\GISPROJECTS\Mapes\1117\ChmcsaCSA\_115.mxd  
Printed July 2008.



## **Appendix B: Proposed Terms and Conditions**

"CSA No. 115 (Pepper Drive) Reorganization"  
TERMS AND CONDITIONS

Effective Dates

Subject to the limitations of Government Code Section 57202, the effective date of the reorganization shall be \_\_\_\_\_. [Government Code Section 56886 (p)]

Dissolution of County Service Area No. 115 (Pepper Drive)

As of the effective date, County Service Area 115 (Pepper Drive) shall be dissolved, terminated, disincorporated and extinguished and all its corporate powers shall cease. [Government Code Section 56886 (v)]

Annexation of Territory to the San Miguel Consolidated Fire Protection District

As of the effective date, the San Miguel Consolidated Fire Protection District shall include all territory formerly within County Service Area No. 115 (Pepper Drive) and operate pursuant to Sections 13800-13970 of the Health and Safety Code. [Government Code Section 56886 (p)]

Designation of Successor Agency

The San Diego Miguel Consolidated Fire Protection District shall be the successor to CSA No. 115 (Pepper Drive) for the purposes of succeeding to all the powers, rights, duties, contractual obligations, functions, permits and properties of County Service Area No. 115 (Pepper Drive). [Government Code 57500].

Transfer of Assets

The San Miguel Consolidated Fire Protection District shall be the successor to all assets of County Service Area No. 115 (Pepper Drive) including equipment, vehicles, materials and supplies and all monies, including cash on hand, monies due but not collected, all accounts payable and any other obligations will be transferred to the successor district (Government Code Section 56886 ([h &i])).

Policies and Procedures

All policies, procedures, regulations, resolutions and ordinances that have previously been adopted by the San Miguel Consolidated Fire Protection District shall remain in effect and apply to County Service Area No. 115 (Pepper Drive). (Government Code Section 56886 [v]).



## **Appendix C: Notice of Categorical Exemption**

# Notice of Exemption

## Appendix E

**To:** Office of Planning and Research  
P.O. Box 3044, Room 113  
Sacramento, CA 95812-3044

County Clerk  
County of: San Diego

**From:** (Public Agency): \_\_\_\_\_  
San Miguel Consolidated Fire Protection District  
2850 Via Orange Way Spring Valley, CA 91978

(Address)

Project Title: CSA No. 115 (Pepper Drive) Reorganization

Project Applicant: San Miguel Consolidated Fire Protection District

Project Location - Specific:

CSA No. 115 includes unincorporated territory between the cities of El Cajon and Santee.

Project Location - City: \_\_\_\_\_ Project Location - County: San Diego

Description of Nature, Purpose and Beneficiaries of Project:

CSA No. 115 receives fire protection services from the City of Santee Fire Department on a contractual basis. The San Miguel FPD has proposed a Sphere of Influence Amendment and reorganization including dissolution of the CSA and annexation of the district's territory.

Name of Public Agency Approving Project: San Miguel Consolidated Fire Protection District

Name of Person or Agency Carrying Out Project: San Miguel Consolidated Fire Protection District

Exempt Status: **(check one):**

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: Class 20 (Changes in Organization)
- Statutory Exemptions. State code number: \_\_\_\_\_

Reasons why project is exempt:

The proposed sphere of influence amendment and reorganization would allow the San Miguel FPD to assume fire protection services within the same area where CSA No. 115 contracts with the City of Santee Fire Department. The San Miguel FPD would maintain acceptable service ratios, response times and meet other performance criteria.

Lead Agency  
Contact Person: \_\_\_\_\_ Area Code/Telephone/Extension: 619-670-0500

**If filed by applicant:**

1. Attach certified document of exemption finding.
2. Has a Notice of Exemption been filed by the public agency approving the project?  Yes  No

Signature: [Signature] Date: 2/12/2015 Title: BATTALION CHIEF

Signed by Lead Agency  Signed by Applicant

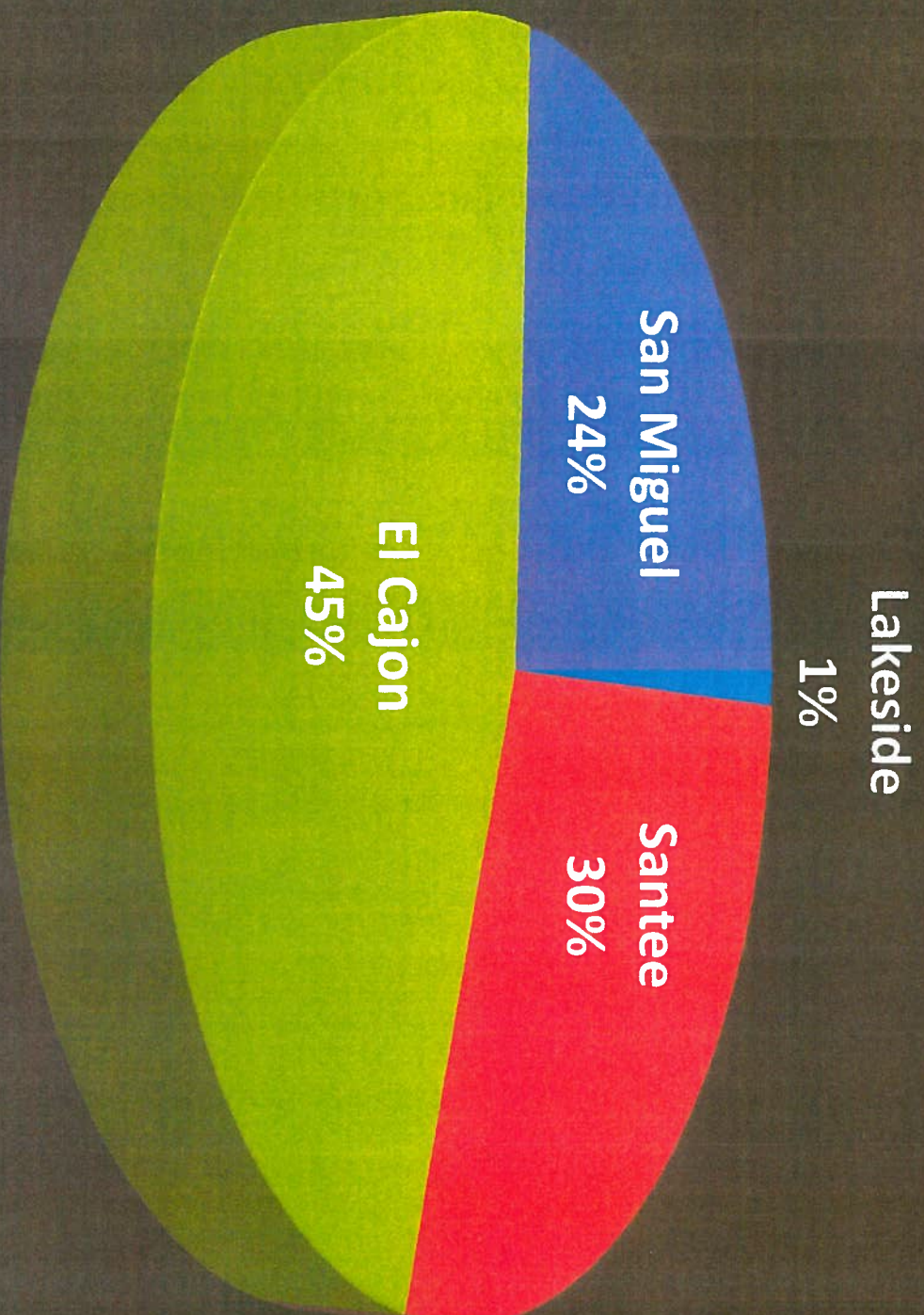
Authority cited: Sections 21083 and 21110, Public Resources Code.  
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code.

Date Received for filing at OPR: \_\_\_\_\_



**Appendix D**  
**Summary of Emergency Responses to CSA No.**  
**115/SMFPD calls to Lakeside FPD/Hourly Rate**

# First Responder Calls to CSA 115



Ref: HCFA 2012 dispatch data .

San Miguel Assists Statistics

SMG Assists to  
Outside Agencies

2014						
Res ID	El Cajon	Lemon Grove	Lakeside	La Mesa	Santee	Grand Total
BR15	2	1				3
BR18	5		4		1	10
E14/E7614	1	52	1	42		72
E16/E7616	1	48	1	5		55
E18/E7218	4		3			7
E19/E7619	1726	19	543	35	3	2326
E21/E7611	35	2	2	25		64
E22/E7212	17		1			18
E23/E7213	314	0	11	0	0	325
TRK15	3	1		1		5
<b>Grand Total</b>	<b>1742</b>	106	<b>550</b>	74	4	2885

San Miguel Assists Statistics

Assists received from outside agency:

2014

<b>Santee</b>	
Res ID	Total
E4	6
E5	1
SNTBR4	6
TRK4	14
<b>Total</b>	<b>27</b>

<b>El Cajon</b>	
Res ID	Total
E7	47
E8	161
E9	188
TRK 6	54
E6	108
<b>Total</b>	<b>558</b>

<b>LaMesa</b>	
Res ID	Total
LMSE11	51
LMSE12	1
LMSE13	97
LMSRE12	8
TRK11	26
<b>Total</b>	<b>183</b>

<b>Lemon Grove</b>	
Res ID	Total
E10	94
E210	86
<b>Total</b>	<b>180</b>

<b>Lakeside</b>	
Res ID	Total
LKSE3	5
LKSR3	1
<b>Total</b>	<b>6</b>

<u>Personnel Cost</u>	<u>Fleet Maintenance Cost</u>	<u>Replacement Cost</u>
CAL FIRE Agreement	Maintenance	Type One Apparatus (8)
\$13,305,483		\$5,600,000
Per Station Cost	Contract	
\$1,663,185		
Cost Per Day	Miscellaneous	
\$4,557		
Cost Per Hour	Maintenance Cost Per Hour	Replacement Cost Per Hour
\$190	\$8.25	\$80
<b>Total Cost Per Hour</b>		
<b>\$278</b>		



**Appendix E**  
**Joint Fire Protection Agreement for the CSA**

**5 3 3 9 5 6**  
**JOINT FIRE PROTECTION AGREEMENT** *BETWEEN*  
**THE CITY OF SANTEE AND THE COUNTY OF SAN DIEGO, DEPARTMENT OF PLANNING AND LAND USE,**  
**REPRESENTING COUNTY SERVICE AREA NO. 115**

This Agreement ("Agreement") is made and entered into on the date shown on the signature page ("Effective Date") by and between the County of San Diego, a political subdivision of the State of California ("County") and the City of Santee, 10601 Magnolia Avenue, Santee, California 92071, a municipal corporation ("City"), with reference to the following facts:

**RECITALS**

- A. Whereas the County authorized the Purchasing and Contracting Director, pursuant to Article XXIII, Section 401 of the Administrative Code, to award an Agreement to City of Santee,
- B. WHEREAS, City and County are empowered by law to provide fire protection services, including fire suppression measures, fire protection measures, fire prevention measures and emergency medical services; and
- C. WHEREAS, the services listed in Recital B above were provided by the Santee Fire Protection District within and without the City limits; and
- D. WHEREAS, effective April 8, 1985, the Santee Fire Protection District was merged with the City of Santee; and
- E. WHEREAS, effective April 8, 1985, the area formerly within the Santee Fire Protection District not coterminous with the City of Santee, became County Services Area No. 115 – Pepper Drive and assumed fire protection services in said area; and
- F. WHEREAS, on November 5, 1985, the County and City entered into a joint fire protection agreement under which the City agreed to provide fire protection services within CSA 115: and
- G. WHEREAS, for purposes of continuity of protection, the CITY and the COUNTY now wish to enter into an agreement for provisions of such services; and
- H. WHEREAS, City has agreed to provide the services listed in Recital B above to CSA No. 115 in exchange for property tax and benefit charges revenue allocated to the CSA for fire protection services.

**NOW THEREFORE**, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

- 1. **PURPOSE.** This agreement is made pursuant to the provisions of Article 1. Chapter 5. Division 7, Title 1 of the Government Code of the State of California commencing with Section 6500. City and County possess the powers referred to in the above recitals. The purpose of this agreement is to provide fire protection and emergency response services to all areas encompassed by County Services Area No. 115 – Pepper Drive.
- 2. **STATEMENT OF WORK.** City agrees to provide the following services in a manner and at the level provided to residents in the City of Santee:
  - A. Enforcement of the most recent adopted San Diego County Consolidated Fire Code.
  - B. Enforcement of California administrative Code Titles 19 and 24.
  - C. Respond to requests for service of the type as specified in Recital (B).
  - D. Request additional resources pursuant to existing mutual and automatic aid agreements as deemed necessary by the fire officer in charge.
  - E. Provide COUNTY with semi-annual record of calls and inspections in CSA No. 115 no later than January 31<sup>st</sup> and July 31<sup>st</sup> in the form attached hereto as Exhibit "B – Activity Report".
- 3. **INSURANCE.** Within 10 working days prior to the inception of the Agreement City shall submit to County certificates of insurance and appropriate separate endorsements to the actual insurance policy, evidencing that the City has obtained for the period of the Agreement, at its sole expense insurance in the following forms of coverage and minimum amounts specified from insurance carriers with a Best's Rating of not less than A-, VII.
  - A. An occurrence policy of Commercial General Liability insurance insuring City against liability for bodily injury, personal injury or property damage arising out of or in connection with the City's performance of work or service under this Agreement of not less than \$1,000,000 per occurrence and \$1,000,000 general aggregate.
  - B. Statutory Workers' Compensation, as required by State of California and Employer's Liability at \$1,000,000 each accident for bodily injury or disease.
  - C. Comprehensive Automobile Liability covering all owned, non-owned and hired vehicles for bodily injury and property damage of not less than \$2,000,000 each accident.
  - D. Professional Liability applies if professional services provided, providing \$1,000,000 per occurrence/\$1,000,000 aggregate.
  - E. Certificates of insurance provided by City must evidence that the insurer providing the policy will give County 30 days' written notice, at the address shown in the section of the Agreement entitled "Notices," in advance of any cancellation, lapse, reduction or other adverse change respecting such insurance.

County shall retain the right to review the coverage, form and amount of insurance required herein and may require City to obtain insurance reasonably sufficient in coverage, form and amount to provide adequate protection against the kind and extent of risk which exists at the time a change in insurance is required. County requirements shall be reasonable. County retains the right to demand a certified copy of any insurance policy required herein after 15 days notice.

City may, with prior written consent of County's Risk Manager, fulfill some or all of the insurance requirements contained in this Agreement under a plan of self-insurance. City shall only be permitted to utilize such self-insurance if in the opinion of County's Risk Manager, City's (i) net worth, and (ii) reserves for payment of claims of liability against City, are sufficient to adequately compensate for the lack of other insurance coverage required by this Agreement. City's utilization of self-insurance shall not in any way limit liabilities assumed by City under the Agreement.

**JOINT FIRE PROTECTION AGREEMENT <sup>533956</sup> BETWEEN  
THE CITY OF SANTEE AND THE COUNTY OF SAN DIEGO, DEPARTMENT OF PLANNING AND LAND USE,  
REPRESENTING COUNTY SERVICE AREA NO. 115**

**4. INDEMNITY**

- A. Claims Arising from Sole Acts or Omissions of County. County hereby agrees to defend and indemnify City, its agents, officers and employees, from any claim, action or proceeding against City, arising solely out of the acts or omissions of County in the performance of the Agreement. At its sole discretion, City may participate at its own expense in the defense of any claim, action or proceeding, but such participation shall not relieve County of any obligation imposed by the Agreement. City shall notify County promptly of any claim, action or proceeding and cooperate fully in the defense.
- B. Claims Arising From Sole Acts or Omissions of City. City hereby agrees to defend and indemnify County, its agent's officers and employees from any claim, action or proceeding against County, arising solely out of the acts or omissions of City in the performance of the Agreement. At its sole discretion, County may participate at its own expense in the defense of any such claim, action or proceeding, but such participation shall not relieve City of any obligation imposed by the Agreement. County shall notify City promptly of any claim, action or proceeding and cooperate fully in the defense.
- C. Claims Arising from Concurrent Acts or Omissions: County hereby agrees to defend itself, and City hereby agrees to defend itself, from any claim, action or proceeding arising out of the concurrent acts or omissions of County and City. In such cases, County and City agree to retain their own legal counsel, bear their own defense costs, and waive their right to seek reimbursement of such costs, except as provided in paragraph IV.E of the Agreement.
- D. Joint Defense: Notwithstanding paragraph C above, in cases where County and City agree in writing to a joint defense, County and City may appoint joint defense counsel to defend the claim, action or proceeding arising out of the concurrent acts or omissions of City and County. Joint defense counsel shall be selected by mutual agreement of County and City. County and City agree to share the costs of such joint defense and any agreed settlement in equal amounts, except as provided in paragraph 4.E of the Agreement. County and City further agree that neither party may bind the other to a settlement agreement without the written consent of both County and City.
- E. Reimbursement and/or Reallocation: Where a trial verdict or arbitration award allocates or determines the comparative fault of the parties, County and City may seek reimbursement and/or reallocation of defense costs, settlement payments, judgments and awards, consistent with such comparative fault.

**5. VEHICLE, NON-EXPENDABLE PROPERTY AND MINOR EQUIPMENT ACQUISITION.** County shall have and retain title to any vehicle for which County shall provide, or which City may acquire with funds from this Agreement if payment is on a cost reimbursement basis, including property acquired by lease purchase agreement, unless otherwise agreed. City shall have and retain title to minor equipment and other non-vehicle non-expendable property acquired or partially acquired with County funds provided under this Amendment, or which City may acquire with funds from this Agreement if payment is on a cost reimbursement basis, including property acquired by lease purchase Agreement, unless otherwise agreed. City may not expend funds under this Agreement for the acquisition of vehicles or other non-expendable property having a unit cost of \$5,000 or more and a normal life expectancy of more than one year without the prior written approval of the Contracting Officer Technical Representative (COTR). City shall maintain an inventory of vehicles and other non-expendable equipment, including dates of purchase and disposition. Inventory records on expendable equipment shall be retained, and shall be made available to the County upon request, for at least three years following date of disposition. A vehicle, or other non-expendable property, if the COUNTY has title, that has a value of \$5,000 or greater at the end of a contract, and which the County may retain title under this paragraph, shall at County's option, be disposed of at the end of the Agreement as follows:

- A. Have City deliver to another County contractor or have another County contractor pick up said vehicle or non-expendable property;
- B. Allow the contractor to retain the vehicle or nonexpendable property provided that the City submits to the County a written statement in the format directed by County of how the vehicle or non-expendable property will be used for the public good; or
- C. Direct the CITY to return to County the vehicle or non-expendable property. Minor equipment with an acquisition value of less than \$5,000 shall remain the property of City.

**6. AVAILABILITY OF FUNDS.** COUNTY's obligation for payment of any Agreement beyond the current fiscal year is contingent upon the availability of funding from which payment can be made. No legal liability on the part of the County shall arise for payment beyond June 30 of the calendar year unless funds are designated by the County and are made available for such performance. County shall have the right to terminate this Agreement or reduce compensation and service levels proportionately upon ninety (90) days' written notice to Contractor in the event that Federal, State or County funding for this Agreement ceases or is reduced prior to the ordinary expiration of the term of this Agreement. In the event of reduction of funding for the Agreement, County and City shall meet within ten (10) days of written notice to renegotiate this Agreement based upon the modified level of funding. In this case if no agreement is reached between County and City within 30 days of the first meeting, either party shall have the right to terminate this Agreement within ten (10) days written notice of termination.

**7. COMPLIANCE WITH ALL LAWS AND REGULATIONS.** In using County Funds, City shall comply with all applicable federal, state and local laws and regulations including, but not limited to, the California Environmental Quality Act (CEQA).



**5 3 3 9 5 6**  
**JOINT FIRE PROTECTION AGREEMENT BETWEEN**  
**THE CITY OF SANTEE AND THE COUNTY OF SAN DIEGO, DEPARTMENT OF PLANNING AND LAND USE,**  
**REPRESENTING COUNTY SERVICE AREA NO. 115**

**8. TERMINATION**

- A. **Termination For Cause.** If County determines City is in breach of this agreement, County will provide written notification of breach along with requested remedies to the City. Upon City's receipt of notification of breach of this Agreement, City has 30 days to remedy and if not remedied then written notice of termination may occur. County may terminate this Agreement by giving City written notice of such termination and specifying the effective date thereof, at least ten days before the effective date of such termination. As of the effective date of termination, County shall have no obligation to make any further payments to City irrespective of the amount of expenditures made by City. In no event shall City be entitled to any loss of profits on the portion of this Agreement so terminated, or to any other consequential damages, compensation, benefits, reimbursements or ancillary services other than as herein expressly provided. CITY shall refund all unexpended County Funds, vehicles and non-expendable property, and submit all supporting written documentation (as described in Paragraph's 5 and 20) within thirty days of written notice of termination.
- B. **Termination For Convenience.** Either party may terminate this Agreement by giving 180 days' written notice to the other party.
- C. **City Dissolution.** Should City dissolve, this contract shall be terminated or, at the County's sole option, assigned to a successor City or other qualifying entity providing fire services in the unincorporated area.
- D. In the event the County terminates or willfully breaches this contract, City's responsibility for provision of fire protections services under Section 5 of the City-County Agreement regarding Special District Augmentation Fund Allocation and Santee Fire Protection District Reorganization [as adopted by Santee Resolution 174-84, October 17, 1984 and approved by the Board of Supervisors November 13, 1984 (40)] is hereby waived.
- E. **Paragraphs That Survive Agreements Termination.** If this Amendment is terminated for any reason pursuant to Paragraphs 8 or after the Term expires, the following Paragraphs shall survive and remain in effect: 4, 5, 7, 11, 12, 14, 15, 19 and 20.

9. **DISPUTES.** City and County agrees to meet and attempt to resolve any conflict prior to either instituting litigation.

10. **NO ASSIGNMENT.** CITY shall not assign or transfer any interest in this Agreement without the prior written consent of COUNTY.

11. **AUDIT AND INSPECTION OF RECORDS.** City shall maintain such records and make such reports as required by County's Contract Administrator to enable County to determine whether City is using County Funds properly. At any time during normal business hours and as often as County may deem necessary, City shall make available to County for examination all of its records with respect to all matters related to this Agreement and shall permit County to audit, examine, copy and make excerpts or transcripts from such records, and make audits of all invoices, materials, payrolls, records of personnel and other data regarding all matters related to this Agreement. Unless otherwise specified by County, City's records shall be made available for examination in San Diego County. City shall maintain such records in an accessible location and condition for a period of not less than four years following receipt of County Funds under this Agreement unless County agrees in writing to an earlier disposition. The State of California and any federal City having an interest in the use of County Funds shall have the same rights as those conferred on County by this Agreement.

12. **AUDIT COSTS.** City shall reimburse County for all costs incurred to investigate and audit City's performance under this Agreement if City is subsequently found to have violated the terms of this Agreement. Reimbursement shall include all direct and indirect expenditures to conduct the investigation or audit. County may deduct all such costs from any amounts not yet paid City under this Agreement.

13. **INDEPENDENT CONTRACTOR.** County's interest is that City use County Funds for the purpose specified in Paragraph 1 and 2. City's performance under this Agreement shall be as an independent contractor with sole control of the means and manner for using County Funds provided under this Agreement. City shall complete this Agreement according to City's own means and methods of work which shall be in the exclusive charge and control of City and shall not be subject to control or supervision of County except as to the purpose for which County Funds are used. City is, for all purposes arising out of this Agreement, an independent contractor, and neither City nor City's employees shall be deemed to be County employees. In no event shall City or City's employees be entitled to any benefits to which County employees are entitled, including but not limited to, overtime, any retirement benefits, workmen's compensation benefits, and injury leave or other leave benefits.

14. **GOVERNING LAW.** This Agreement shall be construed and interpreted according to the laws of the State of California.

15. **ENTIRE AGREEMENT.** This Agreement constitutes the entire agreement between the parties and supersedes all previous oral or written understandings, representations or agreements related to the subject matter of this Agreement. This Agreement may not be changed except by written amendment signed by both parties.

16. **AMENDMENT ADMINISTRATION.** The Director, Department of Planning and Land Use shall administer this Amendment only on behalf of County.

17. **NO WAIVER.** No failure, inaction, neglect or delay by County in exercising any of its rights under this Agreement shall operate as a waiver, forfeiture or abandonment of such rights or any other rights under this Agreement.

18. **TERM OF AGREEMENT.** This Agreement shall be effective this First day of July 2010 ("Effective Date") and end on June 30, 2015 ("Initial Term). County shall have the option to extend this agreement annually. Unless County notifies City in writing, not less than 30 days prior to the expiration date that County does not intend to renew the Agreement; the Agreement will be automatically renewed for another year.

**JOINT FIRE PROTECTION AGREEMENT <sup>533956</sup> BETWEEN  
THE CITY OF SANTEE AND THE COUNTY OF SAN DIEGO, DEPARTMENT OF PLANNING AND LAND USE,  
REPRESENTING COUNTY SERVICE AREA NO. 115**

19. **COMPENSATION.** Payment to City for provision of fire protection service to CSA No. 115 during the term of this agreement shall be calculated as follows:

- A. For fire protection service in Fiscal Year 2010 – 2011, County will pay to City the annual property tax allocation and benefit charge revenue levied within CSA No. 115 – Pepper Drive, less administrative costs. Administrative cost include, but are not limited to, budget preparation, meetings, audit fees, and fees to levy benefit charges. County administrative costs are not to exceed 2.5 percent of fund available to CSA No. 115 – Pepper Drive.
- B. For fire services in succeeding years, CSA No. 115 will pay City amount paid in 2010-2011 plus a percentage change in the City budget for fire services, excluding paramedic services. City will notify County of estimated budget each year by February 15. The exact amount of payment to City for fire services for the succeeding fiscal years will not exceed the budget approved by the Board of Supervisors at the conclusion of the annual public hearing on the Special District and Enterprise Fund budgets. County's obligation for payment of any Agreement for each fiscal year is contingent upon the availability of funds from the funding source, CSA No. 115 – Pepper Drive property tax revenue account which payments are made from to pay City.
- C. If the final budget approved by City for fire services is less than estimated, CSA No. 115 will reduce payment by a like percentage. If the final budget approved by City for fire services is higher then the Board of Supervisors approved budget for CSA No. 115 an increase adjustment can be requested by City in writing no later then April 30<sup>th</sup>. The adjustment may occur in the final "Budget Letter Adjustment" process and is contingent upon the availability of funds from the funding source, CSA No. 115 – Pepper Drive property tax revenue account which payments are made from to pay City.
- D. Tax bill payments are due December 10 and April 10. Receipts to date minus administrative costs will be paid to the City. City is required to submit a formal request for payment to County in writing on City letterhead in the form attached "Exhibit A – Request for Payment". Request must be accompanied with semi annual record of calls and inspections in CSA 115 in the form attached "Exhibit B – Activity Report" in order to receive payment. Payment request will be made in two (2) installments the first installment will be January 15<sup>th</sup>, and the second will be May 31st, of each fiscal year. If additional funding has been identified, requested and approved as stated in Item C (above) request for a final installment payment will accompany the final activity report due by June 30<sup>th</sup> fiscal year end.
- E. Delinquent taxes and penalties will be paid in the following fiscal year on the above listed dates.
- F. Time Limit For Use Of Funds: City shall use all County funds for the purpose specified in Paragraph 2 within the timelines of this Agreement.
- G. Refund Of Unexpended Funds. At the end of the contract term, City shall promptly refund to County all unexpended County Funds, unless directed otherwise by County.

20. **NOTICES AND AGREEMENT REPRESENTATIVES.** Any notice or notices required or permitted to be given pursuant to this Amendment shall be personally served by the party giving notice or shall be served by certified mail. Notices shall be sufficient if personally served on or if sent by certified mail, postage prepaid, addressed to the representatives stated below. The parties may change their contract administrator by giving prior written notice to the other party of the name and address of the new contract administrator.

**COTR.** County has designated the following individual as the Contracting Officer's Technical Representative ("COTR")

*PATRICIA TAN, Administrative Analyst  
5201 Ruffin Road, Ste B, MS-0650  
San Diego, California 92123  
858/694-2727  
858/694-3770  
[Patricia.tan@sdcounty.ca.gov](mailto:Patricia.tan@sdcounty.ca.gov)*

**CITY'S REPRESENTATIVE.** City has designated the following individual as City's Representative.

*TIM K. MCDERMOT, Director of Finance/Treasurer  
10601 Magnolia Avenue  
Santee, California 92071  
619/258-4100  
619/449-7561  
[tmcdermo@ci.santee.ca.us](mailto:tmcdermo@ci.santee.ca.us)*

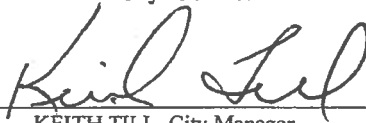
21. **ACKNOWLEDGEMENT OF FUNDING.** City shall identify County as the source of funding or, if applicable, one of the sources of funding in any public announcements that are made regarding City projects. Acknowledgement of County's funding role, for example, should be included in publicity materials related to the project. In addition, City shall apprise County of any future special events related to City's project for which City used County Funds provided under this Agreement so that County can determine what, if any, role it should play in the special event.

**JOINT FIRE PROTECTION AGREEMENT 533956 BETWEEN  
THE CITY OF SANTEE AND THE COUNTY OF SAN DIEGO, DEPARTMENT OF PLANNING AND LAND USE,  
REPRESENTING COUNTY SERVICE AREA NO. 115**

22. **COUNTY EMPLOYEES.** City shall not hire any County employee to implement any part of the project for which County is providing funds without the prior written approval of County.

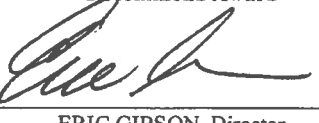
IN WITNESS WHEREOF, County and City have executed this Agreement effective as of the date first set forth above

City of Santee

  
\_\_\_\_\_  
KEITH TILL, City Manager  
City of Santee


4/15/10  
\_\_\_\_\_  
Date

Recommend Award


  
\_\_\_\_\_  
ERIC GIBSON, Director  
Department of Planning and Land Use  
San Diego County Fire Authority

4/23/2010  
\_\_\_\_\_  
Date

County Of San Diego

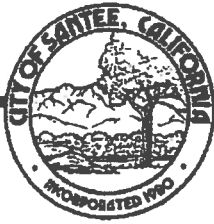
  
\_\_\_\_\_  
WINSTON F. McCOLL, Director  
Department of Purchasing and Contracting

6/11/2010  
\_\_\_\_\_  
Date

APPROVED AS TO FORM AND LEGALITY  
COUNTY COUNSEL  
BY   
\_\_\_\_\_  
SENIOR DEPUTY

5 3 3 9 5 6

"EXHIBIT A - DRAWDOWN REQUEST"



## CITY OF SANTEE

MAYOR  
Randy Vnepel

CITY COUNCIL  
Jack E. Dale  
Brian W. Jones  
John W. Minto  
Hal Ryan

CITY MANAGER  
Keith Till

January 12, 2010

Via Email and U.S. Mail

County of San Diego  
Department of Planning and Land Use  
Attn: Patricia Tan  
5201 Ruffin Road, Suite B  
San Diego, CA 92123

Re: CSA 115 – Pepper Drive  
Contract #22592

Dear Ms. Tan:

I hereby request that payment be issued to the City of Santee in the approximate amount of \$182,134.50 as the first installment for FY 2009-10 on Contract #22592 (CSA 115 Pepper Drive). Attached for your information is an activity report for the period from July 1, 2009 to December 31, 2009.

Please don't hesitate to contact me if you need any additional information.

Sincerely,

Tim K. McDermott  
Director of Finance/Treasurer

attachment

5 3 3 9 5 6

"EXHIBIT B - ACTIVITY REPORT"

COUNTY SERVICE AREA NO. 115  
PEPPER DRIVE  
CITY OF SANTEE ACTIVITY REPORT

Report Period: July 1, 2009 through December 31, 2009

	<u>07/01/09 to 12/31/09</u>	<u>Prior Year (to 12/31/08)</u>
<b>Total Alarms</b>	<u>223</u>	<u>282</u>
<b>Fires:</b>		
In Buildings	0	0
Other Fires	<u>0</u>	<u>11</u>
<b>Total Fires</b>	<u>0</u>	<u>11</u>
<b>Calls Other Than Fires:</b>		
Alarm, No Fire	0	4
False Alarms	0	1
Medical Assist	167	207
Illegal Burns	2	7
Service Calls	17	13
Miscellaneous Calls	<u>37</u>	<u>39</u>
<b>Total Calls Other Than Fires</b>	<u>223</u>	<u>271</u>
<b>Loss Prevention</b>		
Inspections	0	10
Plan Reviews	4	5
<b>Code Compliance</b>	0	0

2010-12 Op Plan Report {OFFP} {95379, CSA 115 Pepper Drive Fire District}

Object	Line Name	2009-10 Adopted Budget	2010-11 Approved Budget	2010-11 Preliminary Budget	2010-11 Bud Change Request	2010-11 CAO Prop Budget	2011-12 Preliminary Budget	2011-12 Bud Change Request	2011-12 CAO Prop Budget
95379	CSA 115 Pepper Drive Fire District								
52220	Routine Maintenance of Structures	355,184	355,184	355,184	(355,184)		355,184	(355,184)	
52222	Major Maintenance Project								
52348	Data Processing SVCS								
52370	Professional & Specialized Services	4,325	4,325	4,325	(4,325)		4,325	(4,325)	
52374	Inter-Departmental Costs	4,500	4,500	4,500	(4,500)		4,500	(4,500)	
52396	Contracted Services								
52650	Special Departmental Expense	260	260	260	(260)	364,269	260	364,269	364,269
EE520	Services & Supplies	364,269	364,269	364,269		364,269	364,269		364,269
Total Expense		364,269	364,269	364,269		364,269	364,269		364,269

3/16/2010 14:07:31

533956

<u>Personnel Cost</u>		<u>Fleet Maintenance Cost</u>		<u>Replacement Cost</u>	
CAL FIRE Agreement	\$13,305,483	Maintenance	\$273,750	Type One Apparatus (8)	\$5,600,000
Per Station Cost	\$1,663,185	Contract	\$136,500		
Cost Per Day	\$4,557	Miscellaneous	\$1,500		
Cost Per Hour	\$190	Maintenance Cost Per Hour	\$8.25	Replacement Cost Per Hour	\$80
<b><i>Total Cost Per Hour</i></b>	<b>\$278</b>				

## **Appendix F: Summary of Plan for Providing Services**



**Summary**  
**County Service Area No. 115 (Pepper Drive Reorganization)**  
**San Miguel Consolidated Fire Protection District**  
**Plan for Providing Services**

Government Code Section 56653 requires a plan for providing services within an affected territory. The following is a summary of the application and documents submitted to the San Diego LAFCO for the above-referenced reorganization.

**(1) An enumeration and description of the services extended to the affected territory.**

A Cooperative Agreement provides that CAL Fire provides the San Miguel Consolidated Fire Protection District (SMFPD) with the following services:

Emergency fire emergency response and basic support: services include commercial, residential and wildland fire protection, prevention and investigation, hazardous materials incident response, emergency vehicle extrication, hazardous conditions (flooding, downed power lines, earthquake, terrorist incident, etc, Emergency Medical Technician (EMT level emergency medical and rescue response, public service assistance. Also included are fire department administration, training and safety, personnel, finance and logistical support.

Advanced Life Support: paramedic level emergency medical response providing advanced airway management, intravenous drug therapy and life support system until patients are transported to the nearest emergency care facility.

Dispatch services: provide fire department 9-1-1 emergency dispatch by CAL Fire Emergency Command Center (ECC). Cal Fire will be responsible for fire/emergency resource units covered under this agreement. The Call Fire ECC is staffed with a Battalion Chief, three or more Fire Captains and Communications Operators to provide 24/7 year-round coverage. There is always an office of Captain rank or higher to serve as the shift supervisor and command officer. CAL Fire uses an integrated Computer Aided Dispatch system using the latest technology to direct the closest viable resources to all emergency incidents.

Additional services provided by SMFPD includes: fire suppression, fire prevention, paramedic First Responder EMS and ALS transport, light and medium rescue, community outreach and preparedness, fleet maintenance and repair, facility maintenance, personnel development and training/education, human resources, recruitment, fire academy, public information, safety and risk management, Chaplain services. These services as well as administrative oversight will be extended to CSA No. 115 (Pepper Drive).

**(2) The level and range of those services.**

Although SMFPD responds to emergencies within CSA No. 115 (Pepper Drive), the district does not currently offer any other of the services discussed in the prior section to the reorganization territory. If the reorganization is approved, the district will extend all the other services provided to current district residents and businesses. The opening of a new fire station on Pepper Drive will improve SMFPD's ability to respond as shown in the following comparison.

Response Comparison

Location Within CSA	Current Response City of Santee Fire Department (Distance from Fire Station No.4)*	Current Response San Miguel FPD (Distance from Fire Station No. 19/Response Time)	Response w/New Station San Miguel FPD (Distance from Pepper Drive Fire Station/Response Time)
Location 1: West Bradley Ave and North Magnolia Ave	1.9 miles	2.2 miles/3.42 minutes	1.2 miles/2.03 minutes
Location 2: Pepper Drive and Vulcan Street	1.8 miles	2.2 miles/3.55 minutes	0.9 miles/1.31 minutes
Location 3: Somermont Drive and Clove Street	2.7 miles	2.7 miles/3.17 minutes	0.4 miles/0.55 minutes

\*The City of Santee Fire Department, which provides services via contract with the CSA, did not respond to requests from SMFPD to provide response times.

**(3) An indication of when those services can feasibly be extended to the affected territory.**

SMFPD is already responding to emergencies within the CSA without reimbursement. All services can be provided to the affected territory immediately upon recordation of the reorganization.

**(4) An indication of any improvement or upgrading of structures, roads, sewer, or water facilities or other conditions of the local agency would impose or require within the affected territory if the change of organization or reorganization is completed.**

CSA 115 includes 0.69 square miles and has a population of approximately 4,200. Existing land uses include more than 800 single-family dwellings, over 600 apartments or condominiums, mobile homes, commercial properties and some institutional uses. The territory within the CSA is largely developed. No improvements or upgrading of structures, roads, water facilities or other utilities are necessary for SMFPD to assume service to territory within the CSA that is proposed for dissolution. The District will be opening a new fire station adjacent to the CSA in March 2015. Personnel and equipment will be transferred from Station 19 which is being closed. SMFPD service to the affected territory is not contingent upon opening the new fire station, purchase of a new fire truck or the possible addition of a part-time fire inspector.

**(5) Information with respect to how those services will be financed.**

SMFPD will receive the CSA's share of property taxes which is approximately \$365,000 according to the County of San Diego Fiscal Year 2014-15 and Fiscal Year 2015-2016 Recommended Budgets. SMFPD is not proposing any special assessments, taxes or benefit fees that would be used to pay for services to be provided to the CSA.

## Appendix G: Agreements

- \*Cooperative Fire Protection Agreement between CAL Fire and SMFPD
- \*First Amendment to Heartland Fire Training Authority Joint Powers Agreement
- \*Automatic Aid Agreement Between Bonita Sunnyside Fire Protection District and SMFPD
- \*Cooperative Fire Protection Agreement between Cleveland Nation Forest and SMFPD
- \*Agreement between the City of San Diego and Spring Valley FPD (SMFPD)
- \*Mutual/Automatic Agreement for EMT Paramedic between the City of San Diego and SMFPD
- \*Amended Heartland Mutual Aid Agreement
- \*San Diego County Mutual Aid Agreement for Fire Departments
- \*Unified San Diego County Emergency Services Organization Operational Area Emergency Plan
- \*Mutual Aid Agreement between SM FPD and the Sycuan Fire Department

FIRST AMENDMENT TO HEARTLAND FIRE TRAINING AUTHORITY JOINT  
POWERS AGREEMENT ADDING THE CITY OF LEMON GROVE, BONITA-  
SUNNYSIDE FIRE PROTECTION DISTRICT, ALPINE FIRE PROTECTION  
DISTRICT, REVISING THE TERM AND ALLOCATION OF OPERATION,  
MAINTENANCE AND LEASE EXPENSES

THIS AMENDMENT to the Joint Exercise of Powers Agreement Creating the Agency to be Known as the Heartland Fire Training Authority dated October 4, 1999 (herein referred to as "the Agreement") is made effective July 1, 2010, by and between member agencies City of El Cajon, the City of La Mesa, the City of Santee, City of Lemon Grove, the Lakeside Fire Protection District, San Miguel Consolidated Fire Protection District, Alpine Fire Protection District and Bonita-Sunnyside Fire Protection District.

1. Addition of Members. The preamble to the Agreement is amended to add the City of Lemon Grove, Alpine Fire Protection District and Bonita-Sunnyside Fire Protection District as a Public Agency member of the Heartland Fire Training Authority.

2. Revise Term. Section 2 of the Agreement is amended to read:

This Agreement shall become effective as of the date hereof and shall be binding as set forth in SECTION 9, upon all parties hereto until June 30<sup>th</sup>, 2020, and shall thereafter continue in full force and effect for ten (10) additional years, or until such time as the Member Agencies agree to terminate the Agreement, in the manner set forth in SECTION 10.

3. Revise Allocation of Operation, Maintenance and Lease Expenses. Section 6 (c) (1) (b) of the Agreement is amended to read:

These expenses shall be shared among the Member Agencies in proportion to the percentage formula recommended by the Board and approved by the Commission, which shall be based upon the average daily staffing of fire suppression personnel. Average daily staffing includes paid suppression personnel, reserve firefighters and the duty chief.

4. Effective Date. This Amendment shall take effect for all purposes on July 1, 2010

ALPINE FIRE PROTECTION DISTRICT

[Signature]  
Authorized Signature

Attest:

Fire Protection  
Title

[Signature]  
Agency Clerk

BONITA-SUNNYSIDE FIRE PROTECTION DISTRICT

[Signature]  
Authorized Signature

Attest:

Fire Chief  
Title

[Signature]  
Agency Clerk

LAKESIDE FIRE PROTECTION DISTRICT

[Signature]  
Authorized Signature

Attest:

Board President  
Title

[Signature]  
Agency Clerk

SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT

[Signature]  
Authorized Signature

Attest:

Fire Chief  
Title

[Signature]  
Agency Clerk

## SECOND AMENDMENT TO HEARTLAND FIRE TRAINING AUTHORITY JOINT POWERS AGREEMENT ADDING THE COUNTY OF SAN DIEGO

THIS SECOND AMENDMENT to the Joint Exercise of Powers Agreement Creating the Agency to be Known as the Heartland Fire Training Authority dated October 4, 1999 and amended July 1, 2010 (herein referred to as "the Agreement") is made effective as set forth below, by and between member agencies City of El Cajon, the City of La Mesa, the City of Santee, City of Lemon Grove, the Lakeside Fire Protection District, San Miguel Consolidated Fire Protection District, Alpine Fire Protection District, Bonita Sunnyside Fire Protection District, and the County of San Diego or a successor agency hereby referred to as "County".

1. Addition of Members. The preamble to the Agreement is amended to add the County of San Diego as a Public Agency member of the Heartland Fire Training Authority.
2. SECTION 6. Fiscal Year, Financing, and Annual Budget. Section 6 is amended to add the following:
  - E. Upon the execution of this Amendment by all parties, the County shall transfer a lump sum payment of \$400,000 ("Advance Payment") to Heartland Fire Training Authority. In consideration of this Advance payment of \$400,000 by the County, no assessments under SECTION 6(B) and SECTION 6(C) of the Agreement for operation, maintenance and/or capital expenditures shall be made to the County, and the Advance Payment shall be the entire contribution required of the County, for the five years ending June 30, 2017. For the period July 1, 2017 to June 30, 2020, the total annual assessment to the County under Section 6 shall be \$80,000 per year, unless the Commission determines by consensus a different amount and gives the County a minimum of 210 days written notice prior to the effective date for the fiscal year commencing July 1, 2017, or any fiscal year thereafter. The County's annual assessment may be paid in a lump sum at the discretion of the County. In further consideration of the Advance Payment, the County use of Authority facilities, for the first five years of County membership in the Authority, shall be governed by the terms of the Memorandum of Understanding executed concurrently with this Amendment.
3. SECTION 3(C) is amended to add the following:  
The County member on the Board of Chiefs shall be the County Fire Warden, or his/her designee.

CITY OF SANTEE

Keith Bell  
Authorized Signature

City Manager  
Title

December 14, 2011, 2011.

Attest

Patsy Bell  
Agency Clerk

ALPINE FIRE PROTECTION DISTRICT

[Signature]  
Authorized Signature

Fire Chief  
Title

10-18-2011, 2011.

Attest

Leard Moore  
Agency Clerk

BONITA-SUNNYSIDE FIRE PROTECTION DISTRICT

[Signature]  
Authorized Signature

FIRE CHIEF  
Title

11-8-2011, 2011.

Attest

[Signature]  
Agency Clerk

LAKESIDE FIRE PROTECTION DISTRICT

[Signature]  
Authorized Signature

BOARDS REPRESENT  
Title

NOV. 8, 2011.

Attest

[Signature]  
Agency Clerk



**MEMORANDUM OF UNDERSTANDING  
COUNTY OPERATIONS PLAN  
HEARTLAND FIRE TRAINING AUTHORITY JOINT POWERS AGREEMENT  
SEPTEMBER 1, 2011**

This Memorandum of Understanding among the member agencies of the Heartland Fire and Training Authority Joint Powers Agreement ("JPA") is to be used as a guide to determine how the County Fire Authority or a successor agency will use the JPA facilities. In consideration of the lump sum payment of \$400,000, the County will be allowed use of the facility as specified in the methodology set forth below.

The JPA acknowledges that this methodology takes into consideration the remoteness and probability of a more infrequent use of facilities by the San Diego County Fire Authority Fire Station personnel and the CAL FIRE Fire Station personnel. This methodology may be reconsidered after two complete operational years at the Heartland Regional Fire and Public Safety Training Center to determine the appropriateness of the amounts paid by the County in relationship to the days utilized by the County. Any change to the methodology will require the consensus of the Commission members.

The County shall have its training staff work with the Heartland Fire Training Authority training staff and training calendars shall be prepared jointly to be equitable and satisfactory to all partner agencies

**DEFINITION:**

Facility Use Day: A facility use day shall be any day that the County or its partner agencies utilize any of the Heartland Fire Training Authority facilities.

**METHODOLOGY:**

In lieu of average daily staffing, the County shall utilize a formula described as Facility Use Days. Facility Use Days shall be tracked by the County and its partner agencies, including CAL FIRE in its contractual relationship with the County.

The County will utilize up to 105 Facility Use Days per year for training, without incurring any additional expenses, unless there is above normal use of water, propane or other expendable commodities, based on available open training dates at both training sites. The County will coordinate with Heartland Fire Training Authority staff in scheduling facilities, classroom and equipment usage as all current partner and contract agencies do.

**CITY OF LA MESA**

[Signature]  
Authorized Signature

Mayor  
Title

10/25/11, 2011.

Attest

[Signature]  
Agency Clerk

**CITY OF LEMON GROVE**

[Signature]  
Authorized Signature

Mayor  
Title

11/01/2011, 2011.

Attest

[Signature]  
Agency Clerk

**CITY OF SANTEE**

[Signature]  
Authorized Signature

City Manager  
Title

December 14, 2011, 2011.

Attest

[Signature]  
Agency Clerk

**ALPINE FIRE PROTECTION DISTRICT**

[Signature]  
Authorized Signature

Fire Chief  
Title

10-18-, 2011.

Attest

[Signature]  
Agency Clerk

## HEARTLAND FIRE TRAINING AUTHORITY JOINT THIRD AMENDMENT TO POWERS AGREEMENT

THIS THIRD AMENDMENT to the Joint Exercise of Powers Agreement Creating the Agency to be Known as the Heartland Fire Training Authority dated October 4, 1999 (herein referred to as "the Agreement") is made effective as set forth below, by and between member agencies City of El Cajon, the City of La Mesa, the City of Santee, City of Lemon Grove, the Lakeside Fire Protection District, San Miguel Consolidated Fire Protection District, Alpine Fire Protection District, Bonita Sunnyside Fire Protection District, the County of San Diego or a successor agency hereby referred to as "County" and the Viejas Band of Kumeyaay Indians.

1. Addition of Members.

The preamble to the Agreement is amended to add the Viejas Band of Kumeyaay Indians.

2. Addition of SECTION 18. Indemnify, Defend, Hold Harmless

- A. Each nontribal party hereto agrees to indemnify, defend and hold harmless tribal parties, including without limitation, its officers, agents, directors, employees and representatives from and against any and all claims, demands, suits, causes of action, liability, judgments, damages, costs and expenses (including reasonable attorneys' fees and court costs) asserted against any tribal parties and arising out of or resulting from any act or omission of the particular nontribal party or their employees, agents, representatives in connection with the nontribal parties performance of its obligations under this Agreement, including, without limitation, any claims for bodily injury, death or property damage. The parties agree, however that the nontribal parties shall not be obligated to defend or indemnify tribal parties for any claims, demands, suits, liabilities, expenses, etc. that arise out of tribal parties sole negligence or willful misconduct.
- B. Each tribal party hereto agrees to indemnify, defend and hold harmless nontribal parties, including without limitation, its officers, agents, directors, employees and representatives from and against any and all claims,

not intended, nor may be construed, to subject any tribal party to the jurisdiction of any tribal or federal courts, or the courts of any state or political subdivision thereof, except as provided in this Paragraph 18(D). This limited waiver of sovereign immunity shall extend only to nontribal parties to this Agreement and shall not be construed to benefit any third party, nor shall the waiver confer on any party the right to infringe or invade, in any manner whatsoever, the sovereignty of any of the tribal parties. The tribal parties reserve all powers of self-government and sovereign immunity against any and all claims and actions except those expressly and specifically identified herein.

3. Effective Date.

This Amendment shall take effect for all purposes on July 1, 2012.

IN WITNESS WHEREOF, the parties have caused this Amendment to be executed by their proper officers thereunto duly authorized as of \_\_\_\_\_ 2012.

HEARTLAND FIRE TRAINING AUTHORITY  
THIRD AMENDMENT TO JOINT POWERS AGREEMENT

City of La Mesa

Attest

  
Authorized Signature

  
Agency Clerk


8/22/12  
Date

August 22, 2012  
Date

HEARTLAND FIRE TRAINING AUTHORITY  
THIRD AMENDMENT TO JOINT POWERS AGREEMENT

City of Lemon Grove

Attest



Authorized Signature



Agency Clerk

8-13-12

Date

8-16-12


Date

HEARTLAND FIRE TRAINING AUTHORITY  
THIRD AMENDMENT TO JOINT POWERS AGREEMENT

San Miguel Consolidated Fire  
Protection District

Attest

  
\_\_\_\_\_  
Authorized Signature

  
\_\_\_\_\_  
Agency Clerk


08-29-2012  
\_\_\_\_\_  
Date

8 29 12  
\_\_\_\_\_  
Date

HEARTLAND FIRE TRAINING AUTHORITY  
THIRD AMENDMENT TO JOINT POWERS AGREEMENT

Bonita-Sunnyside Fire Protection  
District

Attest

  
\_\_\_\_\_  
Authorized Signature

  
\_\_\_\_\_  
Agency Clerk

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Date



HEARTLAND FIRE TRAINING AUTHORITY  
THIRD AMENDMENT TO JOINT POWERS AGREEMENT

Viejas Band of Kumeyaay Indians

Attest

  
Authorized Signature

N/A  
Agency Clerk

9-26-12  
Date

—  
Date

**HEARTLAND FIRE TRAINING AUTHORITY  
FOURTH AMENDMENT TO JOINT POWERS AGREEMENT**

THIS FOURTH AMENDMENT to the Joint Exercise of Powers Agreement Creating the Agency to be Known as the Heartland Fire Training Authority dated October 4, 1999 (herein referred to as "the Agreement") is made effective as set forth below, by and between member agencies City of El Cajon, the City of La Mesa, the City of Santee, City of Lemon Grove, the Lakeside Fire Protection District, San Miguel Consolidated Fire Protection District, Alpine Fire Protection District, Bonita Sunnyside Fire Protection District, the County of San Diego or a successor agency hereby referred to as "County", the Viejas Band of Kumeyaay Indians and the Barona Band of Mission Indians.

1. Addition of Members.

The preamble to the Agreement is amended to add the Barona Band of Mission Indians.

2. Addition of SECTION 18. Indemnify, Defend, Hold Harmless

- A. Each nontribal party hereto agrees to indemnify, defend and hold harmless tribal parties, including without limitation, its officers, agents, directors, employees and representatives from and against any and all claims, demands, suits, causes of action, liability, judgments, damages, costs and expenses (including reasonable attorneys' fees and court costs) asserted against any tribal parties and arising out of or resulting from any act or omission of the particular nontribal party or their employees, agents, representatives in connection with the nontribal parties performance of its obligations under this Agreement, including, without limitation, any claims for bodily injury, death or property damage. The parties agree, however that the nontribal parties shall not be obligated to defend or indemnify tribal parties for any claims, demands, suits, liabilities, expenses, etc. that arise out of tribal parties sole negligence or willful misconduct.
- B. Each tribal party hereto agrees to indemnify, defend and hold harmless nontribal parties, including without limitation, its officers, agents, directors, employees and representatives from and against any and all claims, demands, suits, causes of action, liability, judgments, damages, costs and expenses (including reasonable attorneys' fees and court costs) asserted against any nontribal parties and arising out of or resulting from any act or

HEARTLAND FIRE TRAINING AUTHORITY  
FOURTH AMENDMENT TO JOINT POWERS AGREEMENT  
Signature Page

Barona Band of Mission Indians

C. M. Schupp  
Authorized Signature

7/26/13  
Date

Attest

Wesleya Yull  
Agency Clerk

7/26/13  
Date

HEARTLAND FIRE TRAINING AUTHORITY  
FOURTH AMENDMENT TO JOINT POWERS AGREEMENT  
Signature Page

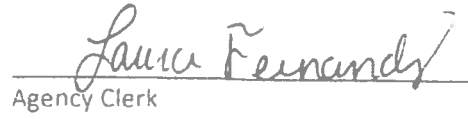
Lakeside Fire Protection District

Attest



\_\_\_\_\_

Authorized Signature



\_\_\_\_\_

Agency Clerk

8-13-13

\_\_\_\_\_

Date

8-13-13

\_\_\_\_\_

Date

HEARTLAND FIRE TRAINING AUTHORITY  
FOURTH AMENDMENT TO JOINT POWERS AGREEMENT  
Signature Page

Alpine Fire Protection District

Attest

*Mark Mangus*

*Jean S. Hoare*

Authorized Signature

Agency Clerk

*Aug 20, 2013*

*8/20/2013*

Date

Date

HEARTLAND FIRE TRAINING AUTHORITY  
FOURTH AMENDMENT TO JOINT POWERS AGREEMENT  
Signature Page

Viejas Band of Kumeyaay Indians

Ernest Pugh  
Authorized Signature

August 8, 2013  
Date

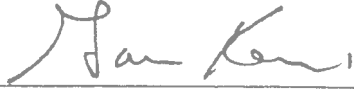
Attest

ARJ  
Agency Clerk

August 8, 2013  
Date

HEARTLAND FIRE TRAINING AUTHORITY  
FOURTH AMENDMENT TO JOINT POWERS AGREEMENT  
Signature Page

City of El Cajon



Authorized Signature

9-10-13

Date

Attest

\_\_\_\_\_  
Agency Clerk

\_\_\_\_\_  
Date

HEARTLAND FIRE TRAINING AUTHORITY  
FOURTH AMENDMENT TO JOINT POWERS AGREEMENT  
Signature Page

City of La Mesa

Attest

  
Authorized Signature

\_\_\_\_\_  
Agency Clerk

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



**Automatic Aid Agreement**  
**Between**  
**Bonita Fire Protection District**  
**And**  
**San Miguel Consolidated Fire Protection District**

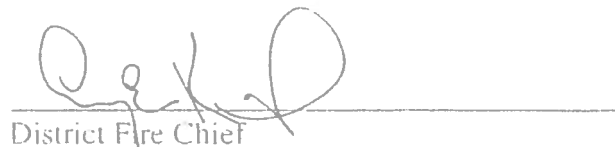
January 31 2003

4. That any automatic aid extended under this agreement is extended with the expressed understanding that the responsible local fire official (in whose jurisdiction an incident requiring automatic aid has occurred) shall be in charge. The auto/mutual aid unit shall report to the duty chief or incident commander upon arrival
5. No party to this agreement, nor any officer or employee of the same, shall be responsible for any damage or liability occurring by reason of anything done or omitted to be done in connection with any work or obligation under this agreement. Each party to this agreement waives all claims against the other party for compensation for any equipment loss or damage, or physical injury or death occurring as a result of the performance of this agreement.
6. Each party to this agreement shall maintain Worker's Compensation Insurance covering it's own employees without cost to the other party, and each department shall pay it's own personnel without cost to the other department.
7. Each party to this agreement shall warrant that it has sufficient equipment and personnel to handle normal involvements for which it shall be responsible under this agreement, except this agreement shall not require either party to deplete it's own resources to the detriment of it's normal public safety emergency responsibilities. This shall be at the duty officer's discretion.
8. Nothing in this agreement shall limit either party from participating in separate agreements with other fire jurisdictions and shall have no effect upon the existing San Diego County Mutual Aid Agreement.
9. This agreement shall become effective upon the execution by these parties hereto and shall continue until terminated by thirty (30) days written notice.

  
\_\_\_\_\_

District Fire Chief  
BONITA FIRE PROTECTION DISTRICT

2-25-03  
Date

  
\_\_\_\_\_

District Fire Chief  
SAN MIGUEL CONSOLIDATED FIRE  
PROTECTION DISTRICT

2-19-03  
Date

**COOPERATIVE FIRE PROTECTION AGREEMENT  
BETWEEN  
CLEVELAND NATIONAL FOREST  
AND  
SAN MIGUEL FIRE DEPARTMENT**

THIS COOPERATIVE FIRE PROTECTION AGREEMENT is made and entered into by and between the USDA Forest Service, Cleveland National Forest, hereinafter referred to as the FOREST SERVICE, and the San Miguel Fire Department, hereinafter referred to as the DEPARTMENT and jointly referred to as PARTIES under the authority and provisions of the Reciprocal Fire Protection Act of May 27, 1955 (42 USC 1856), the Stafford Act, Public Law 93-288 as amended (42 USC 5121 et. seq.), the Granger-Thye Act of April 24, 1950 (16 USC 572), and the Cooperative Funds and Deposits Act of Dec 12, 1975 (16 USC 565a1-3).

**I. PURPOSE**

The purpose of this Agreement is to provide for cooperation in the prevention, detection and suppression of wildland fires within the protection areas of PARTIES signatory to this Agreement. This Agreement describes the conditions in which "mutual aid" periods are established to provide resources to each other on a non-reimbursable basis. This Agreement also describes the conditions of "Assistance by Hire" on a reimbursable basis.

It is also meant to provide overhead personnel for Federal Incident Management Teams and miscellaneous overhead resources.

The Agreement also provides for cooperation in fuels treatments and prescribed burning within the protection areas of the PARTIES signatory to this Agreement.

**II. STATEMENT OF MUTUAL BENEFITS AND INTERESTS**

The FOREST SERVICE and DEPARTMENT have responsibilities for prevention and suppression on lands administered by each agency, on private lands, and on other lands for which both parties have assumed fire management responsibilities through authorized agreements.

As both PARTIES maintain prevention, detection and suppression forces to protect areas each is responsible for, it is mutually advantageous and in the public interest for the parties to this Agreement to coordinate and assist in each other's efforts in prevention, detection, and suppression of wildland fires in and adjacent to their areas of responsibility. It is also mutually advantageous for both PARTIES to provide support and participate in non-fire emergencies of national scope.

**III. DEFINITIONS** See Exhibit A.

within their respective jurisdictions. This philosophy dictates that the closest available resources, regardless of ownership, shall be utilized initially. The emphasis to get the closest resources to respond to initial attack fires is in the best interest of all PARTIES.

6. **NOTIFICATIONS** Each PARTY will promptly notify the Protecting PARTY of fires burning on or threatening lands for which that PARTY has protection responsibility. When taking action, the Supporting PARTY will, as soon as possible, notify the Protecting PARTY in accordance with the AOP; detailing what equipment and personnel have been dispatched to the incident location.
7. **BOUNDARY LINE FIRES** Boundary line fires will be the initial attack responsibility of the Protecting PARTIES on either side of the boundary. Neither PARTY will assume the other is aware of the fire, or is taking action. The officer-in-charge who arrives first at the fire will act as Incident Commander. When both PARTIES have arrived it will be mutually agreed to the designation of the Incident Commander or the initiation of a Unified Command Structure.
8. **COST SHARING** On multi-jurisdictional incidents and incidents which threaten or burn across direct protection boundaries, the PARTIES will jointly develop and execute a written cost share Agreement which describes a fair distribution of financial responsibilities. Billing timeframes are dictated by the cost share agreement. These timeframes supercede the billing timelines identified in Clause 16.
9. **COMMUNICATION SYSTEMS** The PARTIES agree to share the use of communication systems, radios and radio frequencies for the execution of this Agreement. Sharing of frequencies must be approved only by authorized personnel for each PARTY and documented in the AOP.
10. **FACILITIES, EQUIPMENT AND SUPPORT** The PARTIES may procure, loan, lease, share or exchange facilities, equipment and support services. This may include, but is not limited to, such things as dispatch centers, training facilities, administrative offices, fire stations, air attack bases, lookouts, warehouses, vehicles, fire equipment, remote automated weather stations, lightning "detection" equipment and communications equipment. AOPs may outline conditions for specific situations. Whenever it has been mutually agreed, fees for such use, as might be found in special use permits or other similar documents, may be waived. Any operational costs required for such proposed use may be shared and reimbursed by the using PARTY. Any shared cost or reimbursements will be governed in accordance with the existing policy of each PARTY.
11. **JOINT PROJECTS** The PARTIES may jointly conduct appropriate mutual interest projects to maintain or improve the fire protection capability of the PARTIES. Such projects will be properly documented, with the objectives of each undertaking and the role each PARTY will play in accomplishing that objective fully explained. Anticipated cost and the amount of each PARTY'S share of the cost will be shown and itemized.

listing personnel, equipment, travel and per diem, aircraft, supplies and purchases as approved in the attached AOP. It will also include itemized deductions for fuel, oil, maintenance and repair of equipment. DEPARTMENT invoices will include "Record of Activities" (FSLA-5) and FOREST SERVICE invoices will include transaction register.

The applicable administrative rate may be applied to reimbursement billing utilizing Office of Management and Budget's, "Cost Principles for State, Local, and Indian Tribal Governments" OMB Circular A-87 (60 FR 26484, dated May 17th, 1995). Applicable administrative rates must be approved and identified in the attached AOP.

Invoices for services under this agreement must be sent to:

Fire Agreement Billings  
Southern Sierra Province  
1600 Tollhouse Road  
Clovis, CA 93611-0532

Address of Fire Department:

San Miguel Fire Department  
2850 Via Orange Way  
Spring Valley, CA 91978

All bills will have a payment due date 30 days upon receipt by the FIRE DEPARTMENT or FOREST SERVICE.

Contested Billings: Written notice that a bill is contested will be mailed to the PARTY within 60 days of receipt of the invoice and will fully explain the contested items. Contested items will be resolved no later than 60 days following receipt of the written notice. PARTIES are responsible for facilitating resolution of contested billings.

17. **FIRE PREVENTION** PARTIES agree to share responsibilities and materials for fire prevention activities. Materials may include posters for display in public buildings, businesses and the like. PARTIES will share responsibility for fire prevention and rural fire safety presentations and demonstrations.
18. **FIRE RESTRICTIONS AND CLOSURES** PARTIES will coordinate declarations, such as fire season, fire restrictions and closures, within each PARTY'S policy and procedures.
19. **PRESCRIBED FIRE AND FUELS MANAGEMENT** This AGREEMENT is meant to cover the cooperation and use of resources for the purposes of Prescribed Fire and Fuels Treatments. The PARTIES may cooperate in the development and implementation of Prescribed Fire plans. Mutually beneficial projects may be at no cost or Assistance by Hire where appropriate. In the event a wildfire results from Prescribed Burning operations, responsibility and accountability for the cost of suppression rest with the PARTY that has authority for igniting the burn as identified

28. **PERSONAL PROTECTIVE EQUIPMENT** The PARTIES agree to provide their respective responding personnel with approved personal protective equipment (PPE) suitable for the assignment. In the case of FOREST SERVICE resources, NFPA standards apply in wildland fire situations. In the case of DEPARTMENT resources NFPA or CAL OSHA, title 8 specifications meet the requirement. At no time will personnel respond without the approved PPE.
29. **LAW ENFORCEMENT** Law enforcement efforts shall be coordinated to the maximum extent possible, at all levels by all PARTIES. The PARTIES shall render mutual assistance in law enforcement activities and the gathering of evidence, and in actual court prosecutions to the fullest extent practicable.
30. **EQUIPMENT** Equipment owned and used by either PARTY to suppress fires on lands for which the other is responsible shall normally be operated, serviced, and repaired by the owning PARTY. Fuel, lubricants, and maintenance are the fiscal responsibility of the Supporting PARTY. Special rates for Federal Excess Personal Property (FEPP) equipment will be displayed in the rate schedules, which eliminates any purchase or replacement costs for the apparatus.
31. **WAIVER OF CLAIMS AGAINST THE PARTIES** The PARTIES signatory to this Agreement hereby waive all claims between and against each other, arising in the performance of this Agreement, for compensation for loss or damage to each other's property, and personal injury, including death, of employees, agents and contractors, except that this waiver shall not apply to intentional torts or acts of violence against such persons or property.
32. **NONDISCRIMINATION** The PARTIES shall comply with all Federal statutes relating to nondiscrimination and all applicable requirements of all other Federal laws, Executive orders, regulations, and policies. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d, 2000e-16), which prohibits discrimination on the basis of race, color, disability, or national origin; (b) Title IX of the Education amendments of 1972, as amended (20 U.S.C. 1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; and Section 504 of the Rehabilitation Act of 1973 as amended (29 U.S.C. 794) which prohibits discrimination on the basis of disabilities.
33. **ACCIDENT INVESTIGATIONS** Whenever an accident occurs involving the equipment or personnel of a Supporting PARTY, the Protecting PARTY shall take immediate steps to notify the Supporting PARTY that an accident has occurred. As soon as practical, the Protecting PARTY shall conduct an investigation of the accident. Costs for investigation personnel are PARTY-specific and will be borne by the sending PARTY. Other accident or incident investigation costs are the fiscal responsibility of the PARTY(IES) that has jurisdiction and/or investigative responsibility. The sharing of information between PARTIES on accident investigations and their findings and probable causes is a valuable tool for safety and must be encouraged.
34. **FREEDOM OF INFORMATION ACT (FOIA)** Any information furnished to the Forest Service under this instrument is subject to the Freedom of Information Act (5 U.S.C. 552).

FIRE DEPARTMENT ADMINISTRATIVE CONTACT

Darilyn O-Dell  
Billing  
(619) 660-5153

DEPARTMENT TAXPAYER IDENTIFICATION NUMBER: 33-0298363

APPROVAL:

IN WITNESS WHEREOF, the parties have executed this Agreement as of the last date written below:



Tina Terrell  
FOREST SUPERVISOR

3/21/05  
Date

\_\_\_\_\_  
Larry Kinard  
DEPARTMENT CHIEF

\_\_\_\_\_  
Date

- Exhibit A, Definitions
- Exhibit B, Annual Operating Plan
- Exhibit C, Form FSLA-5 Record of Activity

 DIRECT PROTECTION AREA MAPS: Official maps which identify areas of direct wildland fire protection for each PARTY.

FEDERAL EXCESS PERSONAL PROPERTY (FEPP) PROGRAM: A program in which Federal property originally purchased for use by a Federal agency, but no longer needed by that entity, is acquired by the USDA Forest Service for loan to one of the 50 States or the Territories for use in the State's rural or wildland fire protection program. As a result, the equipment stays in service to America, protecting lives and property across the nation. The term "personal" simply refers to any tangible property that is not real estate. This can include trucks, aircraft, personal protective equipment, fire hose, et cetera, but not buildings.

FIRE HELICOPTER: A rotary wing aircraft provided by the DEPARTMENT or the FOREST SERVICE for planned availability and initial attack fire response.

FIRE PREVENTION: Activities directed at reducing the number of fires that start, including public education, law enforcement, dissemination of information and the reduction of hazards through engineering methods.

FIRESCOPE (Firefighting Resources of California for Potential Emergencies): A cooperative effort involving all agencies with fire fighting responsibilities in California. Organized to create and implement new applications in fire service management, technology and coordination, with an emphasis on incident command and multi-agency coordination.

 HANDCREW: A wildland fire suppression crew consisting of approximately 15 to 20 persons.

HELITACK: A fire fighting module consisting of a "fire helicopter", helitender, and fire fighting crew. The number of personnel in the crew may vary.

HOSTING UNIT: The organization or area responsible for the incident or the area where the incident occurs.

INCIDENT: An occurrence or event, either human-caused or natural phenomenon, that requires action by emergency service personnel to prevent or minimize loss of life or damage to property and/or natural resources.

INITIAL ATTACK: Resources initially committed to an incident.

LINE OFFICER/AGENCY REPRESENTATIVE: A Supporting PARTY employee with full authority to make decisions on all matters affecting that PARTY'S participation at the incident.

MOVE-UP AND COVER: Identifies a relocation of fire suppression resources from their established location to a temporary location to provide fire protection coverage for an initial attack response area.



**Exhibit B**  
**2005**  
**ANNUAL OPERATING PLAN**  
**FOR COOPERATIVE FIRE PROTECTION AGREEMENT**  
**Between**  
**CLEVELAND NATIONAL FOREST**  
**and**  
**SAN MIGUEL FIRE DEPARTMENT**

**ANNUAL OPERATING PLAN**

The PARTIES will meet annually, prior to the initiation of fire season to prepare an Annual Operating Plan (AOP). This AOP will include protection area maps for all PARTIES, current rates for use of department equipment and personnel, lists of principal personnel, dispatching procedures, and any other items identified in this Agreement as necessary for efficient implementation. This AOP shall become attached to and be a part of the Agreement.

**MUTUAL AID RESPONSE PROCEDURES**

Mutual aid is the initial attack response by both DEPARTMENT and FOREST SERVICE suppression resources that are identified in each PARTY'S Emergency Command Center's run cards or computerized automated dispatch system (CAD). The Protecting PARTY will not be required to reimburse the Supporting PARTY for initial attack actions taking place in these areas within the first 24 hours (as identified in the Agreement) following initial dispatch of suppression resources. All assistance beyond this "Mutual Aid" period will be assistance by hire and will be billed retroactively for the full period from the time of initial dispatch.

Aircraft (fixed and rotary-winged) including pilot(s) shall always be Assistance by Hire.

**CLOSEST FORCES**

The DEPARTMENT and the FOREST SERVICE agree to adopt the "Closest Forces" concept for initial attack. This philosophy dictates that the closest available appropriate resource regardless of ownership shall be utilized initially. The emphasis to get the closest appropriate resources to respond to initial attack fires" is in the best interest of both PARTIES. This concept of "Closest Forces" will also be applied to ongoing incidents whenever there is a critical and immediate need for the protection of life and property. Beyond initial attack, the "Closest Forces" concept is modified and the Protecting PARTY will request the most appropriate resource to aid in the suppression of a wildfire.

**MOVE-UP AND COVER**

"Move-up and Cover" is the reallocation of fire suppression resources from their established location to a temporary location. For this agreement, "Move-up and Cover" is limited to moving

## RATES FOR FEDERAL EXCESS PERSONAL PROPERTY PROGRAM - FEPP

Under the FEPP program, FEPP rates apply when federal property is loaned to the State Forester, who may place it with local fire departments to improve local fire programs. If this loaned federal property is used on a FOREST SERVICE incident, the DEPARTMENT will only charge the FOREST SERVICE for operating costs that include maintenance, fuel, and oil. Charges may not include amortization, depreciation, replacement costs, modification, start-up costs, or related charges.

## CITY – COUNTY FIRE DEPARTMENT REIMBURSEMENT RATES AND METHODOLOGY

Personnel and equipment reimbursement will be determined by the California Governor's Office of Emergency Services (OES) published personnel and equipment rates. Personnel rates will be determined by either the "Average Actual Rates" or the default "Personnel Base Rates" found in OES's Cooperative Fire Assistance Agreement for Local Government Suppression Rate Letter published annually. Equipment (apparatus and support equipment) rates are also published in OES's Cooperative Fire Assistance Agreement for Local Government Suppression Rate Letter. The DEPARTMENT will bill in accordance with the rates established in the salary survey's Average Actual Rates or in the Rate Letter. The DEPARTMENT will prepare a FSLA-5 (Record of Activities). The FSLA-5 and supporting documentation is the basis for reimbursement and invoice preparation. This form is provided by the FOREST SERVICE and is attached as Exhibit C to this agreement. The form (FSLA-5) must be signed by a responsible officer of the DEPARTMENT and by the FOREST SERVICE Incident Commander or Finance Chief and attached to the invoice. Invoices must identify Supporting PARTY name, address, and Taxpayer Identification Number, fire name, order and request number, and bill number and amount. Invoice supporting documentation must include description of services performed, period of services performed, and description of any applicable cost share agreements. Supporting documentation will itemize details of billing, listing personnel, equipment, travel and per diem, aircraft, supplies and purchases as approved in the attached AOP. It will also include itemized deductions for fuel, oil, maintenance and repair of equipment. OES F-42 (Emergency Activity Record) will not be used.

The FOREST SERVICE will bill in accordance with actual expenses and will include the current fiscal year overhead assessment. FOREST SERVICE invoices will include transaction register.

## EQUIPMENT & FIREFIGHTER PAY RATES AND CLASSIFICATION (Per California Fire Assistance Agreement)

2005

### **ITEMS NOT REIMBURSABLE**

The following items are not reimbursable in the execution of this Agreement and are considered standard personal support supply/equipment.

- Incident position support kits
- Calculators
- Computers
- Printers
- GPS units
- Cell phones and cell phone charges
- Personal telephone charges
- Support items normally available in Supply Unit, e.g. tents, sleeping bags, pads, water coolers, etc.

### **DURATION OF ASSIGNMENTS**

Consideration must be given to the health and safety of personnel when assigned to fires of long duration. It is agreed that duration of assignments is dictated by each PARTY'S policy. Extension of assignments beyond the Supporting PARTY'S policy may be requested. It is the responsibility of the Protecting PARTY to request relief personnel in advance of the Supporting PARTY'S policy time limit. The Protecting PARTY is further responsible for the transportation costs of moving personnel to the fire and returning those relieved personnel back to their home stations. In all cases, the DEPARTMENT and FOREST SERVICE agree that their Incident Commanders will release suppression resources to their primary mission responsibilities as soon as priorities allow. The National Wildfire Coordinating Group (NWCG) has established guidelines for the length of assignments for resources and personnel who accept out of state assignments. Personnel who accept assignments out of the state are expected to adhere to the guidelines identified by NWCG. For incidents within the state, there is a required 7 day minimum commitment. Both PARTIES agree to honor the minimum length of assignments guidelines.

### **REST AND RECUPERATION**

The National Wildfire Coordinating Group (NWCG) establishes Rest and Recuperation (R & R) guidelines that govern R & R on all Federal incidents. These guidelines may change throughout the year depending on fire activity and physical condition of fire resources. DEPARTMENT personnel assigned to a FOREST SERVICE incident may be given R & R during the incident in which case the R & R is in pay status and charged against the incident. However, if the DEPARTMENT wishes to grant their personnel R & R upon their return to home, the R & R is not compensable under the terms of this agreement.



United States  
Department of  
Agriculture

Forest  
Service

Cleveland National  
Forest

10845 Rancho Bernardo Dr  
Suite 200  
San Diego, CA 92127-2107  
(858) 673-6180  
(858) 673-6192 FAX  
CRS 1-800 735-2922

File Code: 1580-2

Date: January 8, 2008

San Miguel Consolidated Fire Protection District  
2850 Via Orange Way  
Spring Valley, CA 91978

Dear Chief Ghio:

Enclosed is your copy of the executed Annual Operating Plan (AOP) for the Cooperative Fire Protection Agreement #04-FI-11050200-002, between the Cleveland National Forest and San Miguel Consolidated Fire Protection District. This AOP provides for joint participation in Incident Management Teams and cooperation in the suppression of wildland fires.

Should you have any questions regarding the content of the AOP contact Jeri Hayes or Lisa Bilz at (619) 557-5262.

Sincerely,

DEBBIE L. RUTHERFORD  
Administrative Officer

Enclosure



limited to moving Supporting PARTY engine companies and dozers (if applicable) to Protecting PARTY facilities which have been temporarily vacated because of emergency activity. The Protecting PARTY may provide subsistence and lodging at no cost to the Supporting PARTY. Mutual Aid (if applicable) "Move-up and Cover" will be at no cost to the Protecting PARTY for the initial Mutual Aid period agreed to in this Agreement. While in the Mutual Aid period (if applicable), if the Supporting PARTY'S resources are dispatched by the Protecting PARTY to a fire, Assistance by Hire will apply unless the fire is located in an area of predetermined aid (as agreed to in this Agreement). In no case will FOREST SERVICE resources be held in "Move-up and Cover" status beyond the end of their 16 hour maximum duty day.

### **SINGLE POINT RESOURCE ORDERING**

Any and all requests for emergency assistance and incident support on cross boundary incidents must be clear and precise and shall be processed and recorded through a single dispatching center identified by the Incident Commanders of both PARTIES (Unified Command) and supported by order and request numbers.

### **COMMUNICATIONS AND FREQUENCY MANAGEMENT**

The PARTIES agree to utilize the frequencies assigned by the Emergency Command Centers for the management of an incident. This includes the assigned Command and Tactical Frequencies. In the case where the PARTIES' administrative frequencies have not been assigned for those purposes, the use of those frequencies must be temporarily suspended. While away from the home geographic area and traveling to and from an incident, the PARTIES agree to suspend the use of their respective pre-assigned frequencies. These frequencies are licensed through the Federal Communications Commission for specific geographic areas and are not to be used outside those areas. Family recreational "walkie-talkie" type radios are prohibited from use while traveling to and from an incident or while on any federal incident.

### **THE USE OF TRAINEES**

Both PARTIES agree to the use of trainees when practical; however, the automatic dispatch of or use of trainees will not occur without prior approval of the hosting unit or Incident Commander. In these cases, unless otherwise agreed to by the hosting unit or Incident Commander, the cost of the trainee will be the responsibility of the sending unit.

### **RATES FOR FEDERAL EXCESS PERSONAL PROPERTY PROGRAM - FEPP**

Under the FEPP program, FEPP rates apply when federal property is loaned to the State Forester, who may place it with local fire departments to improve local fire programs. If this loaned federal property is used on a FOREST SERVICE incident, the DEPARTMENT will only charge the FOREST SERVICE for operating costs that include maintenance.

**AVERAGE ACTUAL RATES:**

Firefighter:	\$21.37 per hour
Apparatus Engineer:	\$21.37 per hour
Engine Captain:	\$25.74 per hour
Battalion Chief:	\$32.78 per hour
Division Chief:	\$55.07 per hour
Chief:	\$65.10 per hour

Administrative Personnel will be reimbursed at the Engine Captain rate.

NOTE: "Fill in" rates that are currently published at the time of AOP development. Rates are subject to change as periodically published at the time of the incident. Rates are shown as straight time, but will be reimbursed at an overtime rate of time and one half.

**SUPPORT EQUIPMENT RATES**

**Government Owned Vehicles**

Sedan	\$44.00 per day
Pickup	\$53.00 per day
Van	\$61.00 per day
SUV	\$73.00 per day
Other	\$73.00 per day

**Privately Owned Vehicles** \$0.445 per mile

**ADMINISTRATIVE RATE**

Either PARTY may assess an administrative rate to reimbursable costs related to this agreement. The accepted methodology for computing the administrative rate is the Office of Management and Budget's "Cost Principles for State, Local and Indian Tribal Governments" OMB circular A-87 (60 FR 26484, dated May 17th, 1995). The DEPARTMENT will submit a draft administrative rate to the FOREST SERVICE for approval.

This DEPARTMENT rate during the effective date of this AOP will be: 14.6%

The FOREST SERVICE will assess an administrative rate to reimbursable costs related to this agreement. This administrative rate during the effective date of this AOP will be: 19.2%

**NON-WILDFIRE INCIDENTS**

The DEPARTMENT has jurisdictional responsibility for all non-wildfire emergencies within its protection area even when these areas include FOREST SERVICE DPA. The only exceptions are for those emergency incidents under the jurisdiction of the California Highway Patrol, County Sheriff, California Department of Fish & Game and the U.S. Coast Guard.

**NON-FIRE PROJECT USE OF RESOURCES**

Each of the PARTIES agrees to provide resources and support as requested, to the best of their abilities, for non-fire projects. Such use of personnel and resources may be at no cost or may be assistance by hire unless otherwise agreed to in an attachment herein.

**POSSESSION OF AGREEMENT AND AOP ON INCIDENTS**

On incidents, the Supporting PARTY shall furnish the Protecting PARTY, upon demand, a signed copy of the Agreement and current AOP.

**APPROVAL:**

IN WITNESS WHEREOF, the PARTIES have executed this Annual Operating Plan as of the last date written below:

*Tom Gillett*  
\_\_\_\_\_  
FOREST SUPERVISOR  
Tom Gillett (Acting)

9/11/07  
Date

*August Ghio*  
\_\_\_\_\_  
DEPARTMENT CHIEF  
August Ghio

8-20-07  
Date

**AUTOMATIC AID AGREEMENT  
SAN DIEGO RURAL FIRE PROTECTION DISTRICT  
AND THE SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT**

This agreement is entered into this 5<sup>th</sup> day of MAY, 1994 by and between the San Diego Rural Fire Protection District (hereinafter known as SDR) and the San Miguel Consolidated Fire Protection District (hereinafter known as San Miguel).

WHEREAS, SDR and San Miguel Fire Protection Districts are organized and equipped Fire Departments charged with the duty of fire protection and rescue within the limits of said districts; and

WHEREAS, it would be to the benefit of each party that the services of each of the Fire Departments be, in some circumstances, extended outside of the limits of each party hereto; and into the limits of the other party; and

WHEREAS, it is the desire of the parties hereto to render automatic aid to the other, in order to protect the health and safety of the residents of both districts; and

WHEREAS, the parties desire that, in some circumstances, the Fire Department of the other district will respond to fire and rescue incidents within it's limits.

WHEREAS, the parties hereto, under Health and Safety Code Section 13877, authorize the use of equipment and personnel outside of the district.

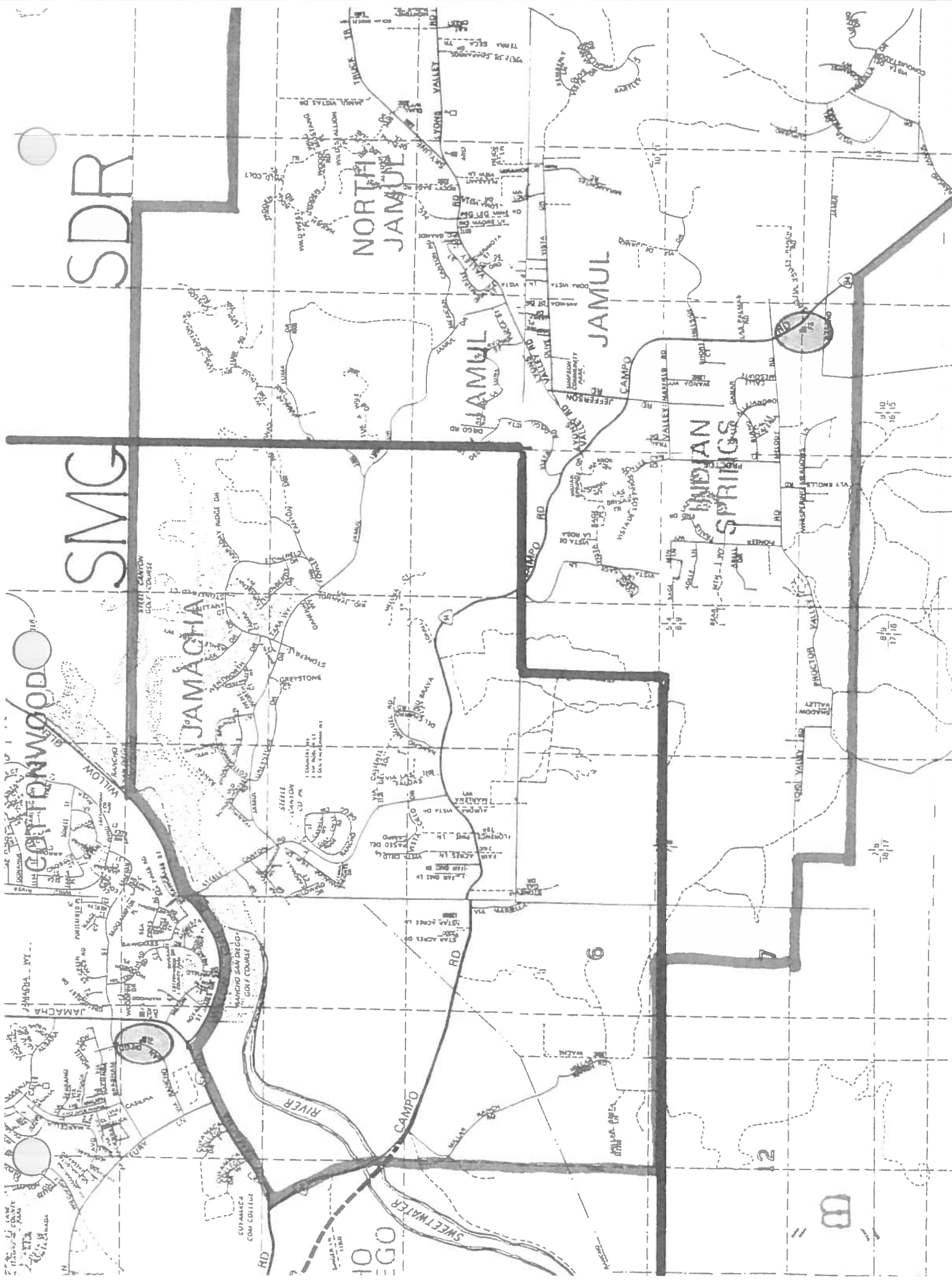
THEREFORE, IT IS AGREED THAT:

1. The parties to this agreement agree to respond to emergency alarms outside of their geographical limitation, and into the geographical limitations of the other district (Attachment "B"), in accordance with terms and conditions hereinafter set forth in Attachment "A".
2. The details as to the method of operational procedures and other planning as may be necessary to effectuate the boundary drops and unit responses shall be covered by the Operational Plan between the Chiefs of the respective Fire Departments of the parties hereto.
3. There shall be an operational committee, which shall consist of the Chiefs of the respective Fire Departments of the parties hereto, for the purpose of implementing the provisions of this agreement relating to operational procedure.



## ATTACHMENT A

1. Automatic Aid provided to San Miguel Consolidated Fire Protection District, from the San Diego Rural Fire Protection District shall be:
  - A. A Type I structure Engine on all first alarm structural fire responses in the San Miguel Consolidated Fire Protection District as defined in Exhibit B.
  - B. A Type III Brush Engine on all first alarm wildland or canyon responses with the San Miguel Consolidated Fire Protection District as defined in Exhibit B.
  - C. Any appropriate unit to all vehicle related emergencies on the entire length of Highway 94 from the SDR border to Millar Ranch Road, including all main thoroughfares and artery streets in the area defined per attachment "B".
  - D. When requested, equipment other than a Type I structure engine may respond.
  - E. Nuisance fires and/or other single engine responses are not to be considered a first alarm structure response. Use of SDR engines for cover assignments is to be avoided except in the direst of immediate cases.
  - F. Rescue Unit with Light and Air Support.
2. Automatic Aid provided to the San Diego Rural Fire Protection District, from the San Miguel Consolidated Fire Protection District shall be:
  - A. A Type I structure engine on all first alarm structure fire responses in the Jamul area as defined in Exhibit B.
  - B. A Type III Brush Engine on all first alarm wildland or canyon responses within the San Diego Rural Fire Protection District as defined in Exhibit B.
  - C. An engine to vehicle related incidents on the entire length of 94 from the SDR border to Millar Ranch Road, including all main thoroughfares and artery streets in the area defined per attachment "B".
  - D. Nuisance fires and/or other single engine responses are not to be considered a first alarm structure. Use of San Miguel engines for wildland fires and/or cover assignments is to be avoided except in the direst of immediate cases.



SDR

SMG

NORTH  
JAMUL

JAMUL

JAMUL

INDIAN  
SPRINGS

JAMACHA

FEELTOWNWOOD

10  
MILES

12

16

17

16

15



United States  
Department of  
Agriculture

Forest  
Service

Cleveland National  
Forest

10845 Rancho Bernardo Rd  
Suite 200  
San Diego, CA 92127-2107  
(858) 673-6180  
(858) 673-6192 FAX  
CRS 1-800-735-2922

File Code: 1580

Date: August 2, 2007

Route To:

Subject: Annual Operating Plan

To: Fire Chief

The Cleveland National Forest is currently in the process of updating the annual operating plan for our cooperative or reciprocal fire agreement with your department. The Forest Service requires all operating plans to be reviewed annually as the plan establishes reimbursement rates and is required as supporting documentation for billing and reimbursement for services rendered. Additionally, Incident Management Teams use these agreements when a cooperator has resources assigned to an incident.

We have enclosed a copy of the updated 2007 Operating Plan for review and signature by your department's responsible official. Please return the signed copy in the enclosed pre-addressed envelope. If you have any questions or are in need of further information, feel free to call our ECC Manager or Asst. ECC Manager Lisa Bilz at (619) 557-5262.

Having these agreements readily available to those who need them for management of resources and meeting financial requirements is essential. Thank you in advance for responding to this request at your earliest convenience.

/s/ Carlton M. Joseph

CARLTON M. JOSEPH  
Deputy Chief - Fire Operations



Caring for the Land and Serving People

Printed on Recycled Paper

limited to moving Supporting PARTY engine companies and dozers (if applicable) to Protecting PARTY facilities which have been temporarily vacated because of emergency activity. The Protecting PARTY may provide subsistence and lodging at no cost to the Supporting PARTY. Mutual Aid (if applicable) "Move-up and Cover" will be at no cost to the Protecting PARTY for the initial Mutual Aid period agreed to in this Agreement. While in the Mutual Aid period (if applicable), if the Supporting PARTY'S resources are dispatched by the Protecting PARTY to a fire, Assistance by Hire will apply unless the fire is located in an area of predetermined aid (as agreed to in this Agreement). In no case will FOREST SERVICE resources be held in "Move-up and Cover" status beyond the end of their 16 hour maximum duty day.

### **SINGLE POINT RESOURCE ORDERING**

Any and all requests for emergency assistance and incident support on cross boundary incidents must be clear and precise and shall be processed and recorded through a single dispatching center identified by the Incident Commanders of both PARTIES (Unified Command) and supported by order and request numbers.

### **COMMUNICATIONS AND FREQUENCY MANAGEMENT**

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### **THE USE OF TRAINEES**

Both PARTIES agree to the use of trainees when practical; however, the automatic dispatch of or use of trainees will not occur without prior approval of the hosting unit or Incident Commander. In these cases, unless otherwise agreed to by the hosting unit or Incident Commander, the cost of the trainee will be the responsibility of the sending unit.

### **RATES FOR FEDERAL EXCESS PERSONAL PROPERTY PROGRAM - FEPP**

Under the FEPP program, FEPP rates apply when federal property is loaned to the State Forester, who may place it with local fire departments to improve local fire programs. If this loaned federal property is used on a FOREST SERVICE incident, the DEPARTMENT will only charge the FOREST SERVICE for operating costs that include maintenance,

**AVERAGE ACTUAL RATES:**

Firefighter:	\$21.37 per hour
Apparatus Engineer:	\$21.37 per hour
Engine Captain:	\$25.74 per hour
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Chief:	\$65.10 per hour

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NOTE: "Fill in" rates that are currently published at the time of AOP development. Rates are subject to change as periodically published at the time of the incident. Rates are shown as straight time, but will be reimbursed at an overtime rate of time and one half.

**SUPPORT EQUIPMENT RATES**

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Pickup	\$53.00 per day
Van	\$61.00 per day
SUV	\$73.00 per day
Other	\$73.00 per day

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**ADMINISTRATIVE RATE**

Either PARTY may assess an administrative rate to reimbursable costs related to this agreement. The accepted methodology for computing the administrative rate is the Office of Management and Budget's "Cost Principles for State, Local and Indian Tribal Governments" OMB circular A-87 (60 FR 26484, dated May 17th, 1995). The DEPARTMENT will submit a draft administrative rate to the FOREST SERVICE for approval.

This DEPARTMENT rate during the effective date of this AOP will be: 14.6%

The FOREST SERVICE will assess an administrative rate to reimbursable costs related to this agreement. This administrative rate during the effective date of this AOP will be: 19.2%

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The DEPARTMENT has jurisdictional responsibility for all non-wildfire emergencies within its protection area even when these areas include FOREST SERVICE DPA. The only exceptions are for those emergency incidents under the jurisdiction of the California Highway Patrol, County Sheriff, California Department of Fish & Game and the U.S. Coast Guard.

**NON-FIRE PROJECT USE OF RESOURCES**

Each of the PARTIES agrees to provide resources and support as requested, to the best of their abilities, for non-fire projects. Such use of personnel and resources may be at no cost or may be assistance by hire unless otherwise agreed to in an attachment herein.

**POSSESSION OF AGREEMENT AND AOP ON INCIDENTS**

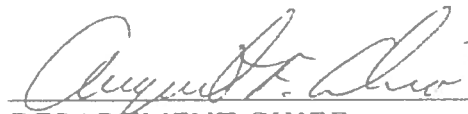
On incidents, the Supporting PARTY shall furnish the Protecting PARTY, upon demand, a signed copy of the Agreement and current AOP.

**APPROVAL:**

IN WITNESS WHEREOF, the PARTIES have executed this Annual Operating Plan as of the last date written below:

\_\_\_\_\_  
FOREST SUPERVISOR  
Tom Gillett (Acting)

\_\_\_\_\_  
Date



\_\_\_\_\_  
DEPARTMENT CHIEF  
August Ghio

8-20-07  
Date

FILE COPY

A G R E E M E N T

THIS AGREEMENT is made by and between THE CITY OF SAN DIEGO, a municipal corporation, and SPRING VALLEY FIRE PROTECTION DISTRICT, herein called "Parties."

R E C I T A L S

A. The City of San Diego and the Spring Valley Fire Protection District maintain as part of their municipal services, organized and equipped Fire Departments with the duty of emergency responses within their respective jurisdictional limits.

B. Investigation has disclosed that, under some circumstances, each party would benefit from having the services of their Fire Departments extended outside their respective jurisdictional limits of and into the jurisdictional limits of the other party.

C. The parties desire that in some circumstances the Fire Department of the other party will respond to emergencies within its jurisdictional limits.

NOW, THEREFORE, in consideration of the recitals and the mutual obligations of the parties as herein expressed, the City of San Diego and the Spring Valley Fire Protection District agree as follows:

1. The parties of this agreement agree to respond to emergencies outside of their respective jurisdictional limits and into the jurisdictional limits of the other party in accordance with the following terms and conditions.

RR-201702

are caused or claimed to be caused by the acts of San Diego, San Diego's agents or employees; and all expenses of investigating and defending against same.

The Spring Valley Fire Protection District agrees to indemnify and save San Diego and its agents and employees harmless from any and all liability, claims, damages or injuries to any person, including injury to Spring Valley employees and all claims which arise from or are connected with Spring Valley's performance or failure to perform the obligations of this agreement, or are caused or claimed to be caused by the acts of Spring Valley, Spring Valley's agents or employees; and all expenses of investigating and defending against same.

6 Nothing in this agreement is intended by the parties to diminish, waive, or otherwise affect the privileges and immunities conferred upon the parties by operation of law.

7. Each party to this agreement shall cover its employees' Workers' Compensation liability without cost to the other party, and each party shall pay salaries and fringe benefits for its own personnel without cost to the other party.

8. Each party shall be fully responsible for all repairs, maintenance and upkeep, including gas, oil, lubrication, parts replacement, and repair of casualty damage, of its own equipment used pursuant to this agreement while its equipment is used outside of its political boundaries. However, during prolonged suppression activities, the requesting agency shall replenish fuel as needed and provide minor maintenance of responding equipment.



14. This agreement may be terminated by either party upon giving the other jurisdiction's Fire Chief and City Clerk or their equivalency written notice of intent to terminate January 1, with such termination to become effective the following July 1.

IN WITNESS WHEREOF, this agreement is executed by The City of San Diego, acting by and through its City Manager, pursuant to Resolution No. R- 261225, authorizing such execution, and by the City of Spring Valley Fire Protection District by and through its Board Chairperson pursuant to authorization of the Spring Valley Fire Protection District.

Dated 23rd day of July, 1984.

SPRING VALLEY FIRE PROTECTION DISTRICT

CITY OF SAN DIEGO

By *Arthur W. Schaefer*

*John W. Witt*  
Assistant City Manager

By \_\_\_\_\_

I HEREBY APPROVE the form and legality of the foregoing agreement this 11th day of August, 1984.

JOHN W. WITT, City Attorney

By *Cristie C. McGuire*  
Cristie C. McGuire  
Deputy City Attorney

By \_\_\_\_\_

R- 261225

Passed and adopted by the Council of The City of San Diego on

July 23, 1984 by the following votes:

YEAS: Mitchell, Cleator, McColl, Jones, Gotch,  
Murphy, Martinez, Hedgecock.

NAYS: None.

NOT PRESENT: Struikma.

AUTHENTICATED BY:

ROGER HEDGECOCK  
Mayor of The City of San Diego, California

CHARLES G. ABDELNOUR  
City Clerk of The City of San Diego, California

By BARBARA BAXTER  
Deputy

I HEREBY CERTIFY that the above and foregoing is a full, true and correct copy of RESOLUTION NO. R- 261225 passed and adopted by the Council of The City of San Diego, California, on July 23, 1984.

CHARLES G. ABDELNOUR  
City Clerk of The City of San Diego, California

(SEAL)

By *Barbara Baxter*  
Deputy

MUTUAL/AUTOMATIC AID AGREEMENT  
FOR  
EMT-PARAMEDIC SERVICES  
BETWEEN  
CITY OF SAN DIEGO  
AND  
SAN MIGUEL FIRE PROTECTION DISTRICT

This Agreement is made by and between the City of San Diego, a municipal corporation, hereinafter called SAN DIEGO, and the San Miguel Fire Protection District, hereinafter called DISTRICT to implement mutual and/or automatic aid requirements for paramedic services between jurisdictions as described in this Agreement.

RECITALS

A. Within each jurisdiction, there is a public health and safety need for emergency medical services. It is in the best interests of the community and the citizens of each jurisdiction that such emergency medical services be provided on a comprehensive basis, starting with care at the scene of an incident and continuing through stabilization and hospitalization of the patient.

B. Each jurisdiction has been designated by the County of San Diego as a designated Emergency Medical Technician-Paramedic (EMT-P) service provider under separate EMT-P Provider Agreements with the County of San Diego, EMS Division. These Agreements define the requirements of the State of California and County of San Diego to provide paramedic level medical care and transportation within their respective Exclusive Operating Areas (EOA), generally defined as the boundaries of the jurisdictions. The San Miguel Fire Protection District is located within the Grossmont Hospital District EOA.

C. County EMS Policy P-801 requires, among other things, that each designated EMT-P Service Provider shall "Enter into mutual aid agreements with adjoining EMT-P agencies whenever possible" (§ IV, A8).

NOW THEREFORE, in consideration of the recitals and the mutual obligations of the parties set forth in this Agreement, the City and DISTRICT agree as follows:

STATEMENT OF WORK

1. Definitions.

1.1 Jurisdiction. A local jurisdiction is the County of San Diego, a city, water district, fire protection district, hospital district or county service area.

DOCUMENT NO. C-12270  
FILED JUL 24 2003  
OFFICE OF THE CITY CLERK  
SAN DIEGO, CALIFORNIA

4 Amendments and Operating Memoranda.

- 4.1 Amendments. SAN DIEGO or DISTRICT may request written amendments to this Agreement. Such amendments, as agreed upon in writing, by and between SAN DIEGO and DISTRICT are not in force until approved by the elected officials, or their designees, of the respective jurisdictions.
- 4.2 Operating Memoranda. It is recognized by the parties herein that a close degree of cooperation will be required so that management and operation of this service can be conducted in the best interest of the citizens of the parties. It is further realized that experience will indicate and demonstrate certain changes that will be required in the methods of management and operation and that a certain degree of flexibility may be required. To preserve such flexibility, certain items have been covered in this Agreement in general terms only with the understanding that the details shall be set forth in the "Operating Memoranda" or may be referred to in this Agreement as being subsequently set forth in "Operating Memoranda." Each and every "Operating Memorandum" shall be attached hereto as to an addendum and become a part of this Agreement and may be changed or amended from time to time as necessary subject to the approval requirements in Section 4.1 of this Agreement.

5 Insurance. Without either party limiting the other party's indemnification, each party shall provide and maintain at its own expense, during the term of this Agreement the following types of insurance coverage and provisions or proof of participation in any self-funded insurance program shall be acceptable (for jurisdictions which are self-insured) as follows:

- 5.1 Statutory Workers' Compensation and Employer's Liability Insurance  
5.2 Commercial General Liability - for bodily injury (including death) and property damage  
5.3 Comprehensive General Liability - for bodily injury (including death)  
5.4 Waiver of Subrogation Endorsement  
5.5 Medical Malpractice/Professional Liability  
5.6 Automobile Liability

6 Indemnification.

- 6.1 SAN DIEGO shall, to the full extent then permitted by law, indemnify, defend, protect, save and hold harmless DISTRICT, other agents, officers, employees and assigns, from and against any and all liability, obligations, losses, fines, interest, penalties, claims and damages, injuries to any person or property whatsoever, regardless of the cause thereof, and all expenses incurred in connection therewith, including attorney's fees and costs of litigation (collectively, a "claim"), arising

If mailed as described above, notice shall be deemed given, made or sent three (3) days after deposit in any government Post Office box, postage prepaid. The addresses set forth above for each of the parties may be changed by written notice given to the other party in accord with this paragraph.

IN WITNESS WHEREOF, this EMT-P Services Agreement is entered into this 23<sup>rd</sup> day of July, 2003, by SAN DIEGO and DISTRICT.

SAN DIEGO  
By: Patricia T. Frazier  
Name: Patricia T. Frazier  
Title: Deputy City Manager

DISTRICT  
By: Larry E. Kinard  
Name: LARRY E. KINARD  
Title: FIRE CHIEF

I HEREBY APPROVE the form and legality of the foregoing Agreement, this 23<sup>rd</sup> day of July, 2003.

CASEY GWINN, City Attorney

By: Casey Gwinn  
Deputy City Attorney

## AUTOMATIC AID AGREEMENT

This Agreement is made by and between THE CITY OF SAN DIEGO, a municipal corporation and *San Miguel Consolidated Fire Protection District*, a municipal corporation, herein called the Parties.

### RECITALS

A. The Parties, as part of their municipal services, maintain organized and equipped Fire Departments which conduct emergency response operations within their respective jurisdictional limits.

B. The Parties would benefit by extending their respective Fire Departments' services outside of their jurisdictional limits and into the jurisdictional limits of the other party.

C. Each party desires to respond to fire, medical, and rescue incidents in the other party's jurisdiction in accordance with this agreement.

D. NOW, THEREFORE, in consideration of the recitals and the mutual obligations of the Parties as herein expressed, THE CITY OF SAN DIEGO and *San Miguel Consolidated Fire Protection District* agree as follows:

1. Each Party agrees to respond to emergencies outside of its respective jurisdictional limits and into the jurisdictional limits of the other Party in accordance with the following terms and conditions.

2. Routine responses by the Parties shall be governed by the nearest unit concept, meaning the closest available unit of either party shall respond without regard to municipal jurisdiction of the emergency. The signing of this Agreement represents each party's request to the other party for assistance in responding to emergencies which occur geographically closer to the other party's emergency units.

3. The Chiefs of the Parties' Fire Departments are authorized to execute supplementary agreements regarding operational procedures and planning as are necessary to implement this Agreement.

4. Either party may elect not to respond to a request for assistance if this response will affect the jurisdiction's ability to provide adequate fire protection to their service area.

5. The Senior Officer of the Fire Department of the requesting service shall assume full charge of a cross-boundary operation (i.e., Incident Commander).

6. a. Third-Party Claims:

THE CITY OF SAN DIEGO agrees to indemnify and save the *San Miguel Consolidated Fire Protection District*, its agents and employees harmless from any and all liability, claims, damages or injuries to any person, including injury to employees of THE CITY OF SAN DIEGO and all claims which arise from or are connected with THE CITY OF SAN DIEGO's performance or failure to perform the obligations of this Agreement, or caused or claimed to be caused by the acts of San Diego, San Diego's agents or employees; and all expenses of investigating and defending against same.

medical services, provided that billing rates shall be consistent with the adopted fee schedule of the agency providing the service.

13. Nothing in this Agreement shall limit the Parties from participating in other existing agreements with other fire jurisdictions and this Agreement shall have no effect upon the existing San Diego County Mutual Aid Agreement. Should any Party withdraw for any reason from the existing County Mutual Aid Agreement, this Agreement is automatically terminated upon the effect date of such withdrawal.

14. In order to standardize the Parties' respective fire fighting procedures and to ensure efficient emergency operations at any incident where aid is being rendered, the Parties to this Agreement agree to establish a system of cross-training for their fire fighting personnel. The provisions of Paragraphs 6, 7, 8 and 13 above shall apply to such events as if they were actual incidents of aid response.


15. Either party may terminate this Agreement by giving written notice of termination to the other party. Such notice will be sent to the other jurisdiction's Fire Chief and also to the City Clerk of the City of San Diego or the Clerk of **San Miguel Consolidated Fire Protection District**, by and through its Mayor, pursuant to authorization of the **San Miguel Consolidated Fire Protection District** City Council.

Approved as to form and content:

\_\_\_\_\_  
Jan Goldsmith, City Attorney  
City of San Diego

\_\_\_\_\_  
Date

Approved by the parties' respective Fire Chiefs:

  
\_\_\_\_\_  
Javier Mainar, Fire Chief  
City of San Diego

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Augie Ghio, Fire Chief  
San Miguel Consolidated Fire Protection District

  
\_\_\_\_\_  
Date



THE CITY OF

# SAN DIEGO

FIRE DEPARTMENT • 525 B STREET, SUITE 805 • SAN DIEGO, CALIFORNIA 92101

(619) 533-4300

August 6, 1987

Chief Ron Lucas  
Spring Valley Fire Protection District  
905 Gillespie Dr.  
Spring Valley, CA 92077

RE: Revision to Automatic Aid Agreement

Dear Chief Lucas:

Attached you will find the results of our review of automatic aid response time and distances. The red line indicated on the map identifies the area or like response times between San Diego Engine 12 and Spring Valley Engine 16. The blue area identifies where your department arrives by plus one minute and the green where San Diego arrives by plus one minute over your units. As you can readily see, the areas are fairly evenly distributed between our two agencies. The exception to this appears to be the area directly south of Paradise Valley Road where we seem to respond to a larger geographical area than your department does into our city. This slight imbalance in geographical response areas is not an issue with our department, nor will it be in the future. The premise behind Automatic Aid is to provide the citizens of both communities with the quickest response time and highest level of service possible.

For that reason, as well as being able to identify these specific areas in our demand zone system, we feel that both the public and our departments are best served by the present Automatic Aid Agreement.

If you or Chief Williamson would like further clarification or discussion on this issue please do not hesitate in contacting me at 533-4305.

Sincerely yours,



Chief James Miller

Enc.

cc: Chief Easton

JM:cg



8/6/87

Chief Miller,

These are the times you requested.

<u>Location</u>	<u>SD</u> <u>12</u>	<u>SD</u> <u>32</u>	<u>SV</u> <u>16</u>	<u>SV</u> <u>14</u>	<u>LG</u>
Ashmore/Worthington		7.6	4.8	7.5	
Noeline Wy/Noeline Av		5.4	6.5		
Parkbrook/Glen Vista		2.7	4.8		
Dodie/Helm	9.7		7.2		6.7* 1st
Sunnyside/San Felipe		5.7	7.7		
South Bay Pky/Worthington		5.7	3.3		
Paradise Vly/Worthington		2.1	3.2		
Parkbrook/Worthington		3.7	4.0		

The following are approximately same times:

South Bay Pky/Manzana

Paradise Vly Rd between Worthington & Elkelton

Parkbrook/Carlsbad

Skyline/Worthington

Braun/San Felipe

Sunnyside/Sawtelle

*Donna*

Donna

Accredited Disaster Councils

	Date Incorporated	Date Accredited	Date of MMA Resolution	Date of DSW Resolution	Emergency Ordinance	Revised Ordinance
<b>Alameda</b>	03/25/1853	12/19/46	11/28/50	07/02/46	01/03/67	07/09/91
Alameda	04/19/1854	06/24/47	12/19/50	01/22/47	09/05/72	
Albany	09/22/1908	06/24/47	03/29/51	10/02/50	10/09/73	
Berkeley	04/01/1878	12/19/46	12/12/50	12/11/46	10/08/74	10/29/74
Dublin	02/01/1982	09/29/03	06/13/83	02/18/03	01/14/85	
Emeryville	12/08/1896	06/16/49	12/11/50	03/15/48	08/30/65	
Fremont	01/23/1956	02/01/57	05/29/56	05/29/56	10/02/73	
Hayward	03/11/1876	11/29/50	12/04/50	07/28/59	05/22/90	
Livermore	04/01/1876	04/27/48	12/04/50	02/04/57	01/17/72	
Newark	09/22/1955	02/01/57	01/10/57	01/10/57	05/11/72	
Oakland	05/04/1852	12/19/46	12/12/50	07/25/46	03/16/76	
Piedmont	01/31/1907	04/27/48	12/07/50	03/04/48	07/03/72	
Pleasanton	06/13/1894	06/26/49	04/02/51	05/31/57	05/01/72	
San Leandro	03/21/1872	04/27/48	12/04/50	03/01/48	06/28/71	
Union City	01/26/1959	12/12/60	09/16/60	09/16/60	03/19/73	
<b>Alpine</b>	03/16/1864	12/19/46	11/3/1952 12/02/03	11/4/1946 12/02/03	10/05/70	
<b>Amador</b>	05/11/1854	06/24/47	12/04/50	04/01/63	02/05/51	
Amador	06/02/1915	05/15/51	12/13/60	05/09/51	05/09/51	
lone	03/23/1953	01/26/54	12/16/53	12/16/53	12/21/64	
Jackson	12/14/1905	06/15/51	12/06/50	12/21/64	12/21/64	
Plymouth	02/08/1917	06/15/51	07/20/51	05/03/51	05/03/51	
Sutter Creek	02/11/1913	09/12/50	12/04/50	08/21/50	08/21/50	
<b>Butte</b>	02/18/1850	12/19/46	11/27/50	08/23/46	01/30/73	
Biggs	06/26/1903	06/15/51	12/04/50	09/11/50	07/10/72	
Chico	01/08/1872	09/12/50	12/05/50	08/01/50	02/16/51	
Gridley	11/23/1905	06/16/49	12/04/50	05/17/48	04/02/73	
Oroville	01/03/1906	06/24/47	12/04/50	07/19/88	05/04/88	
Paradise	11/27/1979	10/08/85	11/16/82	12/06/83	12/06/83	
<b>Calaveras</b>	02/18/1850	09/12/50	12/04/50	04/22/63	11/17/75	
Angels Camp	01/24/1912	11/29/50	12/05/50	08/01/50	12/02/58	
<b>Colusa</b>	02/18/1850	12/19/46	12/04/50	08/17/50	10/01/85	
Colusa	04/04/1870	06/15/51	02/19/51	06/04/51	09/26/72	
Williams	05/19/1920	06/15/51	06/05/59	04/24/51	06/04/73	
<b>Contra Costa</b>	02/18/1850	12/19/46	11/20/50	09/03/46	10/19/82	
Antioch	02/06/1872	06/16/49	12/11/50	03/08/54	06/26/73	
Brentwood	01/21/1948	09/12/50	12/19/50	07/11/50	03/13/51	
Clayton	03/18/1964	10/27/83	07/07/82	07/07/82	02/07/73	
Concord	02/09/1905	09/12/50	03/24/58	03/05/84	08/02/71	
Danville	07/01/1982	10/08/85	02/21/85	02/21/85	03/04/85	
El Cerrito	08/23/1917	06/16/49	12/04/50	01/03/49	05/19/75	
Hercules	12/15/1900	06/23/52	12/28/50	08/11/50	04/24/52	
Lafayette	07/22/1968	08/14/69	06/11/69	06/11/69	06/11/69	
Martinez	04/01/1864	06/16/49	12/06/50	04/06/49	01/06/71	
Moraga	11/12/1974	10/08/85	01/04/84	01/04/84	06/07/78	01/08/84
<b>Oakley</b>	<b>07/01/1999</b>					

Accredited Disaster Councils

	Date Incorporated	Date Accredited	Date of MMA Resolution	Date of DSW Resolution	Emergency Ordinance	Revised Ordinance
<b>Westmorland</b>	06/30/1934	11/29/50	12/11/50	10/30/50	02/26/73	
<b>Inyo</b>	03/22/1856	12/19/46	12/05/50	11/08/50	08/07/72	
Bishop	05/06/1903	11/29/50	12/05/50	11/10/75	09/11/73	
<b>Kern</b>	04/02/1866	06/12/46	12/04/50	05/27/46	04/26/90	
Arvin	12/21/1960	10/18/61	02/12/73	07/10/61	06/12/61	
Bakersfield	01/11/1898	06/16/49	12/04/50	08/09/48	05/27/68	10/12/73
California City	12/08/1965	12/09/66	07/18/66	07/18/66	07/18/66	
Delano	04/13/1915	11/29/50	12/04/50	10/16/50	06/05/72	
Maricopa	07/25/1911	11/29/50	12/1/50	08/28/50	03/12/51	
McFarland	07/18/1957	06/25/58	05/21/58	05/21/58	05/21/58	
Ridgecrest	11/29/1963	10/08/85	06/11/73	12/05/83	01/03/74	
Shafter	01/20/1938	06/24/47	12/13/50	08/14/50	05/12/69	
Taft	11/22/1910	11/29/50	04/02/51	08/21/50	09/18/79	
Tehachapi	08/13/1909	11/29/50	12/04/50	10/02/50	12/18/72	
Wasco	12/22/1945	06/16/49	04/01/51	04/30/47	08/06/48	
<b>Kings</b>	03/22/1893	06/24/47	12/12/50	02/06/47	02/25/75	06/15/82
Avenal	09/08/1979	06/16/82	05/13/82	05/13/82	05/27/82	
Corcoran	08/06/1907	06/16/49	12/04/50	04/04/49	11/15/82	
Hanford	08/12/1891	06/24/47	02/13/51	05/26/46	02/15/83	
Lemoore	08/04/1900	05/01/51	03/05/51	04/16/51	06/03/82	
<b>Lake</b>	05/20/1861	04/27/48	11/27/50	12/02/47	12/06/71	10/24/89
Clear Lake	11/14/1980	02/26/87	12/02/85	12/02/85	12/02/85	
Lakeport	04/30/1888	03/01/51	12/05/50	04/16/51	06/19/72	
<b>Lassen</b>	04/01/1864	12/19/46	12/04/50	09/05/50	01/08/73	
Susanville	08/24/1900	05/01/51	06/10/57	04/23/51	06/15/70	
<b>Los Angeles</b>	02/18/1850	06/12/46	12/12/50	07/09/46	09/01/89	
Agoura Hills	11/08/1982	10/08/85	05/04/83	05/04/83	09/21/83	
Alhambra	07/11/1903	06/24/47	12/05/50	02/04/47	09/11/74	
Arcadia	08/05/1903	06/16/49	12/05/50	07/20/48	07/06/71	
Artesia	05/29/1959	11/09/59	08/03/59	04/14/59	07/09/79	
Avalon	06/26/1913	11/29/50	12/07/50	09/22/50	10/15/79	
Azusa	12/29/1898	06/16/49	12/04/50	04/04/83	09/16/85	
Baldwin Park	01/25/1956	05/24/57	11/05/56	02/18/57	03/15/67	
Bell	11/07/1927	01/24/47	12/04/50	12/16/46	06/20/83	
Bell Gardens	08/01/1961	08/05/65	07/26/65	07/26/65	07/12/77	
Bellflower	09/03/1957	01/16/63	10/31/62	10/31/62	04/25/77	
Beverly Hills	01/29/1914	06/24/47	04/29/52	01/21/47	04/01/75	12/08/90
Bradbury	07/26/1957	12/12/60	11/01/60	11/01/60	12/15/81	
Burbank	07/15/1911	12/19/46	12/12/50	06/18/46	01/23/73	
Calabasas	04/05/1991	03/01/94	11/06/91	11/06/91	11/20/91	
Carson	02/19/1968	08/14/69	04/21/69	04/21/69	12/15/75	
Cerritos	04/24/1956	04/15/68	11/01/67	11/01/67	05/02/79	
Claremont	10/03/1907	06/24/47	12/05/50	12/11/84	11/14/72	
Commerce	01/28/1960	04/10/63	02/05/62	02/05/62	02/04/85	
Compton	05/11/1888	06/16/49	11/28/50	12/05/50	04/08/80	
Covina	08/14/1901	09/12/50	12/04/50	09/18/50	09/05/72	
Cudahy	11/10/1960	10/08/85	05/07/84	05/07/84	06/04/84	

Accredited Disaster Councils

	Date Incorporated	Date Accredited	Date of MMA Resolution	Date of DSW Resolution	Emergency Ordinance	Revised Ordinance
<b>Santa Monica</b>	12/09/1896	12/19/46	12/12/50	11/28/61	09/26/78	
<b>Sierra Madre</b>	02/07/1907	06/16/49	12/12/50	04/12/49	10/27/81	
<b>Signal Hill</b>	04/22/1924	06/24/47	12/04/50	03/19/51	06/19/79	
<b>South El Monte</b>	07/30/1958	09/03/64	07/21/64	10/17/61	09/19/61	07/01/76
<b>South Gate</b>	01/20/1923	06/16/49	11/27/50	11/29/48	08/13/84	
<b>South Pasadena</b>	03/02/1888	06/24/47	11/30/50	01/08/47	08/18/71	
<b>Temple City</b>	05/25/1960	09/14/67	06/21/66	04/18/67	12/01/80	
<b>Torrance</b>	05/12/1921	09/12/50	12/12/50	09/11/73	04/15/75	
<b>Vernon</b>	09/22/1905	07/16/51	04/18/51	05/01/51	04/10/80	
<b>Walnut</b>	01/19/1959	08/14/59	06/25/59	06/15/59	06/08/83	
<b>West Covina</b>	02/17/1923	11/29/50	05/25/51	08/27/79	02/11/80	
<b>West Hollywood</b>	11/29/1984	02/26/87	09/18/86	09/18/86	10/21/86	
<b>Westlake Village</b>	12/11/1981	10/08/85	11/14/84	11/14/84	12/20/84	
<b>Whittier</b>	02/25/1898	06/16/49	11/28/50	11/08/48	09/20/83	
<b>Madera</b>	03/11/1893	09/12/50	12/07/50	07/05/50	03/28/72	07/08/86
<b>Chowchilla</b>	02/07/1923	03/01/51	01/05/51	02/01/51	09/07/66	
<b>Madera</b>	03/27/1903	09/12/50	11/28/50	09/18/50	09/18/78	
<b>Marin</b>	02/18/1850	12/19/46	12/11/50	12/09/46	12/21/71	12/14/82
<b>Belvedere</b>	12/24/1896	09/12/50	12/04/50	08/07/50	11/01/71	
<b>Corte Madera</b>	06/10/1916	07/16/51	05/19/58	05/19/58	01/03/72	
<b>Fairfax</b>	03/02/1931	06/16/49	12/08/50	12/10/48	03/12/73	
<b>Larkspur</b>	03/17/1908	05/01/51	12/06/50	01/03/51	12/01/71	
<b>Mill Valley</b>	05/25/1900	06/16/49	12/06/50	01/19/49	03/06/72	
<b>Novato</b>	01/20/1960	06/30/72	12/07/71	12/07/71	12/07/71	
<b>Ross</b>	08/21/1908	09/12/50	12/14/50	05/11/50	04/08/71	
<b>San Anselmo</b>	04/09/1907	06/24/47	12/12/50	04/08/47	01/25/72	
<b>San Rafael</b>	02/18/1874	06/16/49	12/04/50	03/22/55	01/15/73	
<b>Sausalito</b>	09/04/1893	09/12/50	12/05/50	07/25/50	10/19/71	
<b>Tiburon</b>	06/23/1964	12/09/66	10/10/66	10/10/66	12/13/71	
<b>Mariposa</b>	02/18/1850	05/01/51	01/05/51	10/25/50	05/24/83	
<b>Mendocino</b>	02/18/1850	12/19/46	12/01/50	01/22/51	05/14/74	03/24/87
<b>Fort Bragg</b>	08/05/1889	09/12/50	04/09/51	08/16/50	10/26/81	
<b>Point Arena</b>	07/11/1908		12/05/50			
<b>Ukiah</b>	03/08/1876	09/12/50	12/06/50	08/16/50	09/19/73	
<b>Willits</b>	11/19/1888	05/01/51	11/27/50	02/19/51	05/26/83	
<b>Merced</b>	04/19/1855	09/12/50	08/26/58	09/20/72	11/20/90	
<b>Atwater</b>	08/16/1922	06/15/51	12/06/50	04/04/51	11/16/62	
<b>Dos Palos</b>	05/04/1935	06/15/51	04/17/51	04/17/51	03/20/51	
<b>Gustine</b>	11/11/1915	09/12/50	12/04/50	08/07/50	03/05/51	
<b>Livingston</b>	09/13/1922	03/01/51	12/04/50	01/16/51	08/07/50	
<b>Los Banos</b>	05/08/1907	06/16/49	01/17/51	01/19/49	01/19/49	
<b>Merced</b>	04/03/1889	11/29/50	12/04/50	11/04/46	01/15/51	
<b>Modoc</b>	02/17/1874	06/24/47	03/04/57	05/19/86	05/19/86	
<b>Alturas</b>	09/16/1901	01/27/58	07/09/56	07/09/56	06/11/56	
<b>Mono</b>	04/24/1861	06/16/49	12/04/50	12/10/85	06/21/83	12/10/85
<b>Mammoth Lakes</b>	03/21/1893	02/26/87	11/06/85	11/06/85	11/20/85	




Accredited Disaster Councils

	Date Incorporated	Date Accredited	Date of MMA Resolution	Date of DSW Resolution	Emergency Ordinance	Revised Ordinance
<b>Rancho Santa</b>						
Margarita	01/01/2000	08/23/04	09/04/03	09/04/03	09/18/03	
San Clemente	02/28/1928	06/16/49	12/06/50	11/01/72	11/01/72	
San Juan Capistrano	04/19/1961	06/30/70	10/23/61	10/23/61	10/23/61	
Santa Ana	06/12/1886	06/16/49	12/21/50	01/07/74	03/19/84	
Seal Beach	10/27/1915	06/16/49	12/27/50	11/25/74	08/21/67	
Stanton	06/04/1956	05/23/58	03/24/58	03/24/58	11/27/72	
Tustin	09/21/1927	06/16/49	12/04/50	04/07/75	04/21/75	
Villa Park	01/11/1962	12/07/77	06/16/77	11/17/77	07/21/77	
Westminster	03/27/1957	07/27/58	12/02/57	08/22/72	09/12/72	
Yorba Linda	11/02/1967	06/30/70	01/15/68	05/03/82	05/17/82	
<b>Placer</b>	04/25/1851	03/07/50	01/22/51	12/13/49	08/02/78	11/16/90
Auburn	05/02/1888	06/16/49	12/14/50	07/21/48	01/25/72	
Colfax	02/23/1910	12/19/46	04/24/51	11/26/46	11/26/46	
Lincoln	08/07/1890	09/12/50	11/28/50	09/12/50	09/15/71	
Loomis	12/17/1984	01/24/05	12/10/96	10/12/04	10/13/04	
Rocklin	02/24/1893	03/01/51	04/16/51	10/09/50	12/20/71	
Roseville	04/10/1909	06/24/47	12/13/50	04/23/47	12/20/71	
<b>Plumas</b>	03/18/1854	12/18/46	12/04/50	01/03/51	11/09/76	
Portola	05/16/1946	11/29/50	12/01/50	08/24/50	03/26/73	
<b>Riverside</b>	03/11/1893	12/19/46	12/04/50	12/09/46	08/24/71	11/15/88
Banning	02/06/1913	07/07/50	11/28/50	12/14/48	06/12/90	
Beaumont	11/18/1912	12/19/46	01/24/51	08/28/46	02/12/75	
Blythe	07/21/1916	03/01/51	04/10/51	02/06/51	11/23/71	
Calimesa	12/01/1990	02/15/98	12/01/90	08/17/92	04/20/92	04/05/93
Canyon Lake	12/01/1990	11/21/97	01/06/93	01/06/93	12/16/92	
Cathedral City	11/16/1981	10/08/85	01/04/84	01/04/84	01/18/84	
Coachella	12/13/1946	11/29/50	04/02/58	06/18/58	03/21/72	
Corona	07/13/1896	12/19/46	12/05/50	09/07/65	09/01/88	11/21/90
Desert Hot Springs	09/24/1963	02/24/64	02/19/64	09/15/87	10/08/87	
Hemet	01/20/1910	06/16/49	12/04/50	11/01/48	09/25/84	09/25/94
Indian Wells	07/07/1967	03/30/72	08/01/74	08/01/74	09/08/67	
Indio	05/16/1930	09/12/50	07/17/63	08/02/50	11/03/71	
Lake Elsinore	04/20/1988	06/16/49	12/11/50	10/18/48	06/27/77	
La Quinta	05/01/1981	10/08/85	01/17/84	01/17/84	02/07/84	
<b>Menifee</b>	<b>10/01/2008</b>					
Moreno Valley	12/03/1984	03/01/94	06/25/91	06/25/91	08/13/91	
Murrieta	07/01/1991	03/01/94	11/05/91	11/05/91	02/04/92	
Norco	12/23/1964	06/19/67	03/20/67	03/20/67	07/03/72	
Palm Desert	12/16/1973	05/13/77	09/11/75	02/26/76	04/08/76	
Palm Springs	04/20/1938	12/19/46	12/06/50	08/06/80	07/06/83	
Perris	05/26/1911	09/12/50	12/01/50	08/04/50	08/12/68	
Rancho Mirage	07/17/1973	04/08/75	08/01/74	08/01/74	02/06/75	
Riverside	10/11/1883	04/27/48	12/19/50	12/19/72	06/02/87	
San Jacinto	04/20/1888	11/29/50	12/19/50	10/24/50	09/08/70	
Temecula	12/01/1989	11/21/97	02/23/93	02/23/93	08/27/91	
<b>Wildomar</b>	<b>07/01/2008</b>					

Accredited Disaster Councils

	Date Incorporated	Date Accredited	Date of MMA Resolution	Date of DSW Resolution	Emergency Ordinance	Revised Ordinance
<b>San Diego</b>	03/27/1850	12/19/46	12/05/50	08/13/46	02/05/74	
San Marcos	01/28/1963	07/19/63	06/25/63	06/25/63	01/22/74	
Santee	12/01/1980	03/10/82	10/26/81	10/26/81	11/09/81	
Solana Beach	07/01/1986	08/16/89	11/02/87	11/02/87	11/16/87	
Vista	01/28/1963	08/05/65	06/25/63	06/25/63	12/11/72	
<b>San Francisco</b>	02/18/1850	12/19/46	04/23/51	09/30/46	02/22/72	
<b>San Joaquin</b>	02/18/1850	07/07/50	01/29/51	03/20/50	06/15/71	
Escalon	03/12/1957	05/08/59	06/02/58	03/12/57	06/21/71	
<b>Lathrop</b>	<b>07/01/1989</b>					
Lodi	12/06/1906	09/12/50	12/06/50	07/19/50	06/02/71	
Manteca	06/05/1918	11/29/50	12/04/50	11/21/49	03/05/51	
Ripon	11/17/1945	09/12/50	12/19/50	07/18/50	02/20/51	
Stockton	07/23/1850	06/16/49	12/26/50	11/15/48	05/20/71	
Tracy	07/22/1910	06/16/49	12/05/50	02/15/49	12/15/70	
<b>San Luis Obispo</b>	02/18/1850	12/19/46	12/04/50	10/28/46	09/1/186	
Arroyo Grande	06/11/1911	03/01/51	04/04/51	04/08/75	04/22/75	
Atascadero	07/02/1972	02/26/87	07/14/86	07/14/86	07/14/86	02/14/89
Grover Beach	12/21/1959	12/04/61	10/04/61	10/04/61	10/04/61	
Morro Bay	07/15/1964	04/25/66	04/27/65	04/27/65	04/27/65	
Paso Robles	03/11/1889	08/11/52	12/04/50	06/02/52	04/16/51	
Pismo Beach	04/25/1946	05/01/51	12/04/50	03/05/51	07/23/73	
San Luis Obispo	02/19/1856	05/01/51	12/04/50	11/06/72	04/17/72	
<b>San Mateo</b>	04/19/1856	05/01/51	12/05/50	02/20/51	02/01/72	
Atherton	09/12/1923	06/16/49	11/28/50	10/26/48	04/24/73	
Belmont	10/29/1926	06/16/49	12/11/50	09/25/50	03/20/75	
Brisbane	11/27/1961	07/11/62	06/11/62	06/11/62	04/07/75	
Burlingame	06/06/1908	06/24/47	12/04/50	03/07/77	03/15/71	
Colma	08/05/1924	06/15/51	12/13/50	05/09/51	06/11/75	
Daly City	03/22/1911	06/24/47	12/26/50	03/24/47	11/28/77	
East Palo Alto	01/01/1983	08/23/04	11/21/83	11/21/83	12/16/03	
Foster City	04/27/1971	08/20/73	05/29/73	06/11/73	04/14/75	
Half Moon Bay	07/15/1959	12/09/66	01/07/64	07/18/67	09/18/73	
Hillsborough	05/05/1910	05/24/47	12/11/50	09/11/67	02/05/51	
Menlo Park	11/23/1927	06/16/49	11/28/50	10/26/48	12/14/76	
Millbrae	01/14/1948	11/29/50	12/05/50	10/17/50	10/28/75	
Pacifica	11/21/1957	05/23/58	04/05/58	04/05/58	05/05/77	
Portola Valley	07/14/1964	10/08/85	10/14/64	07/28/82	01/15/84	
Redwood City	03/27/1868	06/16/49	12/11/50	08/02/48	02/14/72	
San Bruno	12/23/1914	06/16/49	12/13/50	10/27/48	12/13/71	
San Carlos	07/08/1925	06/24/47	12/13/50	11/24/48	12/10/74	
San Mateo	09/04/1894	12/19/46	04/02/51	10/02/50	09/01/71	
South San Francisco	09/19/1908	06/16/49	12/12/50	11/15/48	09/20/71	
Woodside	11/16/1956	01/27/58	05/09/57	12/12/57	05/09/57	
<b>Santa Barbara</b>	02/18/1850	12/19/46	12/04/50	03/06/78	03/06/78	
Buellton	02/01/1992	03/01/94	03/17/92	03/17/92	02/01/92	06/09/94
Carpinteria	09/28/1965	06/19/67	02/27/67	10/29/73	07/10/72	
Goleta	02/01/2002	11/27/06	09/03/02	09/03/02	09/16/02	
Guadalupe	08/03/1946	06/15/51	12/18/50	05/14/51	02/05/51	

Accredited Disaster Councils

	Date Incorporated	Date Accredited	Date of MMA Resolution	Date of DSW Resolution	Emergency Ordinance	Revised Ordinance
 Vacaville	08/09/1892	11/29/50	12/05/50	09/05/50	07/23/74	
Vallejo	03/30/1868	06/24/47	12/04/50	12/13/50	09/11/73	
<b>Sonoma</b>	02/18/1850	12/19/46	11/27/50	10/22/46	12/18/72	03/04/74
Cloverdale	02/28/1872	06/16/49	12/11/50	08/13/48	03/04/75	
Cotati	07/16/1963	01/14/65	12/17/64	12/17/64	04/19/73	
Healdsburg	02/20/1867	06/16/49	12/04/50	12/04/50	12/20/71	
Petaluma	04/12/1858	06/16/49	12/04/50	04/19/48	08/20/72	
Rohnert Park	08/27/1962	07/19/63	06/03/63	06/03/63	08/20/73	
Santa Rosa	03/16/1868	04/27/48	12/05/50	01/19/51	12/07/71	
Sebastopol	06/13/1902	11/29/50	01/02/51	07/05/50	11/05/73	
Sonoma	06/22/1900	09/12/50	12/06/50	08/02/50	09/25/72	
Windsor	07/01/1992	11/21/97	11/05/97	11/05/97	11/05/97	
<b>Stanislaus</b>	04/01/1854	12/19/46	12/11/50	12/13/46	12/21/79	
Ceres	02/26/1918	06/23/52	12/27/50	06/09/52	07/10/51	
Hughson	11/30/1972	06/06/74	03/21/73	03/21/73	03/21/73	
Modesto	08/06/1884	05/01/51	12/06/50	03/21/51	12/22/71	
Newman	06/10/1908	06/16/51	12/12/50	05/08/51	08/08/72	
Oakdale	11/24/1906	11/29/50	04/02/51	09/11/50	09/02/58	
Patterson	12/24/1919	05/01/51	11/28/50	04/06/51	10/03/72	
Riverbank	08/23/1922	05/01/51	04/09/51	04/09/51	08/28/72	
Turlock	02/15/1908	07/07/50	12/05/50	04/04/50	08/03/71	
Waterford	11/07/1969	03/22/73	03/02/70	02/05/73	04/03/72	
 <b>Sutter</b>	02/18/1850	12/19/46	11/30/50	11/04/46	05/01/79	08/28/88
Live Oak	01/22/1947	06/15/51	05/21/51	05/02/51	04/18/73	
Yuba City	01/23/1908	06/24/47	12/04/50	01/16/50	05/20/74	
<b>Tehama</b>	04/09/1856	12/19/46	12/24/56	08/07/50	07/30/85	
Corning	08/06/1907	11/29/50	12/05/50	10/03/50	07/12/71	
Red Bluff	03/31/1876	05/01/51	03/05/51	04/02/51	03/12/74	
Tehama	07/05/1906	05/08/59	02/08/58	02/05/58	05/03/74	
<b>Trinity</b>	02/18/1850	12/19/46	01/08/57	09/04/46	07/05/72	
<b>Tulare</b>	04/20/1852	09/12/50	10/31/50	07/11/50	07/17/90	
Dinuba	01/06/1906	06/16/49	11/09/50	11/26/48	06/11/70	
Exeter	03/02/1911	11/29/50	04/11/51	09/13/50	07/14/70	
Farmersville	10/05/1960	04/16/64	03/11/64	03/11/64	06/24/70	
Lindsay	03/05/1910	09/12/50	12/11/50	08/14/50	02/11/63	
Porterville	05/07/1902	06/24/47	12/05/50	05/06/47	11/05/70	
Tulare	04/12/1888	04/27/48	11/08/50	05/01/51	12/01/70	
Visalia	02/27/1874	06/16/49	11/06/50	10/03/50	01/02/62	
Woodlake	09/23/1941	11/29/50	11/27/50	09/19/50	06/08/70	
<b>Tuolumne</b>	02/18/1850	06/24/47	12/01/50	04/02/51	04/29/86	
Sonora	05/01/1851	06/15/51	12/04/50	05/07/51	06/07/71	
 <b>Ventura</b>	03/22/1872	12/19/46	03/11/58	01/25/72	01/18/72	
Camarillo	10/22/1964	07/27/70	06/10/70	06/10/70	06/10/70	
Fillmore	07/10/1914	06/16/49	12/12/50	08/24/71	04/27/71	
Moorpark	07/01/1983	08/16/89	03/01/89	03/01/89	03/01/89	

Adelanto	San Bernardino
Agoura Hills	Los Angeles
Alameda	Alameda
Albany	Alameda
Alhambra	Los Angeles
Alturas	Modoc
Amador City	Amador
Anaheim	Orange
Anderson	Shasta
Angels Camp	Calaveras
Antioch	Contra Costa
Arcadia	Los Angeles
Arcata	Humboldt
Arroyo Grande	San Luis Obispo
Artesia	Los Angeles
Arvin	Kern
Atascadero	San Luis Obispo
Atherton	San Mateo
Atwater	Merced
Auburn	Placer
Avalon	Los Angeles
Avenal	Kings
Azusa	Los Angeles
Bakersfield	Kern
Baldwin Park	Los Angeles
Banning	Riverside
Barstow	San Bernardino
Beaumont	Riverside
Bell	Los Angeles
Bell Gardens	Los Angeles
Bellflower	Los Angeles
Belmont	San Mateo
Belvedere	Marin
Benicia	Solano
Berkeley	Alameda
Beverly Hills	Los Angeles
Big Bear Lake	San Bernardino
Biggs	Butte
Bishop	Inyo
Blue Lake	Humboldt
Blythe	Riverside
Bradbury	Los Angeles
Brawley	Imperial
Brea	Orange
Brentwood	Contra Costa
Brisbane	San Mateo
Buena Park	Orange
Burbank	Los Angeles
Burlingame	San Mateo
Calxico	Imperial
California City	Kern
Calipatria	Imperial



Dos Palos	Merced
Downey	Los Angeles
Duarte	Los Angeles
Dublin	Alameda
Dunsmuir	Siskiyou
East Palo Alto	San Mateo
El Cajon	San Diego
El Centro	Imperial
El Cerrito	Contra Costa
El Monte	Los Angeles
El Segundo	Los Angeles
Emeryville	Alameda
Encinitas	San Diego
Escalon	San Joaquin
Escondido	San Diego
Etna	Siskiyou
Eureka	Humboldt
Exeter	Tulare
Fairfax	Marin
Fairfield	Solano
Farmersville	Tulare
Ferndale	Humboldt
Fillmore	Ventura
Firebaugh	Fresno
Folsom	Sacramento
Fontana	San Bernardino
Fort Bragg	Mendocino
Fort Jones	Siskiyou
Fortuna	Humboldt
Foster City	San Mateo
Fountain Valley	Orange
Fowler	Fresno
Fremont	Alameda
Fresno	Fresno
Fullerton	Orange
Galt	Sacramento
Garden Grove	Orange
Gardena	Los Angeles
Gilroy	Santa Clara
Glendale	Los Angeles
Glendora	Los Angeles
Gonzales	Monterey
Grand Terrace	San Bernardino
Grass Valley	Nevada
Greenfield	Monterey
Gridley	Butte
Grover City	San Luis Obispo
Guadalupe	Santa Barbara
Gustine	Merced
Half Moon Bay	San Mateo
Hanford	Kings
Hawaiian Gardens	Los Angeles

Livermore	Alameda
Livingston	Merced
Lodi	San Joaquin
Loma Linda	San Bernardino
Lomita	Los Angeles
Lompoc	Santa Barbara
Long Beach	Los Angeles
Loomis	Placer
Los Alamitos	Orange
Los Altos	Santa Clara
Los Altos Hills	Santa Clara
Los Angeles	Los Angeles
Los Banos	Merced
Los Gatos	Santa Clara
Loyalton	Sierra
Lynwood	Los Angeles
Madera	Madera
Mammoth Lakes	Mono
Manhattan Beach	Los Angeles
Manteca	San Joaquin
Maricopa	Kern
Marina	Monterey
Martinez	Contra Costa
Marysville	Yuba
Maywood	Los Angeles
Mendota	Fresno
Menlo Park	San Mateo
Merced	Merced
Mill Valley	Marin
Millbrae	San Mateo
Milpitas	Santa Clara
Mission Viejo	Orange
Modesto	Stanislaus
Monrovia	Los Angeles
Montague	Siskiyou
Montclair	San Bernardino
Monte Sereno	Santa Clara
Montebello	Los Angeles
Monterey	Monterey
Monterey Park	Los Angeles
Moorpark	Ventura
Moraga	Contra Costa
Moreno Valley	Riverside
Morgan Hill	Santa Clara
Morro Bay	San Luis Obispo
Mount Shasta	Siskiyou
Mountain View	Santa Clara
Napa	Napa
National City	San Diego
Needles	San Bernardino
Nevada City	Nevada
Newark	Alameda

Redding	Shasta
Redlands	San Bernardino
Redondo Beach	Los Angeles
Redwood City	San Mateo
Reedley	Fresno
Rialto	San Bernardino
Richmond	Contra Costa
Ridgecrest	Kern
Rio Dell	Humboldt
Rio Vista	Solano
Ripon	San Joaquin
Riverbank	Stanislaus
Riverside	Riverside
Rocklin	Placer
Rohnert Park	Sonoma
Rolling Hills	Los Angeles
Rolling Hills Estates	Los Angeles
Rosemead	Los Angeles
Roseville	Placer
Ross	Marin
Sacramento	Sacramento
Saint Helena	Napa
Salinas	Monterey
San Anselmo	Marin
San Bernardino	San Bernardino
San Bruno	San Mateo
San Carlos	San Mateo
San Clemente	Orange
San Diego	San Diego
San Dimas	Los Angeles
San Fernando	Los Angeles
San Francisco	San Francisco
San Gabriel	Los Angeles
San Jacinto	Riverside
San Joaquin	Fresno
San Jose	Santa Clara
San Juan Bautista	San Benito
San Juan Capistrano	Orange
San Leandro	Alameda
San Luis Obispo	San Luis Obispo
San Marcos	San Diego
San Marino	Los Angeles
San Mateo	San Mateo
San Pablo	Contra Costa
San Rafael	Marin
San Ramon	Contra Costa
Sand City	Monterey
Sanger	Fresno
Santa Ana	Orange
Santa Barbara	Santa Barbara
Santa Clara	Santa Clara
Santa Clarita	Los Angeles

Vallejo	Solano
Ventura	Ventura
Vernon	Los Angeles
Victorville	San Bernardino
Villa Park	Orange
Visalia	Tulare
Vista	San Diego
Walnut	Los Angeles
Walnut Creek	Contra Costa
Wasco	Kern
Waterford	Stanislaus
Watsonville	Santa Cruz
Weed	Siskiyou
West Covina	Los Angeles
West Hollywood	Los Angeles
West Sacramento	Yolo
Westlake Village	Los Angeles
Westminster	Orange
Westmorland	Imperial
Wheatland	Yuba
Whittier	Los Angeles
Williams	Colusa
Willits	Mendocino
Willows	Glenn
Winters	Yolo
Woodlake	Tulare
Woodland	Yolo
Woodside	San Mateo
Yorba Linda	Orange
Yountville	Napa
Yreka	Siskiyou
Yuba City	Sutter

Fresno	Fresno
Huron	Fresno
Kerman	Fresno
Kingsburg	Fresno
Mendota	Fresno
Orange Cove	Fresno
Parlier	Fresno
Reedley	Fresno
San Joaquin	Fresno
Sanger	Fresno
Selma	Fresno
Orland	Glenn
Willows	Glenn
Arcata	Humboldt
Blue Lake	Humboldt
Eureka	Humboldt
Ferndale	Humboldt
Fortuna	Humboldt
Rio Dell	Humboldt
Trinidad	Humboldt
Brawley	Imperial
Calexico	Imperial
Calipatria	Imperial
El Centro	Imperial
Holtville	Imperial
Imperial	Imperial
Westmorland	Imperial
Bishop	Inyo
Arvin	Kern
Bakersfield	Kern
California City	Kern
Delano	Kern
Maricopa	Kern
McFarland	Kern
Ridgecrest	Kern
Shafter	Kern
Taft	Kern
Tehachapi	Kern
Wasco	Kern
Avenal	Kings
Corcoran	Kings
Hanford	Kings
Lemoore	Kings
Clear Lake	Lake
Lakeport	Lake
Susanville	Lassen
Agoura Hills	Los Angeles
Alhambra	Los Angeles
Arcadia	Los Angeles
Artesia	Los Angeles
Avalon	Los Angeles
Azusa	Los Angeles

New

Palos Verdes Estates	Los Angeles
Paramount	Los Angeles
Pasadena	Los Angeles
Pico Rivera	Los Angeles
Pomona	Los Angeles
Rancho Palos Verdes	Los Angeles
Redondo Beach	Los Angeles
Rolling Hills	Los Angeles
Rolling Hills Estates	Los Angeles
Rosemead	Los Angeles
San Dimas	Los Angeles
San Fernando	Los Angeles
San Marino	Los Angeles
San Gabriel	Los Angeles
Santa Fe Springs	Los Angeles
Santa Monica	Los Angeles
Santa Clarita	Los Angeles
Sierra Madre	Los Angeles
Signal Hill	Los Angeles
South Pasadena	Los Angeles
South Gate	Los Angeles
South El Monte	Los Angeles
Temple City	Los Angeles
Torrance	Los Angeles
Vernon	Los Angeles
Walnut	Los Angeles
West Hollywood	Los Angeles
West Covina	Los Angeles
Westlake Village	Los Angeles
Whittier	Los Angeles
Chowchilla	Madera
Madera	Madera
Belvedere	Marin
Corte Madera	Marin
Fairfax	Marin
Larkspur	Marin
Mill Valley	Marin
Novato	Marin
Ross	Marin
San Rafael	Marin
San Anselmo	Marin
Sausalito	Marin
Tiburon	Marin
Fort Bragg	Mendocino
Point Arena	Mendocino
Ukiah	Mendocino
Willits	Mendocino
Atwater	Merced
Dos Palos	Merced
Gustine	Merced
Livingston	Merced
Los Banos	Merced

Westminster	Orange	
Yorba Linda	Orange	
Auburn	Placer	
Colfax	Placer	
Lincoln	Placer	
Loomis	Placer	
Rocklin	Placer	
Roseville	Placer	
Portola	Plumas	
Banning	Riverside	
Beaumont	Riverside	
Blythe	Riverside	
Calimesa	Riverside	New
Canyon Lake	Riverside	New
Cathedral City	Riverside	
Coachella	Riverside	
Corona	Riverside	
Desert Hot Springs	Riverside	
Hemet	Riverside	
Indian Wells	Riverside	
Indio	Riverside	
Lake Elsinore	Riverside	
La Quinta	Riverside	
Moreno Valley	Riverside	
Murrieta	Riverside	New
Norco	Riverside	
Palm Desert	Riverside	
Palm Springs	Riverside	
Perris	Riverside	
Rancho Mirage	Riverside	
Riverside	Riverside	
San Jacinto	Riverside	
Temecula	Riverside	New
Citrus Heights	Sacramento	New
Folsom	Sacramento	
Galt	Sacramento	
Isleton	Sacramento	
Sacramento	Sacramento	
Hollister	San Benito	
San Juan Bautista	San Benito	
Adelanto	San Bernardino	
Apple Valley	San Bernardino	New
Barstow	San Bernardino	
Big Bear Lake	San Bernardino	
Chino	San Bernardino	
Chino Hills	San Bernardino	New
Colton	San Bernardino	
Fontana	San Bernardino	
Grand Terrace	San Bernardino	
Hesperia	San Bernardino	
Highland	San Bernardino	
Loma Linda	San Bernardino	

Foster City	San Mateo
Half Moon Bay	San Mateo
Hillsborough	San Mateo
Menlo Park	San Mateo
Millbrae	San Mateo
Pacifica	San Mateo
Portola Valley	San Mateo
Redwood City	San Mateo
San Bruno	San Mateo
San Mateo	San Mateo
San Carlos	San Mateo
South San Francisco	San Mateo
Woodside	San Mateo
Buellton	Santa Barbara
Carpinteria	Santa Barbara
Guadalupe	Santa Barbara
Lompoc	Santa Barbara
Santa Barbara	Santa Barbara
Santa Maria	Santa Barbara
Solvang	Santa Barbara
Campbell	Santa Clara
Cupertino	Santa Clara
Gilroy	Santa Clara
Los Altos	Santa Clara
Los Altos Hills	Santa Clara
Los Gatos	Santa Clara
Milpitas	Santa Clara
Monte Sereno	Santa Clara
Morgan Hill	Santa Clara
Mountain View	Santa Clara
Palo Alto	Santa Clara
San Jose	Santa Clara
Santa Clara	Santa Clara
Saratoga	Santa Clara
Sunnyvale	Santa Clara
Capitola	Santa Cruz
Santa Cruz	Santa Cruz
Scotts Valley	Santa Cruz
Watsonville	Santa Cruz
Anderson	Shasta
Redding	Shasta
Shasta Lake	Shasta
Loyalton	Sierra
Dorris	Siskiyou
Dunsmuir	Siskiyou
Etna	Siskiyou
Fort Jones	Siskiyou
Montague	Siskiyou
Mount Shasta	Siskiyou
Tulelake	Siskiyou
Weed	Siskiyou
Yreka	Siskiyou

New





Woodland  
Marysville  
Wheatland

Yolo  
Yuba  
Yuba



Firebaugh	Fresno
Fowler	Fresno
Fresno	Fresno
Huron	Fresno
Kerman	Fresno
Kingsburg	Fresno
Mendota	Fresno
Orange Cove	Fresno
Parlier	Fresno
Reedley	Fresno
San Joaquin	Fresno
Sanger	Fresno
Selma	Fresno
Orland	Glenn
Willows	Glenn
Arcata	Humboldt
Blue Lake	Humboldt
Eureka	Humboldt
Ferndale	Humboldt
Fortuna	Humboldt
Rio Dell	Humboldt
Trinidad	Humboldt
Brawley	Imperial
Calexico	Imperial
Calipatria	Imperial
El Centro	Imperial
Holtville	Imperial
Imperial	Imperial
Westmorland	Imperial
Bishop	Inyo
Arvin	Kern
Bakersfield	Kern
California City	Kern
Delano	Kern
Maricopa	Kern
McFarland	Kern
Ridgecrest	Kern
Shafter	Kern
Taft	Kern
Tehachapi	Kern
Wasco	Kern
Avenal	Kings
Corcoran	Kings
Hanford	Kings
Lemoore	Kings
Clear Lake	Lake
Lakeport	Lake
Susanville	Lassen
Agoura Hills	Los Angeles
Alhambra	Los Angeles
Arcadia	Los Angeles
Artesia	Los Angeles

New

Norwalk	Los Angeles
Palmdale	Los Angeles
Palos Verdes Estate	Los Angeles
Paramount	Los Angeles
Pasadena	Los Angeles
Pico Rivera	Los Angeles
Pomona	Los Angeles
Rancho Palos Verde	Los Angeles
Redondo Beach	Los Angeles
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San Fernando	Los Angeles
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San Marino	Los Angeles
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Larkspur	Marin
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San Rafael	Marin
Sausalito	Marin
Tiburon	Marin
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Point Arena	Mendocino
Ukiah	Mendocino
Willits	Mendocino
Atwater	Merced
Dos Palos	Merced
Gustine	Merced

Tustin	Orange	
Villa Park	Orange	
Westminster	Orange	
Yorba Linda	Orange	
Auburn	Placer	
Colfax	Placer	
Lincoln	Placer	
Loomis	Placer	
Rocklin	Placer	
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Chino	San Bernardino	
Chino Hills	San Bernardino	New
Colton	San Bernardino	
Fontana	San Bernardino	
Grand Terrace	San Bernardino	
Hesperia	San Bernardino	

Daly City	San Mateo	
East Palo Alto	San Mateo	
Foster City	San Mateo	
Half Moon Bay	San Mateo	
Hillsborough	San Mateo	
Menlo Park	San Mateo	
Millbrae	San Mateo	
Pacifica	San Mateo	
Portola Valley	San Mateo	
Redwood City	San Mateo	
San Bruno	San Mateo	
San Carlos	San Mateo	
San Mateo	San Mateo	
South San Francisco	San Mateo	
Woodside	San Mateo	
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Guadalupe	Santa Barbara	
Lompoc	Santa Barbara	
Santa Barbara	Santa Barbara	
Santa Maria	Santa Barbara	
Solvang	Santa Barbara	
Campbell	Santa Clara	
Cupertino	Santa Clara	
Gilroy	Santa Clara	
Los Altos	Santa Clara	
Los Altos Hills	Santa Clara	
Los Gatos	Santa Clara	
Milpitas	Santa Clara	
Monte Sereno	Santa Clara	
Morgan Hill	Santa Clara	
Mountain View	Santa Clara	
Palo Alto	Santa Clara	
San Jose	Santa Clara	
Santa Clara	Santa Clara	
Saratoga	Santa Clara	
Sunnyvale	Santa Clara	
Capitola	Santa Cruz	
Santa Cruz	Santa Cruz	
Scotts Valley	Santa Cruz	
Watsonville	Santa Cruz	
Anderson	Shasta	
Redding	Shasta	
Shasta Lake	Shasta	
Loyalton	Sierra	
Dorris	Siskiyou	
Dunsmuir	Siskiyou	
Etna	Siskiyou	
Fort Jones	Siskiyou	
Montague	Siskiyou	
Mount Shasta	Siskiyou	
Tulelake	Siskiyou	



West Sacramento	Yolo
Winters	Yolo
Woodland	Yolo
Marysville	Yuba
Wheatland	Yuba





Moraga  
Orinda  
Pinole  
Pittsburg  
Pleasant Hill  
Richmond  
San Pablo  
San Ramon  
Walnut Creek

**Del Norte**  
Crescent City

**El Dorado**  
Placerville  
South Lake Tahoe



**Fresno**  
Clovis  
Coalinga  
Firebaugh  
Fowler  
Fresno  
Huron  
Kerman  
Kingsburg  
Mendota  
Orange Cove  
Parlier  
Reedley  
San Joaquin  
Sanger  
Selma

**Glenn**  
Orland  
Willows

**Humboldt**  
Arcata  
Blue Lake  
Eureka  
Ferndale  
Fortuna  
Rio Dell  
Trinidad



**Imperial**  
Brawley  
Calexico  
Calipatria  
El Centre

Cities and Counties

Compton	05/11/1888	06/16149	11/28150	12/5/1950	4/8/1980
Covina	08/14/01	9/12/1950	12/4/1950	09/18150	9/5/1972
Cudahy	11/10/60	10/8/1985	5/7/1984	5/7/1984	6/4/1984
Culver City	09/20/17	06/16149	12/1/150	6/5/1989	03/22171
Diamond Bar	04/18/89	01/28192	04/18189	5/7/1991	05/22191
Downey	12/17/56	06/25158	05/26158	05/26158	5/8/1979
Duarte	08/22/57	11/9/1959	12/8/1958	12/8/1958	3/9/1971
El Monte	11/18/12	06/16149	12/4/1950	12/6/1948	12/5/1972
El Segundo	01/18/17	06/16149	11/29150	10/27148	1/6/1977
Gardena	09/11/30	06/24147	11/28150	12/16146	7/10/1979
Glendale	02/15/06	12/19146	11/16150	07/30146	07/27171
Glendora	11/13/11	11/29150	11/28150	01/14192	8/10/1971
Hawaiian Gardens	04/09/64	03/22173	03/27173	08/22172	9/12/1972
Hawthorne	07/12/22	06/16149	11/28150	12/12/1950	1/12/1981
Hermosa Beach	01/10/07	6/24/1947	12/5/1950	4/15/1947	1/11/1977
Hidden Hills	10/19/61	1/9/1979	3/7/1978	3/7/1978	02/17186
Huntington Park	09/01/06	6/12/1946	12/4/1950	5/6/1946	06/27177
Industry	06/18/57				
Inglewood	02/14/08	06/16149	11/28150	06/24148	6/4/1985
Irwindale	08/06/57	4/10/1963	11/27162	11/27162	10/9/1975
La Canada Flintridge	11/30/76	1/9/1972	06/20177	11/20178	06/20177
La Habra Heights					
La Mirada					
La Puente					
La Verne					
Lakewood					
Lancaster					
Lawndale					
Lomita					
Long Beach					
Los Angeles					
Lynwood					
Malibu					
Manhattan Beach					
Maywood					
Monrovia					
Montebello					
Monterey Park					
Norwalk					
Palmdale					
Palos Verdes Estates					
Paramount					
Pasadena					
Pico Rivera					
Pomona					
Rancho Palos Verdes					
Redondo Beach					
Rolling Hills					
Rolling Hills Estates					
Rosemead					
San Dimas					
San Fernando					





**Modoc**

Alturas

**Mono**

Mammoth Lakes

**Monterey**

Carmel-By-The-Sea

Del Rey Oaks

Gonzales

Greenfield

King City

Marina

Monterey

Pacific Grove

Salinas

Sand City

Seaside

Soledad

**Napa**

American Canyon

Calistoga

Napa

Saint Helena

Yountville



**Nevada**

Grass Valley

Nevada City

Truckee

**Orange**

Anaheim

Brea

Buena Park

Costa Mesa

Cypress

Dana Point

Fountain Valley

Fullerton

Garden Grove

Huntington Beach

Irvine

La Habra

La Palma

Laguna Beach

Laguna Hills

Laguna Nigel

Lake Forest

Los Alamitos




Mission Viejo




Folsom  
Galt  
Isleton  
Sacramento

**San Benito**  
Hollister  
San Juan Bautista



**San Bernardino**  
Adelanto  
Apple Valley  
Barstow  
Big Bear Lake  
Chino  
Chino Hills  
Colton  
Fontana  
Grand Terrace  
Hesperia  
Highland  
Loma Linda  
Montclair  
Needles  
Ontario  
Rancho Cucamonga  
Redlands  
Rialto  
San Bernardino  
Twentynine Palms  
Upland  
Victorville  
Yucaipa  
Yucca Valley



**San Diego**  
Carlsbad  
Chula Vista  
Coronado  
Del Mar  
El Cajon  
Encinitas  
Escondido  
Imperial Beach  
La Mesa  
Lemon Grove  
National City  
Oceanside  
Poway  
San Diego  
San Marcos  
Santee



Santa Maria  
Solvang

**Santa Clara**

Campbell  
Cupertino  
Gilroy  
Los Altos  
Los Altos Hills  
Los Gatos  
Milpitas  
Monte Sereno  
Morgan Hill  
Mountain View  
Palo Alto  
San Jose  
Santa Clara  
Saratoga  
Sunnyvale

**Santa Cruz**

Capitola  
Santa Cruz  
Scotts Valley  
Watsonville



**Shasta**

Anderson  
Redding  
Shasta Lake

**Sierra**

Loyalton

**Siskiyou**

Dorris  
Dunsmuir  
Etna  
Fort Jones  
Montague  
Mount Shasta  
Tulelake  
Weed  
Yreka

**Solano**

Benicia  
Dixon  
Fairfield  
Rio Vista  
Suisun City  
Vacaville



Cities and Counties



Ojai  
Oxnard  
Port Hueneme  
San Buenaventura  
Santa Paula  
Simi Valley  
Thousand Oaks

**Yolo**

Davis  
West Sacramento  
Winters  
Woodland

**Yuba**

Marysville  
Wheatland



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AMENDED HEARTLAND MUTUAL AID AGREEMENT OF 1990

WHEREAS, the Cities of El Cajon, La Mesa, Lemon Grove and Santee, and the Fire Protection Districts of Lakeside, San Miguel, Alpine and Bostonia maintain as part of their service, an organized and equipped Fire Department charged with the duty of fire protection and rescue within the limits of said Cities and Districts; and

WHEREAS, it would be to the benefit of each party that the services of each of their Fire Departments be, in some circumstances, extended outside of the limits of each party hereto; and into the limits of the other parties; and

WHEREAS, the parties desire that in some circumstances the Fire Departments of the other cities and districts will respond to fire and rescue incidents within its limits. NOW THEREFORE, BE IT RESOLVED:

1. The parties to this agreement agree to respond to emergency alarms outside of their geographical limitation, and into the geographical limitations of the other cities and districts in accordance with the terms and conditions hereinafter set forth.
2. All alarms, which deal with emergency responses shall adhere as closely as possible to the nearest unit concept, regardless of political jurisdiction.

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REV.

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with any work or obligation under this agreement. Each party to this agreement waives all claims against the other party (s) for compensation for any equipment loss or damage, or physical injury or death occurring as a result of the performance of this agreement.

7. Each party to this agreement shall maintain proper Worker's Compensation Insurance covering its own employees without cost to the other party (s), and each department shall payroll its own personnel without cost to the other departments.

8. Each of the party (s) shall be fully responsible for all repairs, maintenance and upkeep, including gas, oil, lubrication, parts replacement and repair of casualty damage, of all its own equipment used pursuant to this agreement which said equipment is used outside of its political boundaries. However, during prolonged suppression activities, the requesting agency shall replenish, as needed fuel and provide minor maintenance of fire suppression equipment.

9. Each party to the agreement shall warrant that it has sufficient equipment and personnel to handle normal involvements for which it shall be responsible under this agreement.

10. The party (s) to this agreement shall provide each responding apparatus with a crew of a

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establish a system of cross-training for their fire fighting personnel.

14. It is mutually understood and agreed that is agreement does not relieve any of the parties hereto from the necessity and obligation of providing adequate fire protection within their own area, and each party hereto agrees that is shall use reasonable diligence in maintaining its fire-fighting equipment in accordance with the minimum peacetime standards and requirements established by the Insurance Services Organization for Cities and Districts of comparable size.

15. This agreement shall become effective upon the execution by the parties hereto and shall continue until terminated by mutual agreement of the parties or until a City or District shall give sixty (60) days written notice of intention to terminate to each of the other cities or districts hereto.

16. This agreement shall be reviewed as found necessary by the Operational Committee.

IN WITNESS WHEREOF, this agreement has been executed by the parties hereto by their duly authorized Officers.

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APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
District Counsel

\_\_\_\_\_  
District Clerk

APPROVED: \_\_\_\_\_  
Date

**SAN MIGUEL FIRE PROTECTION DISTRICT**

BY: \_\_\_\_\_  
Chairman, Board of Directors

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
District Counsel

\_\_\_\_\_  
District Clerk

APPROVED: \_\_\_\_\_  
Date

**BOSTONIA FIRE PROTECTION DISTRICT**

BY: \_\_\_\_\_  
Chairman, Board of Directors

APPROVED AS TO FORM:

ATTEST:

\_\_\_\_\_  
District Counsel

\_\_\_\_\_  
District Clerk

APPROVED: \_\_\_\_\_  
Date

**ALPINE FIRE PROTECTION DISTRICT**

BY: \_\_\_\_\_  
Chairman, Board of Directors



**MEMORANDUM OF UNDERSTANDING FOR FIRE SUPPRESSION AND  
EMERGENCY MEDICAL SERVICES**

This Memorandum of Understanding for Fire Suppression and Emergency Medical Services (“MOU”) is entered into by and between the Jamul Indian Village (“Jamul Tribe”), a federally-recognized Indian tribe, and the San Miguel Consolidated Fire Protection District (“District”). The Jamul Tribe and the District are sometimes collectively referred to in this MOU as the “Parties” and individually as a “Party.” The Parties enter into this MOU in light of the following recited facts (“Recitals”):

**RECITALS**

A. The Jamul Tribe is a federally-recognized Indian tribe occupying the Jamul Indian Village Reservation, located in San Diego County, California.

B. The District is a Consolidated Fire Protection District organized and operating under the Fire Protection District Law of 1987, California Health and Safety Code section 13800 et. seq., with its principal place of business at 2850 Via Orange Way, Spring Valley, California.

C. The Jamul Tribe is now pursuing the development of a Tribal Gaming Facility on its reservation lands (“Gaming Facility”), pursuant to the Indian Gaming Regulatory Act of 1988 (“IGRA”).

D. In order to safeguard the public health and safety, the Jamul Tribe intends to construct and operate a Fire Station Facility (“Fire Station Facility”), which includes an Emergency Medical Response (“EMS”) component, to provide services to the Gaming Facility, and to other areas as may be determined by further agreement.

E. The District has the requisite knowledge, experience and expertise in the development and operation of fire, rescue and EMS operations by virtue of providing such services to its communities for the past 18 years, and the District is a certified fire services agency.

F. Subject to all requirements of federal, state and local law, the Jamul Tribe and the District desire to work in a cooperative effort and in due course work toward a mutual agreement to establish fire and EMS services for the Fire Station Facility on Jamul Reservation lands, in a timely, thorough, and efficient manner to serve Jamul’s planned Gaming Facility.

G. The Parties desire, through this MOU, to establish the basic framework for the negotiations and scope of work for the contemplated mutual agreement.

NOW, THEREFORE, the Parties agree as follows:

**Section 1. District as Provider of Choice**

Section 1.1 The Jamul Tribe has selected the District as its preferred provider for the fire, rescue and EMS services needed to establish and operate the Fire Station Facility.

- (i) Assist the Jamul Tribe in establishing emergency medical services and review and provide input into the staffing, equipping, and operations of the EMS.

**Section 3. Compensation to the District**

Section 3.1 The Jamul Tribe shall pay the District for the full, reasonable value of the services provided by the District to the Jamul Tribe. The exact amount of compensation to the District shall be set forth in the contemplated mutual agreement.

**Section 4. Negotiation of Mutual Aid Agreement**

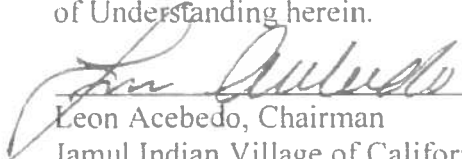
Section 4.1 The Parties agree to negotiate, for a period of forty-five days (45) after execution of this MOU, the terms of a mutual agreement for the provision of fire and EMS services for the Jamul Tribe and the compensation to the District for those services.

Section 4.2 The Parties agree that, among other things, the negotiations of the mutual agreement shall include a discuss of issues related to a waiver of sovereign immunity, dispute resolution, the term of the agreement, scope of services, reasonable compensation, LAFCO issues and wind-up/termination issues.

**Section 5. MOU not Binding**

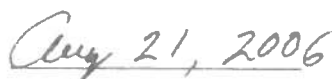
Section 5.1 The Parties acknowledge and agree that this MOU sets forth the mutual intent of the Parties, but contains no binding legal obligations. The Parties further agree that the mutual agreement to be negotiated pursuant to this MOU may require LAFCO approval before it becomes effective.

Therefore, the undersigned acknowledge and agree to the contents of the Memorandum of Understanding herein.

  
\_\_\_\_\_  
Leon Acebedo, Chairman  
Jamul Indian Village of California  
For the Jamul Indian Village

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
August F. Ghio, Fire Chief  
San Miguel Consolidated Fire Protection District

  
\_\_\_\_\_  
Date

A G R E E M E N T

THIS AGREEMENT is made by and between THE CITY OF SAN DIEGO, a municipal corporation, and SPRING VALLEY FIRE PROTECTION DISTRICT, herein called "Parties."

R E C I T A L S

A. The City of San Diego and the Spring Valley Fire Protection District maintain as part of their municipal services, organized and equipped Fire Departments with the duty of emergency responses within their respective jurisdictional limits.

B. Investigation has disclosed that, under some circumstances, each party would benefit from having the services of their Fire Departments extended outside their respective jurisdictional limits of and into the jurisdictional limits of the other party.

C. The parties desire that in some circumstances the Fire Department of the other party will respond to emergencies within its jurisdictional limits.

NOW, THEREFORE, in consideration of the recitals and the mutual obligations of the parties as herein expressed, the City of San Diego and the Spring Valley Fire Protection District agree as follows:

1. The parties of this agreement agree to respond to emergencies outside of their respective jurisdictional limits and into the jurisdictional limits of the other party in accordance with the following terms and conditions.

BB-24-1-20

are caused or claimed to be caused by the acts of San Diego, San Diego's agent or employees; and all expenses of investigating and defending against same.

The Spring Valley Fire Protection District agrees to indemnify and save San Diego and its agents and employees harmless from any and all liability claims, damages or injuries to any person, including injury to Spring Valley employees and all claims which arise from or are connected with Spring Valley's performance or failure to perform the obligations of this agreement, or are caused or claimed to be caused by the acts of Spring Valley, Spring Valley's agents or employees; and all expenses of investigating and defending against same.

6 Nothing in this agreement is intended by the parties to diminish, waive, or otherwise affect the privileges and immunities conferred upon the parties by operation of law.

7. Each party to this agreement shall cover its employees' Workers' Compensation liability without cost to the other party, and each party shall pay salaries and fringe benefits for its own personnel without cost to the other party.

8. Each party shall be fully responsible for all repairs, maintenance and upkeep, including gas, oil, lubrication, parts replacement, and repair of casualty damage, of its own equipment used pursuant to this agreement while its equipment is used outside of its political boundaries. However, during prolonged suppression activities, the requesting agency shall replenish fuel as needed and provide minor maintenance of responding equipment.

14. This agreement may be terminated by either party upon giving the other jurisdiction's Fire Chief and City Clerk or their equivalency written notice of intent to terminate January 1, with such termination to become effective the following July 1.

IN WITNESS WHEREOF, this agreement is executed by The City of San Diego, acting by and through its City Manager, pursuant to Resolution No. R- 241225 authorizing such execution, and by the City of Spring Valley Fire Protection District by and through its Board Chairperson pursuant to authorization of the Spring Valley Fire Protection District.

Dated 23rd day of July, 1984.

SPRING VALLEY FIRE PROTECTION DISTRICT

By

Arthur Schefel

CITY OF SAN DIEGO

John Schubert  
Assistant City Manager

By \_\_\_\_\_

I HEREBY APPROVE the form and legality of the foregoing agreement this 16th day of August, 1984.

JOHN W. WITT, City Attorney

By

Cristie C. McGuire  
Cristie C. McGuire  
Deputy City Attorney

By \_\_\_\_\_

Passed and adopted by the Council of The City of San Diego on

July 23, 1984 by the following votes:

YEAS: Mitchell, Cleator, McColl, Jones, Gotch,

Murphy, Martinez, Hedgecock.

NAYS: None.

NOT PRESENT: Struiksma.

AUTHENTICATED BY:

ROGER HEDGECOCK

Mayor of The City of San Diego, California

CHARLES G. ABDELNOUR

City Clerk of The City of San Diego, California

By BARBARA BAXTER

Deputy

I HEREBY CERTIFY that the above and foregoing is a full, true and correct copy of RESOLUTION NO. R- 261225 passed and adopted by the Council of The City of San Diego, California, on July 23, 1984.

CHARLES G. ABDELNOUR

City Clerk of The City of San Diego, California

(SEAL)

By *Barbara Baxter*

Deputy

(Rev. 5/83)

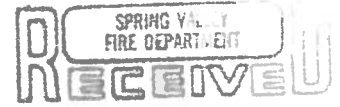
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THE CITY OF

# SAN DIEGO

FIRE DEPARTMENT • 1222 FIRST AVENUE • SAN DIEGO, CALIFORNIA • 92101



September 11, 1986

TO: ALL AREA FIRE CHIEFS AND ZONE COORDINATORS

SEP 22 1986

In conjunction with the effort to develop the multi-hazard functional plan for the County of San Diego, the San Diego County Fire Mutual Aid Operational Plan (Annex B) has been updated. Attached you will find a recommended draft of the Operational Plan also know as Annex B; Fire and Light Rescue Operations.

All Department Chiefs should review the contents of this draft and coordinate any proposed changes, modifications or additions through their appropriate Zone Coordinator.

Subsequent to that input, all Zone Coordinators should be prepared to discuss the final revisions and/or approval of the draft by October 15, 1986. A meeting of Zone Coordinators, or representatives, will be scheduled with the Area Fire Coordinator after that date.

All questions should be directed to Battalion Chief James Miller, San Diego Fire Department Communications Officer at 236-6886.

Sincerely,

John Delotch  
Area Fire Coordinator

Attachment 1 Updated Zone Coordinator List  
Attachment 2 Recommended Draft-Annex B

JD/jdm/tjs

(AKA) SAN DIEGO COUNTY FIRE MUTUAL AID  
OPERATIONAL PLAN

ANNEX B  
FIRE AND LIGHT RESCUE  
OPERATIONS

October, 1986

Acknowledgements

Office of the Operational Area Fire and Rescue Coordinator  
Chief John Delotch  
San Diego Fire Department

Project Staff

Deputy Chief C.W. Van Rickley, San Diego Fire Department  
Battalion Chief James Miller, San Diego Fire Department  
Captain Marty Marugg, San Diego Fire Department  
Donna Adams, Office of Disaster Preparedness  
Joyce Pauley, Office of Disaster Preparedness



**D. Planning Basis**

1. Fire and light rescue officials must plan emergency operations to ensure efficient utilization of available resources.

Light rescue is defined as "those activities that can be carried out with the personnel and equipment normally available on fire apparatus." (See Annex I for heavy rescue information.)

2. Basic to California's emergency planning is a local and area wide system of mutual aid, in which each local jurisdiction relies first upon its own resources, but in which mutual assistance is available from adjacent local jurisdictions, other jurisdictions within our area, and the resources of Region VI, the State of California, or beyond, when necessary.
3. A formal structure is necessary for the provision of mutual aid.
4. No party shall be required to unreasonably deplete its own resources in furnishing mutual aid.
5. The responsible local official in whose jurisdiction an incident requiring mutual aid has occurred, shall remain in charge at such incident, including the direction of personnel and equipment provided through mutual aid plans.
6. County-wide and local mutual aid operational plans shall be developed by the parties thereto and are operative between the parties thereto in accordance with such mutual aid plans.
7. The mutual aid extended under this operational plan, as adopted pursuant to the San Diego County Mutual Aid Agreement, shall be without reimbursement unless otherwise expressed to the requesting parties to the mutual aid agreement, at the time of the request, or by prior agreement between the requesting and providing agencies.

Mobilization of regional fire and rescue resources is directed by the Regional Fire and Rescue Coordinator in response to a request for assistance from an Area Fire and Rescue Coordinator. Regional Fire and Rescue Coordinators must notify the Chief, OES Fire and Rescue Division, of resources committed.

3. Dispatch Centers

Fire and Rescue dispatch centers must be carefully selected and be adequately equipped for emergency operations. They should be located in a facility which conducts 24-hour a day operations. They must be equipped to permit direct communications with all fire and rescue service agencies within their area of operations. They must be staffed with competent personnel and equipped with such maps, charts, records and operational data as are necessary to perform emergency operations. Alternate Fire and Rescue Dispatch Centers should have the same capability as primary centers, thus ensuring continued operations in the event of failure of the primary centers.

The State Fire and Rescue Coordinator will, upon notification:

1. Evaluate conditions and resource availability throughout the state.
2. Notify Regional Fire and Rescue Coordinators through whom regional fire and rescue resources are likely to be activated.
3. Select regions from which resources are to be mobilized to fulfill requests.
4. Coordinate the response of inter-regional mutual aid resources.
5. Activate OES and other state agency support personnel, apparatus and equipment necessary to handle contingencies of the particular emergency.

tactical nets may be used to coordinate ground-to-air traffic.

Air-to-Air Net: Air-to-air nets will normally be pre-designated and assigned for use at the incident.

All radio communications between organization elements should be in plain English, or as commonly known, clear text. This does not mean "Say It Like It is" or "CB Talk". It is the substitution of standardized words or phrases for old radio codes. Only essential information should be transmitted over incident radio nets.

In ICS, radio contacts are made using abbreviated versions of the position title. This precludes the necessity to know names or numbers of personnel filling specific positions. For example, if the Operations Sector Chief is calling the Incident Commander on the radio, the traffic would be, "IC, Operations". Every position is required to carry out standardized tasks so it is irrelevant who is filling the position.

#### 1. System Capability

The system is designed to provide each fire agency with a Local Communications Net, Tactical Frequencies within a Zone, Out-of-Zone Tactical as well as Out-of-Zone Command and a County Mutual Aid Command Net.

is dispatched to the incident in the field. Upon its arrival, it will be utilized as the Communications Unit for the incident.

4. Unit Identification

It is suggested that units identify themselves by agency and equipment number, e.g. "San Diego Engine 12", "CDF Engine 3372" or "Heartland Engine 15".

B. Clear Text

<u>10 CODE</u>	<u>USE INSTEAD</u>	<u>MEANING</u>
10-1	"WEAK", "BROKEN", "DISTORTED"	Radio transmission is unreadable
10-2	"LOUD AND CLEAR"	Radio transmission is readable
10-4	"COPY"	Message received or acknowledged
10-7	"NOT AVAILABLE"	Not available for assignment
10-8	From Unit to Dispatch "AVAILABLE"	Available for assignment by radio
	From Dispatch to Unit "CANCEL"	Disregard or discontinue response
	"AVAILABLE IN DISTRICT"	Unit is in first due response area, returned from shop, another district, etc.
	"AVAILABLE AT SCENE"	Unit committed to an incident but available for another response

ATTACHMENT III-1

RADIO ZONES AND DISPATCH FOR COUNTY-WIDE  
FIRE RADIO NETWORK SYSTEM

	<u>DISPATCH CODE *</u>
<u>Zone #1 "Avocado Zone"</u> Fallbrook Fire Protection Dist.	S
Borrego Springs Fire Prot. Dist.	S
City of Escondido	S
Rainbow Fire Department	B
San Marcos Fire Protection Dist.	B
Deer Springs Fire Protection Dist.	B
Valley Center Fire Prot. Dist.	E
Vista Fire Protection Dist.	B
City of Vista	B
San Pasqual Fire Protection Dist.	F
 <u>Zone #2 "Coastal Zone"</u> Rancho Santa Fe Fire Protection Dist., Zone Coord. for Zones #1 & #2	 B HQ
City of Carlsbad	S
City of Del Mar	S
Encinitas-Cardiff-Leucadia Fire Protection District	 B
City of Oceanside	S
Solana Beach Fire Prot. Dist.	B
Elfin Forest Vol. Fire Dept.	B
Del Dios Fire Department	B

\*Dispatch Code  
Dispatched By:

A = San Diego City	E = CDF
B = Rancho	F = Inland Fire
C = Heartland	S = Self-Dispatched
D = Chula Vista	

ATTACHMENT III-1, page 1

Final determination regarding relief of a strike team rests with the Strike Team Leader.

B. Strike Team Procedure

1. Single Agency Strike Teams (San Diego County)  
Restat Format- SND ST 6400-A (numbers run from 6400 to 6499)  
Radio Call- "San Diego Strike Team Sixty-Four Zero Zero A" (Note: This is when the strike team responds out of county)
2. Mixed Agency Strike Teams - Zones 1,2,3,4,5,7  
Restat Format- XSD ST 6401-A (numbers run from 6400 to 6499)  
Radio Call- "San Diego Area Strike Team Sixty-Four Zone One A"
3. OES Strike Teams  
Restat Format- OES ST 6800-A (numbers 6800 to 6899)  
Radio Call- "OES Strike Team Sixty Eight Zero Zero A"
4. CDF Strike Teams  
Restat Format- CDF ST 9330-C (Engine numbers run 9330-9337) (Dozer numbers run 9338-9339)  
Radio Call- "CDF Strike Team Ninety-Three Thirty C"
5. U.S. Forest Service  
Restat Format- CNF ST 6631-C (Engine numbers run 6631 to 6659)  
Radio Call- "Cleveland Forest Strike Team Sixty-Six Thirty One C"

RESOLUTION NO. 82-1

RESOLUTION OF THE SPRING VALLEY FIRE PROTECTION  
DISTRICT APPROVING AND ADOPTING THE SAN DIEGO  
COUNTY MUTUAL AID PLAN FOR FIRE DEPARTMENTS

WHEREAS, there exists the possibility of disasters within San Diego County which could exhaust the fire protection resources and facilities of the cities, fire protection districts, fire departments, or other political subdivisions in which such disasters occurred; and

WHEREAS, it would be desirable in the event of such a disaster that the cities, fire protection districts, fire departments and other political subdivisions within the County voluntarily aid and assist one another by the interchange of fire protection and rescue services and facilities; and

WHEREAS, the San Diego County Mutual Aid Plan for Fire Departments, a copy of which has been received and filed in the records of this body, provides a method by which such mutual aid can be rendered;

NOW THEREFORE IT IS RESOLVED that:

1. The San Diego County Mutual Aid For Fire Departments is hereby approved and adopted.
2. Daryel D. Stager, Fire Chief, is designated to serve as the representative of this body on the Fire Advisory Committee responsible for the administration of said Plan. He will serve as such at the will and pleasure of this body and until his successor is named and the Coordinator of the Plan notified by resolution designating such successor.



SAN DIEGO COUNTY  
MUTUAL AID AGREEMENT FOR FIRE DEPARTMENTS

THIS AGREEMENT, which shall be designated as "San Diego County Mutual Aid Agreement" made and entered into by and between the COUNTY OF SAN DIEGO, Cities, Fire Protection Districts, public or private Fire Departments, Federal and State Fire Agencies and all other political subdivisions within the County providing fire protection, herein referred to as the "PARTIES."

WITNESSETH:

WHEREAS, it is necessary that the fire protection resources and facilities of the parties within the San Diego County entering into this Agreement be coordinated and be made available to prevent and combat the effect of fire or other emergencies which may result from a disaster within the limits of the County, of any type, and of a lesser nature than a disaster requiring a declaration of a state of extreme emergency; and

WHEREAS, it is desirable in the event such a disaster should occur that each of the parties hereto should voluntarily aid and assist one another by the interchange of fire protection, rescue services, facilities, resources, personnel and services, to cope with the problems which would arise in the event of disaster; and

WHEREAS, it is necessary and desirable that a cooperative agreement be executed for the interchange of such mutual aid on a local and County-wide basis;

NOW, THEREFORE IT IS HEREBY AGREED by and between each and all of the parties hereto as follows:

1. AUTHORITY. This Agreement is made pursuant to the California Emergency Services Act, Chapter 7 of Division 1 of the Government Code (commencing with Section 8550). It is an exercise of the mutual aid powers authorized by Section 9616 thereof, and is

the promise of each party to assist the others and it is understood that no party shall be obligated to pay any other party for any aid furnished, except as noted below.

- (b) Cost of Supplies: Reimbursement shall be made by the party receiving such aid pursuant to the Operational Plan for fire fighting supplies actually used by the Agencies furnishing assistance. The requesting Agency will be responsible for subsisting and supporting mutual aid forces.

5. CALIFORNIA FIRE AND RESCUE PLAN.

- (a) California Fire and Rescue Plan: It is expressly understood that any mutual aid extended under this Agreement and the Operational Plan to be adopted is furnished in accordance with provisions of the "California Emergency Services Act" and other applicable provisions of the Law.
- (b) Fire Coordinator Notification: Any fire official who requests and is furnished mutual aid pursuant to this Agreement shall immediately notify the Area Fire Coordinator of San Diego County, Region VI, (as established by the California Fire and Rescue Plan) of the movements of such personnel and equipment.

6. PARTIES ELIGIBLE TO PARTICIPATE.

- (a) Eligible Parties: Parties eligible to participate in the San Diego County Mutual Aid Agreement shall be any organized Fire Department within San Diego County. For the purposes of this Agreement, the term of Fire Department includes Fire Department, Fire Protection Agency, Fire Protection District, Fire Company, Fire Brigade and any Agency lawfully organized to provide fire protection services.

7. EXECUTION.

- (a) Execution of Agreement: This Agreement shall become effective as to each party upon execution by that party, and shall remain operative and effective until terminated by that party.

- (b) Representatives: Each party agrees to designate a representative to act as its member of the Fire Advisory Committee. Each representative shall serve as such at the will and pleasure of the governing body of the party. Such representative shall cease to be a member upon termination of this Agreement by the party.
- (c) Duties: It shall be the duty of the Fire Advisory Committee to:
1. Adopt an Operational Plan pursuant to this Agreement.
  2. Consider and adopt such amendments to the Operational Plan as may be necessary or desirable.
  3. Consider and adopt amendments to the San Diego County Mutual Aid Agreement as may be necessary from time to time.
- (d) Ralph M. Brown Act: All meetings of the Fire Advisory Committee shall be called, notice and conducted in accordance with the provisions of the Ralph M. Brown Act (commencing with Section 54950) of the Government Code.
- (e) Meetings: The Fire Advisory Committee shall provide for its regular meetings; it shall hold at least one regular meeting each year. In addition, special meetings may be called at the discretion of the Area Fire Coordinator designated in this Agreement. The Area Fire Coordinator shall fix the date, hour and place for holding each such meeting. The Area Fire Coordinator shall, after fixing the date, hour and place for holding such meetings, notify all members of the Fire Advisory Committee.
- (f) Quorum: Seven (7) members of the Fire Advisory Committee present at any regular or special meeting shall constitute a quorum only for the transaction of business.

10. (con't)

(c) Request for Meetings: Any seven members of the Fire Advisory Committee may request a meeting of the Fire Advisory Committee. The reason for the meeting shall be submitted, in writing, to the Area Fire Coordinator. The Area Fire Coordinator shall call the meeting within thirty (30) days of the written request.

11. FIRE ADVISORY COMMITTEE SECRETARY

(a) Appointment: The Area Fire Coordinator shall designate a Fire Advisory Committee Secretary or with the approval of the Fire Advisory Committee, assume the responsibility of Secretary.

(b) Duties: It shall be the duty of the Secretary to:

1. Submit a copy of this Agreement to the State Emergency Council for approval. The State Emergency Council shall be requested to notify each entity which is eligible to participate in this Agreement of its approval.
2. Submit an approved copy of this Agreement to the County Fire Coordinator, County of San Diego.
3. Act as depository of Resolutions approving this Agreement, executed copies of this Agreement, Resolutions of termination, the Operational Plan and such other documents as may be received pursuant to this Agreement.

12. EFFECTIVE DATE OF AGREEMENT. This Agreement shall take effect upon its execution by any seven of the eligible parties.

- \* 1. Upon approval, adoption and execution by the Governing Bodies, this Agreement shall supercede and thereby recind the previous San Diego Mutual Aid Agreement.

IN WITNESS WHEREOF, \_\_\_\_\_ has caused

Note:

\* new section

SAN DIEGO COUNTY  
MUTUAL AID PLAN FOR FIRE DEPARTMENTS

THIS DOCUMENT, which shall be designated as "San Diego County Mutual Aid Plan" ("COUNTY AID PLAN" hereinafter) made and entered into by and between the COUNTY OF SAN DIEGO, Cities, Fire Protection Districts, public or private Fire Departments, Federal and State Fire Agencies and all other political subdivisions within the County providing fire protection, herein referred to as the "PARTIES".

WITNESSETH:

WHEREAS, it is necessary that the fire protection resources and facilities of the PARTIES within the San Diego County entering into this COUNTY AID PLAN be coordinated and be made available to prevent and combat the effect of fire or other emergencies which may result from a disaster within the limits of the County, of any type, and of a lesser nature than a disaster requiring a declaration of a state of extreme emergency; and

WHEREAS, it is desirable in the event such a disaster should occur that each of the PARTIES hereto should voluntarily aid and assist one another by the interchange of fire protection, rescue services, facilities, resources, personnel and services, to cope with the problems which would arise in the event of disaster; and

WHEREAS, it is necessary and desirable that a cooperative COUNTY AID PLAN be executed for the interchange of such mutual aid on a local and County-wide basis; and

WHEREAS, this cooperative COUNTY AID PLAN is a plan for mutual assistance and does not impose an obligation or liability to respond.

NOW, THEREFORE IT IS HEREBY UNDERSTOOD by and among each and all of the PARTIES hereto as follows:

1. AUTHORITY. This COUNTY AID PLAN is made pursuant to the California Emergency Services Act, Chapter 7 of Division 1 of the Government Code (commencing with Section 8550). It is an exercise of the mutual aid powers authorized by Section 9616 thereof.

- C. The determination by the fire chief of the requested party as to the extent to which a response is to be made consistent with the fire chief's responsibilities shall be final and conclusive. The fire chief makes this determination at the fire chief's sole discretion and in making the determination, the fire chief is responsible to the fire chief's own jurisdiction.
- D. OPERATIONAL PLAN REQUIRED. Pursuant to this COUNTY AID PLAN, a plan will be adopted (hereinafter referred to as the "OPERATIONAL PLAN"), detailing the manner by which such fire protection, rescue services, facilities, resources, personnel and services are to be made available and furnished.
- (1.) The OPERATIONAL PLAN shall divide San Diego County into zones, as may be adjusted from time to time by the fire advisory committee.
  - (2.) There shall be a regional headquarters and a headquarters for each zone, as may be designated from time to time.
  - (3.) A request for mutual aid shall be initiated by the fire chief of the party where the fire or other emergency is located and submitted to the designated zone head quarters for review and appropriate dispatching. A zone headquarters may request mutual aid from other zones by initiating a request to the regional headquarters for review and appropriate dispatching.
4. REIMBURSEMENT. No party shall be obligated to pay any other party for any aid furnished.
5. CALIFORNIA FIRE AND RESCUE PLAN:
- A. California Fire and Rescue Plan: It is expressly understood that any mutual aid extended under this COUNTY AID PLAN and the OPERATIONAL PLAN to be adopted is furnished in accordance with provisions of the "California Emergency Services Act" and other applicable provisions of the Law.

- B. Approval of this COUNTY AID PLAN by the State Emergency Council shall not be a condition of this COUNTY AID PLAN.
- C. The governing body of the party shall by Resolution, approve this COUNTY AID PLAN, and shall authorize a designated representative to execute a copy of the COUNTY AID PLAN. For the purpose of this COUNTY AID PLAN the County Board of Supervisors shall act as the governing body for all County Volunteer Fire Companies.
- D. Upon duly authorized execution of this COUNTY AID PLAN, each party shall file four executed copies, together with a certified copy of the Resolution of the governing body approving and authorizing its execution with the Secretary of the Fire Advisory Committee. The Secretary shall forward three copies to the State Emergency Council, one to the County Fire Coordinator and retain the certified copy on file.
- E. State or Federal Fire Agencies will execute this COUNTY AID PLAN in accordance with State or Federal Laws and file four executed copies with the Secretary of the Fire Advisory Committee.

8. WITHDRAWAL FROM PARTICIPATION.

- A. Withdrawal from this COUNTY AID PLAN may be effected by any party as follows: The governing body of the party, shall by Resolution give notice of termination of participation in the COUNTY AID PLAN and file a certified copy of such resolution with the Secretary of the Fire Advisory Committee. The Secretary will forward three copies of the Resolution to the State Emergency Council and retain the certified copy on file.
- B. Effect of Withdrawal: The termination by one or more PARTIES of their participation in this COUNTY AID PLAN shall not effect the operation of this COUNTY AID PLAN among the other PARTIES to this COUNTY AID PLAN.

- F. Quorum: Seven (7) members of the Fire Advisory Committee present at any regular or special meeting shall constitute a quorum only for the transaction of business.
- G. Voting: Any amendments to the San Diego County Mutual Aid Plan shall be proposed only with the consent of the majority of the Advisory Committee voting by ballot. The amendments must then be adopted by the Governing Body of each participating party.
- H. Operational Plan: Any amendments to the OPERATIONAL PLAN shall be adopted only with the consent of the majority of the Fire Advisory Committee voting by ballot.
- I. Rules and Regulations: The Fire Advisory Committee may adopt Rules and Regulations for the conduct of its meetings and affairs as may be required.

10. AREA FIRE COORDINATOR.

- A. Duties: The Fire Coordinator of San Diego County, Region VI, as established under the California Fire and Rescue Plan or his duly designated alternate shall be the Coordinator of this COUNTY AID PLAN.
- B. The Area Fire Coordinator shall:
  - (1.) Prepare a proposed OPERATIONAL PLAN for submission to the Fire Advisory Committee.
  - (2.) Prepare proposed amendments to the OPERATIONAL PLAN for submission to the Fire Advisory Committee as may appear necessary or desirable.
  - (3.) Call special meetings of the Fire Advisory Committee to provide for adoption of an OPERATIONAL PLAN or to provide for consideration of amendments thereto.
  - (4.) Call special meetings of the Fire Advisory Committee to consider amendments to the San Diego Mutual Aid Plan.



IN WITNESS WHEREOF, \_\_\_\_\_ has caused  
this COUNTY AID PLAN to be signed by their respective officials  
heretofore duly authorized by the Governing Bodies thereof.

By: \_\_\_\_\_

Date: \_\_\_\_\_

SAN DIEGO COUNTY  
FIRE MUTUAL AID AGREEMENT

THIS AGREEMENT made and entered into by and between the County of San Diego, the undersigned Cities, Fire Protection Districts, Public or Private Fire Departments and Political Subdivisions within the County of San Diego;

WITNESSETH

WHEREAS, it is necessary that the Fire Protection Resources and Facilities of San Diego County, Cities, Fire Protection Districts, Fire Departments, and other Political Subdivisions within San Diego County entering into this Agreement be coordinated and be made available to prevent and combat the effect of fire or other emergency which may result from a disaster within the limits of the County of any type of a lesser nature than a disaster requiring a declaration of a State of Extreme Emergency; and

WHEREAS, it is desirable in the event such a disaster should occur that each of the parties hereto should voluntarily aid and assist one another by the interchange of Fire Protection and Rescue Services and facilities to cope with the problems which may arise in the event of disaster: and

WHEREAS, it is necessary and desirable that a cooperative agreement be executed for the interchange of such Mutual Aid on a local and County-wide basis;

NOW, THEREFORE, IT IS HEREBY AGREED by and between each and all of the parties hereto as follows:

1. AUTHORITY: This Agreement is made pursuant to the Calif Emergency Services Act, Chapter 1, Division 7 of the Military and Veterans Code (commencing with section 1500). It is an exercise of Mutual Aid powers authorized by Section 1562 thereof, and is intended to supplement, not to replace, other Mutual Aid or Automatic Aid Agreements which now exist between various entities in the County of San Diego.

- B. **Representatives:** Each party to this Agreement agrees to designate a representative to act as its member of the Fire Advisory Committee. Each representative shall serve as such at the will and pleasure of the governing body that appointed them. Such representative shall cease to be a member at such time as this Agreement is terminated as to the party that appointed them.
- C. **Duties:** It shall be the duty of the Fire Advisory Committee to:
1. Adopt an Operational Plan pursuant to this Agreement.
  2. Consider and adopt such amendments to the Operational Plan as may be necessary or desirable.
- D. **Ralph M. Brown Act:** All meetings of the Fire Advisory Committee shall be called, noticed and conducted with the provisions of the Ralph M. Brown Act (Commencing with Section 45950) of the Government Code.
- E. **Meetings:** The Fire Advisory Committee shall provide for its regular meetings: provided however, it shall hold at least one regular meeting each year. In addition, special meetings may be called at the discretion of the Area Fire Coordinator designated by this Agreement, and they shall fix the date, hour and place for holding each meeting.
- F. **Quorum:** Fifty percent plus one member of the members of the Fire Advisory Committee present at any regular or special meeting shall constitute a quorum for the transaction of business.
- G. **Rules and Regulations:** The Fire Advisory Committee may



THE CITY OF  
**SAN DIEGO**  
FIRE DEPARTMENT • 1222 FIRST AVENUE • SAN DIEGO, CALIFORNIA • 92101



October 22, 1990

Dear Zone Coordinator:

Attached is a copy of the San Diego County Mutual Aid Plan for Fire Departments which John Delotch, Area Fire Coordinator, has asked me to send to you. Please be sure each of the Fire Chiefs in your zone receive a copy if they do not already have one.

Respectfully,

R. O. Davis  
Communications Officer  
San Diego Fire Department  
(619) 236-6886  
FAX: 236-6055

Distribution: A.J. Pedersen, Zone 1 & 2  
James Orsborn, Zone 4  
William Winters, Zone 5  
Barritt Neal, Zone 6  
William Bagnell, Zone 7  
Jim Pilante, Zone 8

ROD:jbe

2. SCOPE OF COUNTY AID PLAN.

A. It is the intent of the PARTIES to establish a system of mutual aid which will be effective:

(1.) When the demands of a fire or other emergency within a party's jurisdiction will exceed or will likely exceed the fire fighting resources of that party, to include resources obtainable by agreements with other agencies.

(2.) When the fire or other emergency poses a threat to several PARTIES.

B. PARTIES to this COUNTY AID PLAN may cooperate and coordinate as closely as possible with other PARTIES through additional automatic aid agreements, mutual aid agreements, State agreements and Federal treaties.

C. PARTIES to this COUNTY AID PLAN shall be located within San Diego County, as established under the California Fire and Rescue Plan.

3. AID TO BE FURNISHED.

A. Mutual Aid: Each party will be requested to furnish fire protection personnel, resources, services and facilities, and to render such fire protection and rescue services to each and every other party to this COUNTY AID PLAN as may be necessary to prevent and combat any type of disaster of a lesser nature than a disaster requiring a declaration of a state of extreme emergency within the limits of the County of San Diego.

B. Response: Each party may respond to a request for mutual aid made under this COUNTY AID PLAN with personnel and equipment consistent with a requested party's fire chief's responsibility to manage fire prevention/fire suppression service for the party and such fire chief's responsibility to manage financial resources allocated to the fire chief's department, as determined by the requested party's fire chief. This COUNTY AID PLAN does not impose an obligation or liability to respond.

- B. Fire Coordinator Notification: Any fire official who requests and is furnished mutual aid pursuant to this COUNTY AID PLAN shall immediately notify the Area Fire Coordinator of San Diego County, Region VI, (established by the California Fire and Rescue Plan) of the movements of such personnel and equipment.

6. PARTIES ELIGIBLE TO PARTICIPATE.

- A. Eligible PARTIES: PARTIES eligible to participate in the San Diego County Mutual Aid Plan shall be any organized Fire Department within San Diego County. For the purposes of this COUNTY AID PLAN the term "Fire Department" includes Fire Department, Fire Protection Agency, Fire Protection District, Fire Company, Fire Brigade, and any Agency lawfully organized to provide fire protection services.

- B. Elimination of a Party: A party may be eliminated from this mutual aid plan by a majority vote of the fire advisory committee upon Notice to the party effected and a hearing thereon, based upon the following considerations:

- (1.) Whether the level of the party's actual response to a request for mutual aid (number of requests compared to number of declined requests, number and quality of personnel arriving at scene, type and quality of equipment arriving at scene) demonstrates that the mutual aid of such party is not effective.
- (2.) Whether the resources of the party clearly indicate that the party's potential level of response would not be effective.

7. EXECUTION.

- A. Execution of COUNTY AID PLAN: This COUNTY AID PLAN shall become effective as to each party upon execution by that party, and shall remain operative and effective until withdrawal or elimination.

9. FIRE ADVISORY COMMITTEE.

- A. Creation of Committee: There is hereby created a Fire Advisory Committee. The Fire Advisory Committee shall be composed of fire chiefs of the PARTIES to this COUNTY AID PLAN, and the Area Fire Coordinator, who shall be the Chairman.
- B. Representatives: Each representative shall serve as such at the will and pleasure of the governing body of the party. Such representative shall cease to be a member upon withdrawal or elimination of the party.
- C. Duties: It shall be the duty of the Fire Advisory Committee to:
- (1.) Adopt an OPERATIONAL PLAN pursuant to this COUNTY AID PLAN.
  - (2.) Consider and adopt such amendments to the OPERATIONAL PLAN as may be necessary or desirable.
  - (3.) Consider and propose amendments to the San Diego County Mutual Aid Plan as may be necessary from time to time.
- D. Ralph M. Brown Act: All meetings of the Fire Advisory Committee shall be called, noticed and conducted in accordance with the provisions of the Ralph M. Brown Act (commencing with Section 54950) of the Government Code.
- E. Meetings: The Fire Advisory Committee shall provide for its regular meetings; it shall hold at least one regular meeting each year. In addition, special meetings may be called at the discretion of the Area Fire Coordinator designated in this COUNTY AID PLAN. The Area Fire Coordinator shall fix the date, hour and place for holding each such meeting. The Area Fire Coordinator shall, after fixing the date, hour and place for holding such meetings, notify all members of the Fire Advisory Committee.

- C. Request for Meetings: Any seven (7) members of the Fire Advisory Committee may request a meeting of the Fire Advisory Committee. The reason for the meeting shall be submitted, in writing, to the Area Fire Coordinator. The Area Fire Coordinator shall call the meeting within thirty (30) days of the written request.

#### 11. FIRE ADVISORY COMMITTEE SECRETARY

- A. Appointment: The Area Fire Coordinator shall designate a Fire Advisory Committee Secretary or with the approval of the Fire Advisory Committee, assume the responsibility of Secretary.
- B. Duties: It shall be the duty of the Secretary to:
- (1.) Submit a copy of this COUNTY AID PLAN to the State Emergency Council for approval. The State Emergency Council shall be requested to notify each entity which is eligible to participate in this COUNTY AID PLAN of its approval.
  - (2.) Submit an approved copy of this COUNTY AID PLAN to the County Fire Coordinator, County of San Diego.
  - (3.) Act as depository of Resolutions approving this COUNTY AID PLAN, executed copies of this COUNTY AID PLAN, Resolutions of Withdrawal, the OPERATIONAL PLAN and other such documents as may be received pursuant to this COUNTY AID PLAN.

#### 12. EFFECTIVE DATE OF COUNTY AID PLAN.

This COUNTY AID PLAN shall take effect upon its execution by any seven (7) of the eligible PARTIES.

1. Upon approval, adoption and execution by the Governing Bodies, this COUNTY AID PLAN shall supercede and thereby rescind the previous San Diego County Mutual Aid Agreement.



RESOLUTION NO. 81-11

RESOLUTION OF THE SPRING VALLEY FIRE PROTECTION  
DISTRICT APPROVING AND ADOPTING THE SAN DIEGO  
COUNTY MUTUAL AID AGREEMENT FOR FIRE DEPARTMENTS

WHEREAS, there exists the possibility of disasters within San Diego County which could exhaust the fire protection resources and facilities of the cities, fire protection districts, fire departments, or other political subdivisions in which such disasters occurred; and

WHEREAS, it would be desirable in the event of such a disaster that the cities, fire protection districts, fire departments, and other political subdivisions within the County voluntarily aid and assist one another by the interchange of fire protection and rescue services and facilities; and

WHEREAS, the San Diego County Mutual Aid Agreement for Fire Departments, a copy of which has been received and filed in the records of this body, provides a method by which such mutual aid can be rendered;

NOW THEREFORE IT IS RESOLVED that:

1. The San Diego County Mutual Aid For Fire Departments is hereby approved and adopted.
2. Daryel D. Stager, Fire Chief, is designated to serve as the representative of this body on the Fire Advisory Committee responsible for the administration of said Agreement. He will serve as such at the will and pleasure of this body and until his successor is named and the Coordinator of the Agreement notified by resolution designating such successor.

SAN DIEGO COUNTY

MUTUAL AID AGREEMENT FOR FIRE DEPARTMENTS

THIS AGREEMENT, which shall be designated as "San Diego County Mutual Aid Agreement" made and entered into by and between the COUNTY OF SAN DIEGO, Cities, Fire Protection Districts, public or private Fire Departments, Federal and State Fire Agencies and all other political subdivisions within the County providing fire protection, herein referred to as the "PARTIES."

WITNESSETH:

WHEREAS, it is necessary that the fire protection resources and facilities of the parties within the San Diego County entering into this Agreement be coordinated and be made available to prevent and combat the effect of fire or other emergencies which may result from a disaster within the limits of the County, of any type, and of a lesser nature than a disaster requiring a declaration of a state of extreme emergency; and

WHEREAS, it is desirable in the event such a disaster should occur that each of the parties hereto should voluntarily aid and assist one another by the interchange of fire protection, rescue services, facilities, resources, personnel and services, to cope with the problems which would arise in the event of disaster; and

WHEREAS, it is necessary and desirable that a cooperative agreement be executed for the interchange of such mutual aid on a local and County-wide basis;

NOW, THEREFORE IT IS HEREBY AGREED by and between each and all of the parties hereto as follows:

1. AUTHORITY. This Agreement is made pursuant to the California Emergency Services Act, Chapter 7 of Division 1 of the Government Code (commencing with Section 8550). It is an exercise of the mutual aid powers authorized by Section 9616 thereof, and is intended to supplement, not replace, other mutual aid agreements which now exist between various entities in San Diego County.
2. SCOPE OF AGREEMENT. It is the intent of the parties to establish a system of mutual aid which will be effective during conditions determined by the Fire Chief as a local peril. All parties to this Agreement are encouraged to cooperate and coordinate

5. CALIFORNIA FIRE AND RESCUE PLAN. (con't)

- b. Fire Coordinator Notification: Any fire official who requests and is furnished mutual aid pursuant to this Agreement shall immediately notify the Area Fire Coordinator of San Diego County, Region VI, (as established by the California Fire and Rescue Plan) of the movements of such personnel and equipment.

6. PARTIES ELIGIBLE TO PARTICIPATE.

- a. Eligible Parties: Parties eligible to participate in the San Diego County Mutual Aid Agreement shall be any organized Fire Department within San Diego County. For the purposes of this Agreement, the term of Fire Department includes Fire Department, Fire Protection Agency, Fire Protection District, Fire Company, Fire Brigade and any Agency lawfully organized to provide fire protection services.

7. EXECUTION.

- a. Execution of Agreement: This Agreement shall become effective as to each party upon execution by that party, and shall remain operative and effective until terminated by that party.
- b. Approval of this Agreement by the State Emergency Council shall not be a condition of this Agreement.
- c. The governing body of the party shall by Resolution approve this Agreement, and shall authorize a designated representative to execute a copy of the Agreement. For the purpose of this Agreement, the County Board of Supervisors shall act as the governing body for all County Volunteer Fire Companies.
- d. Upon duly authorized execution of this Agreement, each party shall file four executed copies, together with a certified copy of the Resolution of the governing body approving and authorizing its execution with the Secretary of the Fire Advisory Committee. The Secretary shall forward three copies to the State Emergency Council, one to the County Fire Coordinator and retain the certified copy on file.

9. c. Duties: (con't)
3. Consider and adopt amendments to the San Diego County Mutual Aid Agreements as may be necessary from time to time.
- d. Ralph M. Brown Act: All meetings of the Fire Advisory Committee shall be called, noticed and conducted in accordance with the provisions of the Ralph M. Brown Act (commencing with Section 54950) of the Government Code.
- e. Meetings: The Fire Advisory Committee shall provide for its regular meetings; it shall hold at least one regular meeting each year. In addition, special meetings may be called at the discretion of the Area Fire Coordinator designated in this Agreement. The Area Fire Coordinator shall fix the date, hour and place for holding each such meeting. The Area Fire Coordinator shall, after fixing the date, hour and place for holding such meetings, notify all members of the Fire Advisory Committee.
- f. Quorum: Seven (7) members of the Fire Advisory Committee present at any regular or special meeting shall constitute a quorum only for the transaction of business.
- g. Voting: Any amendments to the San Diego County Mutual Aid Agreement shall be approved only with the consent of the majority of the Fire Advisory Committee voting by ballot. The amendments shall then be ratified by the Governing Body of each participating party.
- h. Operational Plan: Any amendments to the Operational Plan shall be approved only with the consent of the majority of the Fire Advisory Committee voting by ballot. The amendments shall then be ratified by the Governing Body of each participating party.
- i. Rules and Regulations: The Fire Advisory Committee may adopt Rules and Regulations for the conduct of its meetings and affairs as may be required.
10. AREA FIRE COORDINATOR.
- a. Duties: The Fire Coordinator of San Diego County, Region VI, as established under the California Fire and Rescue Plan or his duly designated alternate shall be the Coordinator of this Agreement.

11. b. (con't)

3. be received pursuant to this Agreement.

12. EFFECTIVE DATE OF AGREEMENT.

This Agreement shall take effect upon its execution by any seven of the eligible parties.

1. Upon approval, adoption and execution by the Governing Bodies, this Agreement shall supercede and thereby recind the previous San Diego County Mutual Aid Agreement.

IN WITNESS WHEREOF, SPRING VALLEY FIRE PROTECTION DISTRICT has caused this Agreement to be signed by their respective officials heretofore duly authorized by the Governing Bodies thereof.

BY:

John T. Mergens  
JOHN T. MERGENS, PRESIDENT  
BOARD OF DIRECTORS

DATE:

27 August 1981

**UNIFIED SAN DIEGO COUNTY  
EMERGENCY SERVICES ORGANIZATION  
OPERATIONAL AREA EMERGENCY PLAN**

**ANNEX B**

**FIRE AND RESCUE MUTUAL AID OPERATIONS**

**September 2006**

UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION

ANNEX B

FIRE AND RESCUE MUTUAL AID OPERATIONS

**Fire Mutual Aid Operational Plan Task Force**

Office of the Operational Area Fire and Rescue Coordinator  
Fire Chief Bill Metcalf, Interim Operational Area Fire and Rescue Coordinator  
San Diego County Fire Chief's Association

**Operational Area Plan Review Committee**

Deputy Fire Chief Monica Orton, San Diego City Fire Department  
Fire Chief David Burk, La Mesa Fire Department  
Deputy Chief Dismas Abelman, Solana Beach Fire Department  
Fire Chief Vic Reed, Escondido Fire Department  
Division Chief Alan Nowakowski, Coronado Fire Department

**Staff and Principal Planners**

Paul Olsen, Emergency Services Coordinator, Office of Emergency Services

**Edited and Printed**

Office of Emergency Services

# UNIFIED SAN DIEGO COUNTY EMERGENCY SERVICES ORGANIZATION

## ANNEX B

### FIRE AND RESCUE MUTUAL AID OPERATIONS

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## **ANNEX B**

### **FIRE AND RESCUE MUTUAL AID OPERATIONS**

#### **I. GENERAL**

##### **A. Introduction**

This Operations Plan is created and intended to be an integral part of the San Diego County Operational Area Emergency Plan and the current State of California Fire and Rescue Emergency Mutual Aid Plan. In addition, it identifies the implementation procedures for mutual aid and other support.

Search and rescue includes the prompt location of persons incapacitated and in need of assistance, their austere medical treatment and removal to a place of safety. It is a complex response involving personnel and equipment from fire, law enforcement and public works agencies, as well as the private sector. The response may require the total spectrum of rescue operations, from evacuation to debris tunneling, shoring and stabilization of structures, as well as field medical care, shelter and/or transportation.

The rescue and technical operations section of Annex B describes the basic concepts, policies and procedures for implementing an extensive rescue response to any multi-casualty disaster. While local fire departments have individual fire and rescue operations, Annex B serves as a unifying document in the event of a major disaster.

##### **B. Intent**

No single community or agency has the ability or resources sufficient to cope with any and all emergencies for which the potential exists. This plan is designed to meet the anticipated needs of local agencies within pre-designated response zones, to access resources of adjacent agencies within the operational area, and to access the resources of other jurisdictions within Region VI or beyond, if necessary, to meet the needs of emergency incidents.

##### **C. Purpose**

1. To provide for the systematic mobilization, organization and operation of fire and rescue resources within each sub-regional response zone of the San Diego County Operational Area and to mitigate the effects of any disaster whether natural or man-caused.
2. To provide a comprehensive and compatible plan for expediting the mobilization and response of available fire and rescue resources on a local,

operative as between the parties thereof in accordance with the provisions of such operational plans.

- e. Provides that reimbursement for mutual aid extended under the California Fire Service and Rescue System Mutual Aid Plan and the operational plans adopted pursuant thereto, shall only be pursuant to the state law and policies in accordance with the State Office of Emergency Services policies and procedures.
5. Certain specialized types of fire and rescue resources may be considered outside of the mutual aid agreement by the responding agency and therefore may be subject to a pre-established agreement, which may be available only on a reimbursement basis.

Note: The United States Forest Service (USFS) is not a participant of the San Diego County Mutual Aid System. Therefore, all of their resources may fall into the category of "Assistance by Hire" including all applicable administrative charges and use fees. Subsequently all local resources who may respond to a request by the USFS may also fall into the category of "Assistance by Hire".

6. The state is divided into six mutual aid regions to facilitate the coordination of mutual aid. San Diego County is located in Mutual Aid Region VI. Through this system, the Governor's Office is informed of conditions in each geographic and organizational area of the state, and the occurrence of an imminent threat of disaster.
7. In addition to fire and rescue resources, this plan includes both public and private agencies with support capability and/or emergency responsibilities.
8. This plan, as part of the San Diego County Operational Area plan, should be distributed to and discussed with management, command, operational, and support level personnel within each jurisdiction.
9. Emergency operations plans must be continuously reviewed, revised when necessary, and tested to encompass change and refinement consistent with experience gained through disaster operations and training, and changes in resource availability.

#### **E. Policy Statements**

In that Operational and Regional Plans are required to be consistent with the statewide Master Mutual Aid Agreement and the California Fire Service and Rescue Emergency Mutual Aid Plan, the following policy statements are applicable to this operational plan.

## **II. ORGANIZATION AND RESPONSIBILITIES**

### **A. Responsibilities of Local Agency**

1. Reasonably exhaust local resources before calling for outside assistance.
2. Render the maximum practicable assistance to all emergency stricken communities, under provisions of the San Diego County Fire Mutual Aid Agreement.
3. Upon request, will provide a current annual inventory of all fire department qualified personnel, apparatus and equipment to the Operational Area Fire and Rescue Coordinator through the California Fire Inventory Records System.
4. Provide for receiving and disseminating information, data and directives.
5. Coordinate and conduct necessary training to adequately perform functions and responsibilities during emergencies.
  - a. Provide resources consistent with standards identified in the Field Operations Guide (ICS 420-1) and the National Incident Management System (NIMS).

### **B. Responsibilities of the Local Fire and Rescue Administer**

The Fire Chief, or senior fire and rescue official by other designated title of each local entity providing public fire protection, will serve as fire and rescue representative to their respective Zone Fire and Rescue Coordinator.

The Fire Chief in whose jurisdiction the incident occurs shall request their dispatch center to contact the Zone Coordinator to respond with mutual aid assistance. Whenever the incident is, or potentially will be, beyond the capabilities of that local agency, the requesting agency should specify the exact resources needed. This resource is generally provided by a request for designated resources by type with a specific capability. When there is a need for specialized equipment, the procedural request should still be made through the Zone Coordinator.

1. Directs all action toward stabilizing and mitigating the emergency including controlling fires, saving lives, safeguarding property and assisting other emergency services in restoring normal conditions.
2. Develops an effective emergency plan for use of the resources under its control and ensures that such a plan is integrated into the emergency plan of the operational area of which the fire and rescue administrator is a part. This plan should include provisions for, but not be limited to, fire and rescue operations, earthquake, floods, civil disturbance, riots, acts of terrorism,

Coordinator. Periodically evaluates the need for mutual aid committed and notifies the Operational Area Fire and Rescue Coordinator.

**C. Responsibilities of the Zone Coordinator**

The Zone Coordinator is elected for a three-year term by the local fire-rescue chiefs within a designated zone. Zones are established by the Fire Advisory Committee. (Reference: San Diego County Fire Mutual Aid Agreement). Local agencies requesting assistance from outside their jurisdiction request their dispatch centers to contact their Zone Coordinator. The Zone Coordinator will then contact the Area Fire Coordinator (Echo I).

When notified by the local jurisdiction that their resources are inadequate to cope with the emergency at hand, the following steps should be taken:

1. Activate local mutual aid plan.
2. Notify the Operational Area Fire and Rescue Coordinator.
3. Request needed resources.
4. Prepare to receive and utilize mutual aid requested/provided.

**D. Responsibilities of the Operational Area Fire and Rescue Coordinator**

The Operational Area Fire and Rescue Coordinator is elected by the San Diego County Fire Chiefs for a three-year term. The Coordinator shall appoint two or more alternate fire and rescue coordinators.

The Area Fire and Rescue Coordinator is notified whenever required resources exceed the capability of a particular zone, when more than one jurisdiction is involved in mutual aid, and when the incident is within the area but beyond the resources of the jurisdiction in which it occurs.

Zone Coordinators requesting assistance outside their zones request their dispatch centers to contact the Area Coordinator, who will then process the request and provide the closest available resources to respond. Resources will be dispatched using the criteria found in the categories listed in the Field Operations Guide, ICS 420-1.

1. Organizes and acts as chairperson of an Operational Area Fire and Rescue Coordinating Committee composed of the Alternate Area Fire and Rescue Coordinator and/or fire chiefs within the operational area. The committee may include others as deemed necessary by the chairperson. This committee shall meet at least once each day and may hold additional meetings as deemed necessary by the chairperson.

Coordinator may assign dispatching of mutual aid equipment to an alternate fire and rescue dispatch center.

- b. Shall keep the Regional Fire and Rescue Coordinator informed of all operations.
  - c. Evaluates requests for assistance from local agency and determines the resources from that operational area which can provide the most timely assistance and initiates appropriate response thereof. Determines if the timeliest assistance is from one adjacent operational area and if so, requests assistance from that Operational Area Fire and Rescue Coordinator not to exceed five engine companies or individual resources, and notifies the Regional Fire and Rescue Coordinator of this action. When resources are needed from more than one adjacent area, either for timely responses or when the need is beyond the operational area capability, the request must be made to the region.
  - d. Determines approximate time commitment and justification of resources issued to local agency, and length of time it will utilize these resources. Periodically evaluates the justification and commitment to the local agency of these resources and notifies the region.
  - e. The Operational Area Fire and Rescue Coordinator will advise the requesting jurisdiction of the origin of resources responding to the request for assistance.
  - f. Shall notify and advise the Regional Fire and Rescue Coordinator, in a timely manner, of the need to establish mobilization centers and/or staging areas.
6. The Operational Area Fire and Rescue Coordinator is not responsible for any direct fire or other emergency operations accept those which occur with the jurisdiction of its own department, agency, etc. The local official in whose jurisdiction the emergency exists shall remain in full charge of all fire and rescue resources, staffing, and equipment furnished for mutual aid operations.
  7. The Operational Area Fire and Rescue Coordinator along with the Office of Emergency Services, is responsible for the update of this annex every four years.
  8. Keeps the Zone Coordinators informed of resource status within the Operational Area.

6. Is responsible for dispatching all State OES and/or local fire and rescue resources within the region on major mutual aid operations.
  - a. If the emergency exists within the jurisdiction of the Regional Fire and Rescue Coordinator and overloads the communication facilities, the Regional Fire and Rescue Coordinator may assign dispatching of mutual aid equipment to an Alternate Regional Fire and Rescue dispatch center.
  - b. Keeps the State Fire and Rescue Coordinator informed of all operations within the region.
  - c. Evaluates requests for assistance from area and determines the region resources from that region which can provide the most timely assistance, and initiates appropriate response thereof. Determines if the timeliest assistance is from an adjacent region and if so, requests assistance from that Region Fire and Rescue Coordinator (not to exceed five engines or individual resources), and must notify the State Fire and Rescue Coordinator of this action. When resources are needed from more than one adjacent region, either for timely response or when the need is beyond region capability, the request must be made to the State.
  - d. Needs to request approximate time commitment and justification of resources issued to operational area, and length of time it will utilize these resources. Shall periodically evaluate the justification and commitment to the Operational Area of these resources, and notify the State.
  - e. The Regional Fire and Rescue Coordinator will advise the requesting Area of the source of all assistance responding to the Area.
  - f. Shall notify and advise the State Fire and Rescue Coordinator, in a timely manner, of the need to establish mobilization centers and/or staging areas.
7. Regional Fire and Rescue Coordinator will monitor and coordinate backup coverage within an area or region when there is a shortage of resources.
8. Calls and conducts elections within the respective Operational Areas for Operational Area Fire and Rescue Coordinator. These elections will be held every three years and when a vacancy occurs or at the request of the State Fire and Rescue Coordinator. Communications and dispatch requirements will be considered in electing coordinators.

- g. Consults with and assists federal and other state agency representatives on all matters of mutual interest to the fire and rescue service.
- h. Coordinates fire and rescue emergency mutual aid operations throughout the state, both on and off scene.
- i. Assists state and local fire and rescue agencies in utilizing federal assistance programs available to them and keeps them informed of new legislation affecting these programs.
- j. Assists in the coordination of the application and use of other state agency resources during a "State of Emergency" or "State of War Emergency."
- k. Develops and provides training programs and materials for effective application and utilization of the California Fire Service and Rescue Emergency Mutual Aid Plan.
- l. Encourages the development of training programs for specialized emergencies involving fire and rescue services; i.e., radiological monitoring, civil disturbances, staff and command training.
- m. Calls for and conducts elections for Regional Fire and Rescue Coordinator. These elections will be held every three years or any time a vacancy occurs.
- n. Develops procedures for reimbursement of state and local agency expenses associated with assistance rendered during a major incident.
- o. Standardizes forms and procedures for the records required for response of OES and/or local fire and rescue resources responding to incidents or operational area coverage which qualify for reimbursement.

### **III. CONCEPT OF OPERATIONS**

#### **A. System Overview**

The fire and rescue mutual aid defined in this local operational plan is rendered pursuant to the California Master Mutual Aid Agreement and is based upon an incremental and progressive system of mobilization. Mobilization plans have been based upon the concept of providing a local fire and rescue entity sufficient resources, without extraordinarily depleting fire and rescue defenses outside of

#### IV. COMMUNICATIONS

##### A. System Overview

Communications at emergency incidents are managed through the use of a common communications plan and an incident-based communication center established solely for the use of command, tactical and support resources assigned to the incident. This includes incident-established radio networks, on-site telephone, public address, and off-site incident telephone/microwave/radio systems.

The control point for integrated communications in the field is Echo III, or alternate mobile communications vehicles such as the Sheriff's Mutual Aid Communications Van, RACES 1. Echo III is a mobile command center, which is dispatched to the incident to assign and coordinate radio frequency use, as set forth in the Incident Command System (Ref. Field Operations Guide ICS 420-1).

The communications system used by all fire agencies within the San Diego County Operational Area is described in Annex I. Radio networks for large incidents will normally be organized as follows:

##### Command Net:

The command net is used to link the Incident Command with the Communications Center, Command and General Staff positions including Branch Directors, and Division/Group Supervisors.

##### Tactical Net:

There may be several tactical nets. They may be established around agencies, departments, geographical areas, or specific functions. The Communications Unit Leader will develop the plan, with cooperation and input from Planning and Operations.

##### Support Net:

A support net is primarily to handle status and location changes for resources, support requests, and certain other non-tactical or command functions.

##### Air-to-Ground:

An air to ground tactical frequency is used to coordinate air-to-ground traffic.



## V. INCIDENT COMMAND SYSTEM

It is the intent of this plan that the Incident Command System as developed by FIRESCOPE and as adopted within the Standardized Emergency Management System (SEMS) and the National Incident Management System (NIMS) be utilized for the management of all emergency incidents. Qualifications required for each position within the Incident Command System structure shall be approved as follows:

200 level certification and lower: local fire chief/administrator

300 level certifications: California Incident Command System Committee, San Diego County Operational Area

400 level certifications: Region

Agencies are reminded that personnel must be properly certified and qualified to perform in the various ICS positions.

## VI. REGIONAL RESPONSE TEAMS

### A. URBAN SEARCH AND RESCUE DEFINITIONS

1. *Urban Search and Rescue:* Involves the location, rescue (extrication), and initial medical stabilization of victims trapped in confined spaces. Structural collapse is most often the cause of victims being trapped but may also be trapped in transportation accidents, mines and collapsed trenches. Urban Search and Rescue is considered a "multi-hazard" discipline, as it may be needed for a variety of emergencies or disasters including earthquakes, hurricanes, typhoons, storms and tornadoes, floods, dam failures, technological accidents, terrorist activities, and hazardous materials releases. The events may be slow in developing, as in the case of hurricanes, or sudden, as in the case of earthquakes.
2. *Alert:* The Task Force is notified of a possible activation (mission assignment) to an incident. This is *only* an advisory notice. A general overview of the incident is provided to the Task Force. The Task Force begins an assessment of its available resources, and its ability to respond. Within two hours, the Task Force is asked to provide State OES with its availability assessment for deployment. The Task Force may decline activation if local emergencies require the Task Force personnel and equipment.
3. *Activation:* The Task Force is formally activated by State OES. Specific details are given to the Task Force, including incident information, length of deployment, point of departure, mobilization point, mission numbers and mission contacts. The Task Force begins to mobilize its personnel and equipment cache. The Task Force has six (6) hours to mobilize and be ready to deploy from a point of departure. In the

2. When a National request is received, FEMA will receive a request for US&R Task Force resources, and confirms that those resources are in fact needed. FEMA headquarters in Washington, D.C. approves the activation of one or more National US&R Task Forces. FEMA contacts the CA-OES State Warning Center in Sacramento for California US&R Task Force resources.
3. When Local officials determine that extensive resources are needed, the request for a State US&R Task Force can be made through the Fire, Law or Disaster Mutual Aid Systems (local, county operational area, region, OES Headquarters).
4. If full Task Force resources are not required, but limited US&R resources are needed for day-to-day types of incidents, single resources may be requested through the Fire Mutual Aid System (See FIRESCOPE Field Operations Guide)
5. The final decision to activate one or more California US&R Task Forces is made by OES Headquarters, after concurrence is obtained from the Governor and the OES Director. The request will then be processed through the OES Fire Duty Officer where an official mission order and request number will be launched.
6. The OES Fire and Rescue Division activates its US&R mobilization plan, and the one or more Task Forces are notified of the activation through the Fire Mutual Aid System. Simultaneously, the US&R Program Duty Officer contacts Task Force liaisons and briefs them on the details of the activation. The Task Forces activate their internal mobilization plans. The use of the Mutual Aid System helps keep all levels of coordination informed of the status of US&R resources located in their jurisdictions.
7. A State OES Coordinator deploys with each Task Force to provide liaisons with federal, state and local authorities. Task Force Leaders are in charge of the individual Task Forces. The State Coordinators provide liaison with the Task Force Leaders.
8. On local responses, the US&R Task Forces fall under the command of the local Incident Commander.
9. In-state responses, the Task Forces remain state resources. When on scene, the Task Forces fall under the Operations Branch of the local incident command.
10. On out-of-state responses, the Task Forces become federal resources, supported by the Department of Defense. The US&R function and responsibility fall under the Federal Emergency Support Function #9. The

## **VII. SWIFTWATER RESCUE TEAMS**

Swiftwater Rescue Teams involve the location, rescue (extrication) and initial medical stabilization of victims trapped in swift moving and flood water conditions. Flooding is most often the cause of victims getting trapped. The teams consist of five to eight members who are specially trained and equipped to perform search, rescue, medical and technical functions. Swiftwater rescue teams carry very specialized equipment, including ropes, flotation devices, protective clothing and communications devices.

The teams in San Diego County can be mobilized for operations anywhere in the County. The Operational Area Fire Coordinator will maintain a current list of Swift Water Flood Rescue resources, and will make the list available to the Zone Coordinators.

If a team is needed and the fire department does not have their own team, the request is made to the Zone Coordinator who will supply the team if one of the Zone's teams is available. If the team is not available within the zone, the request goes to the Area Fire Coordinator who will attempt to fill the request within the Operational Area. If nothing is available within the area, the request will be forwarded to the State Office of Emergency Services through the normal state-wide mutual-aid system. CA-OES has availability of nine additional Swift Water Flood Rescue teams and other regional resources throughout the state.

## **VIII. METROPOLITAN MEDICAL STRIKE TEAM**

The Metropolitan Medical Strike Team (MMST) responds to acts of Nuclear, Biological and Chemical (NBC) terrorism. The team consists of medical, fire service, law enforcement and public health personnel in addition to environmental and hazardous materials specialists. They are trained and outfitted to perform field level response efforts for the consequences of the terrorist use of weapons of mass destruction. This team forms the technical nucleus of a comprehensive response capability to NBC terrorism. It includes specialized personnel to direct and coordinate immediate response, mitigation and recovery operations at the incident scene.

The MMST can be activated by the Incident Commander through the Sheriff's Communications Center.

## **IX. SAN DIEGO SHERIFF'S DEPARTMENT FIRE/RESCUE HELICOPTER PROGRAM**

The San Diego County Sheriff's Department Fire/Rescue Helicopter Program is capable of responding two firefighting and multi-mission-capable helicopters. These helicopters are known as County Copters 10 and 12. These helicopters are dedicated, local controlled regional resources and are available to all public safety agencies in San Diego County.

When requested, the helicopters will provide an immediate initial attack response for wildland fires, air-supported emergency services, search and rescue missions, technical

**Appendix I**

**FIRE MUTUAL AID ZONES AND DISPATCH FOR COUNTY-WIDE FIRE RADIO NETWORK SYSTEM**

\* 800 MHz # VHF

<u><b>ZONE #1</b></u>	<u><b>Dispatched By</b></u>	
North County Dispatch JPA	Self	
Rancho Santa Fe Fire Protection District	North County JPA	*
Deluz Volunteer Fire Department	CDF	
Camp Pendleton Fire Department	Self	
City of Carlsbad Fire Department	North County JPA	*
City of Del Mar Fire Department	North County JPA	*
City of Encinitas Fire Department	North County JPA	*
City of Escondido/Rincon Del Diablo Municipal Water District	Self	*
City of Oceanside Fire Department	Self	*
City of San Marcos Fire Dept. /San Marcos Fire Protection District	North County JPA	*
City of Solana Beach Fire Department	North County JPA	*
City of Vista Fire Department/Vista Fire Protection District	North County JPA	*
Deer Springs Fire Protection District (CDF)	CDF	*
Elfin Forest Volunteer Fire Department (County Service Area 107)	North County JPA	*
North County Fire Protection District	North County JPA	*
San Onofre Fire Department (Private)	Self	*

NOTE: Zones #1 and #2 have been combined, and as a result there is no Zone #2.

**ZONE #6**

**Dispatched By**

California Department of Forestry	Self	#
Campo Indian Reservation Fire Department	CDF	#
Mesa Grande Indian Reservation Fire Department	CDF	#
North County Reservation Fire District	CDF	#
Pala Indian Reservation Fire Department	CDF	#
Ramona Municipal Water District (CDF)	CDF	#
Sycuan Reservation Fire Department	CDF	#
United States Forest Service (USFS)	USFS	#
Valley Center Fire Protection District (CDF)	CDF	#
Rincon Reservation Fire Department	CDF	#
San Pasqual Reservation Fire Department	CDF	#

**ZONE #7 "RURAL"**

**Dispatched By**

Rural Fire Protection District (CDF)	CDF	#
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**ZONE #8 "INLAND"**

**Dispatched By**

Borrego Springs Fire Protection District	Heartland Fire JPA	*
Boulevard Volunteer Fire Department (County Service Area 111)	Heartland Fire JPA	*
Campo Volunteer Fire Department (County Service Area 112)	Heartland Fire JPA	*
Intermountain Volunteer Fire and Rescue Department	Heartland Fire JPA	*
Julian-Cuyamaca Fire Protection District	Heartland Fire JPA	*
Mt. Laguna Volunteer Fire Department (County Service Area 109)	Heartland Fire JPA	*
Ocotillo Wells Volunteer Fire Department	Heartland Fire JPA	*
Palomar Mountain Volunteer Fire Dept (County Service Area 110)	Heartland Fire JPA	*

COPY

SAN DIEGO COUNTY  
FIRE MUTUAL AID AGREEMENT

THIS AGREEMENT made and entered into by and between the County of San Diego, the undersigned Cities, Fire Protection Districts, Public or Private Fire Departments and Political Subdivisions within the San Diego County;

WITNESSETH

WHEREAS, it is necessary that the Fire Protection Resources and Facilities of the County of San Diego, Cities, Fire Protection Districts, Fire Departments, and other Political Subdivisions within San Diego County entering into this Agreement be coordinated and be made available to prevent and combat the effect of fire or other emergency which may result from a disaster within the limits of the County of any type of a lesser nature than a disaster requiring a declaration of a State of Extreme Emergency; and

WHEREAS, it is desirable in the event such a disaster should occur that each of the parties hereto should voluntarily aid and assist one another by the interchange of Fire Protection and Rescue Services and facilities to cope with the problems which may arise in the event of disaster; and

WHEREAS, it is necessary and desirable that a cooperative agreement be executed for the interchange of such Mutual Aid on a local and County-wide basis;

NOW, THEREFORE, IT IS HEREBY AGREED by and between each and all of the parties hereto as follows:

1. AUTHORITY: This Agreement is made pursuant to the California Emergency Services Act, Chapter 7, Division 1 of the Government Code (commencing with Section 1500). It is an exercise of Mutual Aid powers authorized by Section 9616 thereof, and is intended to supplement, not to replace, other Mutual Aid or Automatic Aid Agreements which now exist between various entities in San Diego County.

DOCUMENT NO. RR-280989

FILED NOV 02 1992

OFFICE OF THE CITY CLERK  
SAN DIEGO, CALIFORNIA

5. CALIFORNIA DISASTER PLAN: It is expressly understood that any Mutual Aid extended under this Agreement and the Operational Plan to be adopted is furnished in accordance with the provisions of the "California Disaster Act" and other applicable provisions of the law.

Any Fire Official who requests and is furnished Mutual Aid pursuant to this Agreement and Operational Plan adopted pursuant thereto shall immediately notify the Area Fire Coordinator for San Diego County, Region VI, as established by the California Disaster Plan, of the movements of such personnel and equipment as they are provided.

6. PARTIES ELIGIBLE TO PARTICIPATE:

- A. Parties eligible to participate in the San Diego County Fire Mutual Aid Agreement shall be any organized Fire Department within San Diego County. For purposes of this COUNTY AID PLAN, the term "Fire Department" includes Fire Department, Fire Protection District, Fire Protection Agency, Fire Company, Fire Brigade, and any Agency lawfully organized to provide Fire Protection Services.
- B. Elimination of a Party: A party may be eliminated from this Mutual Aid Agreement by a majority vote of the Fire Advisory Committee upon Notice to the party effected and hearing thereon, based upon the following considerations:
  1. Whether the level of the party's actual response to a request for Mutual Aid (number of requests compared to number of declined requests, number and quality of personnel arriving at scene, type and quality of equipment arriving at scene) demonstrates that the Mutual Aid of such party is not effective.
  2. Whether the resources of the party clearly indicate that the party's potential level of response would not be effective.

7. EXECUTION: This Agreement shall become effective as to each party when executed by that party, and shall remain operative and effective as between each and every party that has executed (or

- B. **Representatives:** Each party to this Agreement agrees to designate a representative to act as its member of the Fire Advisory Committee. Each representative shall serve as such at the will and pleasure of the governing body that appointed them. Such representative shall cease to be a member at such time as this Agreement is terminated as to the party that appointed them.
- C. **Duties:** It shall be the duty of the Fire Advisory Committee to:
1. Adopt an Operational Plan pursuant to this Agreement.
  2. Consider and adopt such amendments to the Operational Plan as may be necessary or desirable.
- D. **Ralph M. Brown Act:** All meetings of the Fire Advisory Committee shall be called, noticed and conducted with the provisions of the Ralph M. Brown Act (commencing with Section 54950) of the Government Code.
- E. **Meetings:** The Fire Advisory Committee shall provide for its regular meetings provided, however, it shall hold at least one regular meeting each year. In addition, special meetings may be called at the discretion of the Area Fire Coordinator designated by this Agreement, and they shall fix the date, hour and place for holding each meeting.
- F. **Quorum:** Fifty percent plus one member of the members of the Fire Advisory Committee present at any regular or special meeting shall constitute a quorum for the transaction of business.
- G. **Rules and Regulations:** The Fire Advisory Committee may adopt from time to time such rules and regulations for the conduct of its meetings and affairs as may be required.



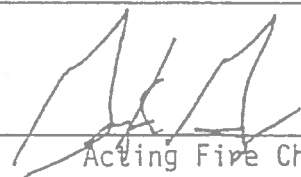
12. EFFECTIVE DATE OF AGREEMENT: This agreement shall take effect upon its execution by fifty-percent plus one of the eligible parties defined herein.

IN WITNESS WHEREOF, this Agreement is executed by the  
City of San Diego, acting by and through  
its City Council, pursuant to Resolution  
No. R-280989, authorizing such execution.

Dated this \_\_\_\_\_ day of NOV 02 1992, 1992

THE CITY OF SAN DIEGO FIRE DEPARTMENT

BY

  
\_\_\_\_\_  
Acting Fire Chief  
TITLE

Approved as to form and legality

this 13<sup>th</sup> day of November, 1992

JOHN W. WILL City Attorney

By

  
\_\_\_\_\_  
Deputy City Attorney

Rev. June 1, 1992

R-280989

Passed and adopted by the Council of The City of San Diego on NOV 02 1992 by the following vote:

YEAS: WOLFSHEIMER, ROBERTS, HARTLEY, STEVENS, BEHR, STALLINGS, MCCARTY, FILNER, MAYOR O'CONNOR.

NAYS: NONE.

NOT PRESENT: NONE.

AUTHENTICATED BY:

MAUREEN O'CONNOR  
Mayor of The City of San Diego, California

CHARLES G. ABDELNOUR  
City Clerk of The City of San Diego, California

(SEAL)

By: MARY CEPEDA , Deputy

I HEREBY CERTIFY that the above and foregoing is a full, true and correct copy of RESOLUTION NO. R- 280989 , passed and adopted by the Council of The City of San Diego, California on NOV 02 1992

CHARLES G. ABDELNOUR  
City Clerk of The City of San Diego, California

(SEAL)

By: *Mary Cepeda* , Deputy

***Mutual Aid Agreement Between  
The San Miguel Consolidated Fire Protection District  
And the Sycuan Fire Department  
As Part of the Sycuan Tribal Government  
A Federally Recognized Tribe***

This Mutual Aid Agreement (“Agreement”) is entered into this \_\_\_\_ day of March 2007 (“Effective Date”), of, by and between the San Miguel Consolidated Fire Protection District (hereinafter “District”) and Sycuan Fire Department, (hereinafter “Sycuan”).

WHEREAS, The District and Sycuan are organized and equipped fire protection agencies charged with the duty of fire protection within the limits of said districts; and

WHEREAS, it would be to the benefit of each party that the services of each of the fire departments be, in some circumstances, extended outside of the limits of each party hereto; and into the limits of the other party; and

WHEREAS, the District, under Health and Safety Code Section 13877, is authorized the use of equipment and apparatus outside of the District; and

WHEREAS, Health and Safety Code Section 13863 allows the District to enter into mutual aid agreements with any federal or state agency, any city, county, city and county, special district, or federally recognized Indian tribe; and

WHEREAS, it is the desire of the parties hereto to render mutual aid to the other in order to protect the health and safety of the residents of both districts in accordance with terms of this Agreement; and

WHEREAS, the parties desire that in some circumstances the fire department of the other district, subject to the terms of this Agreement, will respond to fire and rescue incidents within its limits.

NOW, THEREFORE, IT IS AGREED THAT:

1. The Parties through their fire chiefs shall form an Operational Committee for the purpose of implementation and management of this Agreement and on at least a semi-annual basis establish written guidelines whereby each agency would render mutual aid to the other agency (“Operational Plan”). Such Operational Plan shall include but will not be limited to determination as to when mutual aid can be provided based upon staffing levels of each agency, the manner in which mutual aid will be requested and granted, the training levels of each agency which must be maintained and the type of equipment that may respond from each agency. Said Operational Plan may provide that

agreement, except this agreement shall not require either party to deplete its own resources to the detriment of its normal public safety emergency responsibility. This shall be at the discretion of each agency's Duty Officers.

7. Nothing in this agreement shall limit either party from participating in separate agreements with other fire agencies and shall have no effect upon the existing San Diego County Mutual Aid Agreement.

8. This Agreement shall become effective upon the execution by the parties hereto and shall continue until terminated by thirty (30) days written notice or by immediate termination in accordance with the terms of the Operational Plan.

9. This Agreement may be amended only by written consent of all Parties to the Agreement.

10. This Agreement shall be construed in accordance with and governed by the laws of the State of California.

11. This Agreement shall not be assigned by either party without first obtaining the express written consent of the other.

Executed at San Diego County, California, on the date and year first appearing above.

\_\_\_\_\_  
Name and Title  
Sycuan Fire Department

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Title  
San Miguel Fire District

\_\_\_\_\_  
Date

## ***Dispatch Procedure***

1. Dispatch into the District areas within the operational area, per Attachment I, is as follows:

Sycuan agrees to provide, if available, the following resources:

- ◆ Structure Fire Second Alarm – One Type 1 Engine Company and/or one Truck Company (automatic response upon notification)\*

\*The District will provide the remainder of standard response for type of incident of dispatch level.

2. Dispatch into the Sycuan Fire Department areas within the operational area, per Attachment I, is as follows:

The District agrees to provide, if available, the following resources:

- ◆ Structure Fire Second Alarm – One Type 1 Engine Company (automatic response upon notification)\*

\*Sycuan will provide the remainder of standard response for type of incident or dispatch level.

3. Upon receipt of an alarm involving these areas, the department receiving the alarm will immediately notify the cooperating department.

Reviewed by:

\_\_\_\_\_  
August F. Ghio, Fire Chief  
San Miguel Fire District

\_\_\_\_\_  
Hank Murphy, Fire Chief  
Sycuan Fire Department

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

***Mutual Aid Agreement Between  
The San Miguel Consolidated Fire Protection District  
And the Sycuan Fire Department  
As Part of the Sycuan Tribal Government  
A Federally Recognized Tribe***

This Mutual Aid Agreement ("Agreement") is entered into this Thirteen day of April 2007 ("Effective Date"), of, by and between the San Miguel Consolidated Fire Protection District (hereinafter "District") and Sycuan Fire Department, (hereinafter "Sycuan").

WHEREAS, The District and Sycuan are organized and equipped fire protection agencies charged with the duty of fire protection within the limits of said districts; and

WHEREAS, it would be to the benefit of each party that the services of each of the fire departments be, in some circumstances, extended outside of the limits of each party hereto; and into the limits of the other party; and

WHEREAS, the District, under Health and Safety Code Section 13877, is authorized the use of equipment and apparatus outside of the District; and

WHEREAS, Health and Safety Code Section 13863 allows the District to enter into mutual aid agreements with any federal or state agency, any city, county, city and county, special district, or federally recognized Indian tribe; and

WHEREAS, it is the desire of the parties hereto to render mutual aid to the other in order to protect the health and safety of the residents of both districts in accordance with terms of this Agreement; and

WHEREAS, the parties desire that in some circumstances the fire department of the other district, subject to the terms of this Agreement, will respond to fire and rescue incidents within its limits.

NOW, THEREFORE, IT IS AGREED THAT:

1. The Parties through their fire chiefs shall form an Operational Committee for the purpose of implementation and management of this Agreement. On an annual basis the parties shall establish written guidelines whereby each agency would render mutual aid to the other agency ("Operational Plan"). Such Operational Plan shall include but will not be limited to determination as to when mutual aid can be provided based upon staffing levels of each agency, the manner in which mutual aid will be requested and granted, the training levels of each agency which must be maintained and the type of equipment that may respond from each agency. Said Operational Plan may provide that mutual aid will

agreement, except this agreement shall not require either party to deplete its own resources to the detriment of its normal public safety emergency responsibility. This shall be at the discretion of each agency's Duty Officers.

7. Nothing in this agreement shall limit either party from participating in separate agreements with other fire agencies and shall have no effect upon the existing San Diego County Mutual Aid Agreement.

8. This Agreement shall become effective upon the execution by the parties hereto and shall continue until terminated by thirty (30) days written notice or by immediate termination in accordance with the terms of the Operational Plan.

9. This Agreement may be amended only by written consent of all Parties to the Agreement.

10. This Agreement shall be construed in accordance with and governed by the laws of the State of California.

11. This Agreement shall not be assigned by either party without first obtaining the express written consent of the other.

Executed at San Diego County, California, on the date and year first appearing above.

  
\_\_\_\_\_  
Hank Murphy, Fire Chief  
Sycuan Fire Department

4-13-07  
Date

  
\_\_\_\_\_  
August F. Ghio, Fire Chief  
San Miguel Fire District

4-13-07  
Date

### Dispatch Procedure

1. Dispatch into the District areas within the operational area, per Attachment I, is as follows:

Sycuan agrees to provide, if available, the following resources:

- ◆ Structure Fire Second Alarm – One Type 1 Engine Company and/or one Truck Company (automatic response upon notification)\*

\*The District will provide the remainder of the response for the type of incident dispatched.

2. Dispatch into the Sycuan Fire Department areas within the operational area, per Attachment I, is as follows:


The District agrees to provide, if available, the following resources:

- ◆ Structure Fire Second Alarm – One Type 1 Engine Company and/or one Truck Company (automatic response upon notification)\*

\*Sycuan will provide the remainder of the response for the type of incident dispatched.

Reviewed by:

\_\_\_\_\_  
August F. Ghio, Fire Chief  
San Miguel Fire District

  
\_\_\_\_\_  
Hank Murphy, Fire Chief  
Sycuan Fire Department

\_\_\_\_\_  
Date

4-13-07  
\_\_\_\_\_  
Date



**MEMORANDUM OF UNDERSTANDING  
FOR  
ZONE 4 JOINT EMERGENCY RESPONSES  
FOR FIRE AND RESCUE RESOURCES**

**WHEREAS**, certain cities, districts and tribal governments located in San Diego County maintain, as part of their staffing, an organized and equipped fire protection service charged with the duty of fire protection, emergency medical and rescue services within the limits of said jurisdictions, referred to below as the "Parties"; and

**WHEREAS**, it is the desire of the Parties to extend the fire suppression, emergency medical, and rescue services of each of their services be. in some circumstances, outside of the limits of their home jurisdictions, and into the jurisdictions of the other Parties; and

**WHEREAS**, the Parties desire that in some circumstances one or more of the other Parties will respond to fire suppression, emergency medical, and rescue incidents occurring within the limits of their home jurisdictions.

**NOW, THEREFORE BE IT RESOLVED:**

1. The Parties, as set forth individually in Exhibit "A", have agreed to respond to emergency alarms outside of their home jurisdictions with resources, and within the jurisdictional area of the other Parties in accordance with the terms and conditions hereinafter set forth.
2. Any party may, upon determining mutual benefit, agree to provide resources without regard to political and/or jurisdictional boundaries, and adhere to the procedures established in the Operational Plan for determining response patterns that are the subject of this Memorandum of Understanding. All alarms which deal with emergency responses shall adhere as closely as possible to the nearest unit concept, regardless of political jurisdiction.
3. The details as to the method of operation, procedures, type of units and responses, and other planning as may be necessary to effectuate this Memorandum of Understanding shall be covered by the Operational Plan agreed upon and adopted by the Fire Chiefs of the respective parties.
4. There shall be an Operational Committee, consisting of a chief officer or his/her designee from each party, with the purpose of implementing the

MEMORANDUM OF UNDERSTANDING  
FOR  
ZONE 4 JOINT EMERGENCY RESPONSES  
FOR FIRE AND RESCUE RESOURCES

7. Each party to this Memorandum of Understanding shall maintain proper Worker's Compensation Insurance, or the equivalent of Workers' Compensation, covering its own employees without cost to the other parties, and each party shall be responsible for all salaries and benefits for its own personnel without cost to the other parties.
8. Each of the parties shall be fully responsible for all repairs, maintenance and upkeep of its own equipment and vehicles which are used pursuant to this Memorandum of Understanding while said equipment and vehicles are used outside of its home jurisdiction, including gas, oil, lubrication, parts replacement and repair of casualty damage. However, during prolonged suppression activities, the recipient jurisdiction shall replenish chemical agents and fuel as needed; provide minor maintenance of fire suppression equipment; and provide for meals, hydration and the well being of personnel involved in the suppression activity.
9. The assurance of automatic aid as set forth in this Memorandum of Understanding shall constitute the sole consideration for the performance of this Memorandum of Understanding. It is, therefore, understood and agreed that no money payments shall be made between the parties for services provided under the terms of this Memorandum of Understanding, that no charges shall be assessed by any party against any other party for services provided under the terms of this Memorandum of Understanding, and that each party shall be fully responsible for all of its costs in connection with the performance of this Memorandum of Understanding except as provided for in Section 8. This provision shall not be construed to prevent any party, or its representative, from billing patients for ambulance transport and other emergency medical services, provided that billing rates shall be consistent with the adopted fee schedule of the agency providing the services.
10. Nothing in this Memorandum of Understanding shall prevent any party from participating in separate agreements with other fire jurisdictions and shall have no effect upon the existing San Diego County Mutual Aid Agreement.

MEMORANDUM OF UNDERSTANDING  
FOR  
ZONE 4 JOINT EMERGENCY RESPONSES  
FOR FIRE AND RESCUE RESOURCES

peacetime standards and requirements established by the Insurance Services Organization for jurisdictions of comparable size.

15. This Memorandum of Understanding shall become effective upon execution by these parties hereto and shall continue until terminated by the terminating party(s) providing thirty (30) days written notice to the non-terminating party(s).

**IN WITNESS WHEREOF**, this Memorandum of Understanding has been executed by the parties hereto by their duly authorized officers as indicated in Exhibit "A".

***Mutual Aid Agreement Between  
The San Miguel Consolidated Fire Protection District  
And the Sycuan Fire Department  
As Part of the Sycuan Tribal Government  
A Federally Recognized Tribe***

This Mutual Aid Agreement (“Agreement”) is entered into this \_\_\_\_ day of March 2007 (“Effective Date”), of, by and between the San Miguel Consolidated Fire Protection District (hereinafter “District”) and Sycuan Fire Department, (hereinafter “Sycuan”).

WHEREAS, The District and Sycuan are organized and equipped fire protection agencies charged with the duty of fire protection within the limits of said districts; and

WHEREAS, it would be to the benefit of each party that the services of each of the fire departments be, in some circumstances, extended outside of the limits of each party hereto; and into the limits of the other party; and

WHEREAS, the District, under Health and Safety Code Section 13877, is authorized the use of equipment and apparatus outside of the District; and

WHEREAS, Health and Safety Code Section 13863 allows the District to enter into mutual aid agreements with any federal or state agency, any city, county, city and county, special district, or federally recognized Indian tribe; and

WHEREAS, it is the desire of the parties hereto to render mutual aid to the other in order to protect the health and safety of the residents of both districts in accordance with terms of this Agreement; and

WHEREAS, the parties desire that in some circumstances the fire department of the other district, subject to the terms of this Agreement, will respond to fire and rescue incidents within its limits.

NOW, THEREFORE, IT IS AGREED THAT:

1. The Parties through their fire chiefs shall form an Operational Committee for the purpose of implementation and management of this Agreement and on at least a semi-annual basis establish written guidelines whereby each agency would render mutual aid to the other agency (“Operational Plan”). Such Operational Plan shall include but will not be limited to determination as to when mutual aid can be provided based upon staffing levels of each agency, the manner in which mutual aid will be requested and granted, the training levels of each agency which must be maintained and the type of equipment that may respond from each agency. Said Operational Plan may provide that

agreement, except this agreement shall not require either party to deplete its own resources to the detriment of its normal public safety emergency responsibility. This shall be at the discretion of each agency's Duty Officers.

7. Nothing in this agreement shall limit either party from participating in separate agreements with other fire agencies and shall have no effect upon the existing San Diego County Mutual Aid Agreement.

8. This Agreement shall become effective upon the execution by the parties hereto and shall continue until terminated by thirty (30) days written notice or by immediate termination in accordance with the terms of the Operational Plan.

9. This Agreement may be amended only by written consent of all Parties to the Agreement.

10. This Agreement shall be construed in accordance with and governed by the laws of the State of California.

11. This Agreement shall not be assigned by either party without first obtaining the express written consent of the other.

Executed at San Diego County, California, on the date and year first appearing above.

\_\_\_\_\_  
Name and Title  
Sycuan Fire Department

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name and Title  
San Miguel Fire District

\_\_\_\_\_  
Date

## ***Dispatch Procedure***

1. Dispatch into the District areas within the operational area, per Attachment I, is as follows:

Sycuan agrees to provide, if available, the following resources:

- ◆ Structure Fire Second Alarm – One Type 1 Engine Company and/or one Truck Company (automatic response upon notification)\*

\*The District will provide the remainder of standard response for type of incident of dispatch level.

2. Dispatch into the Sycuan Fire Department areas within the operational area, per Attachment I, is as follows:

The District agrees to provide, if available, the following resources:

- ◆ Structure Fire Second Alarm – One Type 1 Engine Company (automatic response upon notification)\*

\*Sycuan will provide the remainder of standard response for type of incident or dispatch level.

3. Upon receipt of an alarm involving these areas, the department receiving the alarm will immediately notify the cooperating department.

Reviewed by:

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August F. Ghio, Fire Chief  
San Miguel Fire District

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Hank Murphy, Fire Chief  
Sycuan Fire Department

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Date

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Date

## Master Mutual Aid Signatories

Jurisdiction Type	Entity Name	County	Op Area	Date Adopted	Resol. #
City	City of Alameda	Alameda		12/19/50	
City	City of Albany	Alameda		3/26/56, 3/29/51	
City	City of Berkeley	Alameda		12/12/50	
	City of Emeryville	Alameda		12/11/50	
	City of Fremont	Alameda		05/29/56	
City	City of Livermore	Alameda		12/04/50	
City	City of Newark	Alameda		01/10/57	
City	City of Oakland	Alameda		12/12/50	
City	City of Piedmont	Alameda		12/07/50	
City	City of Pleasanton	Alameda		05/13/57	
City	City of San Leandro	Alameda		12/04/50	
City	City of Union City	Alameda		09/19/60	
Fire District	Tennyson County Fire Protection District	Alameda		12/14/76	
Park District	East Bay Regional Park District	Alameda		05/29/51	
School District	Alvarado School District	Alameda		05/21/51	
School District	Alviso	Alameda		10/19/51	
School District	Alviso School Dist.	Alameda		10/19/51	
School District	Amador Union High	Alameda		06/21/51	
School District	Amador Valley Joint Union HS District	Alameda			
School District	Castro Valley	Alameda		06/04/51	
School District	Centerville	Alameda		10/24/51	
School District	Decolo	Alameda		05/23/51	
School District	Emery Unified High	Alameda		06/20/51	
School District	Emery Unified High	Alameda		06/20/51	
School District	Green	Alameda			
School District	Hayward	Alameda		06/01/51	
School District	Hayward Union High	Alameda		06/06/51	
School District	Independent	Alameda		05/25/51	
School District	Inman	Alameda		10/22/51	
School District	Irvington	Alameda		09/01/51	
School District	LaVista	Alameda		05/25/51	
School District	Livermore	Alameda		10/08/51	
School District	Livermore Union High	Alameda		11/12/51	
School District	MayJoint	Alameda		10/12/51	
School District	MissionSanJose	Alameda		11/19/51	
School District	MountainHouse	Alameda		10/17/51	
School District	Mt Eden	Alameda		06/11/51	
School District	Murray	Alameda		05/25/51	
School District	Newark	Alameda		05/25/51	
School District	Niles	Alameda		5/2/51	
School District	Palomares	Alameda		05/22/51	
School District	Pleasanton	Alameda		06/20/51	
School District	RedwoodCanyon	Alameda		10/22/51	
School District	Russell	Alameda		09/17/51	
School District	SanLorenzo	Alameda		05/25/51	
School District	Summit	Alameda		05/24/51	
School District	Sunol Glen	Alameda		07/17/51	
School District	WarmSprings	Alameda		11/23/51	
School District	Washington Union High	Alameda		06/05/51	
Political Subdivision	Valley Community Sues District	Alameda/Contra Costa		12/21/76	
County	County of Alpine	Alpine		11/03/52	
City	Amador City	Amador		12/13/50	
City	City of Ione	Amador		12/16/53	
City	City of Jackson	Amador		12/21/64	
City	City of Plymouth	Amador		05/03/51	
City	City of Sutter Creek	Amador		12/04/50	
County	County of Amador	Amador		04/01/63	
Fire District	Sutter Creek Fire District	Amador		02/05/50	
Irrigation District	Jackson Valley Irrigation District	Amador		03/03/64	
School District	Aetna	Amador			
School District	Amador City	Amador			
School District	Amador County High	Amador			
School District	Bridgeport Joint	Amador			
School District	Carbondale	Amador		06/12/51	
School District	Cleta	Amador			
School District	Drytown	Amador			
School District	Enterprise	Amador		06/19/51	
School District	Ione Union	Amador		06/20/51	
School District	Ione Union High	Amador		08/03/51	
School District	Jackson Union	Amador		06/11/51	

## Master Mutual Aid Signatories

Jurisdiction Type	Entity Name	County	Op Area	Date Adopted	Resol. #
School District	Thermalito	Butte		06/11/51	
Utility Dist.	North Burbank Public Utility Dist.	Butte		01/08/58	
Water Dist.	Biggs West Gridley Water Dist.	Butte		7/13/72, 2/05/59	
Water Dist.	Butte Water District	Butte & Sutter		05/21/58	
	City of Angels	Calaveras		12/05/50	
County	County of Calaveras	Calaveras		12/04/50	
Fire District	Mountain Fire Rescue	Calaveras		08/09/83	
School District	Calaveras Union High	Calaveras			
School District	Listed-No Signatories	Calaveras			
School District	Wallace Joint	Calaveras			
City	City of Colusa	Colusa		02/19/51	
City	City of Williams	Colusa		06/05/59	
County	County of Colusa	Colusa		12/04/50	
Fire District	Arbuckle-College City Fire Dist.	Colusa		08/24/56	
Fire District	Colusa Rural Fire Dist.	Colusa		03/15/57	
Fire District	Maxwell Fire Dist.	Colusa		05/28/56	
Fire District	Princeton Community Service Dist.	Colusa		05/23/58	
Fire District	Williams Rural Fire Dist.	Colusa		05/18/56	
Mosquito Abat. Dist.	Colusa Mosquito Abatement	Colusa		08/25/58	
City	City of Antioch	Contra Costa		12/11/50	
Community Services Dist.	Kensington Community Service Dist.	Contra Costa		04/02/58	
County	Contra Costa County	Contra Costa		11/20/50	
Fire District	Danville Fire Dist.	Contra Costa		05/13/57	
Fire District	Kensington Fire Dist.	Contra Costa		10/07/57	
Fire District	Lafayette Fire Dist.	Contra Costa		01/29/51	
Fire District	Rodeo Fire Dist.	Contra Costa		03/03/57	
Fire District	San Ramon Fire Dist.	Contra Costa		02/15/63	
Sanitary Dist.	Central Contra Costa Sanitary Dist.	Contra Costa		03/06/58	
School District	Alhambra Union HS Dist.	Contra Costa		11/15/50	
School District	Byron School Dist.	Contra Costa		07/10/56	
School District	Lafayette School Dist.	Contra Costa		01/27/57	
School District	Lafayette School Dist.	Contra Costa		05/07/56	
School District	Martinez School Dist.	Contra Costa		02/09/54	
School District	Oakley Union School Dist.	Contra Costa		01/27/57	
School District	Oakley Union School Dist.	Contra Costa		05/09/56	
School District	Pinole-Hercules School Dist.	Contra Costa		10/08/56	
School District	Port Costa School Dist.	Contra Costa		1/27/57, 4/26/56	
School District	Richmond School Dist.	Contra Costa		05/14/56	
School District	Richmond Union HS Dist.	Contra Costa		05/07/56	
School District	Rodeo School Dist.	Contra Costa		1/27/57, 5/09/56	
School District	San Ramon HS Dist.	Contra Costa		04/08/57	
School District	Sheldon School	Contra Costa		1/27/57, 5/15/56	
School District	Walnut Creek School Dist.	Contra Costa		10/15/56	
School District	Crescent-Elk Elementary School Dist.	Del Norte		05/10/51	
School District	Del Norte County High School Dist.	Del Norte		01/08/52	
School District	Mountain Elementary Dist.	Del Norte		05/18/51	
School District	Redwood Union Elementary Dist.	Del Norte		05/15/51	
Fire District	Diamond Springs Vol Fire Dist.	El Dorado		02/05/51	
Fire District	Fairplay-Mt. Aukum Vol. Fire Dept.	El Dorado		02/15/65	40-65
Fire District	Georgetown Fire Dist.	El Dorado		2/7/51, 6/20/58	
Operational Area	El Dorado County	El Dorado		12/28/64	372-64
School District	Blair's	El Dorado			
School District	Bridgeport Joint	El Dorado			
School District	Buckeye	El Dorado			
School District	Camino	El Dorado			
School District	Canyon Creek	El Dorado			
School District	Cave Valley	El Dorado			
School District	Cold Springs	El Dorado			
School District	Coloma	El Dorado			
School District	Coon Hollow	El Dorado			
School District	Diamond Springs	El Dorado			
School District	El Dorado County High School Dist.	El Dorado			
School District	El Dorado-Ringgold	El Dorado		01/21/52	
School District	Fairplay	El Dorado			
School District	French Creek School Dist.	El Dorado		03/20/52	
School District	Georgetown Elementary School Dist.	El Dorado		05/22/51	
School District	Gold Hill	El Dorado			
School District	Greenwood	El Dorado			
School District	Indian Diggings	El Dorado			
School District	Kelsey	El Dorado			
School District	Lake Valley	El Dorado			



## Master Mutual Aid Signatories

Jurisdiction Type	Entity Name	County	Op Area	Date Adopted	Resol. #
Irrigation District	Jacinto Irrigation Dist.	Glenn		05/08/58	
Irrigation District	Orland-Artois Water Dist.	Glenn		02/10/66	
Irrigation District	Princeton-Codora-Glenn Irrigation Dist	Glenn		03/03/58	
Irrigation District	Provident Irrigation Dist.	Glenn		03/03/58	
Quito Abat. Dist.	Mosquito Abatement Dist. # 1	Glenn		12/12/63	
School District		Glenn			
Irrigation District	Princeton-Codora-Glenn Irrigation Dist	Glenn & Colusa		03/03/58	
School District	Alton	Humboldt			
School District	Arcata	Humboldt		06/15/51	
School District	Arcata Union High	Humboldt		11/12/51	
School District	Banner	Humboldt			
School District	Bay	Humboldt			
School District	Blue Lake Union	Humboldt		06/13/51	
School District	Bluff Prairie	Humboldt			
School District	Bridgeville	Humboldt			
School District	Buck Mountain	Humboldt			
School District	Bucksport	Humboldt			
School District	Canal	Humboldt			
School District	Capetown	Humboldt			
School District	Centerville	Humboldt			
School District	Clark	Humboldt			
School District	Coffee Creek	Humboldt			
School District	Cuddeback	Humboldt			
School District	Cutten	Humboldt		06/11/51	
School District	Elk River	Humboldt			
School District	Eureka City Elementary and High	Humboldt		06/13/51	
School District	Ferndale	Humboldt		06/12/51	
School District	Ferndale Union High	Humboldt		07/17/51	
School District	Field	Humboldt			
School District	Fieldbrook	Humboldt			
School District	Fortuna	Humboldt		10/01/51	
School District	Fortuna Union High	Humboldt			
School District	Freshwater	Humboldt		06/06/51	
School District	Garfield	Humboldt			
School District	Georgeson	Humboldt			
School District	Glendale	Humboldt			
School District	Grant Union	Humboldt			
School District	Green Point	Humboldt			
School District	Grizzly Bluff	Humboldt			
School District	Holmes	Humboldt			
School District	Hoopa Valley Unified	Humboldt		06/08/51	
School District	Hydesville	Humboldt			
School District	Island	Humboldt			
School District	Jacoby Creek	Humboldt		06/01/51	
School District	Janes	Humboldt		06/04/51	
School District	Jones Prairie	Humboldt			
School District	Klamath	Humboldt			
School District	Kneeland	Humboldt			
School District	Korbel	Humboldt			
School District	Loleta	Humboldt		06/11/51	
School District	Mad River	Humboldt			
School District	Mattole Union	Humboldt			
School District	McDiarmid	Humboldt			
School District	McKinleyville Union	Humboldt			
School District	Mitchell	Humboldt			
School District	Morek	Humboldt			
School District	Orick	Humboldt		09/10/51	
School District	Orleans	Humboldt			
School District	Patricks Point	Humboldt			
School District	Pecwan Union	Humboldt			
School District	Pepperwood	Humboldt			
School District	Port Kenyon	Humboldt			
School District	Price Creek	Humboldt			
School District	Redwood	Humboldt			
School District	Rio Dell	Humboldt		06/21/51	
School District	Rohnerville	Humboldt		06/08/51	
School District	Rolph	Humboldt			
School District	Salmon Creek	Humboldt			
School District	Samoa	Humboldt		09/08/51	
School District	Scotia Union	Humboldt		06/29/51	
School District	Showers Pass	Humboldt			

### Master Mutual Aid Signatories

Jurisdiction Type	Entity Name	County	Op Area	Date Adopted	Resol. #
School District	Lebec	Kern			
School District	Lerdo	Kern		6/4/51, 2/14/69	
School District	Linns Valley	Kern			
School District	Lost Hills Union	Kern		6/11/51, 2/10/69	
School District	Maple	Kern		06/11/51	
School District	Maricopa Unified	Kern		06/13/51	
School District	McFarland	Kern		06/04/51	
School District	McFarland Union	Kern		02/10/69	
School District	McKittrick	Kern		02/11/69	
School District	Midway	Kern		5/14/51, 2/11/69	
School District	Mojave Unified	Kern		5/25/51, 2/11/69	
School District	Mount Owen	Kern			
School District	Mountain View	Kern		07/02/51	
School District	Muroc Unified	Kern		6/5/51, 2/10/69	
School District	Norris	Kern		02/12/69	
School District	Panama	Kern		6/12/51, 2/10/69	
School District	Pershing	Kern			
School District	Pond Union	Kern		04/15/69	
School District	Pondham	Kern		06/04/51	
School District	Poso Flat	Kern			
School District	Rand Joint	Kern		03/07/69	
School District	Randsburg	Kern			
School District	Red Rock	Kern			
School District	Richland	Kern		02/03/69	
School District	Rio Bravo	Kern		5/14/51, 3/10/69	
School District	Rosedale	Kern		06/05/51	
School District	Rosedale Union	Kern		08/31/70	
School District	Semi Tropic	Kern		11/10/69	
School District	Shafter	Kern			
School District	South Fork Un. Elementary	Kern		7/2/51, 2/11/69	
School District	Southern Kern Cy	Kern		6/1/51, 2/25/69	
School District	Standard	Kern		02/10/69	
School District	Taft	Kern			
School District	Taft City	Kern		06/27/51	
School District	Taft Union High	Kern		03/10/69	
School District	Tehachapi	Kern		11/15/69	
School District	Tehachapi	Kern		06/11/51	
School District	Tehachapi Valley Un. High	Kern		02/07/51	
School District	Tehachapi Voc	Kern			
School District	Twin Oaks	Kern		06/27/51	
School District	Vineland	Kern		6/11/51, 2/10/69	
School District	Wasco	Kern		06/18/51	
School District	Wasco Union	Kern		03/10/69	
School District	Wasco Union High Dist	Kern		7/1/51, 2/13/69	
School District	West Kern J C	Kern		02/17/69	
School District	Wildwood	Kern			
School District	Armona Union	Kings			
School District	Central Union	Kings		12/10/51	
School District	Corcoran Joint Union High	Kings		01/07/52	
School District	Corcoran Union	Kings		01/15/52	
School District	Dallas	Kings		01/07/52	
School District	Excelsior	Kings			
School District	Fremont Union	Kings		01/16/52	
School District	Hanford	Kings			
School District	Hanford Joint Union High	Kings		06/11/51	
School District	Hardwick	Kings			
School District	Island	Kings			
School District	Kings River Union	Kings			
School District	Kil Carson Union	Kings		05/08/51	
School District	Lakeside Union	Kings		01/22/52	
School District	Lemoore Union	Kings		01/10/52	
School District	Lemoore Union High	Kings		03/13/52	
School District	Oakvale	Kings			
School District	Pioneer Union	Kings			
School District	Reef-Sunset Union	Kings		03/07/52	
School District	San Jose	Kings			
School District	Stratford Union	Kings		05/21/51	
School District	Willow Grove	Kings			
School District	Traver Joint Union	Kings & Tulare			
School District		Lake			
Fire District	Big Valley Fire Protection Dist	Lassen		11/25/57	

### Master Mutual Aid Signatories

Jurisdiction Type	Entity Name	County	Op Area	Date Adopted	Resol. #
School District	Hudson	Los Angeles			
School District	Inglewood City	Los Angeles			
School District	Keppel Union	Los Angeles		12/19/51	
School District	La Canada	Los Angeles		11/19/51	
School District	La Verne City	Los Angeles		12/05/51	
School District	La Verne Heights	Los Angeles		11/20/51	
School District	Lake Hughes	Los Angeles			
School District	Lancaster	Los Angeles			
School District	Las Virgenes Un.	Los Angeles			
School District	Lawndale	Los Angeles		1/10/52, 4/19/56	
School District	Lennox	Los Angeles		10/23/51	
School District	Little Lake	Los Angeles		11/13/51	
School District	Long Beach City Unified	Los Angeles			
School District	Los Angeles City Elementary, High & J.C.	Los Angeles			
School District	Los Nietos	Los Angeles			
School District	Lowell Joint	Los Angeles			
School District	Lynwood Unified	Los Angeles		10/23/51	
School District	Manhattan Beach	Los Angeles			
School District	Monrovia City	Los Angeles		11/13/51	
School District	Monrovia-Duarte High	Los Angeles		11/20/51	
School District	Montebello Unified	Los Angeles		10/25/51	
School District	Mountain View	Los Angeles			
School District	Mt. San Antonio J.C.	Los Angeles		11/09/51	
School District	Newhall	Los Angeles			
School District	Norwalk	Los Angeles		11/06/51	
School District	Old River	Los Angeles			
School District	Palmdale	Los Angeles			
School District	Palos Verdes	Los Angeles		11/20/51	
School District	Paramount	Los Angeles			
School District	Pasadena City Elementary, High & J.C.	Los Angeles			
School District	Pine Canyon	Los Angeles		10/24/51	
School District	Pomona City Elementary & High	Los Angeles			
School District	Potrero Heights	Los Angeles			
School District	Puente Union High	Los Angeles			
School District	Ranchito	Los Angeles		10/22/51	
School District	Redondo Beach City	Los Angeles		11/14/51	
School District	Rivera	Los Angeles			
School District	Rosemead	Los Angeles			
School District	Rowland Union	Los Angeles			
School District	San Dimas	Los Angeles			
School District	San Gabriel	Los Angeles		10/23/51	
School District	San Marino City	Los Angeles			
School District	Santa Monica City Elementary & High	Los Angeles			
School District	Saugus Union	Los Angeles			
School District	Sierra Madre City	Los Angeles		11/20/51	
School District	Soledad-Agua Dulce Un.	Los Angeles			
School District	South Bay Union High	Los Angeles			
School District	South Pasadena City	Los Angeles			
School District	South Pasadena-San Marino Union High	Los Angeles			
School District	South Whittier	Los Angeles		11/06/51	
School District	Spadra	Los Angeles		01/14/52	
School District	Sulphur Springs Union	Los Angeles			
School District	Temple	Los Angeles			
School District	Temple City	Los Angeles			
School District	Topanga	Los Angeles			
School District	Walnut	Los Angeles			
School District	West Covina	Los Angeles		11/13/51	
School District	Westside Union	Los Angeles			
School District	Whittier City	Los Angeles			
School District	Whittier Union High	Los Angeles			
School District	Willowbrook	Los Angeles		11/09/51	
School District	Wilsona	Los Angeles			
School District	Wiseburn	Los Angeles			
Misc-Fair	Madera District Fair	Madera		07/05/51	
Misc-Irrigation	Madera Irrigation Dist	Madera		06/07/51	
School District	Ahwahnee	Madera		11/19/51	
School District	Alamo	Madera		10/09/51	
School District	Alpha	Madera		09/10/51	
School District	Ashview	Madera		10/01/51	
School District	Bass Lake	Madera		08/02/51	
School District	Berenda	Madera		08/06/51	

### Master Mutual Aid Signatories

Jurisdiction Type	Entity Name	County	Op Area	Date Adopted	Resol. #
School District	Hopland Union	Mendocino			
School District	Hopland Union High	Mendocino			
School District	Manchester Union	Mendocino			
School District	Mendocino Union	Mendocino			
School District	Mendocino Union High	Mendocino			
School District	Nashmead	Mendocino			
School District	Piercy	Mendocino			
School District	Point Arena Union High	Mendocino			
School District	Potter Valley Union	Mendocino			
School District	Redwood Valley Union	Mendocino			
School District	Reservation	Mendocino			
School District	River Union	Mendocino			
School District	Round Valley Union	Mendocino			
School District	Round Valley Union High	Mendocino			
School District	Sherwood	Mendocino			
School District	Ukiah Union	Mendocino			
School District	Ukiah Union High	Mendocino			
School District	Willits Union	Mendocino			
School District	Willits Union High	Mendocino			
School District	Woods	Mendocino			
School District	Merced County	Merced			
Misc	Goose Lake Soil Conservation	Modoc		03/15/60	
School District	Modoc County	Modoc			
School District	Antelope Union	Mono		02/20/52	
School District	Benton	Mono		12/20/51	
School District	Bridgeport	Mono		01/08/52	
School District	Leevining Union	Mono		01/28/52	
School District	Mammoth	Mono		12/18/51	
School District	Mono County High	Mono		12/17/51	
Fire District	Aromas Tri-County Fire Protection Dist.	Monterey		11/13/56	#####
Fire District	Arroyo Seco Vol. Fire Dept.	Monterey			
Fire District	Big Sur Vol. Fire Brigade	Monterey		01/17/83	
Fire District	Cachagna Vol. Fire Co.	Monterey		09/10/82	
Fire District	Carmel Highlands Monterey County Fire Protection	Monterey		01/05/51	126
Fire District	Carmel Valley Fire Protection Dist.	Monterey		11/13/73	
Fire District	Castroville Fire Protection Dist.	Monterey		11/14/73	
Fire District	Castroville-Moss Landing Fire	Monterey		01/08/51	
Fire District	Chualar Fire Protection Dist.	Monterey		01/17/51	
Fire District	Greenfield Fire Protection Dist.	Monterey		11/20/73, 12/21/50	
Fire District	Marina Fire Protection Dist.	Monterey		12/12/73	
Fire District	Mid Carmel Valley Fire Protection Dist.	Monterey		09/22/82	82-5
Fire District	Mid Coast Vol. Fire Brigade	Monterey		09/08/82	
Fire District	Monterey Peninsula Airport Dist. Fire Dept.	Monterey		02/08/74	
Fire District	Pajaro Township Fire Protection Dist.	Monterey		11/07/73	
Fire District	Salinas Rural Fire Protection Dist.	Monterey		11/27/73, 12/21/50	
Fire District	San Ardo Vol. Fire Co.	Monterey		09/07/82	
Fire District	Seaside Fire Dist.	Monterey		01/09/51	
Fire District	Spreckels Volunteer Fire Co.	Monterey		11/01/82	
Fire District	Tularcitos Fire Protection	Monterey		12/19/50	
Misc	Pebble Beach Community Services Dist.	Monterey		08/27/82	15-82
School District	Alisal Union Elementary School Dist.	Monterey		06/12/51	
School District	Aromas School Dist.	Monterey		06/29/51	4/9/19
School District	Bay School Dist.	Monterey		06/12/51	
School District	Blanco School Dist.	Monterey		06/05/51	
School District	Bradley Union	Monterey			
School District	Buena Vista School Dist.	Monterey		07/10/51	
School District	Carmel Unified School Dist.	Monterey		06/15/51	
School District	Carmelo School Dist.	Monterey		06/05/51	
School District	Castroville Union Elementary School Dist.	Monterey		11/12/51	
School District	Chualar Union Elementary Dist.	Monterey		11/13/56	
School District	Ellis School Dist.	Monterey		12/29/51	
School District	Gonzales Union Elementary School Dist.	Monterey		07/09/51	
School District	Gonzales Union High School Dist.	Monterey		05/21/51	
School District	Graves School Dist.	Monterey		06/08/51	
School District	Greenfield Union Elementary School Dist.	Monterey		11/08/51	
School District	Hall	Monterey			
School District	Hartnell Junior College School Dist.	Monterey		07/18/51	
School District	Jamesburg School Dist.	Monterey		11/13/51	
School District	King City Joint Union High School Dist.	Monterey		05/28/51	
School District	King City Union Elementary School Dist.	Monterey		11/06/51	
School District	Lagunita School Dist.	Monterey		05/21/51	

## Master Mutual Aid Signatories

Jurisdiction Type	Entity Name	County	Op Area	Date Adopted	Resol. #
Fire District	Dutch Flat Fire Dept.	Placer		02/03/51	
Fire District	Foresthill Fire Protection Dist.	Placer		10/19/83	
Fire District	Meadow Vista Fire Protection Dist.	Placer		02/08/51	
Fire District	Newcastle Fire Protection Dist.	Placer		09/08/83	
Fire District	Ophir Fire Protection Dist.	Placer		08/09/83	
Fire District	Penryn Fire Dist.	Placer		02/05/51	
Fire District	Rock Creek Fire Protection Dist.	Placer		09/28/83	
Fire District	Sheridan Fire Protection Dist.	Placer		02/06/51	
School District	Ackerman	Placer			
School District	Alpha	Placer			
School District	Alla	Placer			
School District	Alta Vista	Placer			
School District	Auburn Joint Union	Placer			
School District	Blue Canyon	Placer			
School District	Clipper Gap	Placer			
School District	Colfax	Placer			
School District	Dry Creek Joint Union	Placer			
School District	Dutch Flat	Placer			
School District	Emigrant Gap	Placer			
School District	Eureka Union	Placer			
School District	Foresthill	Placer			
School District	Gold Run	Placer			
School District	Iowa Hill Emergency	Placer			
School District	Lincoln Union	Placer			
School District	Lincoln Union High	Placer			
School District	Loomis Union	Placer			
School District	Newcastle	Placer			
School District	Ophir	Placer			
School District	Penryn	Placer			
School District	Placer College	Placer			
School District	Placer Hills Union	Placer			
School District	Placer Union High	Placer			
School District	Rivervale	Placer			
School District	Rocklin	Placer			
School District	Roseville City Schools	Placer			
School District	Roseville Joint Union High	Placer			
School District	Sheridan	Placer			
School District	Spring Garden	Placer			
School District	Tahoe-Truckee Unified	Placer			
School District	Todds Valley	Placer			
School District	Valley View	Placer			
School District	NO List, NO MMA's	Plumas			
Misc	County of Riverside, City of Banning Jt Pavers Agmt	Riverside		05/18/76	
Misc	County of Riverside, City of Palm Desert Jt Pavers A	Riverside		03/02/76	
Misc	Eastern Municipal Water Dist.	Riverside		11/19/63	
Misc	Palm Desert Community Services Dist.	Riverside		07/11/66	
Misc	Palm Desert Community Services Dist.	Riverside		03/31/66	
Misc	Rubidoux Community Services Dist.	Riverside		01/21/88	576
Misc	Rubidoux Community Services Dist.	Riverside		05/07/85	
School District	Alamos	Riverside			
School District	Alberhill	Riverside			
School District	Alvord Unified	Riverside		10/17/63	
School District	Antelope	Riverside			
School District	Banning Unified	Riverside		6/12/51, 9/23/63	
School District	Banning Union High	Riverside			
School District	Beaumont Elementary School Dist.	Riverside		05/23/51	
School District	Beaumont High School Dist.	Riverside		05/23/51	
School District	Cabazon	Riverside		05/23/51	
School District	Coachella	Riverside		6/12/51, 1/27/64	
School District	Coachella Union High	Riverside		06/26/51	
School District	Corona Unified	Riverside		05/14/51	
School District	Coltonwood	Riverside			
School District	Desert Center	Riverside		05/05/66	
School District	Elsinore Union	Riverside		06/11/51	
School District	Elsinore Union High	Riverside		06/11/51	
School District	Ferndale	Riverside			
School District	Glen Avon	Riverside		06/13/51	
School District	Hamilton	Riverside			
School District	Hemet Union High School Dist.	Riverside		06/06/51	
School District	Hemet Valley Union School Dist.	Riverside		06/06/51	
School District	Highgrove Elementary School Dist.	Riverside		05/23/51	

## Master Mutual Aid Signatories

Jurisdiction Type	Entity Name	County	Op Area	Date Adopted	Resol. #
School District	Lincoln	Sacramento		05/12/51	
School District	Natomas Union	Sacramento		05/08/51	
School District	North Sacramento	Sacramento		05/15/51	
School District	Orangevale Union	Sacramento		05/04/51	
School District	Pacific	Sacramento		05/07/51	
School District	Pleasant Grove-Reese	Sacramento		06/19/51	
School District	Rio Linda Union	Sacramento		05/14/51	
School District	Robla	Sacramento		11/01/51	
School District	Sacramento City Unified	Sacramento			
School District	San Juan Union High	Sacramento		05/16/51	
School District	Sierra-Enterprise Union	Sacramento		09/15/51	
School District	South Sacramento	Sacramento		10/16/51	
School District	Sutter Union	Sacramento		05/14/51	
School District	Sutterville Heights	Sacramento		05/15/51	
School District	Sylvan	Sacramento		10/15/51	
School District	Twin Cities	Sacramento		04/28/51	
School District	Walnut Grove	Sacramento		06/05/51	
School District	Washington	Sacramento		05/10/51	
Fire District	(file says "see Monterey County")	San Benito	no MMA	11/13/56	
Fire District	Hollister Co. 51	San Benito			
Fire District	Tres Pinos Co. 53	San Benito			
School District	Aromas Joint Union	San Benito			
School District	Ausaymas Joint Union	San Benito			
	Bear Valley	San Benito		suspended	
School District	Bitterwater-Tully Union	San Benito		08/29/51	
School District	Cienega	San Benito		10/15/51	
School District	Emmet	San Benito		07/02/51	
School District	Enterprise	San Benito		09/19/51	
	Erie	San Benito		suspended	
School District	Fairhaven	San Benito		09/26/51	
School District	Fairview	San Benito			
School District	Hollister	San Benito			
School District	Jefferson	San Benito			
School District	Lewis Joint	San Benito			
School District	Live Oak	San Benito		10/10/51	
School District	New Idria - suspended	San Benito		07/01/51	
School District	Olympia	San Benito			
School District	Pacheco	San Benito			
School District	Panoche	San Benito		09/18/51	
School District	San Benito County High School & Junior College	San Benito			
School District	San Juan Union	San Benito			
School District	San Justo	San Benito		07/05/51	
School District	Santa Ana	San Benito		10/15/51	
School District	Santa Anita	San Benito		10/13/51	
School District	Southside	San Benito		10/15/51	
School District	Tres Pinos Union	San Benito		10/09/51	
School District	Union	San Benito			
School District	Vineyard	San Benito			
School District	Willow Grove	San Benito			
Fire District	Foothill Fire Protection Dist.	San Bernardino		11/06/53	
School District	Adelanto	San Bernardino	no MMA		
School District	Alta Loma	San Bernardino	no MMA		
School District	Amboy	San Bernardino	no MMA		
	Apple Valley	San Bernardino	no MMA		
School District	Barstow	San Bernardino	no MMA		
School District	Barstow Union High	San Bernardino	no MMA		
School District	Big Bear Lake	San Bernardino	no MMA		
School District	Bloomington	San Bernardino	no MMA		
School District	Camp Baldy	San Bernardino	no MMA		
School District	Central	San Bernardino	no MMA		
School District	Chaffey Union High & Junior College	San Bernardino	no MMA		
School District	Chino Unified	San Bernardino	no MMA		
School District	Cima	San Bernardino	no MMA		
School District	Colton	San Bernardino	no MMA		
School District	Colton Union High	San Bernardino	no MMA		
School District	Cram	San Bernardino	no MMA		
School District	Crest Forest	San Bernardino	no MMA		
School District	Cucamonga	San Bernardino	no MMA		
School District	Daggett	San Bernardino	no MMA		
School District	Del Rosa	San Bernardino	no MMA		

## Master Mutual Aid Signatories

Jurisdiction Type	Entity Name	County	Op Area	Date Adopted	Resol. #
Fire District	Santee Vol. Fire Dept.	San Diego		07/13/53	
Fire District	Solana Beach Fire Protection Dist.	San Diego		11/14/55	
Fire District	Spring Valley Fire Protection Dist.	San Diego		04/29/53	
Fire District	Vista Fire Protection Dist.	San Diego		08/12/53	
Fire District	Woodlawn Park Local Fire Dist.	San Diego		12/05/60	
School District	Alpine Union	San Diego		02/12/52	
School District	Alpine Union School District	San Diego		10/14/54	
School District	Alta	San Diego		02/01/52	
School District	Barrett	San Diego		02/14/52	
School District	Bear Valley	San Diego			
School District	Bonsall Union	San Diego		02/07/52	
School District	Borrego	San Diego		02/07/52	
School District	Cajon Valley Union	San Diego		11/09/60	
School District	Campo	San Diego		04/10/52	
School District	Cardiff	San Diego		02/06/52	
School District	Carlsbad Union	San Diego		08/22/60	
School District	Chula Vista City	San Diego		03/17/52	
School District	Clover Flat	San Diego			
School District	Coronado Unified	San Diego		02/13/52	
School District	De Luz	San Diego		05/08/63	
School District	Dehesa	San Diego		02/07/52	
School District	Del Mar Union	San Diego			
School District	Descanso	San Diego			
School District	Dulzura	San Diego		09/05/61	
School District	Encinitas Union	San Diego		12/11/56	
School District	Escondido Union	San Diego		02/11/52	
School District	Escondido Union High School	San Diego		04/14/52	
School District	Fallbrook Union	San Diego		02/18/52	
School District	Fallbrook Union High	San Diego		02/15/60	
School District	Grossmont Union High	San Diego		02/11/52	
School District	Hipass	San Diego		02/01/52	
School District	Jacumba	San Diego			
School District	Jamul-Las Flores Union	San Diego		02/12/52	
School District	Julian Union	San Diego		02/21/52	
School District	Julian Union High	San Diego		01/28/52	
School District	La Mesa-Spring Valley	San Diego		02/11/52	
School District	Lakeside Union	San Diego		01/30/52	
School District	Lemon Grove	San Diego		02/11/52	
School District	Libby	San Diego			
School District	Mesa Grande	San Diego			
School District	Miramar	San Diego		02/05/52	
School District	Mountain Empire Union High	San Diego		02/04/52	
School District	National	San Diego		09/13/60	
School District	Northern San Diego County Junior College	San Diego		02/08/52	
School District	Oceanside Union	San Diego		08/16/60	
School District	Oceanside-Carlsbad Union High	San Diego		02/13/52	
School District	Orange Glen	San Diego		02/06/52	
School District	Otay	San Diego			
School District	Pauma	San Diego		02/01/52	
School District	Pine Valley	San Diego			
School District	Pomerado Union	San Diego		02/08/52	
School District	Potrero	San Diego			
School District	Ramona Unified	San Diego		02/14/52	
School District	Rancho Santa Fe	San Diego		03/15/60	
School District	Rich-Mar Union	San Diego		02/11/52	
School District	San Diego City Unified	San Diego			
School District	San Dieguito Union High	San Diego		11/13/56	
School District	San Luis Rey	San Diego			
School District	San Onofre	San Diego			
School District	San Pasqual Union	San Diego			
School District	San Ysidro	San Diego		11/09/60	
School District	Santa Ysabel	San Diego			
School District	Santee	San Diego		12/06/56	
School District	Solano Beach	San Diego		01/08/57	
School District	South Bay Union	San Diego		01/14/57	
School District	Spencer Valley	San Diego		08/03/60	
School District	Sweetwater Union High	San Diego		02/14/52	
School District	Tecate	San Diego			
School District	Vallecitos	San Diego		02/04/52	
School District	Valley Center Union	San Diego		11/10/60	
School District	Vista Unified	San Diego		11/13/56	



## Master Mutual Aid Signatories

Jurisdiction Type	Entity Name	County	Op Area	Date Adopted	Resol. #
School District	Lone Tree	San Joaquin			
School District	Madison	San Joaquin			
School District	Manteca	San Joaquin			
School District	Manteca Union High	San Joaquin			
School District	Montezuma	San Joaquin		06/13/57	
School District	Moore	San Joaquin			
School District	Mossdale	San Joaquin			
School District	Naglee	San Joaquin			
School District	New Hope	San Joaquin		06/19/51	
School District	New Jerusalem	San Joaquin		02/17/58	
School District	Oak View Union	San Joaquin			
School District	Ray Union	San Joaquin			
School District	Rindge	San Joaquin			
School District	Ripon	San Joaquin		06/14/51	
School District	Ripon Union High	San Joaquin			
School District	River	San Joaquin			
School District	Rustic	San Joaquin			
School District	San Joaquin	San Joaquin		07/02/51	
School District	Stockton Unified	San Joaquin		05/08/56	
School District	Summer Home	San Joaquin		08/02/51	
School District	Terminus	San Joaquin			
School District	Tokay Colony	San Joaquin		06/09/51	
School District	Tracy	San Joaquin		06/14/51	
School District	Tracy Union High	San Joaquin		06/12/51	
School District	Turner	San Joaquin			
School District	Van Allen	San Joaquin		06/19/51	
School District	Venice	San Joaquin			
School District	Veritas	San Joaquin			
School District	Victor	San Joaquin			
School District	Waverly	San Joaquin			
School District	Wildwood	San Joaquin			
School District	Woods	San Joaquin		07/13/51	
Water	Linden County Water Dist.	San Joaquin		05/04/70	
Water	Stockton & East San Joaquin Water Conservation	San Joaquin		08/18/70	
School District	Adelaida	San Luis Obispo			
School District	Arroyo Grande Union	San Luis Obispo		11/14/51	
School District	Arroyo Grande Union High	San Luis Obispo		02/14/52	
School District	Ascension-Oak Dale Un.	San Luis Obispo			
School District	Atascadero	San Luis Obispo		06/18/51	
School District	Atascadero Union High	San Luis Obispo		05/10/51	
School District	Avila	San Luis Obispo		07/02/51	
School District	Banning	San Luis Obispo		12/17/51	
School District	Bellevue-Santa Fe Union	San Luis Obispo		06/07/51	
School District	Branch	San Luis Obispo			
School District	Cambria Union	San Luis Obispo		06/20/51	
School District	Cayucos	San Luis Obispo		05/14/51	
School District	Choice Valley	San Luis Obispo			
School District	Cholame	San Luis Obispo			
School District	Coast Union High	San Luis Obispo		05/10/51	
School District	Corral de Piedra	San Luis Obispo			
School District	Creston Union	San Luis Obispo		06/22/51	
School District	East Santa Fe	San Luis Obispo		06/28/51	
School District	Fairview	San Luis Obispo			
School District	Geneseo	San Luis Obispo		05/30/51	
School District	Huasna	San Luis Obispo			
School District	Independence Union	San Luis Obispo			
School District	Laguna	San Luis Obispo			
School District	Los Osos	San Luis Obispo		06/25/51	
School District	Morro Union	San Luis Obispo		08/07/51	
School District	Nipomo Union	San Luis Obispo		12/14/51	
School District	Oak Park	San Luis Obispo		05/10/51	
School District	Oceano	San Luis Obispo		10/30/51	
School District	Pacific	San Luis Obispo			
School District	Paso Robles Union	San Luis Obispo		05/14/51	
School District	Paso Robles Union High	San Luis Obispo		05/14/51	
School District	Phillips	San Luis Obispo			
School District	Pismo	San Luis Obispo			
School District	Pleasant Valley Union	San Luis Obispo		06/18/51	
School District	Pozo	San Luis Obispo		11/13/51	
School District	San Luis Obispo City	San Luis Obispo		05/15/51	
School District	San Miguel Elementary	San Luis Obispo		06/26/51	



## Master Mutual Aid Signatories

Jurisdiction Type	Entity Name	County	Op Area	Date Adopted	Resol. #
School District	Cambrian	Santa Clara		11/08/51	
School District	Campbell Union	Santa Clara		02/14/52	
School District	Campbell Union High School	Santa Clara			
School District	Cupertino Union	Santa Clara			
School District	Eastside Union High School	Santa Clara		11/06/51	
School District	Encinal	Santa Clara			
School District	Evergreen	Santa Clara			
School District	Franklin-McKinley	Santa Clara		11/12/51	
School District	Fremont Union High School	Santa Clara		11/05/51	
School District	Gilroy Elementary	Santa Clara		11/09/51	
School District	Gilroy Union High School	Santa Clara		11/08/51	
School District	Harney	Santa Clara			
School District	Jefferson Union	Santa Clara		11/07/51	
School District	Lakeside	Santa Clara			
School District	Live Oak Union High School	Santa Clara			
School District	Llagas	Santa Clara			
School District	Loma Prieta Joint Union	Santa Clara		12/12/51	
School District	Los Allos	Santa Clara		10/29/51	
School District	Los Gatos Union Elementary	Santa Clara			
School District	Los Gatos Union High School	Santa Clara		11/13/51	
School District	Luther Burbank	Santa Clara			
School District	Machado	Santa Clara			
School District	Milpitas	Santa Clara			
School District	Montebello	Santa Clara			
School District	Moreland	Santa Clara		12/19/51, 1/18/52	
School District	Morgan Hill-Burnett	Santa Clara			
School District	Mount Pleasant	Santa Clara		11/16/51	
School District	Mountain View Elementary	Santa Clara			
School District	Mountain View Union High School	Santa Clara			
School District	Oak Grove	Santa Clara			
School District	Orchard	Santa Clara		11/13/51	
School District	Palo Alto Unified	Santa Clara		11/12/51	
School District	Rucker	Santa Clara		11/12/51	
School District	San Jose Unified	Santa Clara		11/08/51	
School District	San Martin	Santa Clara			
School District	San Ysidro	Santa Clara			
School District	Santa Clara Elementary	Santa Clara		11/13/51	
School District	Santa Clara Union High School	Santa Clara		11/13/51	
School District	Saratoga Union	Santa Clara			
School District	Sunnyvale	Santa Clara			
School District	Sunol	Santa Clara			
School District	Union	Santa Clara		12/10/51	
School District	Whisman	Santa Clara			
County	Santa Cruz	Santa Cruz		01/09/51	
Fire District	Ben Lomand Fire Dist.	Santa Cruz		02/07/51	
Fire District	Branciforte Fire Dist.	Santa Cruz		12/09/50	
Fire District	Capitola Fire Protection Dist.	Santa Cruz		01/23/51	
Fire District	Central Fire Protection Dist.	Santa Cruz			96-30
Fire District	Felton Fire Protection Dist.	Santa Cruz		12/06/50	
Fire District	Freedom Fire Dist.	Santa Cruz		01/31/51	
Fire District	La Selva Beach Fire Dist.	Santa Cruz		12/15/50	
Fire District	Live Oak Fire Protection Dist.	Santa Cruz		12/11/50	
Fire District	Salsipuedes Fire Dist.	Santa Cruz		01/16/51	
Fire District	Soquel Fire Protection Dist.	Santa Cruz		12/14/50	
Fire District	Volunteer Fire Dept. of Daven Port	Santa Cruz		10/12/50	
Police	Capitola Police Protection Dist.	Santa Cruz		01/08/51	
School District	Aptos Union	Santa Cruz		01/16/51	
School District	Bald Mountain	Santa Cruz		01/10/51	
School District	Bonny Doon Union	Santa Cruz		05/09/51	
School District	Brown	Santa Cruz		12/07/50	
School District	Central	Santa Cruz		12/20/50	
School District	Corralitos Union	Santa Cruz		12/21/51	
School District	Freedom Union	Santa Cruz		12/11/50	
School District	Glenwood	Santa Cruz		12/07/50	
School District	Happy Valley	Santa Cruz		05/03/51	
School District	Live Oak	Santa Cruz		12/28/50	
School District	Mountain	Santa Cruz		12/21/50	
School District	Pacific	Santa Cruz		12/7/50, 5/10/51	
School District	Pleasant Valley	Santa Cruz		05/25/51	
School District	Salsipuedes Union	Santa Cruz		12/11/50	
School District	San Lorenzo Union	Santa Cruz		1/11/51, 12/16/50	

## Master Mutual Aid Signatories

Jurisdiction Type	Entity Name	County	Op Area	Date Adopted	Resol. #
School District	Hetten Valley	Trinity		06/01/56	
School District	Hoaglin	Trinity		06/12/56	
School District	Hyampom	Trinity		06/08/56	
School District	Island Mountain	Trinity			
School District	Junction City	Trinity		06/07/56	
School District	Lewiston	Trinity			
School District	Long Ridge	Trinity			
School District	Mad River	Trinity		06/08/56	
School District	Minersville	Trinity		06/13/56	
School District	Salt Creek	Trinity			
School District	Trinity Center	Trinity		05/30/56	
School District	Trinity County High	Trinity		10/12/51, 8/16/56	
School District	Weaverville	Trinity		06/28/56	
School District	Zenia	Trinity		06/07/56	
School District		Tulare			
School District		Ventura			
Fire District	Dunnigan Rural Fire Dist.	Yolo		07/17/55	
Misc	Sacramento-Yolo County Mosquito Abatement Dist.	Yolo		05/10/57	
School District	Bryte	Yolo		04/19/54	
School District	Buckeye	Yolo			
School District	Cacheville	Yolo			
School District	Canon	Yolo			
School District	Capay Union	Yolo			
School District	Clarksburg Union	Yolo			
School District	Clarksburg Union High School	Yolo			
School District	Clever	Yolo			
School District	Cottonwood	Yolo			
School District	Davis Joint	Yolo			
School District	Davis Joint Union High School	Yolo			
School District	Dunnigan	Yolo			
School District	Elkhorn Union	Yolo			
School District	Esparto	Yolo			
School District	Esparto Union High School	Yolo			
School District	Fairfield	Yolo			
School District	Gordon	Yolo			
School District	Grafton	Yolo			
School District	Guinda	Yolo			
School District	Laugenour	Yolo			
School District	Madison	Yolo			
School District	Mount Pleasant	Yolo			
School District	Plainfield Union	Yolo			
School District	Rumsey	Yolo			
School District	Union	Yolo			
School District	Washington	Yolo		04/08/54	
School District	West Sacramento	Yolo			
School District	Wildwood Joint	Yolo			
School District	Willow Oak	Yolo			
School District	Willow Spring Union	Yolo			
School District	Winters Joint Union High School	Yolo			
School District	Woodland Union High School	Yolo		05/18/54	
School District	Zamora	Yolo			
Fire District	Linda Fire Protection Dist.	Yuba		03/08/51	
Fire District	Plumas-Brophy Fire Dist	Yuba			
Fire District	Smartville Fire Dist.	Yuba			
Misc	Browns Valley Irrigation Dist.	Yuba		05/03/65	
Misc	City of Marysville Levee Dist.	Yuba		02/25/57	
Misc	County Water Dist.	Yuba		05/03/65	
Misc	Olivehurst Public Utility Dist.	Yuba		7/16/53, 2/18/65	
Misc	Reclamation District #10	Yuba		04/26/65	
Misc	Reclamation District #784	Yuba		3/5/57, 3/2/65	
Misc	Sacramento Presbytery Conference Grounds	Yuba		02/25/65	
Misc	Yuba County Water Dist.	Yuba		05/14/65	
School District	Arboga	Yuba			
School District	Brophy	Yuba			
School District	Camptonville Union	Yuba		05/27/51	
School District	Cordua	Yuba		05/22/51	
School District	Dobbins	Yuba		05/07/51	
School District	Ella	Yuba		6/20/51, 6/6/57	
School District	Foothill Union	Yuba		09/18/51	
School District	Fruiland Union	Yuba		05/23/51	
School District	Goldfield	Yuba		06/15/51	

**COOPERATIVE FIRE PROGRAMS  
FIRE PROTECTION REIMBURSEMENT AGREEMENT**  
LG-1 REV. 03/2012

AGREEMENT NUMBER **3CA01957**

REGISTRATION NUMBER:

This Agreement is entered into between the State Agency and the Local Agency named below:

STATE AGENCY'S NAME

California Department of Forestry and Fire Protection – (CAL FIRE)

LOCAL AGENCY'S NAME

San Miguel Consolidated Fire Protection District

2. The term of this Agreement is: **December 31, 2012** through **June 30, 2018**

3. The maximum amount of this Agreement is: **\$ 68,475,565.00**  
**Sixty-eight million, four hundred seventy-five thousand, five hundred sixty-five dollars and no/100**

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work – Includes page 2 (contact page) in count for Exhibit A	4	pages
Exhibit B – Budget Detail and Payment Provisions	2	pages
Exhibit C – General Terms and Conditions	6	pages
Exhibit D – Additional Provisions	26	pages
Exhibit E – Description of Other Services	1	pages

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

**LOCAL AGENCY**

LOCAL AGENCY'S NAME  
San Miguel Consolidated Fire Protection District

BY (Authorized Signature)

DATE SIGNED(Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING  
Chris Winter, Board President

**09-25-2012**

ADDRESS  
2850 Via Orange Way, Spring Valley, CA 91978

**STATE OF CALIFORNIA**

AGENCY NAME  
California Department of Forestry and Fire Protection

BY (Authorized Signature)

DATE SIGNED(Do not type)

PRINTED NAME AND TITLE OF PERSON SIGNING  
Clare Frank, Assistant Deputy Director, Cooperative Fire Protection, Training & Safety

**10.8.12**

ADDRESS P.O. Box 944246, Sacramento, CA 94244-2460

California Department of General Services Use Only

APPROVED

**OCT 15 2012**

DEPT OF GENERAL SERV

**COOPERATIVE FIRE PROGRAMS  
FIRE PROTECTION REIMBURSEMENT AGREEMENT**  
LG-1 REV. 03/2012

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**LOCAL AGENCY**

LOCAL AGENCY'S NAME

San Miguel Consolidated Fire Protection District

BY (Authorized Signature)

*Chris Winter*

DATE SIGNED(Do not type)

**09-25-2012**

PRINTED NAME AND TITLE OF PERSON SIGNING

Chris Winter, Board President

ADDRESS

2850 Via Orange Way, Spring Valley, CA 91978

**STATE OF CALIFORNIA**

AGENCY NAME

California Department of Forestry and Fire Protection

BY (Authorized Signature)

*Clare Frank*

DATE SIGNED(Do not type)

**10-8-12**

PRINTED NAME AND TITLE OF PERSON SIGNING

Clare Frank, Assistant Deputy Director, Cooperative Fire Protection, Training & Safety

ADDRESS P.O. Box 944246, Sacramento, CA 94244-2460

California Department of General Services Use Only

APPROVED

**OCT 15 2012**

DEPT OF GENERAL SERVICES

*Clare Frank*

**EXHIBIT A**  
**COOPERATIVE FIRE PROGRAMS**  
**FIRE PROTECTION REIMBURSEMENT AGREEMENT**

The project representatives during the term of this agreement will be:

CAL FIRE Unit Chief:		Local Agency:	San Miguel Consolidated Fire Protection District
Name:	Thomas W. Porter	Name:	Chris Winter, Board President
Phone:	(619) 590-3100	Phone:	(619) 670-0500
Fax:	(619) 590-3106	Fax:	(619) 670-5331

All required correspondence shall be sent through U.S. Postal Service by certified mail and directed to:

CAL FIRE Unit Chief:	Thomas W. Porter	Local Agency:	San Miguel Consolidated Fire Protection District
Section/Unit:	Administration	Section/Unit:	Administration
Attention:	Steve Shoemaker	Attention:	Chris Winter, Board President
Address:	2249 Jamacha Road, El Cajon, CA 92019	Address:	2850 Via Orange Way, Spring Valley, CA 91978
Phone:	(619) 590-3100	Phone:	(619) 670-0500
Fax:	(619) 590-3106	Fax:	(619) 670-5331

Send an additional copy of all correspondence to:

**CAL FIRE**  
**Cooperative Fire Services**  
**P.O. Box 944246**  
**Sacramento, CA 94244-2460**

**AUTHORIZATION**

As used herein, Director shall mean Director of CAL FIRE. This agreement, its terms and conditions are authorized under the Public Resources Code Sections 4141, 4142, 4143 and 4144, as applicable.

**EXHIBIT A**  
**SCOPE OF WORK**

Under Public Resources Code Section 4114 and other provisions of law, STATE maintains fire prevention and fire suppression forces including the necessary equipment, personnel, and facilities required to prevent and extinguish forest fires.

The purpose of this agreement is to provide mutually advantageous fire and emergency services through an effective consolidated organization, wherein the STATE is primarily financially responsible for protecting natural resources from vegetation fires and the LOCAL AGENCY is primarily financially responsible for protecting life and property from fires and other emergencies. The LOCAL AGENCY shall have sole authority to establish the fire protection organization and structure needed to meet the determined level of service. This level of service may be based on the LOCAL AGENCY governing board's established fiscal parameters and assessment of risks and hazards. LOCAL AGENCY personnel providing services under this agreement may include any one or a combination of the following: regular employees, persons temporarily employed and commonly known as volunteers, paid-call firefighters, or others temporarily employed to perform any emergency work or emergency service including, but not limited to fire prevention, fire suppression and emergency medical response.

To comply with the STATE's mandate for full cost recovery of goods and services provided for others, the LOCAL AGENCY shall be responsible for all STATE costs, both direct and indirect, required to execute the terms of this agreement. These costs shall include, but not be limited to: required training and associated post coverage, employee uniform and Personal Protective Equipment (PPE) costs.

**1. FIRE PROTECTION SERVICES TO BE PROVIDED BY THE STATE**

STATE provides a modern, full service fire protection and emergency incident management agency that provides comprehensive fire protection and other emergency incident response. STATE designs regional fire protection solutions for urban and rural communities by efficiently utilizing all emergency protection resources. Regional solutions provide the most effective method of protecting the citizens of California at local, county and state levels.

Fire protection services to be provided by STATE under this agreement shall include the following: (check boxes below that apply)

- 1) Emergency fire protection, emergency response and basic life support: services include commercial, residential, and wildland fire protection, prevention and investigation; hazardous materials incident response; emergency vehicle extrication; hazardous conditions response (flooding, downed power lines, earthquake, terrorist incident, etc.); Emergency Medical Technician (EMT) level emergency medical and rescue response; public service assistance. Also included are management support services that include fire department administration, training and safety, personnel, finance and logistical support.
- 2) Advanced Life Support Services: paramedic level emergency medical response providing early advanced airway management, intravenous drug therapy, and life support system stabilization until patients are transported to the nearest emergency care facility.
- 3) Dispatch Services: provide fire department 9-1-1 emergency dispatch by CAL FIRE Fire/Emergency Command Center (ECC). CAL FIRE will be responsible for fire/emergency dispatching emergency resource units covered under this agreement. The CAL FIRE ECC is staffed with a Battalion Chief, three or more Fire Captains and Communications Operators to

provide 24/7 year-round coverage. There is always an officer of Captain rank or higher to serve as the shift supervisor and command officer. CAL FIRE uses an integrated Computer Aided Dispatch (CAD) system using the latest technology, to direct the closest available resources to all emergency incidents.

4) Fire Code Inspection, Prevention and Enforcement Services: CAL FIRE has staff Fire Inspectors serving under the direction of the LOCAL AGENCY Fire Marshal to provide services to the area covered by this agreement. Fire Code Enforcement will normally be available five days per week, with emergency or scheduled enforcement inspections available seven days per week. Fire Prevention and Investigation services will be provided by CAL FIRE Prevention Officers trained in arson, commercial, and wildland fire investigation. Officers are available by appointment for site visits and consultations. Officers are trained at CAL FIRE's Peace Officer Standard Training (POST) certified law enforcement training academy and they cooperate effectively with all local, state and federal law enforcement agencies.

5) Land Use/ Pre-Fire Planning Services – CAL FIRE staff will provide community land use planning, administration of Pre-Fire project work, including community outreach, development of community education programs, project quality control, maintenance of project records and submittal of progress reports, completion of required environmental documentation, acquisition of required permits and completion of other associated administrative duties.

6) Disaster planning services (listed in Exhibit E, Description of Other Services, attached hereto and made a part of this agreement)

7) Specific service descriptions and staffing coverage, by station (listed in Exhibit E, Description of Other Services, attached hereto and made a part of this agreement)

8) Extended Fire Protection Service Availability (Amador)

## 2. ADMINISTRATION

Under the requirements of California Public Resources Code Section 4114 and other provisions of law, STATE maintains fire prevention and firefighting services as outlined in Exhibit D, Schedule B of this agreement.

- A. Director shall select and employ a Region Chief who shall, under the direction of the Director/Chief Deputy Director, manage all aspects of fire prevention and fire protection services and forestry-related programs.
- B. Director will select and employ a State Forest Officer referred to as Unit Chief who shall, under the supervision and direction of Director or a lawful representative, have charge of the organization described in Exhibit D, Schedules A, B and C included hereto and made a part of this agreement.
- C. LOCAL AGENCY may appoint, with the concurrence of the Region Chief, which concurrence shall not be unreasonably withheld, the Unit Chief as the LOCAL AGENCY Fire Chief pursuant to applicable statutory authority.
- D. The Unit Chief may dispatch personnel and equipment listed in Exhibit D, Schedules A, B and C from the assigned station or location under guidelines established by LOCAL AGENCY and approved by STATE. Personnel and/or equipment listed in Exhibit D, Schedule B may be dispatched at the sole discretion of STATE.
- E. The Unit Chief shall exercise professional judgment consistent with STATE policy and his or her employment by STATE in authorizing or making any assignments to emergencies and other responses, including assignments made in response to requests for mutual aid.

- F. Except as may be otherwise provided for in this agreement, STATE shall not incur any obligation on the part of LOCAL AGENCY to pay for any labor, materials, supplies or services beyond the total set forth in the respective Exhibit D, Schedules A and C, as to the services to be rendered pursuant to each Schedule.
- G. Nothing herein shall alter or amend or be construed to alter or amend any Collective Bargaining Agreement or Memorandum of Understanding between the State of California and its employees under the State Employer-Employee Relations Act.

### **3. SUPPRESSION COST RECOVERY**

As provided in Health and Safety Code (H&SC) Section 13009, STATE may bring an action for collection of suppression costs of any fire caused by negligence, violation of law, or failure to correct noticed fire safety violations. When using LOCAL AGENCY equipment and personnel under the terms of this agreement, STATE may, at the request of LOCAL AGENCY, bring such an action for collection of costs incurred by LOCAL AGENCY. In such a case LOCAL AGENCY appoints and designates STATE as its agent in said collection proceedings. In the event of recovery, STATE shall deduct fees and litigation costs in a proportional percentage amount based on verifiable and justifiable suppression costs for the fire at issue. These recovery costs are for services provided which are beyond the scope of those covered by the local government administrative fee.

In all such instances, STATE shall give timely notice of the possible application of H&SC Section 13009 to the representative designated by LOCAL AGENCY.

### **4. MUTUAL AID**

When rendering mutual aid or assistance as authorized in H&SC Sections 13050 and 13054, STATE may, at the request of LOCAL AGENCY, demand payment of charges and seek reimbursement of LOCAL AGENCY costs for personnel, equipment and operating expenses as funded herein, under authority given by H&SC Sections 13051 and 13054. STATE, in seeking said reimbursement pursuant to such request of LOCAL AGENCY, shall represent LOCAL AGENCY by following the procedures set forth in H&SC Section 13052. Any recovery of LOCAL AGENCY costs, less expenses, shall be paid or credited to LOCAL AGENCY, as directed by LOCAL AGENCY.

In all such instances, STATE shall give timely notice of the possible application of H&SC Sections 13051 and 13054 to the officer designated by LOCAL AGENCY.

### **5. PROPERTY PURCHASE AND ACCOUNTING**

LOCAL AGENCY shall be responsible for all costs associated with property required by personnel to carry out this agreement. Employee uniform costs will be assessed to the LOCAL AGENCY through the agreement billing process. Personal Protective Equipment (PPE) costs shall be the responsibility of the LOCAL AGENCY. By mutual agreement, PPE meeting the minimum specifications established by the STATE may be purchased directly by the LOCAL AGENCY. Alternately, the STATE will supply all PPE and the LOCAL AGENCY will be billed for costs incurred.

All property provided by LOCAL AGENCY and by STATE for the purpose of providing fire protection services shall be marked and accounted for by the Unit Chief in such a manner as to conform to the regulations, if any, established by the parties for the segregation, care, and use of the respective properties.



**EXHIBIT B**  
**BUDGET DETAIL AND PAYMENT PROVISIONS**

**1. PAYMENT FOR SERVICES**

- A. LOCAL AGENCY shall pay STATE actual cost for fire protection services pursuant to this agreement an amount not to exceed that set forth in Exhibit D, Schedule A for each fiscal year. STATE shall prepare an Exhibit D, Schedule A each year, which shall be the basis for payment for the entire fiscal year for which services are provided.
- B. Any other funds designated by LOCAL AGENCY to be expended under the supervision of or for use by a Unit Chief for fire protection services shall be set forth in Exhibit D, Schedule C. This clause shall not limit the right of LOCAL AGENCY to make additional expenditures, whether under Exhibit D, Schedule C or otherwise.
- C. STATE shall invoice LOCAL AGENCY for the cost of fire protection services on a quarterly basis as follows:
- 1) For actual services rendered by STATE during the period of July 1 through September 30, by an invoice filed with LOCAL AGENCY on or after December 10.
  - 2) For actual services rendered by STATE during the period October 1 through December 31, by an invoice filed with LOCAL AGENCY on or after December 31.
  - 3) For actual services rendered by STATE during the period January 1 through March 31, by an invoice filed with LOCAL AGENCY on or after March 31.
  - 4) For the estimated cost of services during the period April 1 through June 30, by an invoice filed in advance with LOCAL AGENCY on or after March 1.
  - 5) A final statement shall be filed with LOCAL AGENCY by October 1 following the close of the fiscal year, reconciling the payments made by LOCAL AGENCY with the cost of the actual services rendered by STATE and including any other costs as provided herein, giving credit for all payments made by LOCAL AGENCY and claiming the balance due to STATE, if any, or refunding to LOCAL AGENCY the amount of any overpayment.
  - 6) All payments by LOCAL AGENCY shall be made within thirty (30) days of receipt of invoice from STATE, or within thirty (30) days after the filing dates specified above, whichever is later.
  - 7) The STATE reserves the right to adjust the frequency of billing and payment to a monthly cycle with a thirty (30) day written notice to the LOCAL AGENCY when:
    - a. The Director predicts a cash flow shortage, or
    - b. When determined by the Region Chief, after consulting with the Unit Chief and the LOCAL AGENCY Contract Administrator, that the LOCAL AGENCY may not have the financial ability to support the contract at the contract level.
- D. Invoices shall include actual or estimated costs as provided herein of salaries and employee benefits for those personnel employed, charges for operating expenses and equipment and the administrative charge in accordance with Exhibit D, Schedule A. When "contractual rates" are indicated, the rate shall be based on an average salary plus all benefits. "Contractual rates" means an all-inclusive rate established in Exhibit

D, Schedule A for total costs to STATE, per specified position, for 24-hour fire protection services during the period covered.

- E. STATE shall credit the LOCAL AGENCY, or cover behind at no cost, for the costs of Non-Post (e.g. Fire Marshal, Training Officer, etc.) positions and equipment assigned to STATE responsibility fires or other STATE funded emergency incidents. The STATE shall notify the LOCAL AGENCY when this occurs.

## 2. COST OF OPERATING AND MAINTAINING EQUIPMENT AND PROPERTY

The cost of maintaining, operating, and replacing any and all property and equipment, real or personal, furnished by the parties hereto for fire protection purposes, shall be borne by the party owning or furnishing such property or equipment unless otherwise provided for herein or by separate written agreement.

## 3. BUDGET CONTINGENCY CLAUSE

- A. If the LOCAL AGENCY's governing authority does not appropriate sufficient funds for the current year or any subsequent years covered under this Agreement, which results in an inability to pay the STATE for the services specified in this Agreement, the LOCAL AGENCY shall promptly notify the STATE and this Agreement will terminate pursuant to the notice periods required herein.
- B. If funding for any fiscal year is reduced or deleted by the LOCAL AGENCY for purposes of this program, the LOCAL AGENCY shall promptly notify the STATE, and the STATE shall have the option to either cancel this Agreement with no liability occurring to the STATE, or offer an agreement amendment to LOCAL AGENCY to reflect the reduced amount, pursuant to the notice terms herein
- C. If the STATE Budget Act does not appropriate sufficient funds to provide the services for the current year or any subsequent years covered under this Agreement, which results in an inability to provide the services specified in this Agreement to the LOCAL AGENCY, the STATE shall promptly notify the LOCAL AGENCY, and this Agreement will terminate pursuant to the notice periods required herein.
- D. If funding for any fiscal year is reduced or deleted by the STATE Budget Act for purposes of this program, the STATE shall promptly notify the LOCAL AGENCY, and the LOCAL AGENCY shall have the option to either cancel this Agreement with no liability occurring to the LOCAL AGENCY, or offer an agreement amendment to LOCAL AGENCY to reflect the reduced services, pursuant to the notice terms herein.
- E. Notwithstanding the foregoing provisions in paragraphs A and B above, the LOCAL AGENCY shall remain responsible for payment for all services actually rendered by the STATE under this Agreement regardless of LOCAL AGENCY funding being reduced, deleted or not otherwise appropriated for this program. The LOCAL AGENCY shall promptly notify the STATE in writing of any budgetary changes that would impact this Agreement.
- F. LOCAL AGENCY and STATE agree that this Budget Contingency Clause shall not relieve or excuse either party from its obligation(s) to provide timely notice as may be required elsewhere in this Agreement.

**EXHIBIT C**  
**GENERAL TERMS AND CONDITIONS**

1. **APPROVAL:** This Agreement is of no force or effect until signed by both parties and approved by the Department of General Services, if required. STATE will not commence performance until such approval has been obtained.
2. **AMENDMENT:** This agreement may be amended by mutual consent of LOCAL AGENCY and STATE. No amendment or variation of the terms of this Agreement shall be valid unless made in writing, signed by the parties and approved as required. No oral understanding or Agreement not incorporated in the Agreement is binding on any of the parties.

If during the term of this agreement LOCAL AGENCY shall desire a reduction in STATE civil service employees assigned to the organization provided for in Exhibit D, Schedule A, LOCAL AGENCY shall provide 120 days written notice of the requested reduction. Notification shall include the following: (1) The total amount of reduction; (2) The firm effective date of the reduction; and (3) The number of employees, by classification, affected by a reduction. If such notice is not provided, LOCAL AGENCY shall reimburse STATE for relocation costs incurred by STATE as a result of the reduction. Personnel reductions resulting solely from an increase in STATE employee salaries or STATE expenses occurring after signing this agreement and set forth in Exhibit D, Schedule A to this agreement shall not be subject to relocation expense reimbursement by LOCAL AGENCY.

If during the term of this agreement costs to LOCAL AGENCY set forth in any Exhibit D, Schedule A to this agreement increase and LOCAL AGENCY, in its sole discretion, determines it cannot meet such increase without reducing services provided by STATE, LOCAL AGENCY shall within thirty (30) days of receipt of such Schedule notify STATE and designate which adjustments shall be made to bring costs to the necessary level. If such designation is not received by STATE within the period specified, STATE shall reduce services in its sole discretion to permit continued operation within available funds.

3. **ASSIGNMENT:** This Agreement is not assignable by the LOCAL AGENCY either in whole or in part, without the consent of the STATE in the form of a formal written amendment.
4. **EXTENSION OF AGREEMENT:**
  - A. One year prior to the date of expiration of this agreement, LOCAL AGENCY shall give STATE written notice of whether LOCAL AGENCY intends to extend or enter into a new agreement with STATE for fire protection services and, if so, whether LOCAL AGENCY intends to change the level of fire protection services from that provided by this agreement. If this agreement is executed with less than one year remaining on the term of the agreement, LOCAL AGENCY shall provide this written notice at the time it signs the agreement and the one year notice requirement shall not apply.
  - B. If LOCAL AGENCY fails to provide the notice, as defined above in (A), STATE shall have the option to extend this agreement for a period of up to one year from the original termination date and to continue providing services at the same or reduced level as STATE determines would be appropriate during the extended period of this agreement. Six months prior to the date of expiration of this agreement, or any extension hereof, STATE shall give written notice to LOCAL AGENCY of any extension of this agreement and any change in the level of fire protection services STATE will provide during the extended period of this agreement. Services provided and obligations incurred by STATE during an extended period shall be accepted by LOCAL AGENCY as services and obligations under the terms of this agreement.

- C. The cost of services provided by STATE during the extended period shall be based upon the amounts that would have been charged LOCAL AGENCY during the fiscal year in which the extended period falls had the agreement been extended pursuant hereto. Payment by LOCAL AGENCY for services rendered by STATE during the extended period shall be as provided in Exhibit B, Section 1, B of this agreement.
5. **AUDIT:** STATE, including the Department of General Services and the Bureau of State Audits, and LOCAL AGENCY agree that their designated representative shall have the right to review and to copy any records and supporting documentation of the other party hereto, pertaining to the performance of this agreement. STATE and LOCAL AGENCY agree to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated, and to allow the auditor(s) of the other party access to such records during normal business hours and to allow interviews of any employees who might reasonably have information related to such records. STATE and LOCAL AGENCY agree to a similar right to audit records and interview staff in any subcontract related to performance of this Agreement. (Gov. Code §8546.7, Pub. Contract Code §10115 et seq., CCR Title 2, Section 1896).
6. **INDEMNIFICATION:** Each party, to the extent permitted by law, agrees to indemnify, defend and save harmless the other party, its officers, agents and employees from (1) any and all claims for economic losses accruing or resulting to any and all contractors, subcontractors, suppliers, laborers and any other person, firm, or corporation furnishing or supplying work services, materials or supplies to that party and (2) from any and all claims and losses accruing or resulting to any person, firm or corporation who may be injured or damaged by that party, in the performance of any activities of that party under this agreement, except where such injury or damage arose from the sole negligence or willful misconduct attributable to the other party or from acts not within the scope of duties to be performed pursuant to this agreement; and (3) each party shall be responsible for any and all claims that may arise from the behavior and/or performance of its respective employees during and in the course of their employment to this cooperative agreement.
7. **DISPUTES:** LOCAL AGENCY shall select and appoint a "Contract Administrator" who shall, under the supervision and direction of LOCAL AGENCY, be available for contract resolution or policy intervention with the STATE's Region Chief when, upon determination by the designated STATE representative, the Unit Chief acting as LOCAL AGENCY's Fire Chief under this agreement faces a situation in which a decision to serve the interest of LOCAL AGENCY has the potential to conflict with STATE interest or policy. Any dispute concerning a question of fact arising under the terms of this agreement which is not disposed of within a reasonable period of time by the LOCAL AGENCY and STATE employees normally responsible for the administration of this agreement shall be brought to the attention of the Chief Executive Officer (or designated representative) of each organization for joint resolution. For purposes of this provision, a "reasonable period of time" shall be ten (10) calendar days or less. STATE and LOCAL AGENCY agree to continue with the responsibilities under this Agreement during any dispute.
8. **TERMINATION FOR CAUSE/CANCELLATION:**
- A. If LOCAL AGENCY fails to remit payments in accordance with any part of this agreement, STATE may terminate this agreement and all related services upon 60 days written notice to LOCAL AGENCY. Termination of this agreement does not relieve LOCAL AGENCY from providing STATE full compensation in accordance with terms of this agreement for services actually rendered by STATE pursuant to this agreement.

- B. This agreement may be cancelled at the option of either STATE or LOCAL AGENCY at any time during its term, with or without cause, on giving one year's written notice to the other party. Either LOCAL AGENCY or STATE electing to cancel this agreement shall give one year's written notice to the other party prior to cancellation.
9. **INDEPENDENT CONTRACTOR:** Unless otherwise provided in this agreement LOCAL AGENCY and the agents and employees of LOCAL AGENCY, in the performance of this Agreement, shall act in an independent capacity and not as officers or employees or agents of the STATE.
10. **NON-DISCRIMINATION CLAUSE:** During the performance of this agreement, LOCAL AGENCY shall be an equal opportunity employer and shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS) mental disability, medical condition (e.g.cancer), age (over 40), marital status, denial of family care leave, veteran status, sexual orientation, and sexual identity. LOCAL AGENCY shall insure that the evaluation and treatment of their employees and applicants for employment are free from such discrimination and harassment. LOCAL AGENCY shall comply with the provisions of the Fair Employment and Housing Act (Gov. Code §12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing Commission implementing Government Code Section 12990 (a-f), set forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this Agreement by reference and made a part hereof as if set forth in full. LOCAL AGENCY shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other Agreement.
- In addition, LOCAL AGENCY acknowledges that it has obligations relating to ethics, Equal Employment Opportunity (EEO), the Fire Fighter's Bill of Rights Act (FFBOR), and the Peace Officer's Bill of Rights Act (POBOR). LOCAL AGENCY shall ensure that its employees comply with all the legal obligations relating to these areas. LOCAL AGENCY shall ensure that its employees are provided appropriate training.
11. **TIMELINESS:** Time is of the essence in the performance of this agreement.
12. **COMPENSATION:** The consideration to be paid STATE, as provided herein, shall be in compensation for all of STATE's expenses incurred in the performance hereof, including travel, per diem, and taxes, unless otherwise expressly so provided.
13. **GOVERNING LAW:** This agreement is governed by and shall be interpreted in accordance with the laws of the State of California.
14. **CHILD SUPPORT COMPLIANCE ACT:** "For any Agreement in excess of \$100,000, the LOCAL AGENCY acknowledges in accordance with Public Contract Code 7110, that:
- A. The LOCAL AGENCY recognizes the importance of child and family support obligations and shall fully comply with all applicable state and federal laws relating to child and family support enforcement, including, but not limited to, disclosure of information and compliance with earnings assignment orders, as provided in Chapter 8 (commencing with section 5200) of Part 5 of Division 9 of the Family Code; and
- B. The LOCAL AGENCY, to the best of its knowledge is fully complying with the earnings assignment orders of all employees and is providing the names of all new employees to the New Hire Registry maintained by the California Employment Development Department."

15. **UNENFORCEABLE PROVISION:** In the event that any provision of this Agreement is unenforceable or held to be unenforceable, then the parties agree that all other provisions of this Agreement have force and effect and shall not be affected thereby.

16. **COMPLIANCE WITH THE HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)**

The STATE and LOCAL AGENCY have a responsibility to comply with the provisions of the 1996 Federal Health Insurance Portability and Accountability Act (HIPAA) and the 2001 State Health Insurance Portability and Accountability Implementation Act. HIPAA provisions become applicable once the association and relationships of the health care providers are determined by the LOCAL AGENCY. It is the LOCAL AGENCY'S responsibility to determine their status as a "covered entity" and the relationships of personnel as "health care providers", "health care clearinghouse", "hybrid entities", business associates", or "trading partners". STATE personnel assigned to fill the LOCAL AGENCY'S positions within this Agreement, and their supervisors, may fall under the requirements of HIPAA based on the LOCAL AGENCY'S status. It is the LOCAL AGENCY'S responsibility to identify, notify, train, and provide all necessary policy and procedures to the STATE personnel that fall under HIPAA requirements so that they can comply with the required security and privacy standards of the act.

17. **LIABILITY INSURANCE**

The STATE and LOCAL AGENCY shall each provide proof of insurance in a form acceptable to the other party at no cost one to the other, to cover all services provided and use of local government facilities covered by this agreement. If LOCAL AGENCY is insured and/or self-insured in whole or in part for any losses, LOCAL AGENCY shall provide a completed Certification of Self Insurance (Exhibit D, Schedule E) or certificate of insurance, executed by a duly authorized officer of LOCAL AGENCY. Upon request of LOCAL AGENCY the STATE shall provide a letter from DGS, Office Risk and Insurance Management executed by a duly authorized officer of STATE. If commercially insured in whole or in part, a certificate of such coverage executed by the insurer or its authorized representative shall be provided.

Said commercial insurance or self-insurance coverage of the LOCAL AGENCY shall include the following:

- A. Fire protection and emergency services - Any commercial insurance shall provide at least general liability for \$5,000,000 combined single limit per occurrence.
- B. Dispatch services - Any commercial insurance shall provide at least general liability for \$1,000,000 combined single limit per occurrence.
- C. The CAL FIRE, State of California, its officers, agents, employees, and servants are included as additional insured's for purposes of this contract.
- D. The STATE shall receive thirty (30) days prior written notice of any cancellation or change to the policy at the addresses listed on page 2 of this agreement.

18. **WORKERS COMPENSATION:** (only applies where local government employees/volunteers are supervised by CAL FIRE, as listed in Exhibit D Schedule C. STATE contract employees' workers compensation is included as part of the contract personnel benefit rate).

- A. Workers' Compensation and related benefits for those persons, whose use or employment is contemplated herein, shall be provided in the manner prescribed by California Labor Codes, State Interagency Agreements and other related laws, rules, insurance policies, collective bargaining agreements, and memorandums of understanding.

- B. The STATE Unit Chief administering the organization provided for in this agreement shall not use, dispatch or direct any non STATE employees, on any work which is deemed to be the responsibility of LOCAL AGENCY, unless and until LOCAL AGENCY provides for Workers' Compensation benefits at no cost to STATE. In the event STATE is held liable, in whole or in part, for the payment of any Worker's Compensation claim or award arising from the injury or death of any such worker, LOCAL AGENCY agrees to compensate STATE for the full amount of such liability.
- C. The STATE /LOCAL AGENCY shall receive proof of Worker's Compensation coverage and shall be notified of any cancellation and change of coverage at the addresses listed in Section 1.

19. **CONFLICT OF INTEREST:** LOCAL AGENCY needs to be aware of the following provisions regarding current or former state employees. If LOCAL AGENCY has any questions on the status of any person rendering services or involved with the Agreement, the STATE must be contacted immediately for clarification.

Current State Employees (Public Contract Code §10410):

- 1) No officer or employee shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest and which is sponsored or funded by any state agency, unless the employment, activity or enterprise is required as a condition of regular state employment.
- 2) No officer or employee shall contract on his or her own behalf as an independent contractor with any state agency to provide goods or services.

Former State Employees (Public Contract Code §10411):

- 1) For the two-year period from the date he or she left state employment, no former state officer or employee may enter into a contract in which he or she engaged in any of the negotiations, transactions, planning, arrangements or any part of the decision-making process relevant to the contract while employed in any capacity by any state agency.
- 2) For the twelve-month period from the date he or she left state employment, no former state officer or employee may enter into a contract with any state agency if he or she was employed by that state agency in a policy-making position in the same general subject area as the proposed contract within the 12-month period prior to his or her leaving state service.

If LOCAL AGENCY violates any provisions of above paragraphs, such action by LOCAL AGENCY shall render this Agreement void. (Public Contract Code §10420)

Members of boards and commissions are exempt from this section if they do not receive payment other than payment of each meeting of the board or commission, payment for preparatory time and payment for per diem. (Public Contract Code §10430 (e))

20. **LABOR CODE/WORKERS' COMPENSATION:** LOCAL AGENCY needs to be aware of the provisions which require every employer to be insured against liability for Worker's Compensation or to undertake self-insurance in accordance with the provisions, and LOCAL AGENCY affirms to comply with such provisions before commencing the performance of the work of this Agreement. (Labor Code Section 3700)

21. **AMERICANS WITH DISABILITIES ACT:** LOCAL AGENCY assures the State that it complies with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the

basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)

22. **LOCAL AGENCY NAME CHANGE**: An amendment is required to change the LOCAL AGENCY'S name as listed on this Agreement. Upon receipt of legal documentation of the name change the STATE will process the amendment. Payment of invoices presented with a new name cannot be paid prior to approval of said amendment.
23. **RESOLUTION**: A county, city, district, or other local public body must provide the STATE with a copy of a resolution, order, motion, or ordinance of the local governing body which by law has authority to enter into an agreement, authorizing execution of the agreement.
24. **AIR OR WATER POLLUTION VIOLATION**: Under the State laws, the LOCAL AGENCY shall not be: (1) in violation of any order or resolution not subject to review promulgated by the State Air Resources Board or an air pollution control district; (2) subject to cease and desist order not subject to review issued pursuant to Section 13301 of the Water Code for violation of waste discharge requirements or discharge prohibitions; or (3) finally determined to be in violation of provisions of federal law relating to air or water pollution.
25. **ENTIRE AGREEMENT**: This agreement contains the whole agreement between the Parties. It cancels and supersedes any previous agreement for the same or similar services.



**EXHIBIT D**  
**ADDITIONAL PROVISIONS**

**EXCISE TAX:** State of California is exempt from federal excise taxes, and no payment will be made for any taxes levied on employees' wages. STATE will pay any applicable State of California or local sales or use taxes on the services rendered or equipment or parts supplied pursuant to this agreement. The STATE may pay any applicable sales and use tax imposed by another state.

**Schedules**

The following Schedules are included as part of this agreement (check boxes if they apply):

- A. Fiscal Display, PRC 4142 AND/OR PRC 4144** - STATE provided LOCAL AGENCY funded fire protection services. STATE-owned vehicles shall be operated and maintained in accordance with policies of STATE at rates listed in Exhibit D, Schedule A.
- B. STATE Funded Resource** - A listing of personnel, crews and major facilities of the STATE overlapping or adjacent to the local agency area that may form a reciprocal part of this agreement.
- C. LOCAL AGENCY Provided Local Funded Resources** - A listing of services, personnel, equipment and expenses, which are paid directly by the local agency, but which are under the supervision of the Unit Chief.
- D. LOCAL AGENCY Owned STATE Maintained Vehicles** - Vehicle information pertaining to maintenance responsibilities and procedures for local agency-owned vehicles that may be a part of the agreement.

LOCAL AGENCY-owned firefighting vehicles shall meet and be maintained to meet minimum safety standards set forth in Title 49, Code of Federal Regulations; and Titles 8 and 13, California Code of Regulations.

LOCAL AGENCY-owned vehicles that are furnished to the STATE shall be maintained and operated in accordance to LOCAL AGENCY policies. In the event LOCAL AGENCY does not have such policies, LOCAL AGENCY-owned vehicles shall be maintained and operated in accordance with STATE policies. The cost of said vehicle maintenance and operation shall be at actual cost or at rates listed in Exhibit D, Schedule D.

Exhibit D, Schedule D is incorporated into this section if LOCAL AGENCY-owned vehicles listed in Exhibit D, Schedule D are to be operated, maintained, and repaired by STATE.

LOCAL AGENCY assumes full responsibility for all liabilities associated therewith in accordance with California Vehicle Code Sections 17000, 17001 et seq. STATE employees operating LOCAL AGENCY-owned vehicles shall be deemed employees of LOCAL AGENCY, as defined in Vehicle Code Section 17000. Except where LOCAL AGENCY would have no duty to indemnify STATE under Exhibit C, Section 6 for all LOCAL AGENCY-owned vehicles operated or used by employees of STATE under this agreement.

LOCAL AGENCY employees who are under the supervision of the Unit Chief and operating STATE-owned motor vehicles, as a part of the duties and in connection

with fire protection and other emergency services, shall be deemed employees of STATE, as defined in Vehicle Code Section 17000 for acts or omissions in the use of such vehicles. Except where STATE would have no duty to indemnify LOCAL AGENCY under Exhibit C, Section 6.

- E. **Certification of Insurance** - Provider Insurance Certification and/or proof of self-insurance.



20	FAE	7/1-6/30	6	\$2,220	\$266,400	\$77,656	\$344,056
17	FF II (Para)	7/1-6/30	6	\$2,104	\$214,608	\$62,558	\$277,166
1	FF II	7/1-6/30	6	\$1,950	\$11,700	\$3,411	\$15,111
Subtotal							<b>\$1,171,665</b>

Support Personnel					Total	Benefits	TOTAL
No.	Class	Period	Mos.	Rate	Salary	51.58%	
4	Comm. Op	7/1-6/30	6	\$4,562	\$109,488	\$56,474	\$165,962
1	SISA	7/1-6/30	6	\$7,109	\$42,654	61.68% \$26,309	\$68,963
1	Senior PS	7/1-6/30	6	\$4,446	\$26,676	\$16,454	\$43,130
1	Office Tech	7/1-6/30	6	\$3,264	\$19,584	\$12,079	\$31,663
Subtotal							<b>\$309,718</b>

Recruitment & Retention Pay						61.68%	
1	Senior PS		6	\$200	\$1,200	\$740	\$1,940
Subtotal							<b>\$1,940</b>

Unplanned Overtime					\$448,140	1.45% \$6,498	\$454,638
Subtotal							<b>\$454,638</b>

**TOTAL PERSONNEL SERVICES \$5,073,365**

**OPERATING EXPENSE**

Uniforms						29.15%	
	Fire Control	67	(6 mo)	\$415	\$27,805	\$8,105	\$35,910
Uniform						0.00%	
4	Communication Ops		6	\$37.50	\$900		\$900
Travel, Misc Expense					\$12,500	0.00%	\$12,500
Dispatch Expense					\$0		\$0
Training Expense					\$0		\$0
TOTAL OPERATING							<b>\$49,310</b>

TOTAL SCHEDULE A 4142 (PCA 37553) **\$5,122,675**

ADMINISTRATIVE CHARGE (PCA 37553) 11.51% **\$589,620**

**TOTAL SCHEDULE A (ACTUAL) \$5,712,295**

**EXHIBIT D, SCHEDULE A  
LOCAL FUNDED - STATE RESOURCES  
FISCAL DISPLAY  
PRC 4142**

San Miguel Consolidated FPD  
Contract # 3CA01957  
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NAME OF LOCAL AGENCY: SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
CONTRACT NUMBER: 3CA01957

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PCA **37553**

FY 2013-2014

This is Schedule A of Cooperative Agreement originally dated December 31, 2012, by and between CAL FIRE of the State of California and LOCAL AGENCY.

					<u>x</u> Original	_____ Amendment FY			
PERSONNEL SERVICES					assumes 3% salary increase, 1% Benefit Rate Increase				
Command/Support					Total	Benefits	TOTAL		
<u>No.</u>	<u>Class</u>	<u>Period</u>	<u>Mos.</u>	<u>Rate</u>	<u>Salary</u>	<u>63.79%</u>			
2	DC	7/1-6/30	12	\$8,204	\$196,896	\$125,600	\$322,496		
3	BC	7/1-6/30	12	\$6,045	\$217,620	\$138,820	\$356,440		
2	Capt. (Para)	7/1-6/30	12	\$5,059	\$121,416	\$77,451	\$198,867		
22	Capt.	7/1-6/30	12	\$4,747	\$1,253,208	\$799,421	\$2,052,629		
20	FAE	7/1-6/30	12	\$4,123	\$989,520	\$631,215	\$1,620,735		
17	FF II (Para)	7/1-6/30	12	\$3,904	\$796,416	\$508,034	\$1,304,450		
1	FF II	7/1-6/30	12	\$3,614	\$43,368	\$27,664	\$71,032		
Longevity						<u>63.79%</u>			
2	DC	7.00%	12	\$574	\$13,776	\$8,788	\$22,564		
3	BC	7.00%	12	\$423	\$15,228	\$9,714	\$24,942		
2	Capt. (Para)	7.00%	12	\$354	\$8,496	\$5,420	\$13,916		
22	Capt.	7.00%	12	\$332	\$87,648	\$55,911	\$143,559		
Education						<u>63.79%</u>			
65	Education		12	\$75	\$58,500	\$37,317	\$95,817		
Medic Retention						<u>30.15%</u>			
2	FC (Para)		12	\$500	\$12,000	\$3,618	\$15,618		
17	FF II (Para)		12	\$500	\$102,000	\$30,753	\$132,753		
Extended Duty Pay						<u>63.79%</u>			
2	DC 15%		6	\$1,231	\$14,772	\$9,423	\$24,195		
2	DC 10%		6	\$820	\$9,840	\$6,277	\$16,117		
Recruitment & Retention Pay						<u>63.79%</u>			
2	DC		12	\$1,851	\$44,424	\$28,338	\$72,762		
						Subtotal	<b>\$6,488,892</b>		
EDWC (Planned Overtime) Includes Longevity Pay Differential of 7% and Educational Incentive Pay Differential						<u>30.15%</u>	TOTAL		
<u>No.</u>	<u>Class</u>	<u>Period</u>	<u>Mos</u>	<u>Rate</u>	<u>POT</u>	<u>30.15%</u>			
3	BC (72-hr)	7/1-6/30	12	\$2,592	\$93,312	\$28,134	\$121,446		
2	Capt. (Para)	7/1-6/30	12	\$2,795	\$67,080	\$20,225	\$87,305		
22	Capt.	7/1-6/30	12	\$2,625	\$693,000	\$208,940	\$901,940		

20	FAE	7/1-6/30	12	\$2,285	\$548,400	\$165,343	\$713,743
17	FF II (Para)	7/1-6/30	12	\$2,166	\$441,864	\$133,222	\$575,086
1	FF II	7/1-6/30	12	\$2,007	\$24,084	\$7,261	\$31,345
<b>Subtotal</b>							<b>\$2,430,865</b>

Support Personnel					Total	Benefits	TOTAL
No.	Class	Period	Mos.	Rate	Salary	52.58%	
4	Comm. Op	7/1-6/30	12	\$4,699	\$225,552	\$118,595	\$344,147
1	SISA	7/1-6/30	12	\$7,322	\$87,864	62.68% \$55,073	\$142,937
1	Senior PS	7/1-6/30	12	\$4,579	\$54,948	\$34,441	\$89,389
1	Office Tech	7/1-6/30	12	\$3,362	\$40,344	\$25,288	\$65,632
<b>Subtotal</b>							<b>\$642,105</b>

Recruitment & Retention Pay						62.68%	
1	Senior PS		12	\$200	\$2,400	\$1,504	\$3,904
<b>Subtotal</b>							<b>\$3,904</b>

Unplanned Overtime					\$923,187	1.45% \$13,386	\$936,573
<b>Subtotal</b>							<b>\$936,573</b>

**TOTAL PERSONNEL SERVICES \$10,502,339**

**OPERATING EXPENSE**

Uniforms						30.15%	
	Fire Control	67	(12 mo)	\$830	\$55,610	\$16,766	\$72,376
Uniform						0.00%	
4	Communication Ops		12	\$37.50	\$1,800		\$1,800
Travel, Misc Expense					\$25,000	0.00%	\$25,000
Dispatch Expense					\$0		\$0
Training Expense					\$0		\$0
<b>TOTAL OPERATING</b>							<b>\$99,176</b>

**TOTAL SCHEDULE A 4142 (PCA 37553) \$10,601,514**

**ADMINISTRATIVE CHARGE (PCA 37553) 11.51% \$1,220,234**

**TOTAL SCHEDULE A (ACTUAL) \$11,821,749**

**EXHIBIT D, SCHEDULE A  
LOCAL FUNDED - STATE RESOURCES  
FISCAL DISPLAY  
PRC 4142**

San Miguel Consolidated FPD  
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NAME OF LOCAL AGENCY: SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
CONTRACT NUMBER: 3CA01957

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PCA 37553

FY 2014-2015

This is Schedule A of Cooperative Agreement originally dated December 31, 2012, by and between CAL FIRE of the State of California and LOCAL AGENCY.

					<u>x</u> Original	<u>    </u> Amendment FY		
					assumes 3% salary increase			
<b>PERSONNEL SERVICES</b>					Total	Benefits	TOTAL	
Command/Support	No.	Class	Period	Mos.	Rate	Salary	63.79%	
	2	DC	7/1-6/30	12	\$8,450	\$202,800	\$129,366	\$332,166
	3	BC	7/1-6/30	12	\$6,226	\$224,136	\$142,976	\$367,112
	2	Capt. (Para)	7/1-6/30	12	\$5,211	\$125,064	\$79,778	\$204,842
	22	Capt.	7/1-6/30	12	\$4,889	\$1,290,696	\$823,335	\$2,114,031
	0	FAE (Para)	7/1-6/30	12	\$4,546	\$0	\$0	\$0
	20	FAE	7/1-6/30	12	\$4,247	\$1,019,280	\$650,199	\$1,669,479
	17	FF II (Para)	7/1-6/30	12	\$4,021	\$820,284	\$523,259	\$1,343,543
	1	FF II	7/1-6/30	12	\$3,722	\$44,664	\$28,491	\$73,155
							<u>63.79%</u>	
Longevity	2	DC	7.00%	12	\$591	\$14,184	\$9,048	\$23,232
	3	BC	7.00%	12	\$436	\$15,696	\$10,012	\$25,708
	2	Capt. (Para)	7.00%	12	\$365	\$8,760	\$5,588	\$14,348
	22	Capt.	7.00%	12	\$342	\$90,288	\$57,595	\$147,883
							<u>63.79%</u>	
Education	65	Education		12	\$75	\$58,500	\$37,317	\$95,817
							<u>30.15%</u>	
Medic Retention	2	FC (Para)		12	\$500	\$12,000	\$3,618	\$15,618
	17	FF II (Para)		12	\$500	\$102,000	\$30,753	\$132,753
							<u>63.79%</u>	
Extended Duty Pay	2	DC 15%		6	\$1,267	\$15,204	\$9,699	\$24,903
	2	DC 10%		6	\$845	\$10,140	\$6,468	\$16,608
							<u>63.79%</u>	
Recruitment & Retention Pay	2	DC		12	\$1,851	\$44,424	\$28,338	\$72,762
							Subtotal	<b>\$6,673,960</b>
EDWC (Planned Overtime) includes Longevity Pay Differential of 7% and Educational Incentive Pay Differential								
No.	Class	Period	Mos	Rate	POT	30.15%	TOTAL	
3	BC (72-hr)	7/1-6/30	12	\$2,668	\$96,048	\$28,958	\$125,006	
2	Capt. (Para)	7/1-6/30	12	\$2,878	\$69,072	\$20,825	\$89,897	
22	Capt.	7/1-6/30	12	\$2,703	\$713,592	\$215,148	\$928,740	
0	FAE (Para)	7/1-6/30	12	\$2,515	\$0	\$0	\$0	

20	FAE	7/1-6/30	12	\$2,353	\$564,720	\$170,263	\$734,983
17	FF II (Para)	7/1-6/30	12	\$2,230	\$454,920	\$137,158	\$592,078
1	FF II	7/1-6/30	12	\$2,067	\$24,804	\$7,478	\$32,282
Subtotal							\$2,502,986

Support Personnel					Total Salary	Benefits	TOTAL
No.	Class	Period	Mos.	Rate		<u>52.58%</u>	
4	Comm. Op	7/1-6/30	12	\$4,840	\$232,320	\$122,154	\$354,474
1	SISA	7/1-6/30	12	\$7,542	\$90,504	<u>62.68%</u> \$56,728	\$147,232
1	Senior PS	7/1-6/30	12	\$4,716	\$56,592	\$35,472	\$92,064
1	Office Tech	7/1-6/30	12	\$3,463	\$41,556	\$26,047	\$67,603
Subtotal							\$661,373

Recruitment & Retention Pay						<u>62.68%</u>	
1	Senior PS		12	\$200	\$2,400	\$1,504	\$3,904
Subtotal							\$3,904

Unplanned Overtime					\$964,180	1.45% \$13,981	\$978,161
Subtotal							\$978,161

**TOTAL PERSONNEL SERVICES**

**\$10,820,384**

**OPERATING EXPENSE**

Uniforms						<u>30.15%</u>	
	Fire Control	67	(12 mo)	\$830	\$55,610	\$16,766	\$72,376
Uniform						<u>0.00%</u>	
4	Communication Ops		12	\$37.50	\$1,800		\$1,800
Travel, Misc Expense					\$25,000	<u>0.00%</u>	\$25,000
Dispatch Expense					\$0		\$0
Training Expense					\$0		\$0
Subtotal							\$99,176

**TOTAL OPERATING**

**\$10,919,56**

TOTAL SCHEDULE A 4142 (PCA 37553)

ADMINISTRATIVE CHARGE (PCA 37553)

11.51%

**\$1,256,84**

**TOTAL SCHEDULE A (ACTUAL)**

**\$12,176,40**



**EXHIBIT D, SCHEDULE A  
LOCAL FUNDED - STATE RESOURCES  
FISCAL DISPLAY  
PRC 4142**

San Miguel Consolidated FPD  
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NAME OF LOCAL AGENCY: SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
CONTRACT NUMBER: 3CA01957

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PCA 37553

FY 2015-2016

This is Schedule A of Cooperative Agreement originally dated December 31, 2012, by and between CAL FIRE of the State of California and LOCAL AGENCY.

					<u>  x  </u> Original	<u>      </u> Amendment FY		
<b>PERSONNEL SERVICES</b>					assumes 3% salary increase			
					Total	Benefits		
<u>No.</u>	<u>Class</u>	<u>Period</u>	<u>Mos.</u>	<u>Rate</u>	<u>Salary</u>	<u>63.79%</u>	<u>TOTAL</u>	
Command/Support								
2	DC	7/1-6/30	12	\$8,703	\$208,872	\$133,239	\$342,111	
3	BC	7/1-6/30	12	\$6,413	\$230,868	\$147,271	\$378,139	
2	Capt. (Para)	7/1-6/30	12	\$5,367	\$128,808	\$82,167	\$210,975	
22	Capt.	7/1-6/30	12	\$5,036	\$1,329,504	\$848,091	\$2,177,595	
0	FAE (Para)	7/1-6/30	12	\$4,682	\$0	\$0	\$0	
20	FAE	7/1-6/30	12	\$4,374	\$1,049,760	\$669,642	\$1,719,402	
17	FF II (Para)	7/1-6/30	12	\$4,142	\$844,968	\$539,005	\$1,383,973	
1	FF II	7/1-6/30	12	\$3,834	\$46,008	\$29,349	\$75,357	
Longevity							<u>63.79%</u>	
2	DC	7.00%	12	\$609	\$14,616	\$9,324	\$23,940	
3	BC	7.00%	12	\$449	\$16,164	\$10,311	\$26,475	
2	Capt. (Para)	7.00%	12	\$376	\$9,024	\$5,756	\$14,780	
22	Capt.	7.00%	12	\$352	\$92,928	\$59,279	\$152,207	
Education							<u>63.79%</u>	
65	Education		12	\$75	\$58,500	\$37,317	\$95,817	
Medic Retention							<u>30.15%</u>	
2	FC (Para)		12	\$500	\$12,000	\$3,618	\$15,618	
17	FF II (Para)		12	\$500	\$102,000	\$30,753	\$132,753	
Extended Duty Pay							<u>63.79%</u>	
2	DC 15%		6	\$1,305	\$15,660	\$9,990	\$25,650	
2	DC 10%		6	\$870	\$10,440	\$6,660	\$17,100	
Recruitment & Retention Pay							<u>63.79%</u>	
2	DC		12	\$1,851	\$44,424	\$28,338	\$72,762	
<b>Subtotal</b>							<b>\$6,864,654</b>	
<b>EDWC (Planned Overtime) Includes Longevity Pay Differential of 7% and Educational Incentive Pay Differential</b>							<u>30.15%</u>	
<u>No.</u>	<u>Class</u>	<u>Period</u>	<u>Mos</u>	<u>Rate</u>	<u>POT</u>	<u>30.15%</u>	<u>TOTAL</u>	
3	BC (72-hr)	7/1-6/30	12	\$2,748	\$98,928	\$29,827	\$128,755	
2	Capt. (Para)	7/1-6/30	12	\$2,963	\$71,112	\$21,440	\$92,552	
22	Capt.	7/1-6/30	12	\$2,783	\$734,712	\$221,516	\$956,228	
0	FAE (Para)	7/1-6/30	12	\$2,590	\$0	\$0	\$0	

20	FAE	7/1-6/30	12	\$2,422	\$581,280	\$175,256	\$756,536	
17	FF II (Para)	7/1-6/30	12	\$2,296	\$468,384	\$141,218	\$609,602	
1	FF II	7/1-6/30	12	\$2,128	\$25,536	\$7,699	\$33,235	
Subtotal								<b>\$2,576,908</b>

Support Personnel					Total	Benefits	TOTAL	
<u>No.</u>	<u>Class</u>	<u>Period</u>	<u>Mos.</u>	<u>Rate</u>	<u>Salary</u>	<u>52.58%</u>		
4	Comm. Op	7/1-6/30	12	\$4,985	\$239,280	\$125,813	\$365,093	
1	SISA	7/1-6/30	12	\$7,768	\$93,216	<u>62.68%</u> \$58,428	\$151,644	
1	Senior PS	7/1-6/30	12	\$4,857	\$58,284	\$36,532	\$94,816	
1	Office Tech	7/1-6/30	12	\$3,567	\$42,804	\$26,830	\$69,634	
Subtotal								<b>\$681,187</b>

Recruitment & Retention Pay						<u>62.68%</u>		
1	Senior PS		12	\$200	\$2,400	\$1,504	\$3,904	
Subtotal								<b>\$3,904</b>

Unplanned Overtime					\$1,006,720	1.45%	\$14,597	\$1,021,317
Subtotal								<b>\$1,021,317</b>

**TOTAL PERSONNEL SERVICES \$11,147,970**

**OPERATING EXPENSE**

Uniforms						<u>30.15%</u>		
	Fire Control	67	(12 mo)	\$830	\$55,610	\$16,766	\$72,376	
Uniform						<u>0.00%</u>		
4	Communication Ops		12	\$37.50	\$1,800		\$1,800	
Travel, Misc Expense					\$25,000	<u>0.00%</u>	\$25,000	
Dispatch Expense					\$0		\$0	
Training Expense					\$0		\$0	
TOTAL OPERATING								<b>\$99,176</b>

TOTAL SCHEDULE A 4142 (PCA 37553) **\$11,247,146**

ADMINISTRATIVE CHARGE (PCA 37553) 11.51% **\$1,294,547**

**TOTAL SCHEDULE A (ACTUAL) \$12,541,693**

**EXHIBIT D, SCHEDULE A  
LOCAL FUNDED - STATE RESOURCES  
FISCAL DISPLAY  
PRC 4142**

San Miguel Consolidated FPD  
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**NAME OF LOCAL AGENCY: SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT**  
**CONTRACT NUMBER: 3CA01957**

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PCA 37553

FY 2016-2017

This is Schedule A of Cooperative Agreement originally dated December 31, 2012, by and between CAL FIRE of the State of California and LOCAL AGENCY.

x Original

\_\_\_ Amendment FY

**PERSONNEL SERVICES**

assumes 3% salary increase

Command/Support					Total	Benefits	TOTAL
<u>No.</u>	<u>Class</u>	<u>Period</u>	<u>Mos.</u>	<u>Rate</u>	<u>Salary</u>	<u>63.79%</u>	
2	DC	7/1-6/30	12	\$8,964	\$215,136	\$137,235	\$352,371
3	BC	7/1-6/30	12	\$6,605	\$237,780	\$151,680	\$389,460
2	Capt. (Para)	7/1-6/30	12	\$5,528	\$132,672	\$84,631	\$217,303
22	Capt.	7/1-6/30	12	\$5,187	\$1,369,368	\$873,520	\$2,242,888
0	FAE (Para)	7/1-6/30	12	\$4,822	\$0	\$0	\$0
20	FAE	7/1-6/30	12	\$4,505	\$1,081,200	\$689,697	\$1,770,897
17	FF II (Para)	7/1-6/30	12	\$4,266	\$870,264	\$555,141	\$1,425,405
1	FF II	7/1-6/30	12	\$3,949	\$47,388	\$30,229	\$77,617
Longevity						<u>63.79%</u>	
2	DC	7.00%	12	\$627	\$15,048	\$9,599	\$24,647
3	BC	7.00%	12	\$462	\$16,632	\$10,610	\$27,242
2	Capt. (Para)	7.00%	12	\$387	\$9,288	\$5,925	\$15,213
22	Capt.	7.00%	12	\$363	\$95,832	\$61,131	\$156,963
Education						<u>63.79%</u>	
65	Education		12	\$75	\$58,500	\$37,317	\$95,817
Medic Retention						<u>30.15%</u>	
2	FC (Para)		12	\$500	\$12,000	\$3,618	\$15,618
17	FF II (Para)		12	\$500	\$102,000	\$30,753	\$132,753
Extended Duty Pay						<u>63.79%</u>	
2	DC 15%		6	\$1,345	\$16,140	\$10,296	\$26,436
2	DC 10%		6	\$897	\$10,764	\$6,866	\$17,630
Recruitment & Retention Pay						<u>63.79%</u>	
2	DC		12	\$1,851	\$44,424	\$28,338	\$72,762
						Subtotal	<b>\$7,061,022</b>

EDWC (Planned Overtime) Includes Longevity Pay Differential of 7% and Educational Incentive Pay Differential

<u>No.</u>	<u>Class</u>	<u>Period</u>	<u>Mos</u>	<u>Rate</u>	<u>POT</u>	<u>30.15%</u>	<u>TOTAL</u>
3	BC (72-hr)	7/1-6/30	12	\$2,830	\$101,880	\$30,717	\$132,597
2	Capt. (Para)	7/1-6/30	12	\$3,051	\$73,224	\$22,077	\$95,301
22	Capt.	7/1-6/30	12	\$2,865	\$756,360	\$228,043	\$984,403
0	FAE (Para)	7/1-6/30	12	\$2,666	\$0	\$0	\$0

20	FAE	7/1-6/30	12	\$2,494	\$598,560	\$180,466	\$779,026
17	FF II (Para)	7/1-6/30	12	\$2,363	\$482,052	\$145,339	\$627,391
1	FF II	7/1-6/30	12	\$2,191	\$26,292	\$7,927	\$34,219
Subtotal							\$2,652,937

Support Personnel					Total Salary	Benefits	TOTAL
No.	Class	Period	Mos.	Rate		52.58%	
4	Comm. Op	7/1-6/30	12	\$5,135	\$246,480	\$129,599	\$376,079
1	SISA	7/1-6/30	12	\$8,001	\$96,012	62.68% \$60,180	\$156,192
1	Senior PS	7/1-6/30	12	\$5,003	\$60,036	\$37,631	\$97,667
1	Office Tech	7/1-6/30	12	\$3,674	\$44,088	\$27,634	\$71,722
Subtotal							\$701,660

Recruitment & Retention Pay						62.68%	
1	Senior PS		12	\$200	\$2,400	\$1,504	\$3,904
Subtotal							\$3,904

Unplanned Overtime					\$1,050,628	1.45% \$15,234	\$1,065,862
Subtotal							\$1,065,862

**TOTAL PERSONNEL SERVICES \$11,485,385**

**OPERATING EXPENSE**

Uniforms						30.15%	
	Fire Control	67	(12 mo)	\$830	\$55,610	\$16,766	\$72,376
Uniform						0.00%	
4	Communication Ops		12	\$37.50	\$1,800		\$1,800
Travel, Misc Expense					\$25,000		\$25,000
Dispatch Expense					\$0		\$0
Training Expense					\$0		\$0
Subtotal							\$99,176

**TOTAL OPERATING \$99,176**

**TOTAL SCHEDULE A 4142 (PCA 37553) \$11,584,561**

**ADMINISTRATIVE CHARGE (PCA 37553) 11.51% \$1,333,383**

**TOTAL SCHEDULE A (ACTUAL) \$12,917,944**

**EXHIBIT D, SCHEDULE A  
LOCAL FUNDED - STATE RESOURCES  
FISCAL DISPLAY  
PRC 4142**

San Miguel Consolidated FPD  
Contract # 3CA01957  
Page 26

NAME OF LOCAL AGENCY: SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
CONTRACT NUMBER: 3CA01957

INDEX 3300

PCA **37553**

FY **2017-2018**

This is Schedule A of Cooperative Agreement originally dated December 31, 2012, by and between CAL FIRE of the State of California and LOCAL AGENCY.

  x   Original

       Amendment FY  
assumes 3% salary increase

**PERSONNEL SERVICES**

Command/Support					Total	Benefits	<u>TOTAL</u>
<u>No.</u>	<u>Class</u>	<u>Period</u>	<u>Mos.</u>	<u>Rate</u>	<u>Salary</u>	<u>63.79%</u>	
2	DC	7/1-6/30	12	\$9,233	\$221,592	\$141,354	\$362,946
3	BC	7/1-6/30	12	\$6,803	\$244,908	\$156,227	\$401,135
2	Capt. (Para)	7/1-6/30	12	\$5,694	\$136,656	\$87,173	\$223,829
22	Capt.	7/1-6/30	12	\$5,343	\$1,410,552	\$899,791	\$2,310,343
0	FAE (Para)	7/1-6/30	12	\$4,967	\$0	\$0	\$0
20	FAE	7/1-6/30	12	\$4,640	\$1,113,600	\$710,365	\$1,823,965
17	FF II (Para)	7/1-6/30	12	\$4,394	\$896,376	\$571,798	\$1,468,174
1	FF II	7/1-6/30	12	\$4,067	\$48,804	\$31,132	\$79,936
						<u>63.79%</u>	
<b>Longevity</b>							
2	DC	7.00%	12	\$646	\$15,504	\$9,890	\$25,394
3	BC	7.00%	12	\$476	\$17,136	\$10,931	\$28,067
2	Capt. (Para)	7.00%	12	\$399	\$9,576	\$6,109	\$15,685
22	Capt.	7.00%	12	\$374	\$98,736	\$62,984	\$161,720
<b>Education</b>						<u>63.79%</u>	
65	Education		12	\$75	\$58,500	\$37,317	\$95,817
<b>Medic Retention</b>						<u>30.15%</u>	
2	FC (Para)		12	\$500	\$12,000	\$3,618	\$15,618
17	FF II (Para)		12	\$500	\$102,000	\$30,753	\$132,753
<b>Extended Duty Pay</b>						<u>63.79%</u>	
2	DC 15%		6	\$1,395	\$16,740	\$10,678	\$27,418
2	DC 10%		6	\$923	\$11,076	\$7,065	\$18,141
<b>Recruitment &amp; Retention Pay</b>						<u>63.79%</u>	
2	DC		12	\$1,851	\$44,424	\$28,338	\$72,762
<b>Subtotal</b>							<b>\$7,263,703</b>

**EDWC (Planned Overtime)** Includes Longevity Pay Differential of 7% and Educational Incentive Pay Differential

<u>No.</u>	<u>Class</u>	<u>Period</u>	<u>Mos</u>	<u>Rate</u>	<u>POT</u>	<u>30.15%</u>	<u>TOTAL</u>
3	BC (72-hr)	7/1-6/30	12	\$2,913	\$104,868	\$31,618	\$136,486
2	Capt. (Para)	7/1-6/30	12	\$3,142	\$75,408	\$22,736	\$98,144
22	Capt.	7/1-6/30	12	\$2,950	\$778,800	\$234,808	\$1,013,608
0	FAE (Para)	7/1-6/30	12	\$2,745	\$0	\$0	\$0

20	F AE	7/1-6/30	12	\$2,566	\$615,840	\$185,676	\$801,516
17	FF II (Para)	7/1-6/30	12	\$2,433	\$496,332	\$149,644	\$645,976
1	FF II	7/1-6/30	12	\$2,254	\$27,048	\$8,155	\$35,203

Subtotal **\$2,730,933**

Support Personnel					Total	Benefits	TOTAL
No.	Class	Period	Mos.	Rate	Salary	52.58%	
4	Comm. Op	7/1-6/30	12	\$5,289	\$253,872	\$133,486	\$387,358

1	SISA	7/1-6/30	12	\$8,241	\$98,892	62.68% \$61,986	\$160,878
1	Senior PS	7/1-6/30	12	\$5,153	\$61,836	\$38,759	\$100,595
1	Office Tech	7/1-6/30	12	\$3,784	\$45,408	\$28,462	\$73,870

Subtotal **\$722,701**

Recruitment & Retention Pay						62.68%	
1	Senior PS		12	\$200	\$2,400	\$1,504	\$3,904

Subtotal **\$3,904**

Unplanned Overtime					\$1,095,792	1.45% \$15,889	\$1,111,681
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Subtotal **\$1,111,681**

**TOTAL PERSONNEL SERVICES \$11,832,922**

**OPERATING EXPENSE**

Uniforms						30.15%	
	Fire Control	67	(12 mo)	\$830	\$55,610	\$16,766	\$72,376

Uniform						0.00%	
4	Communication Ops		12	\$37.50	\$1,800		\$1,800

Travel, Misc Expense					\$25,000		\$25,000
Dispatch Expense					\$0		\$0
Training Expense					\$0		\$0

TOTAL OPERATING **\$99,176**

TOTAL SCHEDULE A 4142 (PCA 37553) **\$11,932,098**

ADMINISTRATIVE CHARGE (PCA 37553) 11.51% **\$1,373,385**

**TOTAL SCHEDULE A (ACTUAL) \$13,305,483**

**TOTAL SCHEDULE A 5.5 YEAR AGREEMENT \$68,475,565**

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EXHIBIT D, SCHEDULE B

STATE FUNDED RESOURCES

NAME OF LOCAL AGENCY: San Miguel Consolidated Fire Protection District

This is Schedule B of Cooperative Agreement originally dated December 31, 2012, by and between CAL FIRE of the State of California and LOCAL AGENCY.

FISCAL YEAR: 2012/13 to 2017/18

1	Chief
2	Deputy Chiefs
4	Division Chiefs
11	Battalion Chiefs
93	Fire Captains
26	Fire Apparatus Engineers
0	Firefighter II
142	Firefighters I
1	Forester I
1	Forester II
1	Forestry Assistant II
1	Fire Prevention Officer
1	Forestry Equipment Manager
7	Heavy Fire Equipment Operators
2	Mechanics
3	Water and Sewage Plant Operators
10	Clerical
1	Dispatcher
1	Logistics Officer
26	State Fire Engines
3	Bulldozer Units
19	Fire Crews
1	Air Attack Aircraft
2	Air Tanker Aircrafts
0	Helicopter

Rev. 2/22/12

(LGI REV. 05/2011)

EXHIBIT D, SCHEDULE C

STATE FUNDED RESOURCES

NAME OF LOCAL AGENCY: San Miguel Consolidated Fire Protection District

This is Schedule C of Cooperative Agreement originally dated December 31, 2012, by and between CAL FIRE of the State of California and LOCAL AGENCY.

FISCAL YEAR: 2012/13 to 2017/18

(See Attached)



A	B	C	D	E
		2011/2012	2012/2013	Increase/(Decrease)
		<u>Budget</u>	<u>Requested</u>	<u>Amount</u>
				<u>Percent</u>
1	2012/2013 Draft Final Budget (09-25-12)			
2				
3	<u>Code</u>			
4	5010	Director Benefits	\$68,489	(\$34,311)
5	5020	Director Fees	\$28,413	\$7,623
6	5030	Employee Benefits	\$4,394,636	(\$1,655,906)
7	5040	Employee Overtime	\$1,273,871	(\$444,209)
8	5050	Employee Salaries	\$6,958,109	(\$3,411,759)
9	6010	Communication Services and Equipment	\$42,710	\$0
10	6020	Equipment Maintenance	\$98,542	(\$20,828)
11	6030	Facilities Maintenance	\$158,714	\$7,666
12	6040	Fleet Maintenance	\$289,609	(\$560)
13	6050	Housekeeping Services and Supplies	\$31,725	(\$3,390)
14	6060	Insurance	\$479,716	(\$127,990)
15	6070	Medical Supplies	\$25,800	\$0
16	6080	Minor Equipment	\$58,225	(\$3,090)
17	6090	Office Supplies	\$34,730	(\$11,330)
18	6100	Personnel Development	\$52,255	(\$27,900)
19	6110	Professional Services	\$2,001,022	\$6,505,111
20	6120	Publications and Media	\$7,585	(\$2,099)
21	6140	Safety Clothing and Supplies	\$85,615	(\$15,629)
22	6150	Special District Expense	\$1,044,290	(\$776,798)
23	6160	Travel and Subsistence	\$3,090	(\$1,945)
24	6170	Utilities	\$195,970	(\$9,425)
25	7010	Capital Expenditures	\$875,401	(\$510)
26		<b>Total General Fund Budget</b>	<b>\$18,235,225</b>	<b>(\$27,289)</b>
27				
28	Budget Offset	\$36,500	\$31,500	(\$5,000)
29	Emergency Management Planning Grant Budget	\$26,000	\$26,000	\$0
30	Special Funded Programs	\$664,863	\$90,931	(\$573,932)
31	Contingency Reserves Fund Budget	\$0	\$0	\$0
32	Uncompensated Leave Budget	\$61,411	\$1,800,000	\$1,738,589
33	Special Projects Budget Training Facility	\$250,262	\$0	(\$250,262)
34	Facilities Depreciation/Replacement Budget	\$33,000	\$82,500	\$49,500
35	Vehicle Depreciation/Replacement Budget	\$35,000	\$15,000	(\$20,000)
36	Fire Mitigation Budget	\$10,000	\$1,000	(\$9,000)
37	Unanticipated Expenditure Safeguard	\$182,352	\$182,079	(\$273)
38				
39	<b>Grand Total Budget</b>	<b>\$19,534,613</b>	<b>\$20,436,947</b>	<b>\$902,333</b>

		2011/2012	2012/2013	Original	Increase/(Decrease)	Priority	Justification	
		Budget	Requested	Revised	Amount	Percent		
1	<b>Salaries and Benefits</b>							
2								
3								
4	<b>Employee Benefits (5030)</b>							
5	Health Insurance - Employees (Hired before 11/01/11)	\$1,180,309	\$593,013	\$1,175,796	(\$587,296)	(49.8%)	R	MOU - Health Insurance (estimated 8%)
6	Health Insurance - Employees (Hired after 11/01/11)	\$0	\$0	\$0	\$0	0.0%	R	Health Insurance (estimated 8%)
7	Health Insurance - Retired on or Before 11/01/11	\$665,612	\$682,252	\$751,518	\$16,640	2.5%	R	Health Insurance (estimated 8%)
8	Health Insurance - Retired After 11/01/11	\$0	\$94,819	\$130,388	\$94,819	100.0%	R	Health Insurance (estimated 8%)
9	Health Insurance - Lemon Grove Retirees	\$66,847	\$65,488	\$67,955	(\$1,359)	(2.0%)	R	MOU - Dental Insurance
10	Dental Insurance	\$84,465	\$40,133	\$87,210	(\$4,332)	(52.5%)	R	Risk Management
11	Wellness/Fitness Program	\$0	\$0	\$0	\$0	0.0%	R	Required Taxes
12	Medicare (District Portion - 1.45%)	\$110,561	\$59,588	\$117,924	(\$50,973)	(46.1%)	R	Imposed
13	Medicare (District Portion - 1.45%) - Furlough Savings	(\$170)	\$0	(\$170)	\$170	(100.0%)	R	Required Taxes
14	Medicare/Social Security (Part-Time) (7.65%)	\$2,516	\$5,159	\$2,580	\$2,643	105.0%	R	Required Taxes
15	Medicare (Severance Agreement - CAL FIRE)	\$0	\$2,175	\$0	\$2,175	0.0%	R	MOU - CALPERS 3% @ 55 Plan
16	Retirement - Safety (22.744%)	\$1,558,170	\$698,714	\$1,558,886	(\$859,456)	(55.2%)	R	MOU - CALPERS 2.7% @ 55 Plan
17	Retirement - Non-Safety (17.005%)	\$120,480	\$108,449	\$123,665	(\$12,031)	(10.0%)	R	Imposed
18	Retirement - Non-Safety - Furlough Savings	(\$2,202)	\$0	(\$2,260)	\$2,202	(100.0%)	R	MOU - CalPERS Survivor
19	Retirement - 1959 Survivor Benefit	\$2,102	\$1,054	\$2,160	(\$1,048)	(49.9%)	R	
20	Severance Agreement - CAL FIRE Transition	\$0	\$153,611	\$0	\$153,611	100.0%	R	MOU - 132 hours
21	Holiday Pay	\$278,324	\$36,646	\$43,478	(\$241,678)	(86.8%)	R	MOU - 2% of FF/Medic Pay + \$900
22	Paramedic Incentive	\$77,910	\$72,450	\$82,631	(\$5,460)	(7.0%)	R	MOU - 1% of Engineer Annual Pay
23	EMT-DC Incentive	\$29,496	\$25,809	\$30,234	(\$3,687)	(12.5%)	R	LAFCO Consolidation Agreement
24	East County Stipend	\$64,000	\$0	\$0	(\$64,000)	(100.0%)	R	MOU
25	East County Retirement Stipend	\$96,166	\$45,603	\$98,844	(\$50,563)	(52.6%)	R	MOU
26	Bilingual Incentive	\$600	\$600	\$0	\$0	0.0%	R	MOU - \$700, \$550 or \$200 annually
27	Uniform Allowance	\$59,450	\$53,167	\$58,750	(\$6,283)	(10.6%)	R	
28	Total Employee Benefits	\$4,394,636	\$2,738,730	\$3,875,000	(\$1,655,906)	(37.7%)		
29								
30	<b>Employee Overtime (5040)</b>							
31	FLSA Overtime	\$145,516	\$70,657	\$156,237	(\$74,859)	(51.4%)	R	Federal Law
32	Battalion Chief Backfill for Division Chief	\$85,737	\$32,441	\$0	(\$53,296)	(62.2%)		MOU/Constant Staffing
33	Scheduled Overtime (8.5 Shifts)	\$904,356	\$636,886	\$986,334	(\$267,470)	(29.6%)	R	4850 Time and Light Duty Coverage
34	Worker's Comp Overtime (1 Shift)	\$71,664	\$74,928	\$79,019	\$3,264	4.6%	R	
35	Total Employee Overtime	\$1,207,273	\$814,912	\$1,015,270	(\$392,361)	(32.5%)		
36								
37								
38								
39								
40								
41								

	A	B	C	D	E	F	G	
42	<b>Employee Salaries (5050)</b>							
43	Base Salaries - Safety	\$6,214,039	\$2,843,940	\$6,516,376	(\$3,370,099)	(54.2%)	R	MOU - Negotiated Salaries
44	Base Salaries - Non-Safety	\$724,476	\$634,980	\$724,476	(\$89,496)	(12.4%)	R	MOU - Negotiated Salaries
45	Base Salaries - Non-Safety - Furlough Savings	(\$13,286)	\$0	(\$13,286)		(100.0%)	-	Imposed
46	Training Captain	\$0	\$0	\$0	\$0	0.0%	-	Position Suspended
47	Battalion Chief (40-hour)	\$0	\$0	\$0	\$0	0.0%	-	Position Suspended
48	Hourly Contract Labor - Retired Annuitant - Chief	\$0	\$10,000	\$0	\$10,000	100.0%	-	
49	Hourly Contract Labor - Retired Annuitant - Admin S	\$0	\$26,830	\$0	\$26,830	100.0%	-	Position Eliminated
50	Hourly Contract Labor - Part-Time Inspector	\$0	\$0	\$0	\$0	0.0%	-	Position Suspended
51	Hourly Contract Labor - Administration	\$0	\$0	\$0	\$0	0.0%	-	
52	Hourly Contract Labor - Logistical Support	\$17,280	\$15,000	\$15,000	(\$2,280)	(13.2%)	2	Contract
53	Hourly Contract Labor - Mechanic	\$15,600	\$15,600	\$18,720	\$0	0.0%	1	Keep Up Necessary Repairs
54	Hourly Contract Labor - Shop Support	\$0	\$0	\$0	\$0	0.0%	-	
55	Total Employee Salaries	\$6,958,109	\$3,546,350		(\$3,411,759)	(49.0%)		
56								
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84	<b>Total Salaries and Benefits</b>	\$12,560,018	\$7,099,992		(\$5,460,026)	(43.5%)		

1 Administration - Board of Directors		2011/2012	2012/2013	Original	Increase/(Decrease)	Percent	Priority	Justification
	Budget	Requested	Revised	Amount				
2								
3	<b>Director Benefits (5010)</b>							
4	Health Insurance (6)	\$83,432	\$41,221	\$84,090	(\$42,211)	(50.6%)	1	Health Insurance (estimated 8%)
5	Health Insurance - Retired on or Before 11/01/11	\$14,637	\$15,251	\$15,074	\$614	4.2%	1	Health Insurance (estimated 8%)
6	Health Insurance - Retired After 11/01/11	\$0	\$6,253	\$0	\$6,253	100.0%	1	Health Insurance (estimated 8%)
7	Dental Insurance (7)	\$2,827	\$3,392	\$0	\$565	20.0%	1	Dental Insurance
8	Wellness/Fitness Program (7)	\$0	\$0	\$0	\$0	0.0%	-	
9	Retirement - Miscellaneous (17.005%) - (1)	\$493	\$337	\$674	(\$156)	(31.6%)	1	MOU - CalPERS 2.7% @ 55 Plan
10	Retirement - 1959 Survivor Benefit - 4th Level (\$2/m	\$24	\$12	\$24	(\$12)	(50.0%)	1	MOU - CalPERS Survivor
11	Medicare (District Portion - 1.45%) (7)	\$302	\$384	\$402	\$82	27.2%	1	Required Taxes
12	Social Security (District Portion - 6.2%) (7)	\$1,105	\$1,639	\$1,474	\$534	48.3%	1	Required Taxes
13	Total Director Benefits	\$102,820	\$68,489		(\$34,331)	(33.4%)		
14								
15								
16	<b>Director Fees (5020)</b>							
17	Regular Meetings (12 @ \$165/12 @ \$173.25 per mee	\$20,790	\$28,413	\$27,720	\$7,623	36.7%	1	Meeting Stipend
18	Total Director Fees	\$20,790	\$28,413		\$7,623	36.7%		
19								
20	<b>Employee Overtime (5040)</b>							
21	Recording Secretary - Board Minutes (50 hours)	\$1,684	\$500	\$1,684	(\$1,184)	(70.3%)	1	Board Meeting Attendance
22	Total Employee Overtime	\$1,684	\$500		(\$1,184)	(70.3%)		
23								
24	<b>Personnel Development (6100)</b>							
25	Board Workshops	\$0	\$0		\$0	0.0%	-	
26	FDAC Conference (1; all costs)	\$0	\$0		\$0	0.0%	2	Knowledge enhancement
27	Board Conferences	\$0	\$0		\$0	0.0%	-	
28	Total Personnel Development	\$0	\$0		\$0	0.0%		
29								
30	<b>Special District Expense (6150)</b>							
31	Spirit of Courage Awards	\$0	\$0		\$0	0.0%	-	
32	Blackberry Data Access	\$812	\$1,512	\$0	\$700	86.2%	1	Communications
33	Election Costs (estimate)	\$31,500	\$31,500		\$0	0.0%	-	Elections held even years, odd years deposit into Budget Offset account.
34	Total Special District Expense	\$32,312	\$33,012		\$700	2.2%		
35								
36								
37								
38								
39								
40	<b>Total Administration - Board of Directors</b>	\$157,606	\$130,414		(\$27,192)	(17.3%)		





	A	B	C	D	E	F	G	
83	<b>Special District Expense (6150)</b>							
84	Membership - FDAC	\$88	\$275		\$187	212.5%	1	Fire Dist Association of California
85	Membership - CFCFA	\$500	\$500		\$0	0.0%	1	California Fire Chiefs Association
86	Membership - SDCFCFA	\$350	\$100	\$350	(\$250)	(71.4%)	1	Increase in dues
87	Membership - IAFCA	\$324	\$324		\$0	0.0%	1	International Assoc of Fire Chiefs
88	Membership - CSDA	\$4,000	\$0	\$4,000	(\$4,000)	(100.0%)	-	California Special Districts Assn.
89	Membership - CSDA/San Diego Chapter	\$150	\$150		\$0	0.0%	1	Special Districts Association
90	Membership - Spring Valley Chamber	\$50	\$50		\$0	0.0%	1	Chamber of Commerce
91	Membership - Spring Valley Citizens Association	\$25	\$0	\$25	(\$25)	(100.0%)	1	Community Involvement
92	Membership - Rancho San Diego/Annual Chamber	\$150	\$0	\$150	(\$150)	(100.0%)	1	Local Chamber of Commerce
93	Membership - Crest Historical	\$50	\$0	\$50	(\$50)	(100.0%)	1	
94	Membership - Rotary	\$160	\$0	\$180	(\$160)	(100.0%)	1	Rancho San Diego Rotary
95	Membership - Kiwanis	\$300	\$0	\$300	(\$300)	(100.0%)	1	Kiwanis
96	Membership - GFOA	\$170	\$160		(\$10)	(5.9%)	1	Government Finance Officers
97	Membership - APT	\$125	\$140	\$125	\$15	12.0%	1	Association of Public Treasurers
98	Membership - IPMA	\$145	\$149	\$279	\$4	2.8%	1	International Personnel Managers
99	Membership - IAAP	\$121	\$121		\$0	0.0%	1	San Diego Chapter
100	Membership - SDCFCFA Admin Section (1 @ \$30, 2 @ \$75)	\$75	\$60	\$75	(\$15)	(20.0%)	1	Administration Section
101	Membership - CFCFA AFSS/Southern California (3 @ \$160)	\$160	\$150	\$180	(\$10)	(6.3%)	1	Reduce to Associate Membership
102	Membership - Costco	\$150	\$170		\$20	13.3%	1	Discount Prices
103	Badges, Service/Recognition Awards, Refreshments	\$3,000	\$3,000	\$5,000	\$0	0.0%	1	Awards & Refreshments
104	Employee of the Year Award - 2010	\$600	\$650		\$50	8.3%	1	Plaques & Gift Cards
105	Meeting Support/Supplies	\$2,500	\$2,500		\$0	0.0%	2	Lunches
106	Advertising Expense	\$2,000	\$2,000		\$0	0.0%	1	Ordinance Publishing
107	Employment Posters	\$300	\$300		\$0	0.0%	R	Required Postings
108	Software Program Updates	\$2,500	\$2,500		\$0	0.0%	1	Various Software Programs
109	OSHA Compliance Annual Updates	\$100	\$100		\$0	0.0%	1	Risk Management
110	Fire Administration Software	\$650	\$650		\$0	0.0%	1	Station Supply Program
111	Accounting Software Maintenance	\$7,800	\$7,800		\$0	0.0%	1	Great Plains Program
112	Accounting Software Upgrade	\$0	\$7,000		\$7,000	100.0%	-	
113	TeleStaff/WebStaff Annual Maintenance	\$6,200	\$6,200		\$0	0.0%	1	Telestaff Program
114	Network Access (Cox)	\$13,560	\$13,560		\$0	0.0%	1	Cox Access Charges
115	3 C's Connectivity	\$3,000	\$3,000		\$0	0.0%	1	Connection to 3 C's
116	Website Redesign and Build	\$3,995	\$4,600		\$605	15.1%	1	New Design + 5 hours of assistance
117	Website Hosting	\$180	\$180		\$0	0.0%	1	Annual Cost
118	Document Shredding Service	\$400	\$0		(\$400)	(100.0%)	2	Records Retention - Fund in 13/14
119	Foundation Setup	\$0	\$0	\$300	\$0	0.0%	1	
120	Grant Matching Funds	\$15,000	\$15,000		\$0	0.0%	1	Reserve fund for facilities needs
121	Depreciation - Facilities	\$25,000	\$75,000		\$50,000	200.0%	1	Increase due to MPI & Shortfall
122	Depreciation - Fleet	\$558,152	\$0	\$584,652	(\$558,152)	(100.0%)	1	Transfer into Reserve Fund
123	Contingency Reserve Fund	\$41,000	\$58,000		\$17,000	41.5%	1	Due to anticipated retirements
124	Uncompensated Leave Liability	\$250,000	\$0	\$150,000	(\$250,000)	(100.0%)	1	
125	Total Special District Expense	\$943,030	\$204,389		(\$738,641)	(78.3%)		

	A	B	C	D	E	F	G	
126	<b>Travel and Subsistence (6160)</b>							
127	SDCFCA - Admin Section Meetings	\$150	\$100	\$150	(\$50)	(33.3%)	1	Bi-Monthly Meetings
128	CFCA/AFSS Quarterly Meetings	\$200	\$125	\$200	(\$75)	(37.5%)	1	Quarterly Meetings
129	Rotary Meetings	\$540	\$0	\$540	(\$540)	(100.0%)	-	Weekly Meeting Meals
130	Kiwanis Meetings	\$0	\$0	\$240	\$0	0.0%	-	Weekly Meeting
131	Legislative Committee Meetings	\$1,500	\$0	\$320	(\$1,500)	(100.0%)	2	Legislative matters
132	CSDA Meetings	\$0	\$0	\$320	\$0	0.0%	-	Unannounced Travel for meetings
133	Miscellaneous Meetings	\$500	\$500		\$0	0.0%	2	
134	Total Travel and Subsistence	\$2,890	\$725		(\$2,165)	(74.9%)		
135								
136	<b>Utilities (6170)</b>							
137	Cell Phone Service (6)	\$2,500	\$1,660	\$2,460	(\$840)	(33.6%)	2	Cell Phone Service
138	Cell Phone Service (RCCP Program)	\$900	\$0		(\$900)	(100.0%)	-	
139	Total Utilities	\$3,400	\$1,660		(\$1,740)	(51.2%)		
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167	<b>Total Administration - District Administrat</b>	\$2,952,577	\$8,695,242		\$5,742,665	194.5%		





	A	B	C	D	E	F	G	
42	<b>Special District Expense (6150)</b>							
43	Membership - SDCFCA/FPO Section (3 @ \$35)	\$105	\$105		\$0	0.0%	1	San Diego FPO
44	Membership - NPPA	\$150	\$165	\$150	\$15	10.0%	1	Provides discounted services
45	Membership - ICC (1 @ \$185 and 2 @ \$35)	\$185	\$225	\$185	\$40	21.6%	1	Provides discounted services
46	Membership - CFCA/FPO Section (1 @ \$55)	\$55	\$55		\$0	0.0%	1	Fire Marshal
47	Refreshments - Meetings	\$25	\$25		\$0	0.0%	1	Meetings held at District
48	Code Pal Software Maintenance	\$4,000	\$4,000		\$0	0.0%	1	Prevention data base
49	Total Special District Expense	\$4,520	\$4,575		\$55	1.2%		
50								
51	<b>Travel and Subsistence (6160)</b>							
52	Southern California FPO Meetings	\$100	\$100		\$0	0.0%	1	So Cal FPO meetings (6)
53	San Diego County FPO Meetings	\$100	\$120		\$20	20.0%	1	San Diego County FPO meetings
54	Total Travel and Subsistence	\$200	\$220		\$20	10.0%		
55								
56	<b>Utilities (6170)</b>							
57	Cell Phone Service (3)	\$696	\$550	\$600	(\$146)	(21.0%)	1	Communications
58	Total Utilities	\$696	\$550		(\$146)	(21.0%)		
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83	<b>Total Prevention - Code Enforcement</b>	\$16,221	\$12,576		(\$3,645)	(22.5%)		

**EXHIBIT E**  
**DESCRIPTION OF OTHER SERVICES**

1. In reference to EXHIBIT C (9) INDEPENDENT CONTRACTOR, STATE shall perform under this agreement as an independent contractor to the LOCAL AGENCY. Employees of the STATE, as listed in the Schedule A of this agreement, are not to be deemed employees of the LOCAL AGENCY for any purpose. State shall be solely responsible for all pay, benefits, leave, collective bargaining, Fire Fighter's Bill of Rights, and Equal Employment Opportunity legal obligations to STATE employees.
2. The STATE is an equal opportunity employer. The STATE will comply with all statutory obligations under the Government Code, Labor Code, Americans with Disabilities Act, Equal Opportunities Regulations, Air and Water Pollutions Acts and Fair Employment Act (Government Code §12990 (a-f) et seq.) and regulations (California Code of Regulations, Title 2, 7285 et seq.).
3. STATE and LOCAL AGENCY shall jointly develop a "Cooperative Fire Operating Plan" which shall be used for day to day operations and Administration.

CAL FIRE staff will have the responsibility and authority to provide daily supervision for the following San Miguel Consolidated Fire Protection District personnel:

- 1 Fleet Management Supervisor
- 1 Mechanic
- 1 Fire Marshal
- 2 Fire Inspectors
- 1 Receptionist
- 1 Business Services Manager
- 1 Public Information Officer

With advance notice, CAL FIRE will make every attempt to staff reception area for vacation, illness, and annual leave. Post coverage for fleet maintenance and Fire Prevention Bureau shall remain responsibility of San Miguel Consolidated Fire Protection District.

## **Appendix H: County Fire Authority Letter**



San Diego County Fire  
5510 Overland Avenue Suite 250 San Diego, CA 92123

**To:** San Diego County LAFCO  
**From:** Tony Mecham, Fire Chief  
San Diego County  
CAL FIRE San Diego  
**Date:** February 20, 2015  
**Subject:** Letter of Intent to Serve County Islands 2, 3, and 4

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As the most logical and historical responder to Unserved Areas 2, 3, and 4, and a commitment to enhanced Fire & EMS service and regionalization, please accept this Letter of Intent to serve the aforementioned areas by the San Diego County Fire/CAL FIRE. This action will bring the last remaining “unserved areas” under clear jurisdictional boundaries and response authority.

Both the Lakeside FPD and the San Miguel FPD have mutually agreed not to pursue annexation of Unserved Areas 2, 3, 4, and to lend support to San Diego County Fire/CAL FIRE as the most appropriate successor agency for Fire & EMS service.

San Diego County Fire/CAL FIRE intends to initiate annexation consecutively with the CSA 115 dissolution/annexation proceedings currently underway by the San Miguel FPD.

Thank You,

A handwritten signature in blue ink that reads 'Tony Mecham'.

Tony Mecham  
Fire Chief  
San Diego County Fire  
CAL FIRE San Diego

**Appendix I: Policy L-107 Form**

## SAN DIEGO LAFCO JURISDICTIONAL CONSULTATION Policy L-107 Form

Completion of this Jurisdictional Consultation Form is necessary if there are jurisdictional issues associated with a pending or future LAFCO application. The purpose of the jurisdictional consultation procedure is to encourage the early identification and resolution of jurisdictional issues and concerns. To assist LAFCO staff in the review of your LAFCO application and to determine whether adequate measures have been taken to identify and resolve issues, please respond to the following questions.

1. What jurisdictional issues pertain to the LAFCO proposal or pending LAFCO action?

- a. Differing development standards between existing and proposed service providers or jurisdictions;
- b. Existing and/or planned land uses and zoning, including densities, community character, and appropriate jurisdictional transition areas;
- c. Existing and/or planned provision of governmental services, including any potential impacts to service levels or financial ability to sustain service levels;

2. What parties (local agencies or organizations) are opposed to the proposed LAFCO action? No parties are formally opposed.

3. Are there any other local community or governmental concerns associated with the LAFCO proposal or pending LAFCO action:    Yes    No

Please specify: Possible boundaries issues between SMFPD and Lakeside FPD

4. Respond to the following for efforts that have been taken to resolve jurisdictional issues:

- a. List the dates of any meetings/discussions held to resolve jurisdictional issues: See Attachment 1
- b. List the jurisdictions and organizations that participated in the meetings/discussions: See Attachment 1
- c. What was the outcome of the meetings/discussions: See Attachment 1

5. If the jurisdictional issues were not resolved, discuss whether additional consultation is needed and a preferred outcome: Unknown

6. If the parties resolved the issues associated with the pending or future LAFCO action, then sign the statement (below) and return this form and any applicable agreements that have been reached.

As a representative/proponent of the proposed LAFCO action (e.g., annexation, detachment, sphere change, etc.), I believe the jurisdictional issues associated with this LAFCO proposal:

- have been resolved      At the submittal date, the Lakeside FPD did not have a formally adopted position regarding a Letter of Intent for cost sharing or the SMFPD reorganization proposal.
- have not been resolved

Attached is a copy of the related agreement or other document demonstrating that jurisdictional issues have been satisfactorily resolved.

R. [Signature]      RAY CHASEY  
Signature of proponent      Print name

619-851-0262      3/2/15  
Telephone      Date

San Diego Local Agency Formation Commission  
9335 Hazard Way, Suite 200  
San Diego, CA 92123  
(858) 614-7755



SAN DIEGO LAFCO  
JURISDICTIONAL CONSULTATION

Policy L-107 Form

(Attachment)

4. Respond to the following for efforts that have been taken to resolve jurisdictional issues:

a. List the dates of any meetings/discussions held to resolve jurisdictional issues:

Informal discussions between East County Fire agencies regarding CSA 115 and annexation, facility co-location and other ideas have occurred on and off for many years with no definitive action or decisions. However, years of increasing, unbalanced and unreimbursed Automatic-Aid responses to El Cajon, Lakeside and CSA 115 began to be a financial drain on the District and required action.

**July 22, 2011:** The San Miguel Fire District began a formal process of study to determine if relocating San Miguel Fire Station 19 to an area contiguous with CSA 115, and more centralized to the center of San Miguel's Bostonia area, would help to improve responses times in both CSA 115 and San Miguel, and alleviate the imbalance of Automatic-Aid to "for-profit" medical transport agencies. Affected Fire agencies (Lakeside/Santee/El Cajon) were notified of the issue and relocation study by then Fire Chief Augie Ghio.

**October 2011:** The San Miguel Fire District leased a commercial property in the 700 block of East Bradley Street within San Miguel jurisdiction in unincorporated El Cajon, and contiguous with CSA 115. This location was operated as a "peak hours" satellite Fire Station approximately 10-12 hours per day, 7 days per week with a Type-1 Paramedic Fire Apparatus with constant 3/0 staffing. Peak hours

were determined by utilizing prior years existing Computer Aided Dispatch (CAD) records to determine the busiest 10-12 hour call window. All affected Fire Agencies (Lakeside/Santee/El Cajon) were notified of the temporary relocation, the reasons for the location.

**February/April 2011:** The results for the 6 month “peak hours” location verified San Miguel’s projection that the relocation would both improve service in the responses times and responses in both CSA 115 and San Miguel and reduce the impacts to the lop-sided Automatic Aid imbalance. In the first 3 ½ months San Miguel increased its responses into CSA 115 to 34% from 19%. In addition, SMFPD by being closer to our jurisdiction increased responses to our own residents from 48% to 57% in this short time frame.

**Fall 2011/2012:** Additional Fire Chief to Fire Chief discussions occur sporadically between San Miguel and adjoining Fire agencies (Lakeside/Santee/El Cajon) to once again inquire if there is any interest in any joint venture, co-location of facilities etc. with continued no interest by adjoining Fire agencies. In addition, San Miguel Fire Chief and Staff meet directly with El Cajon Fire Chief and Operations Chief to discuss mitigation for the excessive unreimbursed Automatic Aid responses that are negatively affecting San Miguel’s finances. No relief or assistance is offered and San Miguel’s request for assistance is met with the status quo. San Miguel begins transition to CAL FIRE.

**Spring 2013:** Transition to Cal Fire is complete. San Miguel Board of Directors directs Staff to reach out to Lakeside to see if there is interest in a co-location of facilities in the CSA 115 area for improved efficiency and economics of response.

**June 24, 2013:** Chief Gary Croucher and Staff meet with Lakeside Fire Chief Andy Parr on a suggestion to co-locate a joint fire station and other CSA 115 issues at San Miguel HQ and Chief Parr advises that this is not acceptable for Lakeside FPD for a variety of issues, both operationally and political.

**June 26, 2013:** San Miguel Board President Chris Winter on direction from the full board sends a letter of request to the San Diego County Fire Authority, attention Herman Reddick, formally requesting to serve CSA 115 by contract or annexation. This letter specifically addresses the June 24, 2013 meeting with Lakeside Fire Chief Andy Parr and Lakeside's position that co-locating a joint fire station is not an acceptable option.

**October 30, 2013:** San Miguel meets with San Diego County Fire Authority, including Herman Reddick and staff regarding the June 26, 2013 request to serve CSA 115 by contract or annexation. Mr. Reddick advises that he will schedule a meeting with all interested Fire agencies.

**December 20, 2013:** San Miguel/CAL FIRE Chief Gary Croucher sends out email to El Cajon Fire Chief Rick Sitta requesting to discuss the ongoing Automatic Aid issues and the increasing financial impact to San Miguel. There is no response back from El Cajon.

**February 11, 2014:** San Diego County Fire Authority hosts a meeting on CSA 115 with San Miguel, Lakeside, El Cajon, Santee, LAFCO, and San Diego County EMS to discuss emergency service delivery options.

**March 9, 2014:** Breakfast Meeting regarding CSA 115 opportunities with Lakeside Fire Chief /Board President & San Miguel Board Member/Chief Officer. All parties discuss work on a joint partnership.

**March 18, 2014:** Chief Croucher and staff member meet with Supervisor Diane Jacob at the El Cajon office to brief her on the CSA 115 discussions, history and outreach.

**Spring 2014:** Several informal discussions occurring reference regional opportunities with CSA 115 and adjoining Fire agencies. Subsequent meeting with stakeholders at San Diego County Fire Authority (SDCFA) clarifies SDCFA position of preferring not to issue an RFP for upcoming contract renewal for CSA 115 but

to have an interested agency annex CSA 115 and be the sole provider. LAFCO staff attends meeting and opines that either San Miguel or Lakeside are the likely successors as there is no interest by either the residents of CSA 115 or the Cities of Santee or El Cajon to annex CSA 115.

**June 18, 2014:** San Miguel and Lakeside board/staff meet with at LAFCO to discuss a joint consultant to prepare the annexation applications for CSA 115 and Unserved Areas 2, 3, 4. San Miguel Board President Dave Rickards again asks Lakeside to consider a joint proposal that includes a co-located/joint fire station and/or joint partnership to serve CSA 115.

**August 4, 2014:** Both San Miguel and Lakeside board/staff attend regular LAFCO meeting as the CSA 115 issue will be covered in a LAFCO Commission update on major activities. LAFCO Commissioners comment on the hope that there will be a mutually agreed upon proposal and an expedited resolution before the RFP is awarded in early 2015.

**September 10, 2014:** San Miguel and Lakeside meet to work on a joint proposal for CSA 115.

**October 7, 2014:** San Miguel and Lakeside meet to work on a joint proposal for CSA 115 and come up with a tentative agreement to revenue share, with San Miguel constructing a new Fire Station in the CSA 115/Lakeside area and Lakeside staffing a regional Truck Company. This discussion is codified in a follow up letter from San Miguel Board President Dave Rickards to Lakeside Board President Jon Lorenz dated October 8, 2014.

**October 14, 2014:** Lakeside Board Meeting Agenda identifies Closed Session item for Conference with Real Property Negotiators with same APN# as mutually discussed fire station location.

**November 6, 2014:** San Miguel and Lakeside agree on all facets of a joint agreement with the exception of Lakeside leaving open a change in the previously agreed revenue formula sharing due to a change in the fire station location.

**November 14, 2014:** Lakeside codifies the previous meetings discussion in a Letter of Intent from Fire Chief Andy Parr as directed by Board President Jon Lorenz to San Miguel Board President Dave Rickards.

**January 21, 2015:** The San Miguel and Lakeside CSA 115 Board and Staff committee members meet again and agreement is reached on all areas of the Letter of Intent and the committee members agree to support the agreement. Copies of the Letter of Intent are provided in the Appendices of the SMFPD reorganization proposal.

**February 2015:** Lakeside Fire Chief Andy Parr contacts San Miguel Fire Chief Ray Chaney by phone and advises that the Lakeside board voted down the joint agreement 3 to 2 and that there are no further items to discuss.

Subsequent to the Lakeside FPD Board meeting, several informal contacts between the districts were made to discussion the following

1. Would the San Miguel Fire Protection Board reconsider their current Fire Station location site (1105 Pepper Drive) which conflicts with the Lakeside Board's desire to build a Fire Facility at the Winter Gardens Boulevard site?
  
2. Would the San Miguel Board consider entering into an agreement to have Lakeside FPD annex CSA-115, build a fire station at the Winter Gardens Boulevard site, and to take primary responsibility to serve the entire area (Bostonia, CSA 115 and the Pepper Drive portion of Lakeside)? San Miguel would be then free to re-purpose Bostonia resource(s) to other District needs.

This arrangement was not considered acceptable to the San Miguel FPD.

b. List the jurisdictions and organizations that participated in the meetings/discussions:

- San Miguel FPD
- Lakeside FPD

- San Diego County Fire Authority
- CAL FIRE
- San Diego County LAFCO
- City of Santee
- City of El Cajon
- San Diego County Emergency Medical Services

c. What was the outcome of the meetings/discussions?

As indicated in the above timeline, both CSA 115 committees from Lakeside & San Miguel mutually agreed to all terms in a Letter of Intent, agreeing on fire station location, revenue sharing and operations. The San Miguel Fire District Board of Directors voted 7–0 to support the LOI. San Miguel was notified that the Lakeside Fire District voted down the agreement after both committees reached agreement. San Miguel has consistently attempted to work out an agreement but to no avail.

5. If the jurisdictional issues were not resolved, discuss whether additional consultation is needed and a preferred outcome:

San Miguel Fire District has negotiated in good faith and attempted to craft a fair and equitable agreement for both the residents/taxpayers of CSA 115 and regional Fire & EMS operations. San Miguel FPD is always willing to try to reach a mutual agreement on this issue, however, with the CSA 115 contract expiring with Santee on June 30 of this year, we must move forward.



## Lakeside Fire Protection District

12216 Lakeside Avenue  
Lakeside, CA 92040  
Business (619)390-2350  
Fax (619)443-1568

**Andy Parr**  
**Fire Chief**

---

Friday, November 14, 2014

Dave Rickards, President of the Governing Board  
San Miguel Consolidated Fire Protection District  
2850 Via Orange Way  
Spring Valley, CA 91978

President Rickards,

As directed by the Lakeside Fire Protection District Governing Board President Jon Lorenz, I have attached a Letter of Intent which we hope memorializes many of the items that we have discussed as part of our ongoing negotiations regarding the joint application for annexation and subsequent service to the Pepper Drive region of our two Districts.

In this document we have inserted the address of the location we understand is your choice for a new fire station location. This new location is not what we had previously agreed upon and will require some additional discussion between our two agencies. Therefore we have left the percentage of revenue to be shared blank for now as our verbal agreement on the location was interdependent on the percentage split of the revenue by the agencies.

We look forward to continued negotiations with San Miguel and hope to meet up with you soon. We will be in-briefing our new Directors in the coming days to bring them up to speed on our negotiations so far as to, hopefully, not delay the continuation of our dialogue in the near term future.

Please let us know when we can meet next time.

Sincerely,

  
\_\_\_\_\_  
Andy Parr, Fire Chief  
Lakeside Fire Protection District

## LETTER OF INTENT

The Lakeside Fire Protection District (Lakeside) hereby submits this non-binding Letter of Intent ("LOI"), for the purpose of entering into a comprehensive collaborative agreement to serve the citizens of the unincorporated areas of San Diego County specifically in the eastern part of the El Cajon Valley. This shall be by and between Lakeside and both the San Miguel Consolidated Fire Protection District (San Miguel) and the San Diego County Fire Authority (CSA-135). San Miguel and CSA-135 are currently under managerial contract with the California Department of Forestry and Fire Protection (CalFire).

1. The Lakeside Fire Protection District will establish a "Regional Truck Company" to serve the eastern El Cajon Valley area not later than June 30, 2015.<sup>1</sup>
2. The proposed "Regional Truck" will be staffed on a 7/24/365 basis and respond with a minimum of three personnel to requests for service without regard to jurisdictional boundaries. Personnel from the current Fire Station 1 will be used to staff the Regional Truck Company described in this agreement.
3. The proposed Regional Truck Company will explicitly serve all areas of the Lakeside Fire Protection and the San Miguel Fire Protection District and CSA-135 areas equally as requested.
4. Requests for mutual/auto aid into other areas will also be addressed based on agreements external to the anticipated agreement.
5. Lakeside reserves the right to, at times of specific need, move personnel from the Regional Truck Company to a Brush Fire Engine (Type 3) which may be housed in the same facility. This cross staffing will be the exception and on an as needed basis and will only be authorized by the Lakeside District Fire Chief or his designee.
6. Lakeside will manage, supervise and train paid professional firefighters to staff the Regional Truck Company to the highest standards of truck service.
7. Lakeside will fund and place into service on the Regional Truck Company selected rescue tools and supplies to meet the needs of, and cooperate fully with the collaborative partners, as if the truck was operated by all collaborative agencies equally.
8. The Parties shall submit a Joint LAFCO Application requesting that San Miguel and Lakeside annex CSA-115 jointly and that any revenue derived shall be paid directly to both San Miguel and Lakeside on a pro rata basis.
9. San Miguel agrees to purchase the underlying land and build a Fire Station at 1105 Pepper Drive to strategically serve the collaborative region from that location.



10. In the event the Joint Application for annexation of the described area is approved by LAFCO; San Miguel will receive \_\_\_\_\_% and Lakeside shall receive \_\_\_\_\_% of the revenue derived from the annexation, including, but not limited to:

- a) Property tax revenue AV tax;
- b) Property tax from the CSA-115 area; and
- c) Other potential revenue sources.

11. San Miguel CFPD/CSA-135 will continue their historical auto aid response into the Lakeside FPD as determined by AVL<sup>2</sup>.

12. Until the new Fire Facility is fully operational San Miguel and Lakeside will continue to serve the citizens from their existing locations (Clarendon Street and Riverview Avenue).

13. When service begins at the new facility San Miguel/CSA-135 will designate the fire station serving in the Pepper Drive area (currently known as FS 19) as a "must cover" station. Must Cover is defined as the collaborative station being vacant for greater than one hour. Cover Company must be a Type 1 Engine Company which shall also include an ALS Platform.

14. Both agencies agree to meet no less than annually, commencing 2015 and continuing thereafter to establish / update an Annual Operating Plan (AOP) which can further define the terms of the collaborative which are important to, but not described in this agreement. This AOP will specifically review response reports from the previous period, modifications to the response patterns, call volume changes, mutual aid agreements, and target hazards or other pertinent information sharing which may impact this agreement. A report of the meeting and a copy of the AOP will be shared with the Fire Board, Fire Chief and operations personnel of each agency.

15. San Miguel CFPD/CSA-135 agrees to refrain from directly or indirectly competing with or taking steps to reduce or impact the current revenue stream of the Lakeside FPD in any areas of the Lakeside FPD.

LAKESIDE FIRE  
PROTECTION DISTRICT

SAN MIGUEL CONSOLIDATED  
FIRE PROTECTION DISTRICT

\_\_\_\_\_  
SIGNATURE/ TITLE

\_\_\_\_\_  
SIGNATURE/ TITLE

COUNTY OF SAN DIEGO  
REGIONAL FIRE AUTHORITY  
(CSA-135)

---

SIGNATURE/ TITLE

1. Truck service start date language to be removed and be replaced by item 12 above.
2. AVL is defined as any and all automated vehicle location equipment carried on or in a vehicle capable of accurately reporting the location of the vehicle(s) back to a regional communication center (RCIP) at all times.

LKS.SMG LOI V.11.14.2014

**LETTER OF INTENT**

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The Lakeside Fire Protection District (Lakeside) hereby submits this non-binding Letter of Intent ("LOI"), for the purpose of entering into a comprehensive collaborative agreement to serve the citizens of the unincorporated areas of San Diego County specifically in the eastern part of the El Cajon Valley. This shall be by and between Lakeside and both the San Miguel Consolidated Fire Protection District (~~San Miguel~~) and the San Diego County Fire Authority (CSA-135). San Miguel and CSA-135 are currently under managerial contract with the California Department of Forestry and Fire Protection (CalFire).

1. The Lakeside Fire Protection District will establish a "Regional Truck Company" to serve the eastern El Cajon Valley area, ~~not later than June 30, 2015.~~

Comment [AP1]: TA - Remove date. Time contemplated in 12 below

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2. [The proposed "Regional Truck" will be staffed on a 7/24/365 basis and respond with a minimum of three personnel to requests for service without regard to jurisdictional boundaries. Personnel from the current Fire Station 1 will be used to staff the ~~Regional~~ Truck Company described in this agreement.]

Comment [AP2]: TA

3. [The proposed Regional Truck Company will explicitly serve all areas of the Lakeside Fire Protection and the San Miguel Fire Protection District and CSA-135 areas equally as requested.]

Comment [AP3]: TA

4. [Requests for mutual/auto aid into other areas will also be addressed based on agreements external to the anticipated agreement.]

Comment [AP4]: TA

5. [Lakeside reserves the right to, at times of specific need, move personnel from the Regional Truck Company to a Brush Fire Engine (Type 3) which may be housed in the same facility. This cross staffing will be the exception and on an as needed basis and will only be authorized by the Lakeside District Fire Chief or his designee.]

Comment [AP5]: TA

6. [Lakeside will manage, supervise and train paid professional firefighters to staff the Regional Truck Company to the highest standards of truck service.]

Comment [AP6]: TA

7. [Lakeside will fund and place into service on the Regional Truck Company selected rescue tools and supplies to meet the needs of, and cooperate fully with the collaborative partners, as if the truck was operated by all collaborative agencies equally.]

Comment [AP7]: TA

8. The Parties shall submit a Joint LAFCO Application requesting that ~~San Miguel Fire Protection District and/or~~ Lakeside annex CSA-115 jointly and that any revenue derived shall be paid directly to both San Miguel ~~Fire Protection~~ and Lakeside on a pro rata basis.

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Comment [AP8]: Lakeside sees this collaborative agreement as a 50/50 proposition. It should be understood that each agency has an obligation to make substantial effort and expenditures on behalf of the agreement, and for the greater good.

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9. San Miguel agrees to purchase the underlying land and build a Fire Station at ~~8035 Winter Gardens Blvd~~ 1105 Pepper Drive to strategically serve the collaborative region from that location.

Comment [AP9]: This Location is Under Review by both agencies

T/A

10. In the event the Joint Application for annexation of the described area is approved by LAFCO; San Miguel FPD will receive 80% and Lakeside shall receive 20% of the revenue derived from the annexation, including, but not limited to:

- a) Property tax revenue AV tax;
- b) Property tax from the CSA-115 area; and
- c) Other potential revenue sources

11. San Miguel CFPD/CSA-135 will continue their historical auto aid response into the Lakeside FPD as determined by AVL<sup>2</sup>.

12. Until the new Fire Facility is fully operational San Miguel and Lakeside will continue to serve the citizens from their existing locations (Clarendon Street and Riverview Avenue).

13. When service begins at the new facility San Miguel/CSA-135 will designate the fire station serving in the Pepper Drive area (currently known as FS 19) as a "must cover" station. Must Cover is defined as the collaborative station being vacant for greater than one hour. Cover Company must be a Type 1 Engine Company which shall also include an ALS Platform. The move up and cover language refers to day to day (non-emergent) operations. Emergency assignments would be exempted from this rule.

14. Both agencies agree to meet no less than annually, commencing 2015 and continuing thereafter (usually in the spring of each year) to establish / update an Annual Operating Plan (AOP) which can further define the terms of the collaborative which are important to, but not described in this agreement. This AOP will specifically review response reports from the previous period, modifications to the response patterns, call volume changes, mutual aid agreements, and target hazards or other such pertinent information sharing which may impact this agreement. A report of the meeting and a copy of the AOP will be shared with the Fire Board, Fire Chief and operations personnel of each agency.

15. San Miguel CFPD/CSA-135 and Lakeside agrees to refrain from directly or indirectly competing with or taking steps to reduce or impact the current revenue stream of either the Lakeside FPD in any areas of the Lakeside FPD agency.

LAKESIDE FIRE PROTECTION DISTRICT

SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT

SIGNATURE/ TITLE

SIGNATURE/ TITLE

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Comment [AP10]: Currently SMG has offered 80/20 split with 80% going to San Miguel

T/A

Comment [AP11]: For the attorneys to write "too broad". Perhaps: "Any potential revenue sources could be negotiated by both parties with additional funds become available and with a distribution of such revenue agreeable to by both parties".

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Comment [AP12]: TA

Comment [AP13]: TA

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Comment [AP14]: Currently neither FS 19 are must cover stations in the HCFA or MVI draw down matrices. Therefore, covering during emergencies could be overly burdensome for especially if the Incident was in the Central Zone which it frequently is.

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Comment [AP15]: TA

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COUNTY OF SAN DIEGO  
REGIONAL FIRE AUTHORITY  
(CSA-135)

SIGNATURE/ TITLE

1. ~~(Removed)~~
4. ~~truck service start date if language has been removed and has been replaced by item 12 above.~~
2. AVL is defined as any and all automated vehicle location equipment carried on or in a vehicle capable of accurately reporting the location of the vehicle(s) back to a regional communication center (RCIP) at all times.
- 3.

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## **Appendix J: Budgets/Audits**

- \*Budget Summary for County Service Area No. 115 (Pepper Drive)**
- \*2014/2015 Budget (SMFPD)**
- \*2013/2014 Budget (SMFPD)**
- \*2013 SMFPD Audit Report**
- \*May 2014 Combined Tax Report-SMFPD**

## Appendix B: Budget Summary by Fund

Public Safety Group					
	Fiscal Year 2012–13 Adopted Budget	Fiscal Year 2013–14 Adopted Budget	Fiscal Year 2014–15 Recommended Budget	% Change	Fiscal Year 2015–16 Recommended Budget
CSA 113 San Pasqual Fire District	77,889	—	—	—	—
CSA 115 Pepper Drive Fire Protection/EMS	—	—	365,000	—	365,000
CSA 115 Pepper Drive Fire District	364,269	364,269	—	(100.0)	—
CSA 135 Fire Protection/ Emergency Medical Services	695,456	710,000	—	(100.0)	—
CSA 135 Fire Authority Fire Protection/EMS	—	—	680,000	—	680,000
CSA 135 Regional 800 MHZ Radio System	622,955	622,955	263,628	(57.7)	—
CSA 135 Del Mar 800 MHZ Zone B	50,000	50,000	50,000	0.0	50,000
CSA 135 Poway 800 MHZ Zone F	155,502	155,502	155,502	0.0	155,502
CSA 135 Solana Beach 800 MHZ Zone H	45,400	45,400	45,400	0.0	45,400
Jail Stores Internal Service Fund	6,815,423	7,097,050	7,787,452	9.7	7,798,992
Penalty Assessment	—	—	7,875,730	—	7,875,730
Criminal Justice Facility	—	—	7,491,425	—	7,491,425
Courthouse Construction	—	—	970,000	—	970,000
<b>Total</b>	<b>\$ 1,469,435,740</b>	<b>\$ 1,540,758,863</b>	<b>\$ 1,626,634,935</b>	<b>5.6</b>	<b>\$ 1,624,418,639</b>

Health and Human Services Agency					
	Fiscal Year 2012–13 Adopted Budget	Fiscal Year 2013–14 Adopted Budget	Fiscal Year 2014–15 Recommended Budget	% Change	Fiscal Year 2015–16 Recommended Budget
General Fund	\$ 1,891,354,447	\$ 1,959,528,520	\$ 1,862,866,922	(4.9)	\$ 1,852,239,636
Tobacco Securitization Special Revenue	27,500,000	27,500,000	27,500,000	0.0	27,500,000
CSA 17 San Dieguito Ambulance	3,815,715	4,155,715	4,312,239	3.8	4,312,239
CSA 69 Heartland Paramedic	6,233,650	6,233,650	6,262,422	0.5	6,262,422
<b>Total</b>	<b>\$ 1,928,903,812</b>	<b>\$ 1,997,417,885</b>	<b>\$ 1,900,941,583</b>	<b>(4.8)</b>	<b>\$ 1,890,314,297</b>



**San Miguel Fire District**  
**2014/2015 Budget**  
**(Adopted September 10, 2014)**

***General Fund Expenditure Summary***

<b><u>Code</u></b>	<b><u>Account Title</u></b>	
5010	Director Benefits	\$35,184
5020	Director Fees	\$43,659
5030	Employee Benefits	\$1,392,841
5040	Employee Overtime	\$4,500
5050	Employee Salaries	\$629,778
6010	Communication Services and Equipment	\$52,886
6020	Equipment Maintenance	\$65,175
6030	Facilities Maintenance	\$152,250
6040	Fleet Maintenance	\$284,700
6050	Housekeeping Services and Supplies	\$28,141
6060	Insurance	\$332,224
6070	Medical Supplies	\$31,950
6080	Minor Equipment	\$89,650
6090	Office Supplies	\$23,500
6100	Personnel Development	\$59,500
6110	Professional Services	\$14,664,938
6120	Publications and Media	\$6,600
6130	Rents and Leases	\$1,097
6140	Safety Clothing and Supplies	\$52,435
6150	Special District Expense	\$354,715
6160	Travel and Subsistence	\$1,120
6170	Utilities	\$182,074
7010	Capital Expenditures	\$871,988
	<b><i>Total General Fund Budget</i></b>	<b><i>\$19,360,905</i></b>

***Other Funds Expenditure Summary***

Budget Offset	\$31,500
Special Funded Programs	\$58,376
Contingency Reserves Fund Budget	\$0
Uncompensated Leave Budget	\$0
Special Projects Budget	\$0
Facilities Depreciation/Replacement Budget	\$43,000
Vehicle Depreciation/Replacement Budget	\$660,000
Fire Mitigation Budget	\$1,000
CSA 115 - Fire Station	\$500,000
Unanticipated Expenditure Safeguard	\$193,609

***Grand Total Budget*** **\$20,848,390**



**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

***Salaries and Benefits***

**Employee Benefits (5030)**

Health Insurance - Employees Hired before 11/01/11	\$61,897
Health Insurance - Employees Hired after 11/01/11	\$34,585
Health Insurance - Retired on or Before 11/01/11	\$630,168
Health Insurance - Retired After 11/01/11	\$187,714
Health Insurance - Lemon Grove Retirees	\$64,105
Dental Insurance	\$7,752
Medicare (District Portion - 1.45%)	\$6,860
Medicare/Social Security (Part-Time) (7.65%)	\$3,392
Medicare (Severance Agreement - CAL FIRE)	\$3,738
Retirement - Non-Safety (18.507%) - Classic	\$101,165
Retirement - Non-Safety (7%) - PEPR	\$2,872
Retirement - 1959 Survivor Benefit	\$218
Severance Agreement - CAL FIRE Transition	\$286,175
Uniform Allowance	<u>\$2,200</u>
Total Employee Benefits	\$1,392,841

**Employee Salaries (5050)**

Base Salaries - Non-Safety	\$585,442
Base Salaries - Part-Time Inspector	\$28,736
Hourly Contract Labor - Fire Prevention Consultant	<u>\$15,600</u>
Total Employee Salaries	\$629,778

***Total Salaries and Benefits*** \$2,022,619

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

***Administration - Board of Directors***

**Director Benefits (5010)**

Health Insurance - Retired on or Before 11/01/11	\$12,165
Health Insurance - Retired After 11/01/11	\$12,896
Dental Insurance	\$6,783
Medicare/Social Security	<u>\$3,340</u>
Total Director Benefits	\$35,184

**Director Fees (5020)**

Meetings	<u>\$43,659</u>
Total Director Fees	\$43,659

**Employee Overtime (5040)**

Recording Secretary - Board Minutes	<u>\$500</u>
Total Employee Overtime	\$500

**Personnel Development (6100)**

Board Workshops	\$2,000
Board Training	<u>\$7,000</u>
Total Personnel Development	\$9,000

**Special District Expense (6150)**

Smart Phone Data Access	\$3,024
Election Costs (estimate)	\$31,500
Director Compensation and Training Safeguard	<u>\$15,000</u>
Total Special District Expense	\$49,524

***Total Administration - Board of Directors*** \$137,867

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Administration - District Administration**

**Equipment Maintenance (6020)**

Copier Maintenance Contract (includes toner)	\$8,000
Video Conferencing Equipment Maintenance	\$5,000
Network/Computer Maintenance	\$15,000
Plotter Maintenance	<u>\$500</u>
Total Equipment Maintenance	\$28,500

**Insurance (6060)**

FAIRA (Fire, Liability, Collision)	\$32,224
PASIS (Workers' Compensation)	<u>\$300,000</u>
Total Insurance	\$332,224

**Minor Equipment (6080)**

Information Technology Equipment	<u>\$15,000</u>
Total Minor Equipment	\$15,000

**Office Supplies (6090)**

Office Supplies/Postage	\$15,000
Office Furniture	\$1,000
Chairs - Replacement	<u>\$1,500</u>
Total Office Supplies	\$17,500

**Personnel Development (6100)**

CFCA/AFSS Conference (1; all costs)	\$1,500
CFCA Conference (2; all costs)	\$3,000
TeleStaff Conference (1; all costs)	\$2,500
IAFC or FDAC Conference (2; all costs)	\$4,000
Government Finance Officer Conference (2; all costs)	\$4,000
CalPERS Education Forum (2; all costs)	\$3,000
Educational Programs - Chiefs Discretion	<u>\$2,000</u>
Total Personnel Development	\$20,000

**Professional Services (6110)**

Annual Bond Administration Fee (Series 2003)	\$1,750
Annual SDRBA County Audit (estimate)	\$3,100
Annual Financial Audit (estimate)	\$18,243
Annual Fees and Taxes Consultant	\$10,000
CalPERS Side Fund Refinancing Bond Payment	\$1,721,295
OPEB Actuary (estimate)	\$7,000
Arbitrage Rebate Computation (estimate)	\$500
Legal Counsel	\$60,000
Employee Assistance Program	\$5,000

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Administration - District Administration ~ continued**

**Professional Services (6110) ~ continued**

California Bank & Trust - Analysis Service Fee	\$2,000
Refunds - Property Taxes	\$175,000
Property Tax Services - Administrative Charges	\$225,000
Interest - Treasury Loans	\$5,000
LAFCO Funding	\$10,554
CAL FIRE Cooperative Services Agreement	<u>\$12,176,401</u>
Total Professional Services	\$14,420,843

**Publications and Media (6120)**

Miscellaneous Publications and Bulletins	\$500
Total Publications and Media	\$500

**Rents and Leases (6130)**

Postage Meter	<u>\$1,097</u>
Total Rents and Leases	\$1,097

**Special District Expense (6150)**

Membership - FDAC	\$275
Membership - CFCA	\$500
Membership - SDCFCA	\$100
Membership - IAFC	\$324
Membership - CSDA/San Diego Chapter	\$150
Membership - Spring Valley Chamber	\$50
Membership - GFOA	\$320
Membership - APT	\$160
Membership - IPMA	\$149
Membership - SD IPMA	\$65
Membership - IAAP	\$126
Membership - SDCFCA Admin Section (1 @ \$30; 2 @ \$15)	\$60
Membership - CFCA AFSS/Southern California (3 @ \$50)	\$150
Membership - Costco	\$165
Badges, Service/Recognition Awards, Refreshments	\$3,000
Employee of the Year Award	\$700
Meeting Support/Supplies	\$2,500
Advertising Expense	\$1,000
Employment Posters	\$300
Software Program Updates	\$2,500
Fire Administration Software	\$600
Accounting Software Maintenance	\$9,419
TeleStaff/WebStaff Annual Maintenance	\$6,510
Network Access (Cox)	\$13,700

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Administration - District Administration ~ continued**

**Special District Expense (6150) ~ continued**

3 C's Connectivity	\$3,000
Website Support	\$1,200
Website Hosting	\$500
Grant Matching Funds	\$15,000
Depreciation - Facilities/Fleet/Contingency	\$195,457
Uncompensated Leave Liability	<u>\$10,000</u>
Total Special District Expense	\$267,980

**Travel and Subsistence (6160)**

SDCFCA - Admin Section Meetings	\$100
CFCA/AFSS Quarterly Meetings	\$100
Miscellaneous Meetings	<u>\$500</u>
Total Travel and Subsistence	\$700

**Utilities (6170)**

Cell Phone Service (1)	<u>\$624</u>
Total Utilities	\$624

***Total Administration - District Administration*** \$15,104,968

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Prevention - Code Enforcement**

**Employee Overtime (5040)**

Prevention Overtime	<u>\$1,500</u>
Total Employee Overtime	\$1,500

**Minor Equipment (6080)**

Miscellaneous Minor Equipment	<u>\$600</u>
Total Minor Equipment	\$600

**Personnel Development (6100)**

CFCA/FPO Workshop (1; all costs)	\$1,500
ICC Building & Fire Code Update Seminars	\$500
Unannounced Local Seminars	\$300
San Diego County FPO Meetings	\$120
Fire Sprinkler Monthly Class	<u>\$180</u>
Total Personnel Development	\$2,600

**Publications and Media (6120)**

National Fire Code Update Subscription Service	\$1,165
NFPA Publications	\$400
Miscellaneous Publications	\$250
Real Quest Subscription	\$2,225
Barclays Title 19 Update Service	\$165
Los Angeles Fire Marshal List Service	<u>\$45</u>
Total Publications and Media	\$4,250

**Special District Expense (6150)**

Membership - SDCFCA/FPO Section (3 @ \$50)	\$150
Membership - NFPA	\$165
Membership - ICC (1 @ \$185 and 2 @ \$35)	\$255
Membership - CFCA/FPO Section (1 @ \$55)	\$55
Refreshments - Meetings	\$25
Code Pal Services	<u>\$9,600</u>
Total Special District Expense	\$10,250

**Travel and Subsistence (6160)**

Southern California FPO Meetings	\$100
San Diego County FPO Meetings	<u>\$120</u>
Total Travel and Subsistence	\$220

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Prevention - Code Enforcement ~ continued**

**Utilities (6170)**

Cell Phone Service (3)

\$200

Total Utilities

\$200

***Total Prevention - Code Enforcement***

\$19,620

**San Miguel Fire District**  
**2014/2015 Budget**  
**(Adopted September 10, 2014)**

**Operations - *District Operations***

**Communications Services and Equipment (6010)**

Radio Repairs	\$1,000
RCS Backbone Maintenance (116 Radios @ \$26.50/month)	\$36,888
Bear Com	\$11,248
Batteries, Antennae, Parts	\$2,350
First Watch Response Time Triggers	\$900
David Clark Headset Replacement	<u>\$500</u>
Total Communications Services and Equipment	\$52,886

**Equipment Maintenance (6020)**

Ladder Maintenance and Annual Testing	\$4,750
Fire Extinguisher Maintenance	\$2,000
Fire Hose Repair and Maintenance	\$1,000
Hydrant Maintenance	\$2,000
Nozzle Repair/Maintenance	\$750
Gas Detector Maintenance	\$750
Chainsaw Chain and Equipment	\$4,100
Generator Maintenance	\$3,400
Batteries	\$5,000
Rescue Tool Maintenance	\$5,000
Physical Fitness Equipment Repair/Maintenance	<u>\$4,200</u>
Total Equipment Maintenance	\$32,950

**Medical Supplies (6070)**

Zoll Replacement Batteries	\$1,150
Zoll Replacement Items	\$5,000
Medical Supplies	<u>\$25,800</u>
Total Medical Services and Supplies	\$31,950

**Minor Equipment (6080)**

Swift Water Rescue Equipment	\$2,000
Rope Rescue Gear	\$2,000
Accountability Equipment	\$300
Fire Hose	\$10,000
Flashlights and Chargers	\$250
Physical Fitness Equipment	\$4,500
Fire Service Equipment	\$20,000
Replacement Emergency Response Equipment	\$7,500
Turnout Drying Racks	<u>\$1,500</u>
Total Minor Equipment	\$48,050



**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Operations - District Operations ~ continued**

**Personnel Development (6100)**

SAFER Meetings/Safety Clothing Seminars	<u>\$500</u>
Total Personnel Development	\$500

**Professional Services (6110)**

ECO RCCP Program Cost	<u>\$25,000</u>
Total Professional Services	\$25,000

**Safety Clothing (6140)**

Structure/Brush Gear	\$38,000
Nomex Hoods - PBI Gold	\$975
Helmets	\$3,000
Turnout Boots	\$2,000
Gloves - Structural	\$2,160
Gloves - Brush	\$400
EMS Jackets	\$3,000
Gear Bags	\$400
Miscellaneous Supplies/Repairs	<u>\$2,500</u>
Total Safety Clothing	\$52,435

**Special District Expense (6150)**

Emergency Incident Food Supplies	\$5,000
Membership - CFCA/EMS	\$50
Membership - SAFER	\$100
Class "A" Foam	\$2,500
Class "B" Foam	<u>\$2,880</u>
Total Special District Expense	\$10,530

**Utilities (6170)**

Cell Phone Service (6)	<u>\$3,000</u>
Total Utilities	\$3,000

***Total Operations - District Operations*** **\$257,301**

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Operations - *Facilities Management***

**Employee Overtime (5040)**

Overtime	<u>\$2,500</u>
Total Employee Overtime	\$2,500

**Facilities Maintenance (6030)**

HVAC Maintenance (all facilities)	\$19,500
Vehicle Exhaust System Maintenance	\$8,000
Landscape/Maintenance (Station 15)	\$5,000
Overhead Door Maintenance (all facilities)	\$13,000
Pest/Termite Control (all stations)	\$2,600
Miscellaneous and Emergency Repairs (all facilities)	\$56,000
Electrical Gate Repair	\$2,000
Elevator Maintenance	\$2,650
Fuel Tank/Pump Maintenance	\$2,500
5-Year Sprinkler Certifications (Station 14, 15, 16, 22)	\$1,000
Groundwater Monitoring/Sampling (Station 16)	\$2,000
Beds	\$3,600
Recliner Chairs	\$4,000
Fire Station Office Chairs	\$1,000
Backflow Test (Station 14, 15, 16, 22) (Annual)	\$1,500
Sprinkler and Alarm Tests (Annual)	\$1,400
Carpet Replacement	\$4,000
Station Self-Improvement Program	\$4,500
Painting and Repair (Interior/Exterior)	\$9,000
Keypad Entry System Installation	\$1,000
Landscape Clean-Up	\$6,000
Landscape Maintenance Equipment	<u>\$2,000</u>
Total Facilities Maintenance	\$152,250

**Housekeeping Services and Supplies (6050)**

Cleaning Supplies (all facilities)	\$17,000
Household Supplies	\$4,000
Janitorial Services (HQ)	\$6,360
Drinking Water	<u>\$781</u>
Total Housekeeping Services and Supplies	\$28,141

**Minor Equipment (6080)**

Appliance Replacement	\$8,000
Ice Machines	<u>\$8,000</u>
Total Minor Equipment	\$16,000

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Operations - *Facilities Management ~ continued***

**Special District Expense (6150)**

Flags - US and California	<u>\$1,000</u>
Total Special District Expense	\$1,000

**Utilities (6170)**

Gas and Electric	\$130,000
Telephone	\$16,600
Water and Sewer	\$20,000
Refuse Removal	<u>\$11,000</u>
Total Utilities	\$177,600

**Capital Expenditures (7010)**

U.S. Bank (December - Principal and Interest)	\$783,219
U.S. Bank (June - Interest)	<u>\$88,769</u>
Total Capital Expenditures	\$871,988

***Total Operations - Facilities Management*** \$1,249,479

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Operations - Fleet Management**

**Fleet Maintenance (6040)**

Light Fleet Maintenance	\$8,500
Apparatus Maintenance	\$25,000
Major Part Replacement	\$28,000
Vehicle Battery Replacement	\$6,000
Trailer Maintenance (Public Education)	\$1,000
Mobile Fire/Search and Rescue Trailer	\$1,000
Towing	\$2,500
Car Washes	\$450
Fuel	\$160,000
Tires (all vehicles)	\$32,000
Body Work	\$7,500
Cleaning Solvents	\$500
Motor Oil	\$3,500
Automatic Transmission Oil	\$1,000
Chassis Lube	\$250
Coolant Additive	\$750
Gear Oil	\$750
Hydraulic Oil	\$500
Filters	\$2,000
Apparatus Cleaning Supplies and Waxes	\$500
Linen Service (uniforms, towels, etc.)	<u>\$3,000</u>
Total Fleet Maintenance	\$284,700

**Minor Equipment (6080)**

Small Tools/Equipment and Supplies	<u>\$5,000</u>
Total Fleet Maintenance	\$5,000

**Professional Services (6110)**

Contract Apparatus Maintenance	<u>\$136,500</u>
Total Professional Services	\$136,500

**Special District Expense (6150)**

Air Pollution Control Fees - Fuel (Station 15 and 23)	\$300
Air Pollution Control Fees - Generators (Stations 14, 15, 16, 18, 22)	\$1,550
Unleaded Fuel Tank Testing and Fees	\$3,250
Vehicle Diagnostic Hardware/Software	\$1,500
Miscellaneous Permits (HazMat, Fuel, etc.)	<u>\$1,050</u>
Total Special District Expense	\$7,650

***Total Operations - Fleet Management*** \$433,850

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

***Operations - Mapping***

**Office Supplies (6090)**

Supplemental Mapping Supplies	<u>\$2,500</u>
Total Office Supplies	\$2,500

**Publications and Media (6120)**

Thomas Brothers/Atlas Map Books	<u>\$500</u>
Total Publications and Media	\$500

**Special District Expense (6150)**

Mapping Software Maintenance	<u>\$750</u>
Total Special District Expense	\$750

<b><i>Total Operations - Mapping</i></b>	<b>\$3,750</b>
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**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Operations - SCBA Program**

**Equipment Maintenance (6020)**

Hydro Testing	\$1,425
SCBA Mask Cleaner/Disinfectant	\$850
SCBA Compressor Maintenance	<u>\$1,450</u>
Total Equipment Maintenance	\$3,725

**Minor Equipment (6080)**

SCBA Parts	<u>\$2,500</u>
Total Minor Equipment	\$2,500

**Professional Services (6110)**

SCBA Contract Repairs	<u>\$3,000</u>
Total Professional Services	\$3,000

***Total Operations - SCBA Program*** \$9,225

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

***Training - District Personnel Development***

**Minor Equipment (6080)**

Ventilation Prop Materials	\$1,000
Auto Extrication Vehicles	<u>\$500</u>
Total Minor Equipment	\$1,500

**Personnel Development (6100)**

Educational Reimbursement - District Employees	\$2,400
Discretionary Training Offset	<u>\$25,000</u>
Total Personnel Development	\$27,400

**Professional Services (6110)**

HTF Annual Assessment	<u>\$79,595</u>
Total Professional Services	\$79,595

**Publications and Media (6120)**

Protocols and Medication Handbooks	\$600
ICS 420-1 Field Operations Guide Books	\$250
Training Aids/Manuals/DVDs	<u>\$500</u>
Total Publications and Media	\$1,350

***Total Training - District Personnel Development*** \$109,845

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Training - *Explorer Program***

**Special District Expense (6150)**

Explorer Post Charter Renewal Fee	\$30
Explorer Post Youth - Participation Fee (15 @ \$24)	\$360
Explorer Post Adult - Participation Fee (6 @ \$24)	\$144
Explorer Post - Insurance All Participants (21 @ \$1)	\$21
Auto X Vehicles	\$200
Academy (4 @ \$300)	\$1,200
Background Checks (8 @ \$62)	<u>\$496</u>
Total Special District Expense	\$2,451

***Total Training - Explorer Program*** \$2,451



**San Miguel Fire District**  
**2014/2015 Budget**  
**(Adopted September 10, 2014)**

**Training - *Fire Investigations***

**Minor Equipment (6080)**

Miscellaneous Tools	<u>\$1,000</u>
Total Minor Equipment	\$1,000

**Special District Expense (6150)**

Membership - CCAI	\$455
Membership - San Diego County Arson Task Force	<u>\$350</u>
Total Special District Expense	\$805

**Travel and Subsistence (6160)**

San Diego County Arson Task Force Meetings	<u>\$200</u>
Total Travel and Subsistence	\$200

***Total Training - Fire Investigations*** \$2,005

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Community Outreach - *Public Information***

**Office Supplies (6090)**

Office Supplies	<u>\$3,500</u>
Total Office Supplies	\$3,500

**Special District Expense (6150)**

Local Events - Station Dinners and Tours	\$400
Computer Program Upgrades	\$300
Computer Software	\$200
Computer Video-Web Training	<u>\$375</u>
Total Special District Expense	\$1,275

**Utilities (6170)**

Cell Phone Service (1)	<u>\$650</u>
Total Utilities	\$650

***Total Community Outreach - Public Information*** \$5,425

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Community Outreach - *Speakers Bureau***

**Special District Expense (6150)**

Community/School Outreach Supplies	<u>\$2,500</u>
Total Special District Expense	\$2,500

***Total Community Outreach - Speakers Bureau*** \$2,500

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Budget Offset Account**

**Expenditures**

Election Cost

\$31,500

***Total Budget Offset Account***

\$31,500

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Special Funded Programs**

CERT - Grant	\$9,166
Fire Extinguisher - Grant	\$6,321
Live Fire Trailer - Grant	\$3,032
VIPER Program - Grant	\$1,919
Tactical Medic Deployment - Donations	\$9,407
Community Preparedness Programs - Donations	\$28,531

***Total Special Funded Programs*** **\$58,376**

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Contingency Reserves Fund**

**Expenditures**

No Expenditures

\$0

***Total Contingency Reserves Fund***

\$0

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Uncompensated Leave Fund Budget**

**Expenditures**

No Expenditures \$0

***Total Uncompensated Leave Fund Budget*** \$0

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Special Project Fund**

**Expenditures**

No Expenditures

\$0

***Total Special Projects Fund***

\$0



**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Capital Facilities Depreciation and Replacement Fund**

**Expenditures**

Overhead Door Replacement (2)	\$18,000
Asphalt/Concrete Work	\$12,500
Lighting Conservation Retrofit	\$12,500

***Total Capital Facilities Fund Budget*** **\$43,000**

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Vehicle Depreciation and Replacement Fund Budget**

**Expenditures**

Modems/MDC Connectivity Hardware	\$5,000
Apparatus - Major Repairs	\$30,000
Apparatus - Type 1 Engine	\$600,000
Fire Prevention Vehicle (1)	\$25,000

***Total Vehicle Depreciation Fund Budget*** **\$660,000**

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**Fire Mitigation Fee Fund Budget**

**Operations**

Mapping Updates

\$1,000

***Total Fire Mitigation Fund Budget***

\$1,000

**San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)**

**CSA 115 - Fire Station**

**Expenditures**

Fire Station Development

\$500,000

***Total CSA 115 - Fire Station***

\$500,000

San Miguel Fire District  
2014/2015 Budget  
(Adopted September 10, 2014)

***Projected General Fund Revenue***

Property Tax Revenue (estimate)	\$15,638,411
Property Tax Mitigation (Sycuan)	\$74,000
Benefit Assessment - Crest	\$59,400
Benefit Assessment - Bostonia	\$255,599
Benefit Assessment - ECO Paramedics	\$371,822
Parcel Tax - Proposition E	\$1,654,123
Miscellaneous Revenue (estimate)	\$250,000
Plans Check Fees (estimate)	\$50,000
Annual Business Inspections (estimate)	\$160,000
Contract Services - AMR	\$705,243
Rents and Leases	\$58,638
County of San Diego - Super Fund Grant	\$33,669
Fire Mitigation Fee Transfer In	<u>\$50,000</u>
<b>Total Projected General Fund Revenue</b>	<b>\$19,360,905</b>
 2014/15 General Fund Budget	 \$19,360,905
 Revenue Over/(Under) General Fund Budget	 \$0

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

*2013/2014 Budget Summary*

<u>Code</u>	<u>Account Title</u>	
5010	Director Benefits	\$36,930
5020	Director Fees	\$22,921
5030	Employee Benefits	\$1,418,337
5040	Employee Overtime	\$2,000
5050	Employee Salaries	\$536,288
6010	Communication Services and Equipment	\$42,650
6020	Equipment Maintenance	\$70,525
6030	Facilities Maintenance	\$177,549
6040	Fleet Maintenance	\$283,037
6050	Housekeeping Services and Supplies	\$28,210
6060	Insurance	\$334,335
6070	Medical Supplies	\$26,950
6080	Minor Equipment	\$65,900
6090	Office Supplies	\$23,500
6100	Personnel Development	\$35,725
6110	Professional Services	\$14,312,190
6120	Publications and Media	\$8,281
6130	Rents and Leases	\$1,097
6140	Safety Clothing and Supplies	\$52,435
6150	Special District Expense	\$163,326
6160	Travel and Subsistence	\$1,120
6170	Utilities	\$176,050
7010	Capital Expenditures	\$875,357
	<b><i>Total General Fund Budget</i></b>	<b><i>\$18,694,713</i></b>
	Budget Offset	\$0
	Emergency Management Planning Grant Budget	\$20,000
	Special Funded Programs	\$97,017
	Contingency Reserves Fund Budget	\$0
	Uncompensated Leave Budget	\$0
	Special Projects Budget	\$0
	Facilities Depreciation/Replacement Budget	\$34,500
	Vehicle Depreciation/Replacement Budget	\$610,000
	Fire Mitigation Budget	\$1,000
	Unanticipated Expenditure Safeguard	\$186,947
	<b><i>Grand Total Budget</i></b>	<b><i>\$19,644,177</i></b>

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

*Salaries and Benefits*

**Employee Benefits (5030)**

Health Insurance - Employees (Hired before 11/01/11)	\$74,452
Health Insurance - Employees (Hired after 11/01/11)	\$7,686
Health Insurance - Retired on or Before 11/01/11	\$672,817
Health Insurance - Retired After 11/01/11	\$179,986
Health Insurance - Lemon Grove Retirees	\$64,790
Dental Insurance	\$5,895
Medicare (District Portion - 1.45%)	\$5,244
Medicare/Social Security (Part-Time) (7.65%)	\$6,546
Medicare (Severance Agreement - CAL FIRE)	\$4,146
Retirement - Safety (23.397%)	\$3,739
Retirement - Non-Safety (17.531%)	\$76,993
Retirement - 1959 Survivor Benefit	\$147
Severance Agreement - CAL FIRE Transition	\$314,246
Uniform Allowance	<u>\$1,650</u>
Total Employee Benefits	\$1,418,337

**Employee Salaries (5050)**

Base Salaries - Safety	\$15,978
Base Salaries - Non-Safety	\$437,527
Base Salaries - Part-Time Inspector	\$26,583
Hourly Contract Labor - Fire Prevention Consultant	\$31,200
Hourly Contract Labor - Administration	\$10,000
Hourly Contract Labor - Logistical Support	<u>\$15,000</u>
Total Employee Salaries	\$536,288

***Total Salaries and Benefits*** \$1,954,625

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Administration - Board of Directors**

**Director Benefits (5010)**

Health Insurance - Retired on or Before 11/01/11 (1)	\$15,622
Health Insurance - Retired After 11/01/11 (1)	\$12,770
Dental Insurance (7)	\$6,783
Medicare/Social Security (District Portion - 7.65%) (7)	<u>\$1,755</u>
Total Director Benefits	\$36,930

**Director Fees (5020)**

Meetings (7)	<u>\$22,921</u>
Total Director Fees	\$22,921

**Employee Overtime (5040)**

Recording Secretary - Board Minutes	<u>\$500</u>
Total Employee Overtime	\$500

**Personnel Development (6100)**

Board Workshops	\$1,000
Board Conferences	<u>\$0</u>
Total Personnel Development	\$1,000

**Special District Expense (6150)**

Blackberry Data Access	\$1,728
Election Costs (estimate)	\$31,500
Director Compensation and Training Safeguard	<u>\$30,000</u>
Total Special District Expense	\$63,228

***Total Administration - Board of Directors*** \$124,579



San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Administration - District Administration**

**Equipment Maintenance (6020)**

Copier Maintenance Contract (includes toner)	\$8,000
Video Conferencing Equipment Maintenance	\$10,000
Network/Computer Maintenance	\$18,000
Plotter Maintenance	\$500
Telephone System Maintenance	<u>\$0</u>
Total Equipment Maintenance	\$36,500

**Insurance (6060)**

FAIRA (Fire, Liability, Collision)	\$34,335
PASIS (Workers' Compensation)	<u>\$300,000</u>
Total Insurance	\$334,335

**Minor Equipment (6080)**

Information Technology Equipment	<u>\$15,000</u>
Total Minor Equipment	\$15,000

**Office Supplies (6090)**

Office Supplies/Postage	\$15,000
Office Furniture	\$1,000
Chairs - Replacement	<u>\$1,500</u>
Total Office Supplies	\$17,500

**Personnel Development (6100)**

CFCA/AFSS Conference (1; all costs)	\$1,500
CFCA Conference (2; all costs)	\$1,500
IAFC Conference (1; all costs)	\$2,000
CSDA Conference (1; all costs if in San Diego)	\$1,500
Government Finance Officer Conference (1; all costs)	\$2,000
CalPERS Education Forum (1; all costs)	\$1,500
Educational Programs - Chiefs Discretion	<u>\$2,000</u>
Total Personnel Development	\$12,000

**Professional Services (6110)**

Annual Bond Administration Fee (Series 2003)	\$1,760
Annual SDRBA County Audit (estimate)	\$2,850
Annual Financial Audit (estimate)	\$18,246
Annual Fees and Taxes Consultant	\$10,000
CalPERS Side Fund Refinancing Bond Payment	\$1,708,108
OPEB Actuary (estimate)	\$0
Arbitrage Rebate Computation (estimate)	\$500
Legal Counsel	\$50,000

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Administration - District Administration ~ continued**

**Professional Services (6110) ~ continued**

Employee Assistance Program	\$5,000
Assessed Valuation Quarterly Analysis	\$5,000
California Bank & Trust - Analysis Service Fee	\$4,000
Refunds - Property Taxes	\$200,000
Property Tax Services - Administrative Charges	\$200,000
Interest - Treasury Loans	\$25,000
LAFCO Funding	\$11,136
CAL FIRE Cooperative Services Agreement	<u>\$11,821,749</u>
Total Professional Services	\$14,063,349

**Publications and Media (6120)**

Miscellaneous Publications and Bulletins	<u>\$500</u>
Total Publications and Media	\$500

**Rents and Leases (6130)**

Postage Meter	<u>\$1,097</u>
Total Rents and Leases	\$1,097

**Special District Expense (6150)**

Membership - FDAC	\$275
Membership - CFCA	\$500
Membership - SDCFCA	\$100
Membership - IAFC	\$324
Membership - CSDA/San Diego Chapter	\$150
Membership - Spring Valley Chamber	\$50
Membership - GFOA	\$175
Membership - APT	\$160
Membership - IPMA	\$149
Membership - SD IPMA	\$65
Membership - IAAP	\$121
Membership - SDCFCA Admin Section (1 @ \$30; 1 @ \$15)	\$45
Membership - CFCA AFSS/Southern California (2 @ \$50)	\$100
Membership - Costco	\$170
Badges, Service/Recognition Awards, Refreshments	\$1,500
Employee of the Year Award	\$650
Meeting Support/Supplies	\$2,500
Advertising Expense	\$2,000
Employment Posters	\$300
Software Program Updates	\$2,500
OSHA Compliance Annual Updates	\$0
Fire Administration Software	\$600
Accounting Software Maintenance	\$8,970

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Administration - District Administration ~ continued**

**Special District Expense (6150) ~ continued**

TeleStaff/WebStaff Annual Maintenance	\$6,200
Network Access (Cox)	\$13,560
3 C's Connectivity	\$3,000
Website Support	\$1,000
Website Hosting	\$180
Grant Matching Funds	\$15,000
Depreciation - Facilities	\$0
Depreciation - Fleet	\$0
Contingency Reserve Fund	\$0
Uncompensated Leave Liability	<u>\$10,000</u>
Total Special District Expense	\$70,344

**Travel and Subsistence (6160)**

SDCFCA - Admin Section Meetings	\$100
CFCA/AFSS Quarterly Meetings	\$100
Miscellaneous Meetings	<u>\$500</u>
Total Travel and Subsistence	\$700

**Utilities (6170)**

Cell Phone Service (3)	<u>\$1,650</u>
Total Utilities	\$1,650

***Total Administration - District Administration***

\$14,551,878

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Fire Prevention - Code Enforcement**

**Employee Overtime (5040)**

Prevention Overtime	\$1,500
Total Employee Overtime	\$1,500

**Minor Equipment (6080)**

Miscellaneous Minor Equipment	\$200
Total Minor Equipment	\$200

**Personnel Development (6100)**

CFCA/FPO Workshop (1; all costs)	\$1,500
ICC Building & Fire Code Update Seminars	\$500
Unannounced Local Seminars	\$300
San Diego County FPO Meetings	\$120
Fire Sprinkler Monthly Class	\$180
Total Personnel Development	\$2,600

**Publications and Media (6120)**

National Fire Code Update Subscription Service	\$1,399
Miscellaneous Updated Code Handbooks (IBC)	\$178
Miscellaneous NFPA Publications	\$309
California Fire Code & Building Code (3 sets)	\$1,610
Real Quest Subscription	\$2,225
Barclays Title 19 Update Service	\$165
Los Angeles Fire Marshal List Service	\$45
Total Publications and Media	\$5,931

**Special District Expense (6150)**

Membership - SDCFCA/FPO Section (3 @ \$50)	\$150
Membership - NFPA	\$165
Membership - ICC (1 @ \$185 and 2 @ \$35)	\$255
Membership - CFCA/FPO Section (1 @ \$55)	\$55
Refreshments - Meetings	\$25
Code Pal Software Maintenance	\$1,500
Total Special District Expense	\$2,150

**Travel and Subsistence (6160)**

Southern California FPO Meetings	\$100
San Diego County FPO Meetings	\$120
Total Travel and Subsistence	\$220

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Fire Prevention - Code Enforcement ~ continued**

**Utilities (6170)**

Cell Phone Service (3)

\$550

Total Utilities

\$550

***Total Fire Prevention - Code Enforcement***

\$13,151

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Operations - District Operations**

**Communications Services and Equipment (6010)**

Radio Repairs	\$1,000
RCS Backbone Maintenance (120 Radios @ \$26.50/month)	\$38,160
Pagers Replacement	\$240
Batteries, Antennae, Parts	\$2,350
First Watch Response Time Triggers	\$900
Total Communications Services and Equipment	\$42,650

**Equipment Maintenance (6020)**

Ladder Maintenance and Annual Testing	\$4,750
Fire Extinguisher Maintenance	\$2,000
Fire Hose Repair and Maintenance	\$1,000
Hydrant Maintenance	\$2,000
Nozzle Repair/Maintenance	\$750
Gas Detector Maintenance	\$750
Chainsaw Chain and Equipment	\$4,100
Generator Maintenance	\$3,400
Batteries	\$2,350
Rescue Tool Maintenance	\$5,000
Physical Fitness Equipment Repair/Maintenance	\$4,200
Total Equipment Maintenance	\$30,300

**Medical Supplies (6070)**

Zoll Replacement Batteries	\$1,150
Medical Supplies	\$25,800
Total Medical Services and Supplies	\$26,950

**Minor Equipment (6080)**

Swift Water Rescue Equipment	\$1,000
Rope Rescue Gear	\$2,000
Accountability Equipment	\$300
Fire Hose	\$6,000
Flashlights and Chargers	\$250
Physical Fitness Equipment	\$4,500
Replacement Emergency Response Equipment	\$7,500
Turnout Drying Racks	\$1,500
Total Minor Equipment	\$23,050

**Personnel Development (6100)**

SAFER Meetings/Safety Clothing Seminars	\$500
Total Personnel Development	\$500

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Operations - District Operations ~ continued**

**Professional Services (6110)**

Bear Com	\$11,248
ECO RCCP Program Cost	<u>\$25,000</u>
Total Professional Services	\$36,248

**Safety Clothing (6140)**

Structure Gear	\$27,000
Nomex Hoods - PBI Gold	\$975
Brush Gear	\$9,000
Helmets - Structural	\$1,200
Helmets - Brush	\$600
Turnout Boots	\$2,000
Gloves - Structural	\$2,160
Gloves - Brush	\$400
Goggles - Structural	\$450
Goggles - Brush	\$300
EMS Jackets	\$3,000
Wildland Web Gear	\$2,000
Gear Bags	\$400
Helmet Shields	\$250
Helmet Shields - ID Tags	\$200
Miscellaneous Supplies/Repairs	<u>\$2,500</u>
Total Safety Clothing	\$52,435

**Special District Expense (6150)**

Emergency Incident Food Supplies	\$2,000
Membership - CFCA/EMS	\$50
Membership - SAFER	\$100
Class "A" Foam	\$2,500
AFFF	<u>\$2,880</u>
Total Special District Expense	\$7,530

**Utilities (6170)**

Cell Phone Service (4)	<u>\$1,800</u>
Total Utilities	\$1,800

***Total Operations - District Operations*** \$221,463

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Operations - *Facilities Management***

**Facilities Maintenance (6030)**

HVAC Maintenance (all facilities)	\$18,150
Vehicle Exhaust System Maintenance	\$6,000
Landscape/Maintenance (Station 15)	\$6,000
Overhead Door Maintenance (all facilities)	\$16,000
Pest/Termite Control (all stations)	\$2,600
Miscellaneous and Emergency Repairs (all facilities)	\$56,000
Electrical Gate Repair	\$2,000
Elevator Maintenance	\$2,650
5-Year Sprinkler Certifications (Station 14, 15, 16, 22)	\$1,000
Water Corrosive Maintenance	\$0
Groundwater Monitoring/Sampling (Station 16)	\$31,669
Beds	\$3,200
Recliner Chairs	\$4,000
Fire Station Office Chairs	\$1,000
Backflow Test (Station 14, 15, 16, 22) (Annual)	\$1,580
Sprinkler and Alarm Tests (Annual)	\$1,400
Carpet Replacement	\$4,000
Station Self-Improvement Program	\$4,800
Painting and Repair (Interior/Exterior)	\$10,000
Keypad Entry System Installation	\$1,000
Landscape Clean-Up	\$2,500
Landscape Maintenance Equipment	\$2,000
Total Facilities Maintenance	\$177,549

**Housekeeping Services and Supplies (6050)**

Cleaning Supplies (all facilities)	\$17,000
Household Supplies	\$4,000
Janitorial Services (HQ)	\$6,360
Drinking Water	\$850
Total Housekeeping Services and Supplies	\$28,210

**Minor Equipment (6080)**

Appliance Replacement	\$8,000
Ice Machines	\$8,000
Total Minor Equipment	\$16,000

**Special District Expense (6150)**

Flags - US and California	\$800
Total Special District Expense	\$800



San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Operations - *Facilities Management ~ continued***

**Utilities (6170)**

Gas and Electric	\$125,000
Telephone	\$15,300
Water and Sewer	\$20,000
Refuse Removal	<u>\$11,000</u>
Total Utilities	\$171,300

**Capital Expenditures (7010)**

U.S. Bank (December - Principal and Interest)	\$772,138
U.S. Bank (June - Interest)	<u>\$103,219</u>
Total Capital Expenditures	\$875,357

***Total Operations - Facilities Management*** \$1,269,216

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Operations - *Fleet Management***

**Fleet Maintenance (6040)**

Light Fleet Maintenance	\$8,050
Apparatus Maintenance	\$20,000
Major Part Replacement	\$23,000
Vehicle Battery Replacement	\$4,000
Trailer Maintenance (Public Education)	\$1,700
Mobile Fire/Search and Rescue Trailer	\$500
Towing	\$1,000
Car Washes	\$437
Fuel	\$160,000
Tires (all vehicles)	\$25,000
Body Work	\$12,000
Cleaning Solvents	\$1,500
Motor Oil	\$7,500
Automatic Transmission Oil	\$7,000
Chassis Lube	\$100
Coolant Additive	\$1,050
Gear Oil	\$500
Hydraulic Oil	\$700
Filters	\$1,500
Pressure Washer Soap	\$1,500
Apparatus Cleaning Supplies and Waxes	\$500
Linen Service (uniforms, towels, etc.)	<u>\$5,500</u>
Total Fleet Maintenance	\$283,037

**Minor Equipment (6080)**

Small Tools and Supplies	\$1,000
HQ/Shop Spill and Clean-Up Kit	\$250
Drill Press	<u>\$4,900</u>
Total Minor Equipment	\$6,150

**Personnel Development (6100)**

Fire Mechanics Academy (1; all costs)	\$1,500
Total Personnel Development	<u>\$1,500</u>

**Professional Services (6110)**

Contract Apparatus Maintenance	<u>\$130,000</u>
Total Professional Services	\$130,000

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Operations - *Fleet Management ~ continued***

**Special District Expense (6150)**

Air Pollution Control Fees - Fuel (Station 15 and 23)	\$289
Air Pollution Control Fees - Generators (Stations 14, 15, 16, 18, 22)	\$1,550
Unleaded Fuel Tank Testing and Fees	\$3,212
Fleet Software Maintenance	\$1,850
Vehicle Diagnostic Hardware/Software	\$3,500
Miscellaneous Permits (HazMat, Fuel, etc.)	<u>\$1,050</u>
Total Special District Expense	\$11,451

**Utilities (6170)**

Cell Phone Service	<u>\$100</u>
Total Utilities	\$100

***Total Operations - Fleet Management*** \$432,238

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Operations - Mapping**

**Office Supplies (6090)**

Supplemental Mapping Supplies	<u>\$2,500</u>
Total Office Supplies	\$2,500

**Publications and Media (6120)**

Thomas Brothers/Atlas Map Books	<u>\$500</u>
Total Publications and Media	\$500

**Special District Expense (6150)**

Mapping Software Maintenance	\$1,500
Wall Map Update	<u>\$450</u>
Total Special District Expense	\$1,950

<b><i>Total Operations - Mapping</i></b>	\$4,950
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San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Operations - SCBA Program**

**Equipment Maintenance (6020)**

Hydro Testing	\$1,425
SCBA Mask Cleaner/Disinfectant	\$850
SCBA Compressor Maintenance	<u>\$1,450</u>
Total Equipment Maintenance	\$3,725

**Minor Equipment (6080)**

SCBA Parts	<u>\$2,500</u>
Total Minor Equipment	\$2,500

**Professional Services (6110)**

SCBA Contract Repairs	<u>\$3,000</u>
Total Professional Services	\$3,000

***Total Operations - SCBA Program***

\$9,225

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

***Training - District Personnel Development***

**Minor Equipment (6080)**

Ventilation Prop Materials	\$1,000
Auto Extrication Vehicles	<u>\$500</u>
Total Minor Equipment	\$1,500

**Personnel Development (6100)**

Educational Reimbursement - Employee	\$3,125
Discretionary Training Offset	<u>\$15,000</u>
Total Personnel Development	\$18,125

**Professional Services (6110)**

HTF Annual Assessment	<u>\$79,593</u>
Total Professional Services	\$79,593

**Publications and Media (6120)**

Protocols and Medication Handbooks (40 @ \$15)	\$600
ICS 420-1 Field Operations Guide Books	\$250
Training Aids/Manuals/DVDs	<u>\$500</u>
Total Publications and Media	\$1,350

**Special District Expense (6150)**

Lunches	<u>\$500</u>
Total Special District Expense	\$500

***Total Training - District Personnel Development*** \$101,068

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Training - *Explorer Program***

**Special District Expense (6150)**

Explorer Post Charter Renewal Fee	\$20
Explorer Post Youth - Participation Fee (15 @ \$10)	\$150
Explorer Post Adult - Participation Fee (6 @ \$10)	\$60
Explorer Post - Insurance All Participants (21 @ \$2)	\$42
Background Checks (8 @ \$62)	<u>\$496</u>
Total Special District Expense	\$768

***Total Training - Explorer Program*** \$768

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Training - *Fire Investigations***

**Minor Equipment (6080)**

Miscellaneous Tools	\$1,500
Total Minor Equipment	\$1,500

**Special District Expense (6150)**

Membership - CCAI	\$455
Membership - San Diego County Arson Task Force	\$350
Total Special District Expense	\$805

**Travel and Subsistence (6160)**

San Diego County Arson Task Force Meetings	\$200
Total Travel and Subsistence	\$200

***Total Training - Fire Investigations*** \$2,505



San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

***PIO - Public Information***

**Office Supplies (6090)**

Office Supplies	<u>\$3,500</u>
Total Office Supplies	\$3,500

**Special District Expense (6150)**

Local Events - Station Dinners and Tours	\$400
Computer Program Upgrades	\$300
Computer Software	<u>\$200</u>
Total Special District Expense	\$900

**Utilities (6170)**

Cell Phone Service (1)	<u>\$650</u>
Total Utilities	\$650

***Total PIO*** \$5,050

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

***PIO - Speakers Bureau***

**Special District Expense (6150)**

Adult/Child Program Handouts/Brochures	\$0
K-6 Grade Supplies	\$2,000
Engine Company Public Education Supplies	\$0
Open House Supplies	\$400
Open House Refreshments/Meals	\$0
Special Event Supplies	<u>\$500</u>
Total Special District Expense	\$2,900

***Total PIO - Speakers Bureau*** \$2,900

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Budget Offset Account**

**Expenditures**

Election Cost

\$0

***Total Budget Offset Account***

\$0

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Grant - Emergency Management Planning Budget**

**Employee Benefits (5030)**

Medicare/Social Security (Part-Time) (7.65%)	<u>\$1,425</u>
Total Employee Benefits	\$1,425

**Employee Salaries (5050)**

Hourly Contract Labor - EMP	<u>\$18,575</u>
Total Employee Salaries	\$18,575

<b><i>Total Grant - Emergency Management Planning Budget</i></b>	<b>\$20,000</b>
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San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Special Funded Programs**

CERT - Grant	\$7,148
Kids In Charge - Grant	\$14,546
Fire Extinguisher - Grant	\$9,627
Live Fire Trailer - Grant	\$18,328
VIPER Program - Grant	\$3,804
Tactical Medic Deployment - Donations	\$10,189
Community Preparedness Programs - Donations	\$33,375

***Total Special Funded Programs*** \$97,017

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Contingency Reserves Fund**

**Expenditures**

No Expenditures

\$0

***Total Contingency Reserves Fund***

\$0

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Uncompensated Leave Fund Budget**

**Salaries**

Excess Annual Leave Payoff	\$0
Excess Sick Leave Payoff	\$0
Medicare (District Portion - 1.45%)	\$0

***Total Uncompensated Leave Fund Budget*** \$0

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Special Project Fund**

**Expenditures**

No Expenditures

\$0

***Total Special Projects Fund***

\$0



San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Capital Facilities Depreciation and Replacement Fund**

**Expenditures**

Overhead Door Replacement (2)	\$18,000
Asphalt/Concrete Work	\$12,500
Light Standard Replacement	\$4,000

***Total Capital Facilities Fund Budget*** **\$34,500**

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Vehicle Depreciation and Replacement Fund Budget**

**Expenditures**

Command Vehicle Outfitting	\$25,000
Modems/MDC Connectivity Hardware	\$5,000
Apparatus - Major Repairs	\$30,000
Apparatus Replacement	\$550,000

***Total Vehicle Depreciation Fund Budget*** **\$610,000**

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Fire Mitigation Fee Fund Budget**

**Operations**

Mapping Updates

\$1,000

***Total Fire Mitigation Fund Budget***

\$1,000

San Miguel Fire District  
2013/2014 Budget  
(Adopted September 4, 2013)

**Projected General Fund Revenue**

Property Tax Revenue (estimate)	\$15,118,058
Property Tax Mitigation (Sycuan)	\$74,000
Benefit Assessment - Crest	\$59,340
Benefit Assessment - Bostonia	\$252,069
Benefit Assessment - ECO Paramedics	\$367,258
Parcel Tax - Proposition E	\$1,604,908
Miscellaneous Revenue (estimate)	\$250,000
Plans Check Fees (estimate)	\$50,000
Annual Business Inspections (estimate)	\$160,000
Contract Services - AMR	\$705,243
Contract Services - Otay Water District	\$79,848
Rents and Leases	\$58,638
County of San Diego - Super Fund Grant	\$31,669
Fire Mitigation Fee Transfer In	<u>\$50,000</u>
<b>Total Projected General Fund Revenue</b>	<b>\$18,861,031</b>
2013/2014 General Fund Budget	\$18,687,977
Revenue Over/(Under) General Fund Budget	\$173,054



Hosaka, Rotherham & Company

James A. Rotherham, CPA  
CEO & Managing Partner

Roy T. Hosaka, CPA  
Retired

James C. Nagel, CPA  
Retired

**SAN MIGUEL CONSOLIDATED  
FIRE PROTECTION DISTRICT**

**COUNTY OF SAN DIEGO**

**SPRING VALLEY, CALIFORNIA**

**AUDIT REPORT**

**JUNE 30, 2013**

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT**

**INTRODUCTORY SECTION**

**JUNE 30, 2013**

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
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JUNE 30, 2013**

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**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
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**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT**

**FINANCIAL SECTION**

**JUNE 30, 2013**

## INDEPENDENT AUDITORS' REPORT

Board of Directors  
San Miguel Consolidated Fire Protection District  
Spring Valley, California

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund of San Miguel Consolidated Fire Protection District, as of and for the fiscal year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the San Miguel Consolidated Fire Protection District's basic financial statements as listed in the table of contents.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

**INDEPENDENT AUDITORS' REPORT**  
**Page 2**

***Opinions***

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and major fund of the San Miguel Consolidated Fire Protection District, as of June 30, 2013, and the respective changes in financial position for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 4 through 8 and 32 through 34 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated December 19, 2013, on our consideration of the San Miguel Consolidated Fire Protection District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering San Miguel Consolidated Fire Protection District's internal control over financial reporting and compliance.

*Hosaka, Rotherham & Company*

San Diego, California  
December 19, 2013

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2013**

As management of the San Miguel Consolidated Fire Protection District (District), we offer readers of the District's financial statements this narrative overview and analysis of the financial activities of the District for the fiscal year ended June 30, 2013. We encourage readers to consider the information presented here in conjunction with the District's basic financial statements, which begin immediately following this analysis. This annual financial report consists of two main parts (1) Management's Discussion and Analysis and, (2) Basic Financial Statements.

In June 1999, the Governmental Accounting Standards Board (GASB) issued Statement No. 34, Basic Financial Statements – and Management's Discussion and Analysis – for State and Local Governments. GASB No. 34 established financial reporting standards for state and local governments, including cities, villages and special purpose governments.

**FINANCIAL HIGHLIGHTS**

- The District's ending total net position balance was \$7,864,823.
- The change in net position for the year was an increase of \$453,823.
- The District had an excess of revenues over expenditures in the General Fund (before transfers) in the amount of \$404,226 in the current year compared to \$688,868 in the previous year.
- This year the District had no additions to capital assets compared to \$31,805 additions in the previous year.
- The District's General Fund Budget for this year showed an excess of revenues over expenditures of \$150,306 (before transfers) compared to the actual amount of \$404,226 (before transfers).

**OVERVIEW OF FINANCIAL STATEMENTS**

This discussion and analysis is intended to serve as an introduction to the District's basic financial statements. The District's audit report is comprised of four components: 1) financial statements and notes, 2) supplementary information, 3) reports on compliance and internal control, and 4) findings and recommendations.

**Basic financial statements.** The basic financial statements include government-wide financial statements and fund statements. The two sets of statements are tied together by reconciliations showing why they differ.

The District as a whole is reported in the government-wide statements and uses accounting methods similar to those used by companies in the private sector.

More detailed information about the District's most significant funds – not the District as a whole is provided in the fund financial statements. Funds are accounting devices the District uses to keep track of specific sources of funding and spending on particular programs.

The *Statement of Net Position*, a government-wide statement, presents information on all of the District's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2013**

**OVERVIEW OF FINANCIAL STATEMENTS (CONTINUED)**

The *Statement of Activities*, a government-wide statement, presents information showing how the District's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The *Balance Sheet* for governmental funds presents financial information by fund types showing money left at year-end available for spending.

The *Statement of Revenues, Expenditures and Changes in Fund Balances* for all governmental fund types focuses on how money flows into and out of the various funds.

The *Notes to the Basic Financial Statements* are included to provide more detailed data and explain some of the information in the statements.

The *Supplementary Information* gives an overview of the operations of the District and the governing body and outlines assessed property valuation.

*Reports on Compliance and Internal Control* encompass the independent auditor's reports showing compliance with Government Auditing Standards and provides additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

The *Findings and Recommendations* section notes material weaknesses in the system and recommendations.

**GOVERNMENT-WIDE FINANCIAL ANALYSIS**

The largest portion of the District's net position reflects its investment in capital assets (e.g., land and improvements, buildings and improvement, vehicles and furniture and equipment) less any related debt used to acquire those assets that are still outstanding. The District uses these capital assets to provide services to its constituents; consequently, these assets are not available for future spending.

**Statement of Net Position**

To begin our analysis, a summary of the District's Statement of Net Position is presented in Table 1 below for the current year and the prior year.

Net position may serve over time, as a useful indicator of a government's financial position. In the case of the District, assets exceeded liabilities by \$7,864,823 as of June 30, 2013. The District's financial position is the product of several financial transactions including the net results of activities, the acquisition and disposal of capital assets, and the depreciation of capital assets.

**TABLE 1**  
Condensed Statement of Net Position

	2013	2012	\$ Change	% Change
Current and other assets	\$ 14,893,156	\$ 14,087,796	\$ 805,360	5.7%
Capital assets, net	11,509,647	12,452,991	(943,344)	-7.6%
Total assets	26,402,803	26,540,787	(137,984)	-0.5%

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2013**

**GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)**

**TABLE 1 (CONTINUED)**  
Condensed Statement of Net Position

	<u>2013</u>	<u>2012</u>	<u>\$ Change</u>	<u>% Change</u>
Current liabilities	3,453,022	386,274	3,066,748	793.9%
General long-term debt	15,177,749	18,531,452	(3,353,703)	-18.1%
Total liabilities	<u>18,630,771</u>	<u>18,917,726</u>	<u>(286,955)</u>	-1.5%
Net position:				
Net investment in capital assets	6,279,647	6,597,991	(318,344)	-4.8%
Restricted	1,912,491	3,237,935	(1,325,444)	-40.9%
Unrestricted (deficit)	(420,106)	(2,212,865)	1,792,759	-81.0%
Total net position	<u>\$ 7,772,032</u>	<u>\$ 7,623,061</u>	<u>\$ 148,971</u>	2.0%

**Statement of Activities**

- The District's total revenues for the fiscal year ended June 30, 2013, excluding inter-fund transfers, decreased to \$18,823,075. This was due primarily to a decrease in grants for the Training Facility Project and the Urban Areas Security Initiative Training Coordinator position.
- The District's total expenses decreased to \$18,369,252.
- The change in net position was an increase of \$453,823.

The following table presents a summary of the Statement of Activities for the fiscal year ended June 30, 2013.

**TABLE 2**  
Condensed Statement of Activities

	<u>2013</u>	<u>2012</u>	<u>\$ Change</u>	<u>% Change</u>
Revenues:				
Program revenues	\$ 1,036,473	\$ 3,898,183	\$ (2,861,710)	-73.4%
General revenues	17,786,602	17,138,636	647,966	3.8%
Total revenues	<u>18,823,075</u>	<u>21,036,819</u>	<u>(2,213,744)</u>	-10.5%
Expenses:				
Operations	16,412,757	17,714,722	(1,301,965)	-7.3%
Administration	1,318,003	3,196,829	(1,878,826)	-58.8%
Unallocated depreciation	731,283	682,936	48,347	7.1%
Total expenses	<u>18,462,043</u>	<u>21,594,487</u>	<u>(3,132,444)</u>	-14.5%
Change in net position	<u>\$ 361,032</u>	<u>\$ (557,668)</u>	<u>\$ 918,700</u>	-164.7%

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2013**

**GOVERNMENT-WIDE FINANCIAL ANALYSIS (CONTINUED)**

**Significant Changes in Individual Funds**

Although the District was not able to contribute to reserve accounts for future vehicle purchases, facility upgrades and funding the liability for uncompensated absence, a total of \$3,353,703 was paid out in leave credit withdrawals and the payments of long-term debt.

**TABLE 3**  
Comparison of Fund Balances

	2013	2012	\$ Change	% Change
General Fund	\$ 752,755	\$ 435,143	\$ 317,612	73.0%
Capital Reserve Fund	944,620	941,974	2,646	0.3%
Uncompensated Leave Fund	104,638	406,456	(301,818)	-74.3%
Vehicle Replacement Fund	718,124	1,712,277	(994,153)	-58.1%
Other Governmental Funds	145,109	177,228	(32,119)	-18.1%
Total fund balances	<u>\$ 2,665,246</u>	<u>\$ 3,673,078</u>	<u>\$ (1,007,832)</u>	-27.4%

**General Fund Budgetary Highlights**

The General Fund had the following excess of expenditures over appropriations (instances where actual amounts exceeded budgeted amounts) in the following individual categories:

**TABLE 4**  
Excess Expenditures over Appropriations

Salaries	\$ 26,419	Maintenance - Fleet	\$ 62,499
Communication services - Equipment	\$ 3,010	Publication and media	\$ 383
Grant expenditures	\$ 31,989	Utilities	\$ 9,387
Insurance	\$ 163,241		

The District's General Fund Budget for this year showed an excess of revenues over expenditures of \$150,306 (before transfers) compared to the actual amount of \$404,226 (before transfers)

**CAPITAL ASSET AND DEBT ADMINISTRATION**

**Long-Term Debt**

The District has long-term debt in the amount of \$15,177,749. \$5,230,000 of this debt is for a capital lease and revenue bonds for the headquarters complex and station 22. \$9,799,000 is for Public Property Financing as the result of funding the District's CalPERS Side Fund. The additional \$148,749 is for annual leave and sick leave earnings to be paid out to employees when they leave the District.

**Capital Assets**

There was an overall decrease in capital assets of \$731,283, due to the continual depreciation of assets.







**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
JUNE 30, 2013**

**CAPITAL ASSET AND DEBT ADMINISTRATION (CONTINUED)**

**TABLE 5**  
Changes in Capital Assets

	<u>2013</u>	<u>2012</u>	<u>\$ Change</u>	<u>% Change</u>
Land	\$ 2,093,520	\$ 2,093,520	\$ -	0.0%
Structures and improvements	12,889,754	12,889,754	-	0.0%
Furniture and equipment	1,356,636	1,356,636	-	0.0%
Vehicles and apparatuses	7,725,610	8,279,100	(553,490)	-6.7%
Less accumulated depreciations	(12,555,873)	(12,378,080)	(177,793)	1.4%
Total capital assets, net	<u>\$ 11,509,647</u>	<u>\$ 12,240,930</u>	<u>\$ (731,283)</u>	-6.0%

**FACTORS BEARING ON THE DISTRICT'S FUTURE**

As a result of the transition to CAL FIRE on December 31, 2012, the District's financial condition is improving. The first six months of the cooperative agreement came in under budget greater than the anticipated 10% savings.

**CONTACTING THE DISTRICT**

Questions regarding this report should be directed to the Finance and Administration Division at (619) 670-0500, or by mail at 2850 Via Orange Way, Spring Valley, California, 91978.

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT**

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
STATEMENT OF NET POSITION  
JUNE 30, 2013**

	<u>Governmental Activities</u>
<b>ASSETS:</b>	
Cash in county treasury	\$ 5,583,574
Cash on hand and in banks	412,134
Accounts receivable	122,560
Noncurrent assets:	
Paid for current year benefit	1,253,556
Paid for future years benefit	7,521,332
Capital assets:	
Land	2,093,520
Structures and improvements	12,889,754
Furniture and equipment	1,356,636
Vehicles and apparatuses	7,725,610
Less: accumulated depreciation	(12,555,873)
Total assets	<u>26,402,803</u>
<b>LIABILITIES:</b>	
Accounts payable	3,361,169
Deferred revenue	91,853
Noncurrent liabilities:	
Due within one year	1,898,000
Due in more than one year	13,279,749
Total liabilities	<u>18,630,771</u>
<b>NET POSITION:</b>	
Net investment in capital assets	6,279,647
Restricted for:	
Capital projects	1,807,217
Specific programs	105,274
Unrestricted (deficit)	(420,106)
Total net position	<u>\$ 7,772,032</u>

The notes to the basic financial statements are an integral part of this statement.

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

Functions/Programs	Expenses	Charges for Services	Program Revenues		Net (Expenses) Revenues and Changes in Net Position
			Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Government activities:					
Operations	\$ 16,412,757	\$ 796,434	\$ -	\$ -	\$ (15,616,323)
Administration	1,318,003	-	93,380	146,659	(1,077,964)
Unallocated depreciation	731,283	-	-	-	(731,283)
Total governmental activities	<u>\$ 18,462,043</u>	<u>\$ 796,434</u>	<u>\$ 93,380</u>	<u>\$ 146,659</u>	<u>(17,425,570)</u>
			General revenues:		
			Property taxes		16,505,570
			Benefit assessments		669,987
			Miscellaneous		611,045
			Total general revenues		<u>17,786,602</u>
			Change in net position		361,032
			Net position - beginning		7,623,061
			Prior period adjustment		(212,061)
			Net position - ending		<u>\$ 7,772,032</u>

The notes to the basic financial statements are an integral part of this statement.

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
BALANCE SHEET - GOVERNMENTAL FUNDS  
JUNE 30, 2013**

	General Fund	Capital Reserve Fund	Uncompensated Leave Fund	Vehicle Replacement Fund	Other Governmental Funds	Totals
<b>ASSETS:</b>						
Cash in county treasury	\$ 1,279,447	\$ 943,873	\$ 104,547	\$ 710,836	\$ 2,544,871	\$ 5,583,574
Cash on hand and in banks	412,134	-	-	-	-	412,134
Accounts receivable	114,196	747	91	7,288	238	122,560
Due from other funds	2,407,620	-	-	-	-	2,407,620
Total assets	<u>\$ 4,213,397</u>	<u>\$ 944,620</u>	<u>\$ 104,638</u>	<u>\$ 718,124</u>	<u>\$ 2,545,109</u>	<u>\$ 8,525,888</u>

**LIABILITIES AND FUND BALANCE:**

Liabilities:						
Accounts payable	\$ 3,268,378	\$ -	\$ -	\$ -	\$ -	\$ 3,268,378
Due to other funds	7,620	-	-	-	2,400,000	2,407,620
Deferred revenue	91,853	-	-	-	-	91,853
Total liabilities	<u>3,367,851</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>2,400,000</u>	<u>5,767,851</u>
Fund Balance:						
Assigned	-	944,620	104,638	718,124	145,109	1,912,491
Unassigned/unappropriated	845,546	-	-	-	-	845,546
Total fund balance	<u>845,546</u>	<u>944,620</u>	<u>104,638</u>	<u>718,124</u>	<u>145,109</u>	<u>2,758,037</u>
Total liabilities and fund balances	<u>\$ 4,213,397</u>	<u>\$ 944,620</u>	<u>\$ 104,638</u>	<u>\$ 718,124</u>	<u>\$ 2,545,109</u>	<u>\$ 8,525,888</u>

The notes to the basic financial statements are an integral part of this statement.

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE  
SHEET TO THE STATEMENT OF NET POSITION  
JUNE 30, 2013**

Total fund balances - governmental fund balance sheet	\$ 2,665,246
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not reported in the funds.	11,509,647
Prepaid expenditures which are not for the current period are not reported in the funds.	8,774,888
Payables for revenue bond principal which are not due in the current period are not reported in the funds.	(5,230,000)
Payables for compensated absences which are not due in the current period are not reported in the funds.	(148,749)
Other long-term liabilities which are not due and payable in the current period are not reported in the funds.	<u>(9,799,000)</u>
Net position of governmental activities - Statement of Net Position	<u><u>\$ 7,772,032</u></u>

The notes to the basic financial statements are an integral part of this statement.

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCES - GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

	General Fund	Capital Reserve Fund	Uncompensated Leave Fund	Vehicle Replacement Fund	Other Governmental Funds	Totals
		\$	\$	\$	\$	\$
<b>Revenues:</b>						
Property taxes	16,505,570	-	-	-	-	16,505,570
Benefit assessments	669,987	-	-	-	-	669,987
Contract revenue	746,792	-	-	-	-	746,792
Mitigation fees	-	-	-	-	93,380	93,380
Grant revenue	146,659	-	-	-	-	146,659
Facilities rental	49,642	-	-	-	-	49,642
Other revenue	527,105	2,646	779	79,717	798	611,045
<b>Total revenue</b>	<b>18,645,755</b>	<b>2,646</b>	<b>779</b>	<b>79,717</b>	<b>94,178</b>	<b>18,823,075</b>
<b>Expenditures:</b>						
Salaries	4,430,844	-	1,354,718	-	-	5,785,562
Employee benefits	2,799,126	-	-	-	-	2,799,126
Communication services - Equipment	45,720	-	-	-	-	45,720
Grant expenditures	148,920	-	-	-	-	148,920
Medical services - Support	10,483	-	-	-	-	10,483
Household	26,102	-	-	-	-	26,102
Insurance	607,758	-	-	-	-	607,758
Maintenance - Equipment	68,249	-	-	-	-	68,249
Maintenance - Fleet	351,548	-	-	-	-	351,548
Maintenance - Stations	128,033	-	-	-	6,513	134,546
Office expenditures	16,399	-	-	-	-	16,399
Personnel development	16,936	-	-	-	-	16,936
Professional services	5,973,711	-	-	-	-	5,973,711
Publications and media	5,869	-	-	-	-	5,869
Safety clothing/equipment	36,462	-	-	-	-	36,462
Special district expenditures	147,695	-	-	-	-	147,695
Travel	(659)	-	-	-	-	(659)

The notes to the basic financial statements are an integral part of this statement.

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES  
IN FUND BALANCES - GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

	General Fund	Capital Reserve Fund	Uncompensated Leave Fund	Vehicle Replacement Fund	Other Governmental Funds	Totals
<b>Expenditures (continued):</b>						
Utilities	195,932	-	-	-	-	195,932
Noncapitalized equipment	26,344	-	-	-	-	26,344
Capital outlay	781,416	-	-	15,572	119,784	916,772
Debt service:						
Principal	1,746,000	-	-	-	-	1,746,000
Interest	771,432	-	-	-	-	771,432
<b>Total expenditures</b>	<b>18,334,320</b>	<b>-</b>	<b>1,354,718</b>	<b>15,572</b>	<b>126,297</b>	<b>19,830,907</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>311,435</b>	<b>2,646</b>	<b>(1,353,939)</b>	<b>64,145</b>	<b>(32,119)</b>	<b>(1,007,832)</b>
<b>Other financing sources (uses):</b>						
Transfers in	6,177	-	1,052,121	-	8,446	1,066,744
Transfers out	-	-	-	(1,058,298)	(8,446)	(1,066,744)
<b>Total other financing sources (uses)</b>	<b>6,177</b>	<b>-</b>	<b>1,052,121</b>	<b>(1,058,298)</b>	<b>-</b>	<b>-</b>
<b>Net change in fund balance</b>	<b>317,612</b>	<b>2,646</b>	<b>(301,818)</b>	<b>(994,153)</b>	<b>(32,119)</b>	<b>(1,007,832)</b>
Fund balance, July 1	435,143	941,974	406,456	1,712,277	177,228	3,673,078
Fund balance, June 30	\$ 752,755	\$ 944,620	\$ 104,638	\$ 718,124	\$ 145,109	\$ 2,665,246

The notes to the basic financial statements are an integral part of this statement.



**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

Net change in fund balances - total governmental funds	\$ (1,007.832)
Amounts reported for governmental activities in the Statement of Activities (SOA) are different because:	
The depreciation of capital assets used in governmental activities is not reported in the funds	(731.283)
Long-term prepayments of the CalPERS Side Fund are amortized in the SOA but not in the funds.	(1,253.556)
Repayment of bond principal is an expenditure in the funds but is not an expense in the SOA.	625.000
Repayment of other long-term debt is an expenditure in the funds but is not an expense in the SOA.	1,121.000
Compensated absences are reported as the amount earned in the SOA but as the amount paid in the funds.	<u>1,607.703</u>
Change in net position of governmental activities - Statement of Activities	<u><u>\$ 361.032</u></u>

The notes to the basic financial statements are an integral part of this statement.

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013**

A. Significant Accounting Policies

1. Accounting Policies

The accounting policies of the San Miguel Consolidated Fire Protection District (District) conform to accounting principles generally accepted in the United States of America (GAAP) as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA).

2. Reporting Entity

The District's combined financial statements include the accounts of all its operations. The District evaluated whether any other entity should be included in these financial statements. The criteria for including organizations as component units within the District's reporting entity, as set forth in GASB Statement No. 14, "The Financial Reporting Entity," as amended by GASB Statement No. 39 "Determining Whether Certain Organizations are Component Units", include whether:

- the organization is legally separate (can sue and be sued in its name)
- the District holds the corporate powers of the organization
- the District appoints a voting majority of the organization's board
- the District is able to impose its will on the organization
- the organization has the potential to impose a financial benefit/burden on the District
- there is fiscal dependency by the organization on the District
- it would be misleading or cause the financial statements to be incomplete to exclude another organization

Based on these criteria, the District has no component units. Additionally, the District is not a component unit of any other reporting entity as defined by the GASB statement.

3. Basis of Presentation

a. Basis of Presentation

Government-Wide Statements: The statement of net position and the statement of activities include the financial activities of the overall government, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. These statements distinguish between the governmental and business-type activities of the District. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions. Business-Type activities are financed in whole or in part by fees charged to external parties.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. The District does not allocate indirect expenses in the statement of activities. Program revenues include (a) fees, fines, and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013**

**A. Significant Accounting Policies (Continued)**

**Fund Financial Statements:** The Fund Financial Statements provide information about the District's funds, with separate statements presented for each fund category. The emphasis of fund financial statements is on major government funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds.

The District reports the following major governmental funds:

**General Fund:** This is the District's primary operating fund. It accounts for all financial resources of the District not accounted for and reported in another fund.

**The Capital Reserve Fund:** is used to account for the acquisition and/or construction of major governmental general fixed assets.

**The Uncompensated Leave Fund:** is used to reserve funds equaling the cash value of uncompensated absences.

**The Vehicle Replacement Fund:** is used for fees collected that can only be used to purchase new vehicles.

**Non-Major Governmental Funds:**

**Special Revenue Funds:** are used to account for the proceeds of specific revenue sources that are restricted or committed to expenditures for specific purposes. The following special revenue funds are utilized by the District:

**The Budget Stabilization Fund:** is used as a means to offset one-time revenue shortfalls within the General Fund.

**The Fire Mitigation Fund:** is used for fees collected that can only be used to purchase capital assets directly related to growth.

**Capital Projects Funds:** are used to account for all financial resources that are restricted, committed, or assigned to expenditure for capital outlay. The following capital projects funds are utilized by the District:

**The Training Facility Fund:** is from a grant received that can only be used for the construction of a new training facility.

**The Capital Facilities Fund:** is used for fees collected that can only be used to purchase, replace, or improve capital facilities.

**b. Measurement Focus, Basis of Accounting**

**Government-Wide and Fiduciary Fund Financial Statements:** These financial statements are reported using the economic resources measurement focus. They are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the District gives (or receives) value without directly receiving (or giving) equal value in exchange, include property taxes, grants, entitlements, and donations. On an accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied.

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013**

**A Significant Accounting Policies (Continued)**

Revenue from grants, entitlements, and donations is recognized in the fiscal year in which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Government Fund Financial Statements: Governmental Funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The District does not consider revenues collected after its fiscal year-end to be available in the current period. Revenues from local sources consist primarily of property taxes. Property tax revenues and revenues received from the State are recognized under the susceptible-to-accrual concept. Miscellaneous revenues are recorded as revenue when received in cash because they are generally not measurable until actually received. Investment earnings are recorded as earned, since they are both measurable and available. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under GASB Statement No. 20, "Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities That Use Proprietary Fund Accounting," all proprietary funds will continue to follow Financial Accounting Standards Board (FASB) standards issued on or before November 30, 1989. However, from that date forward, proprietary funds will have the option of either 1) choosing not to apply future FASB standards (including amendments of earlier pronouncements), or 2) continuing to follow new FASB pronouncements unless they conflict with GASB guidance. The District has chosen to apply future FASB standards.

**4. Encumbrances**

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated as of June 30.

**5. Budgets and Budgetary Accounting**

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. By state law, the District's governing board must adopt a final budget no later than October 1. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements.

These budgets are revised by the District's governing board and District Fire Chief during the fiscal year to give consideration to unanticipated income and expenditures.

Formal budgetary integration was used as a management control device during the fiscal year for all budgeted funds. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object code. All appropriations lapse at fiscal year end.

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013**

A. Significant Accounting Policies (Continued)

6 Assets, Liabilities, and Equity

a Deposits and Investments

Cash balances held in banks and in revolving funds are insured to \$250,000 by the Federal Deposit Insurance Corporation. As of June 30, 2013, the District had \$534,525 of uninsured funds.

The District maintains a majority of its cash in the San Diego County Treasury. The county pools these funds with those of other districts in the county and invests the cash. These pooled funds are carried at cost, which approximates market value. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool.

The county is authorized to deposit cash and invest excess funds by California Government Code Section 53648 et seq. The funds maintained by the county are either secured by federal depository insurance or are collateralized.

Information regarding the amount of dollars invested in derivatives with San Diego County Treasury indicates the amount was less than 1% for the fiscal year ended June 30, 2013.

b. Stores Inventories and Prepaid Expenditures

Inventories are recorded using the purchase method in that the cost is recorded as an expenditure at the time individual inventory items are purchased. Inventories are valued at average cost and consist of expendable supplies held for consumption. Reported inventories are equally offset by a fund balance reserve, which indicates that these amounts are not "available for appropriation and expenditure" even though they are a component of net current assets. Inventories of the General Fund are immaterial and have been omitted from these statements.

The District has the option of reporting an expenditure in governmental funds for prepaid items either when purchased or during the benefiting period. The District has chosen to report the expenditure during the benefiting period.

c Capital Assets

Purchased or constructed capital assets are reported at cost or estimated historical cost. Donated fixed assets are recorded at their estimated fair value at the date of the donation. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the assets' lives are not capitalized. A capitalization threshold of \$5,000 is used.

Capital assets are being depreciated using the straight-line method over the following estimated useful lives:

<u>Asset Class</u>	<u>Estimated Useful Lives</u>
Structures and improvements	10-50
Furniture and equipment	7-20
Vehicles and apparatuses	5-20

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT**  
**NOTES TO FINANCIAL STATEMENTS**  
**JUNE 30, 2013**

A Significant Accounting Policies (Continued)

d Compensated Absences

Accumulated unpaid employee vacation benefits and sick leave are recognized as liabilities of the District.

56 hour per week employees may accumulate sick leave up to a maximum of 2,912 hours. 40 hour per week employees may accumulate up to a maximum of 2,080 hours.

All excess sick leave above the established limits is to be converted to salary at the rate of three sick leave hours to one hour.

e Deferred Revenue

Cash received for federal and state special projects and programs is recognized as revenue to the extent that qualified expenditures have been incurred. Deferred Revenue is recorded to the extent cash received on specific projects and programs exceed qualified expenditures.

f Fund Balance Reserves and Designation

The District has adopted GASB Statement No. 54 (GASB 54), *Fund Balance Reporting and Governmental Fund Type Definitions*. This Statement defines the different types of fund balances that a governmental entity must use for financial purposes.

GASB 54 requires the fund balance amounts to be properly reported within one of the fund balances categories listed below:

- *Nonspendable*, such as fund balance associated with revolving funds, inventories, prepaids, long-term loans and notes receivable, and property held for resale.
- *Restricted* fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
- *Committed* fund balance classification includes amounts that can be used for the specific purposes determined by a formal action of the Board of Directors.
- *Assigned* fund balance classification are intended to be used by the entity for specific purposes, but do not meet the criteria to be classified as restricted or committed.
- *Unassigned* fund balance is the residual classification for the entity's general fund and includes all spendable amounts not contained in the other classification.

When the District incurs an expenditure or expense for which both restricted and unrestricted resources may be used, it is the District's policy to use restricted resources first, then unrestricted resources.

When the District incurs an expenditure or expense for which committed, assigned, or unassigned amounts may be used, it is the District's policy that committed amounts would be reduced first, followed by assigned amounts, and then unassigned amounts.

g Interfund Activity

Interfund Activity results from loans, services provided reimbursements or transfers between funds. Loans are reported as interfund receivables and payables as appropriate and are subject to elimination upon consolidation.

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013**

**A. Significant Accounting Policies (Continued)**

Reimbursements occur when one fund incurs a cost, charges the appropriate benefiting fund and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers.

Transfers In and Transfers Out are netted and presented as a single "Transfers" line on the government-wide statement of activities. Similarly, interfund receivables and payables are netted and presented as a single "Internal Balances" line of the government-wide statement of net position.

**h. Property Taxes**

Secured property taxes attach as an enforceable lien on property as of January 1. Taxes are payable in two installments on December 10 and April 10. Unsecured property taxes are payable in one installment on or before August 31. The County of San Diego bills and collects the taxes for the District.

**i. Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**B. Compliance and Accountability**

**1. Finance-Related Legal and Contractual Provisions**

In accordance with GASB Statement No. 38, "Certain Financial Statement Note Disclosures," violations of finance-related legal and contractual provisions, if any, are reported below, along with actions taken to address such violations:

<u>Violation</u>	<u>Action Taken</u>
None reported	Not applicable

**2. Deficit Fund Balance or Fund Net Position of Individual Funds**

Following are funds having deficit fund balances or fund net position at fiscal year end, if any, along with remarks which address such deficits:

<u>Fund Name</u>	<u>Deficit Amount</u>	<u>Remarks</u>
None reported	Not applicable	Not applicable

**C. Cash and Investments**

**1. Cash in County Treasury**

The District maintains a majority of its cash in the San Diego County Treasury as part of the common investment pool (\$5,583,574 as of June 30, 2013). The fair value of the District's portion of this pool as of that date, as provided by the pool sponsor, was \$5,578,267.

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013**

**C. Cash and Investments (Continued)**

Assumptions made in determining the fair value of the pooled investment portfolios are available from the County Treasurer.

**2. Cash on Hand and in Banks**

Cash balances on hand and in banks (\$412,134 as of June 30, 2013) are insured up to \$250,000 by the Federal Deposit Insurance Corporation. As of June 30, 2013, the District had \$534,525 of uninsured funds.

**3. Analysis of Specific Deposits and Investments**

Cash and investments as of June 30, 2013, are classified in the accompanying financial statements as follows:

	Credit Quality Rating	Fair Value
Cash in county treasury	Not applicable	\$ 5,583,574
Cash in banks	Not applicable	410,034
Cash on hand	Not applicable	2,100
Total		\$ 5,995,708

Statement of Net Position:

Cash and investments as of June 30, 2013, consist of the following:

Cash in county treasury	\$ 5,583,574
Deposits with financial institutions	410,034
Cash on hand	2,100
Total	\$ 5,995,708

**Investments Authorized by the District's Investment Policy**

The District's investment policy does not contain any specific provisions intended to limit the District's exposure to interest rate risk, credit risk, and concentration of credit risk. The District held no investments at June 30, 2013.

**Disclosures Relating to Interest Rate Risk**

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates.

**Disclosures Relating to Credit Risk**

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The District held no investments at June 30, 2013.



**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013**

**C. Cash and Investments (Continued)**

**Concentration of Credit Risk**

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer beyond that stipulated by the California Government Code, which is investments in any one issuer (other than U.S. Treasury Securities, mutual funds, and external investment pools) that represent 5% or more of total District investments. The District held no investments at June 30, 2013.

**Custodial Credit Risk**

Custodial Credit Risk for investments is the risk that, in the event of the failure of a depository financial institute, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The California Government Code and the District's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for deposits, other than the following provision for deposits. The California Government Code requires that a financial institution secure deposits made by state or local governmental units by pledging securities in an undivided collateral pool held by a depository regulated under state law (unless so waived by the governmental unit). The market value of the pledged securities in the collateral pool must equal at least 110% of the total amount deposited by the public agencies. California law also allows financial institutions to secure governmental agency deposits by pledging first trust deed mortgage notes having a value of 150% of the secured public deposits.

The Custodial Credit Risk for investment is the risk that, in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, a government will not be able to recover the value of its investment or collateral securities that are in the possession of another party. The California Government Code and the District's investment policy do not contain legal or policy requirements that would limit the exposure to custodial credit risk for investments. With respect to investments, custodial credit risk generally applies only to direct investments in marketable securities. Custodial credit risk does not apply to a local government's indirect investment in securities through the use of mutual funds or government investment pools.

**Investment Accounting Policy**

The District is required by GASB Statement No. 31 to disclose its policy for determining which investments, if any, are reported at amortized cost. The District's general policy is to report money market investments and short-term participating interest-earning investment contracts at amortized cost and to report nonparticipating interest-earnings investment contracts using a cost-based measure. However, if the fair value of an investment is significantly affected by the impairment of the credit standing of the issuer or by other factors, it is reported at fair value. All other investments are reported at fair value unless a legal contract exists which guarantees a higher value. The term "short-term" refers to investments which have a remaining term of one fiscal year or less at time of purchase. The term "nonparticipating" means that the investment's value does not vary with market interest rate changes. Nonnegotiable certificates of deposit are examples of nonparticipating interest-earning investment contracts.

The District's investments in external investment pools are reported at an amount determined by the fair value per share of the pool's underlying portfolio, unless the pool is 2a7-like, in which case they are reported at share value. A 2a7-like pool is one which is not registered with the Securities and Exchange Commission ("SEC") as an investment company, but nevertheless has a policy that it will, and does, operate in a manner consistent with the SEC's Rule 2a7 of the Investment Company Act of 1940.

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013**

**D Accounts Receivable**

Accounts receivable as of June 30, 2013, consist of the following:

	General Fund	Capital Reserve Fund	Uncompensated Leave Fund	Vehicle Replacement Fund	Other Governmental Funds	Totals
Property taxes	\$ 19,356	\$ -	\$ -	\$ -	\$ -	\$ 19,356
Grant receivable	31,697	-	-	-	-	31,697
Other receivables	63,143	747	91	7,288	238	71,507
Totals	<u>\$ 114,196</u>	<u>\$ 747</u>	<u>\$ 91</u>	<u>\$ 7,288</u>	<u>\$ 238</u>	<u>\$ 122,560</u>

**E. Interfund Balances and Activities**

**1 Due To and From Other Funds**

Due to and from other funds at June 30, 2013, consisted of the following:

<u>Due To</u>	<u>Due From</u>	<u>Amount</u>	<u>Purpose</u>
General Fund	Other Governmental Funds	\$ 2,400,000	Short-Term Loans
General Fund	General Fund	7,620	Short-Term Loans
	Total	<u>\$ 2,407,620</u>	

**2. Transfers To and From Other Funds**

Transfers to and from other funds at June 30, 2013, consisted of the following:

<u>Transfers From</u>	<u>Transfers To</u>	<u>Amount</u>	<u>Reason</u>
Vehicle Replacement Fund	General Fund	\$ 6,177	Budgeting Purposes
Vehicle Replacement Fund	Capital Reserve Fund	1,052,121	Budgeting Purposes
Other Governmental Funds	Other Governmental Funds	8,446	Budgeting Purposes
	Total	<u>\$ 1,066,744</u>	

**F Long-Term Asset**

**1 Long-Term Asset Activity**

Changes in long-term assets for the year ended June 30, 2013, are as follows

<u>Governmental Activities</u>	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>	<u>Amounts Paid Within One Year</u>
CalPERS Side Fund	\$ 10,028,444	\$ -	\$(1,253,556)	\$ 8,774,888	\$ 1,253,556
Total governmental activities	<u>\$ 10,028,444</u>	<u>\$ -</u>	<u>\$(1,253,556)</u>	<u>\$ 8,774,888</u>	<u>\$ 1,253,556</u>

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013**

**F. Long-Term Asset (Continued)**

**2. CalPERS Side Fund**

On June 1, 2011, in order to refund the PERS Side Fund Obligations and thereby realize substantial cash flow savings, the District made a one-time payment of \$11,282,000 to the CalPERS Side Fund for the benefit of 9 years of future obligation payments at a reduced rate.

The future reduction of the long-term asset is as follows:

Year Ending June 30	Future Reductions
2014	\$ 1,253,556
2015	1,253,556
2016	1,253,556
2017	1,253,556
2018	1,253,556
2019 - 2020	2,507,108
Total	\$ 8,774,888

**G. Capital Assets**

A schedule of changes in capital assets for the year ended June 30, 2013, is shown below

Governmental Activities	Beginning Balances	Additions	Deletions	Ending Balances
Capital assets, not being depreciated				
Land	\$ 2,093,520	\$ -	\$ -	\$ 2,093,520
Total capital assets, not being depreciated	2,093,520	-	-	2,093,520
Capital assets, being depreciated:				
Structures and improvements	12,889,754	-	-	12,889,754
Furniture and equipment	1,356,636	-	-	1,356,636
Vehicles and apparatuses	8,279,100	-	(553,490)	7,725,610
Total capital assets, being depreciated	22,525,490	-	(553,490)	21,972,000
Less accumulated depreciation for:				
Structures and improvements	(5,624,898)	(262,829)	-	(5,887,727)
Furniture and equipment	(948,508)	(64,554)	-	(1,013,062)
Vehicles and apparatuses	(5,804,674)	(403,900)	553,490	(5,655,084)
Total accumulated depreciation	(12,378,080)	(731,283)	553,490	(12,555,873)
Total capital assets, being depreciated, net	10,147,410	(731,283)	-	9,416,127
Capital assets, net of depreciation	\$ 12,240,930	\$ (731,283)	\$ -	\$ 11,509,647

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013**

H Long-Term Obligations

1 Long-Term Obligation Activity

Long-term obligations include debt and other long-term liabilities. Changes in long-term obligations for the fiscal year ended June 30, 2013, are as follows:

<u>Governmental Activities</u>	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>	<u>Amounts Due Within One Year</u>
Revenue Bonds payable	\$ 5,855,000	\$ -	\$ (625,000)	\$ 5,230,000	\$ 655,000
Public Property Financing	10,920,000	-	(1,121,000)	9,799,000	1,243,000
Compensated absences*	1,756,452	-	(1,607,703)	148,749	-
Total governmental activities	<u>\$ 18,531,452</u>	<u>\$ -</u>	<u>\$ (3,353,703)</u>	<u>\$ 15,177,749</u>	<u>\$ 1,898,000</u>

\* Because of the nature of compensated absences and uncertainty over when vacations will be taken, a statement of debt service requirements to maturity has not been presented.

The fund typically used to liquidate other long-term liabilities in the past are as follows:

<u>Liability</u>	<u>Activity Type</u>	<u>Fund</u>
Revenue Bonds Payable	Governmental	General Fund
Public Property Financing	Governmental	General Fund
Compensated Absences	Governmental	Uncompensated Leave Fund

In the government-wide financial statements, interest expense for the year ended June 30, 2013, was \$771,432 and is included in the functional expenses as a direct charge.

2. Revenue Bonds Payable

In October 2003, the San Diego Regional Building Authority (the "Authority") issued \$10,005,000 of Refunding Lease Revenue Bonds, Series 2003 (the "Bonds"). Proceeds of the Bonds will be used to provide funds to refund, on a current basis, the Authority's Refunding Lease Revenue Bonds, Series 1993A, and pay certain costs incurred in connection with execution and delivery of the Bonds. The refunding was undertaken to reduce total future debt service payments and to extend the life of the debt.

The Bonds are special obligations of the Authority, payable from and secured by Revenues of the Authority consisting primarily of payments to be made by the District, for the right to the use of certain real property and improvements thereon (the "Leased Property") pursuant to that certain Second Amended and Restated Lease Agreement dated October 1, 2003 (the "Lease Agreement"), by and between the District, as lessee, and the Authority, as lessor. The District has covenanted in the Lease Agreement to make the Lease Payments for the Leased Property as provided for therein, to include all such Lease Payments in each of its budgets and to make the necessary annual appropriations for all such Lease Payments.

The terms of the Refunding Lease Revenue Bonds call for installments of principal and interest payments up to \$887,725, annually. This includes interest ranging from 2.00% to 5.00% through January 2020. These Bonds are collateralized by land, structure and equipment.

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013**

H Long-Term Obligations (Continued)

The annual requirements to amortize revenue bonds payable, outstanding as of June 30, 2013, are as follows:

Year Ending June 30,	Principal	Interest	Totals
2014	\$ 655,000	\$ 220,356	\$ 875,356
2015	680,000	191,988	871,988
2016	715,000	162,344	877,344
2017	740,000	130,500	870,500
2018	775,000	96,413	871,413
2019 - 2020	1,665,000	77,963	1,742,963
Totals	<u>\$ 5,230,000</u>	<u>\$ 879,564</u>	<u>\$ 6,109,564</u>

3. Public Property Financing Corporation

On June 1, 2011, in order to fund the PERS Side Fund Obligations and thereby realize substantial cash flow savings, the District leased certain real property, together with all buildings, facilities and other improvements which are located thereon to Public Property Financing Corporation of California for an upfront rental payment of \$11,282,000, which is sufficient to fund the PERS Side Fund Obligation. The District will make 16 bi-annual payments with interest at 4.9% per annum.

The Loan will mature on July 30, 2019. Debt service requirements for this note payable are as follows:

Year Ending June 30,	Principal	Interest	Totals
2014	\$ 1,243,000	\$ 465,109	\$ 1,708,109
2015	1,318,000	403,295	1,721,295
2016	1,431,000	337,341	1,768,341
2017	1,536,000	265,948	1,801,948
2018	1,658,000	189,214	1,847,214
2019 - 2020	2,613,000	128,600	2,741,600
Totals	<u>\$ 9,799,000</u>	<u>\$ 1,789,507</u>	<u>\$ 11,588,507</u>

I Employee Retirement Systems

Benefit provisions and state statute and District policies establish all other requirements. CalPERS issues a separate comprehensive annual financial report that includes financial statements and required supplementary information.

Funding Policy

Active non-safety plan members are required to contribute 8.0% of their annual covered salary and the District contributes 16.567% of the annual covered salary. Active safety plan members are required to contribute 9.0% of their annual covered salary and the District contributes 23.006% of the annual covered salary. The District makes the contributions required of the District's employees on their behalf and for their account.

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013**

**I Employee Retirement Systems (Continued)**

The actuarial methods and assumptions used are those adopted by the CalPERS Board of Administration. The contribution requirements of the plan members are established by state statute. The District contributions to CalPERS for the fiscal years ending June 30, 2013, 2012, and 2011, were \$843,079, \$1,648,646, and \$2,871,986, respectively, and equal 100% of the required contributions for each year.

**J Joint Power Agreements**

**1 Public Agencies Self Insurance System (PASIS)**

The District entered into a Joint Powers Agreement (JPA) known as the "Public Agencies Self Insurance System" (PASIS), a self-insurance plan for workers' compensation insurance. The PASIS is governed by a board consisting of a representative from each member district. The board controls the operations of the PASIS, including selection of management and approval of operating budgets, independent of any influence by the member districts beyond their representation on the board. Each member district pays a premium commensurate with the level of coverage requested and share surpluses and deficits proportionate to their participation in the PASIS. The JPA is a separate entity which is independently audited.

**2. Fire Agencies Insurance Risk Authority (FAIRA)**

The District entered into a Joint Powers Agreement (JPA) known as the "Fire Agencies Insurance Risk Authority" (FAIRA), a self-insurance plan for general liability insurance. FAIRA is governed by an 11 member Board elected by a vote of the members. One seat is reserved for the highest premium member and one seat is reserved for an elected member from the State of Nevada.

The board controls the operations of the FAIRA, including selection of management and approval of operating budgets, independent of any influence by the member districts beyond their representation on the board. Each member district pays a premium commensurate with the level of coverage requested and shares surpluses and deficits proportionate to their participation in the FAIRA. The JPA is a separate entity which is independently audited.

**K Other Post-Employment Benefits**

The District currently provides Other Post-Employment Benefits (OPEB) by making a contribution towards retiree health benefits based on the District-sponsored medical plan. Currently there are 87 retirees receiving the benefit, and 8 active employees that are either currently eligible for the benefit or are earning service credit for eligibility towards the benefit.

**Plan Description**

To be eligible for retiree health benefits, an employee must retire from the District and commence pension benefit under PERS (typically on or after age 50 with at least 5 years of PERS eligible service). The District's financial obligation is to provide a monthly contribution towards the retiree's continuation of health coverage through the CalPERS Health Program for the lifetime of the retiree or for a surviving spouse. The District's annual contribution is capped at the Kaiser Basic premium amount (\$828,972 in 2013). The detail plan provision is described below.

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013**

**K. Other Post-Employment Benefits (Continued)**

- Active employees are offered a choice of medical plans through the CalPERS Health Program under the Public Employees' Medical and Hospital Care Act (PEMHCA). The District offers the same medical plans to eligible retirees except once a retiree is eligible for Medicare, the retiree must join a Medicare HMO or Supplement Plan with Medicare being the primary payer
- The District contributes to the retiree health coverage of eligible retirees and eligible surviving spouses. For employees who retired on or before November 1, 2011, the District's financial obligation is to pay for the retiree and eligible dependent coverage up to a monthly maximum which is equal to the Kaiser Basic family premium. For employees who retired after November 1, 2011, the District's financial obligation is to pay for the retiree and eligible dependent coverage up to a monthly maximum capped at 50% of the growth from the 2011 Kaiser Basic Plan based upon family status. Employees hired after January 1, 2012, the District's financial obligation is to pay the minimum amount required by law for health insurance coverage upon their retirement
- An employee is eligible for the District contribution provided they are vested in their CalPERS pension benefit and commence payment of their pension benefit within 120 days of retirement with the District. Vesting requires at least 5 years of PERS eligible service. The surviving spouse of an eligible retiree who elected spouse coverage under CalPERS is eligible for the employer contribution upon the death of the retiree.

**Funding Policy**

The District has not established a trust account for this plan. The District funds the plan on a pay-as-you-go basis.

**Annual OPEB Cost**

The following table presents an estimate of the net other post-employment benefits based on an actuarial valuation for the subsequent three (3) years by the Epler Company at July 1, 2011. The actual net other post-employment benefit obligation will reflect actual contributions made for payment of retiree health benefits and expenses and to pre-fund.

Annual required contribution (ARC)	\$ 2,162,947
Interest on Net OPEB Obligation	165,585
Adjustment to annual required contribution	<u>(226,163)</u>
Annual OPEB cost	2,102,369
Contributions made	<u>(828,972)</u>
Increase in OPEB Obligation	1,273,397
Net OPEB Obligation - beginning	<u>3,311,708</u>
Net OPEB Obligation - ending	<u><u>\$ 4,585,105</u></u>

The District provided the 2011-2012 annual OPEB Cost analysis which is the most recently available information.

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
NOTES TO FINANCIAL STATEMENTS  
JUNE 30, 2013**

L. Subsequent Events

The District's management has evaluated events or transactions that may occur for potential recognition or disclosure in the financial statements from the balance sheet date through December 19, 2013, which is the date the financial statements were available to be issued. Management has determined that there were no subsequent events or transactions that would have a material impact on the current year financial statements.



**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT**  
**REQUIRED SUPPLEMENTARY INFORMATION SECTION**  
**JUNE 30, 2013**

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
GENERAL FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

	Budgeted Amounts		Actual	Variance with
	Original	Final		Final Budget
				Positive (Negative)
<b>Revenues:</b>				
Property taxes	\$16,367,836	\$ 16,367,836	\$ 16,505,570	\$ 137,734
Benefit assessments	669,741	669,741	669,987	246
Contract revenue	784,819	784,819	746,792	(38,027)
Grant revenue	208,355	116,931	146,659	29,728
Facilities rental	55,846	55,846	49,642	(6,204)
Other revenue	480,000	480,000	527,105	47,105
Total revenues	<u>18,566,597</u>	<u>18,475,173</u>	<u>18,645,755</u>	<u>170,582</u>
<b>Expenditures:</b>				
Salaries	8,585,762	4,404,425	4,430,844	(26,419)
Employee benefits	4,370,708	2,807,219	2,799,126	8,093
Communication services - Equipment	43,310	42,710	45,720	(3,010)
Grant expenditures	208,355	116,931	148,920	(31,989)
Medical services - Support	25,800	25,800	10,483	15,317
Household	31,725	28,335	26,102	2,233
Insurance	512,452	351,726	607,758	(256,032)
Maintenance - Equipment	107,314	77,714	68,249	9,465
Maintenance - Fleet	289,049	289,049	351,548	(62,499)
Maintenance - Stallions	176,380	166,380	128,033	38,347
Office expenditures	36,330	23,400	16,399	7,001
Personnel development	60,555	24,355	16,936	7,419
Professional services	527,567	5,988,701	5,973,711	14,990
Publications and media	7,151	5,486	5,869	(383)
Safety clothing/equipment	90,315	69,986	36,462	33,524
Special district expenditures	1,449,451	267,492	147,695	119,797
Travel	2,370	1,145	(659)	1,804
Utilities	185,500	186,545	195,932	(9,387)
Noncapitalized equipment	62,135	55,135	26,344	28,791
Capital outlay	874,901	874,901	781,416	93,485
<b>Debt service:</b>				
Principal	1,746,000	1,746,000	1,746,000	-
Interest	771,432	771,432	771,432	-
Total expenditures	<u>20,164,562</u>	<u>18,324,867</u>	<u>18,334,320</u>	<u>(9,453)</u>
<b>Excess (deficiency) of revenues</b>				
over (under) expenditures	<u>(1,597,965)</u>	<u>150,306</u>	<u>311,435</u>	<u>161,129</u>

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
 BUDGETARY COMPARISON SCHEDULE  
 GENERAL FUND  
 FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Other financing sources (uses):				
Transfers in	50,000	50,000	6,177	43,823
Total other financing sources (uses)	50,000	50,000	6,177	43,823
Net change in fund balance	(1,547,965)	200,306	317,612	117,306
Fund balance, July 1	435,143	435,143	435,143	-
Fund balance, June 30	<u>\$ (1,112,822)</u>	<u>\$ 635,449</u>	<u>\$ 752,755</u>	<u>\$ 117,306</u>

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
BUDGETARY COMPARISON SCHEDULE  
UNCOMPENSATED LEAVE FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Other revenue	\$ -	\$ -	\$ 779	\$ 779
Total revenues	<u>-</u>	<u>-</u>	<u>779</u>	<u>779</u>
Expenditures:				
Salaries	1,800,000	1,800,000	1,354,718	445,282
Total expenditures	<u>1,800,000</u>	<u>1,800,000</u>	<u>1,354,718</u>	<u>445,282</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(1,800,000)</u>	<u>(1,800,000)</u>	<u>(1,353,939)</u>	<u>446,061</u>
Other financing sources (uses):				
Transfers in	-	-	1,052,121	(1,052,121)
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>1,052,121</u>	<u>(1,052,121)</u>
Net change in fund balance	(1,800,000)	(1,800,000)	(301,818)	1,498,182
Fund balance, July 1	406,456	406,456	406,456	-
Fund balance, June 30	<u>\$ (1,393,544)</u>	<u>\$ (1,393,544)</u>	<u>\$ 104,638</u>	<u>\$ 1,498,182</u>

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT**  
**OTHER SUPPLEMENTARY INFORMATION SECTION**  
**JUNE 30, 2013**

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
BUDGET STABILIZATION FUND - SPECIAL REVENUE FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Other revenue	\$ -	\$ -	\$ 2	\$ 2
Total revenues	-	-	2	2
Expenditures:				
Total expenditures	-	-	-	-
Net change in fund balance	-	-	2	2
Fund balance, July 1	581	581	581	-
Fund balance, June 30	<u>\$ 581</u>	<u>\$ 581</u>	<u>\$ 583</u>	<u>\$ 2</u>

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
MITIGATION FUND - SPECIAL REVENUE FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Mitigation fees	\$ 50,000	\$ 50,000	\$ 93,380	\$ 43,380
Other revenue	-	-	122	122
Total revenues	<u>50,000</u>	<u>50,000</u>	<u>93,502</u>	<u>43,502</u>
Expenditures				
Miscellaneous expenditures	1,000	1,000	-	1,000
Capital outlay	-	-	93,484	(93,484)
Total expenditures	<u>1,000</u>	<u>1,000</u>	<u>93,484</u>	<u>(92,484)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>49,000</u>	<u>49,000</u>	<u>18</u>	<u>(48,982)</u>
Other financing sources (uses):				
Transfers out	(50,000)	(50,000)	-	(50,000)
Total other financing sources (uses)	<u>(50,000)</u>	<u>(50,000)</u>	<u>-</u>	<u>(50,000)</u>
Net change in fund balance	(1,000)	(1,000)	18	1,018
Fund balance, July 1	35	35	35	-
Fund balance, June 30	<u>\$ (965)</u>	<u>\$ (965)</u>	<u>\$ 53</u>	<u>\$ 1,018</u>

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
CAPITAL RESERVE FUND - CAPITAL PROJECT FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Other revenue	\$ -	\$ -	\$ 2,646	\$ 2,646
Total revenues	<u>-</u>	<u>-</u>	<u>2,646</u>	<u>2,646</u>
Expenditures:				
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balance	-	-	2,646	2,646
Fund balance, July 1	941,974	941,974	941,974	-
Fund balance, June 30	<u>\$ 941,974</u>	<u>\$ 941,974</u>	<u>\$ 944,620</u>	<u>\$ 2,646</u>



**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
TRAINING FACILITIES FUND - CAPITAL PROJECT FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Grant revenue	\$ -	\$ -	\$ -	\$ -
Other revenue	-	-	63	63
Total revenues	-	-	63	63
Expenditures:				
Capital outlay	-	-	8,446	(8,446)
Total expenditures	-	-	8,446	(8,446)
Net change in fund balance	-	-	63	(16,829)
Fund balance, July 1	-	-	-	-
Fund balance, June 30	\$ -	\$ -	\$ 63	\$ (16,829)

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
CAPITAL FACILITIES FUND - CAPITAL PROJECT FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Other revenue	\$ -	\$ -	\$ 611	\$ 611
Total revenues	<u>-</u>	<u>-</u>	<u>611</u>	<u>611</u>
Expenditures:				
Maintenance - Stations	71,500	71,500	6,513	64,987
Noncapitalized equipment	11,000	11,000	-	11,000
Capital outlay	-	-	17,854	(17,854)
Total expenditures	<u>82,500</u>	<u>82,500</u>	<u>24,367</u>	<u>58,133</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(82,500)</u>	<u>(82,500)</u>	<u>(23,756)</u>	<u>58,744</u>
Other financing sources (uses):				
Transfers out	-	-	(8,446)	8,446
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>(8,446)</u>	<u>8,446</u>
Net change in fund balance	(82,500)	(82,500)	(32,202)	50,298
Fund balance, July 1	176,612	176,612	176,612	-
Fund balance, June 30	<u>\$ 94,112</u>	<u>\$ 94,112</u>	<u>\$ 144,410</u>	<u>\$ 50,298</u>

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
VEHICLE REPLACEMENT FUND - CAPITAL PROJECT FUND  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

	Budgeted Amounts		Actual	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Other revenue	\$ -	\$ -	\$ 79,717	\$ 79,717
Total revenues	<u>-</u>	<u>-</u>	<u>79,717</u>	<u>79,717</u>
Expenditures:				
Noncapitalized equipment	15,000	15,000	-	15,000
Total expenditures	<u>15,000</u>	<u>15,000</u>	<u>15,572</u>	<u>(572)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(15,000)</u>	<u>(15,000)</u>	<u>64,145</u>	<u>80,289</u>
Other financing sources (uses):				
Transfers in	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>(1,058,298)</u>	<u>1,058,298</u>
Net change in fund balance	(15,000)	(15,000)	(994,153)	(978,009)
Fund balance, July 1	1,712,277	1,712,277	1,712,277	-
Fund balance, June 30	<u>\$ 1,697,277</u>	<u>\$ 1,697,277</u>	<u>\$ 718,124</u>	<u>\$ (978,009)</u>

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
ORGANIZATION STRUCTURE  
JUNE 30, 2013**

San Miguel Consolidated Fire Protection District (District) was formed on July 1, 1988, under the provisions of the California State Health and Safety Code, Section 14022, to provide fire protection, prevention, emergency medical services, code enforcement, and weed abatement. The District is currently operating eight fire stations located at:

- 3255 Helix Street  
Spring Valley, CA 91977
  - 2850 Via Orange Way\*  
Spring Valley, CA 91978
  - 905 Gillespie Drive  
Spring Valley, CA 91977
  - 1811 Suncrest Boulevard  
El Cajon, CA 92021
- 10105 Vivera Drive  
La Mesa, CA 91941
  - 11501 Via Rancho San Diego  
El Cajon, CA 92019
  - 2140 Dehesa Road  
El Cajon, CA 92019
  - 1273 Clarendon Street  
El Cajon, CA 92020

\* This site also houses the District Office

The Board of Directors for the fiscal year ended June 30, 2013, was comprised of the following members:

Name	Office	Term	Term Expires
Chris Winter	President	4 Years	December 2014
Jeff Nelson	Vice President	4 Years	December 2014
Rick Augustine	Director	4 Years	December 2014
Karrie Johnston	Director	4 Years	December 2016
William Kiel	Director	4 Years	December 2016
Dan McMillan	Director	4 Years	December 2016
Dave Rickards	Director	4 Years	December 2016

**Administration**

Name	Position
Gary Croucher	Fire Chief
Darilyn O'Dell	Business Services Manager

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
ASSESSED VALUATION  
JUNE 30, 2013**

Assessed Valuation:

Secured Property	\$ 10,340,564,076
Unsecured Property	<u>130,036,027</u>
Total Assessed Valuation	<u><u>\$ 10,470,600,103</u></u>

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
GRANT REVENUE  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

	<u>General Fund</u>
<b>State:</b>	
Urban Areas Security Initiative:	
Regional Cad Inoperability Project	\$ 12,109
Training Coordinator	6,940
Total Urban Areas Security Initiative	<u>19,049</u>
State Homeland Security Grant:	
Equipment (First Watch)	19,114
Equipment (Live Watch)	25,427
Planning	30,588
Total State Homeland Security Grant	<u>75,129</u>
Total state	94,178
<b>Local:</b>	
Training Facility Project	10,788
Fire Expo Grant Donation	13,412
American Red Cross Grant - Live Fire Trailer	2,519
American Red Cross Grant - Fire Extinguisher	1,211
American Red Cross Grant - Kids in Charge	49
American Red Cross Grant - VIPER Program	5,092
American Red Cross Grant - CERT	5,416
American Red Cross Grant - Mobile Home Defense	13,994
Total local	<u>52,481</u>
<b>Total grant revenue</b>	<u><u>\$ 146,659</u></u>

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT**  
**OTHER INDEPENDENT AUDITORS' REPORTS SECTION**  
**JUNE 30, 2013**

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Directors  
San Miguel Consolidated Fire Protection District  
Spring Valley, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining funds of San Miguel Consolidated Fire Protection District, as of and for the fiscal year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise San Miguel Consolidated Fire Protection District's basic financial statements, and have issued our report thereon dated December 19, 2013.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered San Miguel Consolidated Fire Protection District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of San Miguel Consolidated Fire Protection District's internal control. Accordingly, we do not express an opinion on the effectiveness of San Miguel Consolidated Fire Protection District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.



**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

**Page 2**

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether San Miguel Consolidated Fire Protection District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Hosaka, Rotherham & Company*

San Diego, California  
December 19, 2013

**INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE**

Board of Directors  
San Miguel Consolidated Fire Protection District  
Spring Valley, California

**Report on Compliance for Each State Program**

We have audited San Miguel Consolidated Fire Protection District's compliance with the types of compliance requirements described in Article 13A of the Constitution of the State of California that could have a direct and material effect on the San Miguel Consolidated Fire Protection District's state program for the fiscal year ended June 30, 2013. San Miguel Consolidated Fire Protection District's state program is identified below.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its state programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for San Miguel Consolidated Fire Protection District's state program based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and Article 13A of the Constitution of the State of California. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on the state program occurred. An audit includes examining, on a test basis, evidence about San Miguel Consolidated Fire Protection District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for the state program. However, our audit does not provide a legal determination of San Miguel Consolidated Fire Protection District's compliance. In connection with the audit referred to above, we selected transactions and records to determine the Organization's compliance with the state laws and regulations applicable to the following items:

Description	Procedures In Audit Guide	Procedures Performed
GANN Limit Calculation	1	Yes

INDEPENDENT AUDITORS' REPORT ON STATE COMPLIANCE

Page 2

*Opinion on State Program*

In our opinion, San Miguel Consolidated Fire Protection District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on the state program for the fiscal year ended June 30, 2013.

The purpose of this report on state compliance is solely to describe the scope of our testing of state compliance and the results of that testing based on the requirements of Article 13A of the Constitution of the State of California. Accordingly, this report is not suitable for any other purpose.

*Hosaka, Rotherham & Company*

San Diego, California  
December 19, 2013

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT**  
**FINDINGS AND RECOMMENDATIONS SECTION**  
**JUNE 30, 2013**

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**Summary of Auditors' Results**

**1. Financial Statements**

Type of auditors' report issued: Unqualified

Internal control over financial reporting:

One or more material weaknesses identified?      Yes   X   No

One or more significant deficiencies identified that are not considered to be material weaknesses?      Yes   X   None Reported

Noncompliance material to financial statements noted?      Yes   X   No

**2. Federal Awards**

Internal control over major programs:

One or more material weaknesses identified?      Yes   N/A   No

One or more significant deficiencies identified that are not considered to be material weaknesses?      Yes   N/A   None Reported

Type of auditors' report issued on compliance for major programs:     N/A    

Any audit findings disclosed that are required to be reported in accordance with section 510(a) or Circular A-133?      Yes   N/A   No

Identification of major programs:

<u>CFDA Number(s)</u>	<u>Name of Federal Program or Cluster</u>
-----------------------	---

*The District did not spend more than \$500,000 in Federal Expenditures*

Dollar threshold used to distinguish between type A and type B programs:     N/A    

Auditee qualified as low-risk auditee?      Yes   N/A   No

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
SCHEDULE OF AUDIT FINDINGS AND QUESTIONED COSTS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

**A. Summary of Auditors' Results (Continued)**

**3. State Awards**

Internal control over state programs:

One or more material weaknesses identified?             Yes      X   No

One or more significant deficiencies identified that  
are not considered to be material weaknesses?             Yes      X   None Reported

Type of auditors' report issued on compliance  
for state programs:      Unqualified

**B. Financial Statement Findings**

None

**C. Federal Award Findings and Questioned Costs**

None

**D. State Award Findings and Questioned Costs**

None

**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT  
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS  
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

<u>Finding/Recommendation</u>	<u>Current Status</u>	<u>Management's Explanation If Not Implemented</u>
None	N/A	N/A



**SAN MIGUEL CONSOLIDATED FIRE  
PROTECTION DISTRICT**

**FORMER EAST COUNTY FIRE PROTECTION DISTRICT**

**SPECIAL BENEFIT TAXES FOR:**

**FIRE SUPPRESSION & EMERGENCY SERVICES – CREST AREA**

**FIRE PROTECTION & EMERGENCY MEDICAL SERVICES – BOSTONIA AREA**

**ADVANCED LIFE SUPPORT (PARAMEDIC/FIREFIGHTER) ENGINES**

**PROPOSITION E – SPECIAL TAX - FIRE SUPPRESSION, PROTECTION AND  
EMERGENCY MEDICAL RESPONSE SERVICES**

**COMBINED TAX REPORT**

FISCAL YEAR 2014-15

MAY 2014

TAX ADMINISTRATION CONSULTANT:

 **ConsultingGroup**

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FAIRFIELD, CALIFORNIA 94534

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**SAN MIGUEL CONSOLIDATED FIRE PROTECTION DISTRICT**

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**BOARD OF DIRECTORS**

David Rickards, Board Member, President  
Jeff Nelson, Board Member, Vice President  
Rick Augustine, Board Member  
Karrie Johnston, Board Member  
William A. Kiel, Board Member  
Dan McMillan, Board Member  
Chris Winter, Board Member

**SAN MIGUEL FIRE CHIEF**

Gary D. Croucher

**TAX ADMINISTRATION CONSULTANT & ENGINEER OF WORK**

SCI Consulting Group

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## INTRODUCTION

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In July 2008 East County Fire Protection District (“ECFPD” or “former District”) completed the necessary steps, as directed by the San Diego County Local Agency Formation Commission (LAFCo), in order to merge with San Miguel Consolidated Fire Protection District (the “Consolidated District”). The former East County Fire Protection District was originally established on July 1, 1994, as the first non-contiguous Fire District in the State of California, created as a result of the merger of Crest Fire Protection District and the Bostonia Fire Protection District.

The ECFPD area covers nearly 12 square miles. An estimated 15,000 residents receive fire, emergency medical, and rescue services from the former ECFPD and now directly from the Consolidated District. The area covered by the former District is located in unincorporated area of eastern San Diego County, including the community of Bostonia (unincorporated area north of the city of El Cajon), and the community of Crest (portion of unincorporated areas of El Cajon, between the City of El Cajon and the Harbison Canyon / Alpine area). The ECFPD boundaries are displayed on page 16 of this report. After the LAFCo merger the Consolidated District now covers a 47 square mile area in the Eastern portion of San Diego County, serving the communities of Bostonia and Crest (area previously served by ECFPD), and Casa de Oro, Grossmont / Mt. Helix, La Presa, Rancho San Diego, Spring Valley, and unincorporated areas of El Cajon and La Mesa.

The Consolidated District is governed by a seven member Board of Directors who are elected by the general population within the District boundaries and serve four-year terms, representing also the former ECFPD.

The former District's operations and services are funded from several sources: a fraction of *ad valorem* property taxes; the fire suppression and emergency services (Crest Area) special benefit tax; the fire protection and emergency medical services (Bostonia Area) special benefit tax; the advanced life support (paramedic/firefighter) engines special benefit tax; the fire suppression, protection and emergency medical response services special tax (Proposition E); and other miscellaneous sources.

### **CREST SPECIAL BENEFIT TAX**

The Fire Suppression and Emergency Services Special Benefit Tax for the Crest area (the "Crest Special Benefit Tax") was created after it received a majority of votes at a special election held on April 8, 1980, within the boundaries of the original Crest Fire Protection District in the community of Crest.

The purpose of the Crest Special Benefit Tax is to fund operating expenses, capital improvements expenditures and debt repayment in order to provide local fire suppression and emergency services.

### **BOSTONIA SPECIAL BENEFIT TAX**

The Fire Protection and Emergency Medical Services Special Benefit Tax for the Bostonia area (the "Bostonia Special Benefit Tax") was established in 1997 within the boundaries of the Bostonia area of the District after a consolidated special election on June 3, 1997, that resulted on 95.44% of the votes in favor of the special tax.

The purpose of the Bostonia Special Benefit Tax is to fund operating expenses, capital improvement expenditures and debt repayment in order to provide local fire protection and emergency medical services.

### **PARAMEDIC SPECIAL BENEFIT TAX**

The Special Benefit Tax for the Provision of Advanced Life Support (Paramedic/Firefighter) Engines (the "Paramedic Special Benefit Tax") was approved within the entire boundary of the East County Fire Protection District at the general election held on November 5, 2002. The measure received a 71.5% support.

The purpose of the Paramedic Special Benefit Tax is to provide paramedic / firefighters to provide advanced life support (paramedic) service.

### **PROPOSITION E SPECIAL TAX**

On September 25, 2007, registered voters in the former East County Fire Protection District voted to approve a special tax ("Proposition E"). The full text of Proposition E is included in page 13 of this report. The special tax measure received 73.2% support (see page 15 for the complete ballot results).

The purpose of this special tax is to raise additional revenue to fund operating expenses, capital improvement expenditures and debt repayment in order to provide local fire suppression, protection and emergency response services within the boundaries of the ECFPD, pursuant to Government Code Section 50077 et seq.

This Report summarizes the purpose of the special taxes, the fiscal year 2014-15 special tax, methods of apportionment, and other related data as required by Government Code Section 50075.1 et seq.

For fiscal year 2014-15 and in future years, the special benefit taxes described above will continue to be collected and their revenues will continue to provide local fire suppression, protection and emergency response services in the Crest and Bostonia communities within the area of the former East County Fire Protection District. The special benefit taxes will continue funding the services for which they were created in their respective service area (Crest, Bostonia and the entire District respectively) within the boundaries of the former East County Fire Protection District, as approved by its voters.

## RATES AND SPECIAL BENEFIT TAX METHODS OF APPORTIONMENT

---

The special benefit taxes are levied each year on each taxable parcel of land within its respective boundaries within the former East County Fire Protection District at the annual rates shown in the following tables.

### CREST SPECIAL BENEFIT TAX

The passage of the Crest Special Benefit Tax by the Crest voters in April 8, 1980 authorized the District to levy of the special benefit tax at a rate of \$10.00 per benefit unit as described in the table below. The Crest Special Benefit Tax did not provide for any future annual increases to the original tax rate, therefore the tax rates have remained the same since they were first levied in fiscal year 1980-81.

FIGURE 1 – CREST SPECIAL BENEFIT TAX RATES – APRIL 8, 1980

Parcel Land Use	Maximum Number of Units of Benefit	Tax Rate per Benefit Unit
Unimproved	2 units per acre and/or portion of acre up to 20 units per parcel	\$10.00
Residential	4 units per dwelling	\$10.00
Commercial	10 units per acre and/or portion of acre	\$10.00
Industrial	20 units per acre and/or portion of acre	\$10.00
Irrigated Farm	6 units per parcel	\$10.00
Mobilehome	2 units per dwelling unit	\$10.00
Trailer Parks	1 unit per acre and/or portion of acre	\$10.00
Institutional	6 units per parcel	\$10.00



## BOSTONIA SPECIAL BENEFIT TAX

The table below displays the Bostonia Special Benefit Tax rates as they were approved on June 3, 1997 and first applied on fiscal year 1997-98.

FIGURE 2 – BOSTONIA SPECIAL BENEFIT TAX RATES – JUNE 3, 1997

Parcel Land Use	1997 Approved Tax Rate	
Residential	\$40.00	per dwelling
Commercial / Industrial	\$200.00	per parcel
Institutional	\$60.00	per parcel
Recreational	\$20.00	per parcel
Irrigated Farmland & Unimproved Acreage	\$0.00	per parcel

In order to help ensure that the revenues from the Bostonia Special Benefit Tax grow in line with the inflation adjusted cost of providing local fire protection and emergency medical services, the tax rate may be adjusted in future years based on the increase in consumer price index for the San Diego County Area ("CPI"), as determined by the United States Department of Labor, and approved by the voters in 1997. The following table shows the rates to be used for fiscal year 2014-15, which have been increased by 1.30% over the previous year, equal to the change in CPI as of January 1, 2014.

FIGURE 3 – BOSTONIA SPECIAL BENEFIT TAX RATES – FISCAL YEAR 2014-15

Parcel Land Use	FY 2014-15 Tax Rate	
Residential	\$64.84	per dwelling
Commercial / Industrial	\$324.27	per parcel
Institutional	\$97.27	per parcel
Recreational	\$32.39	per parcel
Irrigated Farmland & Unimproved Acreage	\$0.00	per parcel

## PARAMEDIC SPECIAL BENEFIT TAX

The table below displays the Paramedic Special Benefit Tax rates that were approved by the District wide voters on November 5, 2002.

**FIGURE 4 – PARAMEDIC SPECIAL BENEFIT TAX RATES – NOV 5, 2002**

Parcel Land Use	2002 Approved Tax Rate	
Residential	\$49.00	per dwelling
Commercial / Industrial	\$400.00	per parcel
Institutional	\$500.00	per parcel
Recreational	\$300.00	per parcel
Farmland (Irrigated & Non-Irrigated)	\$200.00	per parcel

Note: Single Family Residential (SFR) includes condominiums and manufactured homes on lots. Other Residential properties include any type of multi-family properties, such as duplex, triplex, apartments, mobile home parks, etc.

As approved by the District voters in 2002, the Paramedic Special Benefit Tax rate may be adjusted in each year based on the increase in the consumer price index for the San Diego County Area ("CPI"), as determined by the United States Department of Labor. The District's Board of Directors has determined that the tax rate for fiscal year 2014-15 shall be increased by 1.30%, which is the change in the CPI, in order to meet the adjusted cost of providing local fire protection and emergency medical services. The following table shows the rates to be used for fiscal year 2014-15.

**FIGURE 5 – PARAMEDIC SPECIAL BENEFIT TAX RATES – FISCAL YEAR 2014-15**

Parcel Land Use	FY 2014-15 Tax Rate	
Residential	\$66.72	per dwelling
Commercial / Industrial	\$544.75	per parcel
Institutional	\$680.97	per parcel
Recreational	\$414.68	per parcel
Farmland (Irrigated & Non-Irrigated)	\$272.37	per parcel

### PROPOSITION E SPECIAL TAX

The special tax is levied each year on each taxable parcel of land within the boundaries of the former East County Fire Protection District. The passage of Proposition E by the voters in September 25, 2007, authorized the District to levy the Special Tax at a rate of \$250.00 per tax unit or Single Family Residence for fiscal year 2007-08 as shown below:

**FIGURE 6 – PROPOSITION E SPECIAL TAX RATE – SEPTEMBER 25, 2007**

Land Use	Rate FY 2007-08	Unit
Single Family Residential	\$250.00	per parcel
Other Residential	\$250.00	per dwelling unit
Commercial/Industrial	\$250.00	per 1/10 of acre
Agricultural/Vacant	\$125.00	per parcel
Institutional/Miscellaneous	\$250.00	per parcel

Note: Single Family Residential (SFR) includes condominiums, manufactured homes on lots, and residences on agricultural and ranch properties. Other Residential properties include any type of multi-family properties, such as duplex, triplex, apartments, mobile home parks, etc.

In order to help ensure that the revenues from the special tax grow in line with the inflation adjusted cost of providing local fire protection and medical emergency response services, the tax rate may be increased in future years by an annual amount not to exceed 3.00% per year. The Board of Directors has determined that the tax rate for fiscal year 2014-15 shall be increased by the authorized 3.00% in order to provide continued fire protection and emergency response services.

Therefore, the rates shown for fiscal year 2014-15 in the following Figure are calculated with a 3.00% increase over the rates applied for fiscal year 2013-14.

---

**FIGURE 7 – PROPOSITION E SPECIAL TAX RATE - FISCAL YEAR 2014-15**


---

**Figure 7 – Proposition E Special Tax Rate for Fiscal Year 2014-15**

	Rate FY 2014-15	Unit
Single Family Residential	\$305.32	per parcel
Other Residential	\$305.32	per dwelling unit
Commercial/Industrial	\$305.32	per 1/10 of acre
Agricultural/Vacant	\$152.66	per parcel
Institutional/Miscellaneous	\$305.32	per parcel

---

The Board of Directors will hold every year an annual public hearing to set Proposition E special tax rate and allocations funded by the special tax. Each year there will be a public accounting of the use of Proposition E special tax funds during the past year, as required by Government Code Section 50075.3, and approval of the use of funds for the next year, including review by the citizens' oversight committee.

## **SPECIAL TAXES, FISCAL YEAR 2014-15**

---

In general, revenue from the three special benefit taxes for fiscal year 2014-15 property tax bills collections were used to fund local fire suppression, protection and emergency medical services in the Bostonia and Crest areas, formerly served by ECFPD and now by the Consolidated District. The services provided comprise the following:

- **Emergency Response**  
Mitigate fire or explosion, medical emergencies, rescue, hazardous material spills and hazardous material incidents.
- **Disaster Preparedness**  
Maintenance and coordination of the District's Disaster Preparedness Program.
- **Public Assistance**  
Respond to request for service from the public when those services are not otherwise assigned to other public agencies.
- **Loss Prevention**  
Programs that include the implementation and enforcement of fire and life safety regulations and laws.
- **Public Education and Information**  
Programs to prepare the citizens of the District to better prevent and mitigate emergencies.
- **Administration**  
Administration and overhead costs.

More specifically, the Crest and Bostonia Special Benefit Taxes and the Proposition E Special Tax fund operating expenses, capital improvements expenditures and debt repayment in order to provide local fire suppression and emergency services. The Paramedic Special Benefit Tax funds paramedic/firefighters to provide advanced life support (paramedic) services.

The Figure on the next page displays the final budget for the area formerly served by the East County Fire Protection District, and now by the San Miguel Consolidated Fire Protection District, for fiscal year 2013-14:

**FIGURE 8 – FINAL BUDGET FOR FISCAL YEAR 2013-14**

**Final Budget FY 2013-14**

**Revenues**

Crest Special Benefit Tax Revenue	\$59,480
Bostonia Special Benefit Tax Revenue	\$253,352
Paramedic Special Benefit Tax Revenue	\$367,115
Proposition E - Special Tax Revenue	\$1,605,174
Property Tax Revenue	\$782,867
Revenue from Other Sources	\$0
	<hr/>
	\$3,067,988

**Expenses**

Salaries and Benefits	\$72,666
Board of Directors	\$23,797
Administration	\$3,628,590
Fire Prevention	\$2,826
Operations	\$73,333
Facilities Management	\$78,713
Fleet Maintenance	\$106,065
Mapping	\$1,113
SCBA Program	\$2,307
Personnel Development	\$25,017
Explorer Program	\$193
Fire Investigation	\$375
Reserve Program	\$0
Reserve Academy	\$0
PIO	\$875
Speakers Bureau	\$500
Budget Offset Account	\$0
Emergency Management Planning	\$0
Special Funded Programs	\$0
Contingency Reserve Fund	\$0
Uncompensated Leave Fund Balance	\$0
Special Projects Fund Budget	\$0
Facilities Depreciation/Replacement Fund Budget	\$0
Vehicle Depreciation/Replacement Fund Budget	\$0
Fire Mitigation Fees Fund Budget	\$250
Total Expenses	<hr/>
	\$4,016,620

**Ending Balance**

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(\$948,632)

## SPECIAL TAXES, FISCAL YEAR 2014-15

For fiscal year 2014-15 the four special taxes will continue funding operating expenses, capital improvements expenditures and debt repayment in order to provide local fire suppression and emergency services, as well as paramedic/firefighters to provide advanced life support (paramedic) services.

The Figure below displays the preliminary projected revenues from the special taxes for the area formerly served by the East County Fire Protection District, and now by the San Miguel Consolidated Fire Protection District, for fiscal year 2014-15:

**FIGURE 9 – PROJECTED REVENUES FOR FISCAL YEAR 2014-15**

<b>Projected Revenues FY 2014-15</b>	
Crest Special Benefit Tax Revenue	\$59,460
Bostonia Special Benefit Tax Revenue	\$255,340
Paramedic Special Benefit Tax Revenue	\$371,306
Proposition E - Special Tax Revenue	<u>\$1,653,652</u>
<b>Total Revenues from Special Taxes</b>	<b>\$2,339,757.75</b>

## **ADMINISTRATION OF SPECIAL TAXES**

---

### **GENERAL ADMINISTRATIVE REQUIREMENTS**

The special benefit tax levies are calculated for all parcels on the new fiscal year's assessor roll. This roll includes all parcels that are in existence prior to January 1 of the previous fiscal year. After the special tax levies have been computed, the levy data must be filed with the County Auditor prior to August 10 of each year for inclusion on property tax bills.

After submission of the parcel tax levies, the final levies should be confirmed with the County Auditor prior to the preparation of tax bills, which typically occurs in October. The special tax is collected in two equal installments on the tax bills that are due on December 10 and April 10.

### **USE OF PROCEEDS**

All proceeds of the special benefit taxes levied and imposed shall be accounted for and paid into a special account for each special benefit tax designated for use of operations and maintenance of the District, pursuant to Government Code Section 50075.1(b) and (c).



**CERTIFICATES**

---

The undersigned respectfully submits the enclosed Combined Tax Report for the four special benefit taxes (Fire Suppression and Emergency Services – Crest Area; Fire Protection and Emergency Medical Services – Bostonia Area; Advanced Life Support – Paramedic/Firefighter Engines; and Proposition E Special Tax).

---

SCI Consulting Group

I, the County Auditor of the County of San Diego, California, hereby certify that the four Tax Rolls and tax levies for the four special benefit taxes in San Miguel Consolidated Fire Protection District (Fire Suppression and Emergency Services – Crest Area; Fire Protection and Emergency Medical Services – Bostonia Area; Advanced Life Support – Paramedic/Firefighter Engines; and Proposition E Special Tax) for fiscal year 2014-15 were filed with me on or before August 10, 2014.

---

County Auditor, County of San Diego

## **PROPOSITION E – BALLOT TEXT AND BALLOT RESULTS**

---

### **PROPOSITION E – BALLOT TEXT**

#### **PROPOSITION E EAST COUNTY FIRE PROTECTION DISTRICT**

To keep and maintain the District's two existing fire stations open, keep property insurance rates manageable, employ professional firefighters and to provide year-round fire protection and medical emergency response services, do you support an annual special tax for local fire protection and emergency medical services for properties within the East County Fire Protection District, to save our local fire protection and emergency response services?

---

#### **FULL TEXT OF SPECIAL TAX PROPOSITION E EAST COUNTY FIRE PROTECTION DISTRICT PARCEL TAX FOR FIRE SUPPRESSION, PROTECTION AND EMERGENCY MEDICAL RESPONSE SERVICES FOR THE COMMUNITIES OF CREST AND BOSTONIA**

The East County Fire Protection District is responsible for fire protection and emergency medical response services in the Bostonia and Crest areas. Last year, the District responded to over 2,000 emergencies in the Bostonia and Crest communities.

In order to keep the East County Fire Protection District's two existing fire stations open, keep property insurance rates manageable, employ professional firefighters and to provide year-round fire protection and medical emergency response services, the District proposes to levy a special tax on each taxable parcel of land within the District at the following annual rates:

- Single Family Residential: \$250 per parcel
- Other Residential: \$250 per dwelling unit
- Commercial / Industrial: \$250 per one-tenth acre
- Agricultural / Vacant: \$125 per parcel
- Institutional / Miscellaneous: \$250 per parcel

Taxable parcels are those parcels that appear on the annual secured San Diego County property tax roll. Assessor's Use Codes established by the San Diego County Assessor's Office are used to identify and categorize property.

The purpose of this parcel tax will be to ensure continued local fire suppression, protection and emergency response services for all residents, employees and guests in the District. The revenues raised by this special tax will only be used to defray operating expenses, capital improvement expenditures and debt repayment to accomplish the foregoing purposes.

In order to help ensure that the revenues from the special tax grow in line with the inflation adjusted cost of providing local fire protection and medical emergency response services, the tax rate may increase in future years by an annual amount not to exceed 3% per year.

If the special tax is approved by two-thirds of the voters voting on the measure, the District's appropriations limit will be increased by the amount of this voter-approved tax.

The special tax revenues shall be deposited into a separate account held by the San Diego County Treasurer for exclusive use by the East County Fire Protection District, in accordance with Government Code Section 50075.1, and shall be expended by the District according to a plan developed annually by the District staff and approved and adopted by the District's Board of Directors. A citizens' oversight committee appointed by the Board will review and report on the expenditure of tax revenues.

The District will cause to be filed an annual report with its Board of Directors, which report shall include the amount of special tax revenues collected and expended, and which shall otherwise comply with the accountability measures established in Government Code Sections 50075.1 et seq.

## PROPOSITION E – COUNTY COUNSEL IMPARTIAL ANALYSIS

### COUNTY COUNSEL IMPARTIAL ANALYSIS - SPECIAL TAX PROPOSITION E EAST COUNTY FIRE PROTECTION DISTRICT PARCEL TAX FOR FIRE SUPPRESSION, PROTECTION AND EMERGENCY MEDICAL RESPONSE SERVICES FOR THE COMMUNITIES OF CREST AND BOSTONIA

As a voter within the East County Fire Protection District ("District") you are asked to vote on a special tax proposed for adoption by resolution of the District's Board of Directors to be levied annually on each taxable parcel as follows:

- Single Family Residential: \$250 per parcel
- Other Residential: \$250 per dwelling unit
- Commercial/Industrial: \$250 per one-tenth acre
- Agricultural/Vacant: \$125 per parcel
- Institutional/Miscellaneous: \$250 per parcel

The special tax may increase in future years in accordance with inflation, but not to exceed 3% per year.

Use of Special Tax Revenue. The revenue raised will be used only to pay for operating expenses, capital improvements and debt repayment to ensure continued local fire protection and emergency response services within the District.

Expenditure Plan and Accountability Measures. The resolution adopted by the District Board of Directors requires that:

- (1) The revenue raised be expended in accordance with a plan approved and adopted annually by the Board of Directors;
- (2) A citizens' oversight committee appointed by the Board of Directors will review and report on the expenditure of the special tax revenue; and
- (3) The District will file an annual report including the amount of special tax revenue collected and expended, and comply with all accountability standards required by State law.

Appropriation Limit. The District's appropriation limit will increase in accordance with the amount of revenue raised by the special tax.

Two-thirds Voter Approval Required. Two-thirds of those voting on this measure must approve the special tax in order for the tax to be adopted.

A "YES" vote is a vote in favor of the special tax.

A "NO" vote is a vote against the special tax.

### PROPOSITION E – BALLOT RESULTS, SEPTEMBER 25, 2007

Proposition E was held as a San Diego County Registrar of Voters special mail ballot election. Ballots were mailed to all registered voters in August 2007; the votes were due back to the Registrar of Voters on September 25, 2007, Election Day. The Official results of the election are listed below:

**COUNTY OF SAN DIEGO – REGISTRAR OF VOTERS**  
TUESDAY, SEPTEMBER 25, 2007  
SPECIAL MAIL BALLOT ELECTION  
OFFICIAL RESULTS

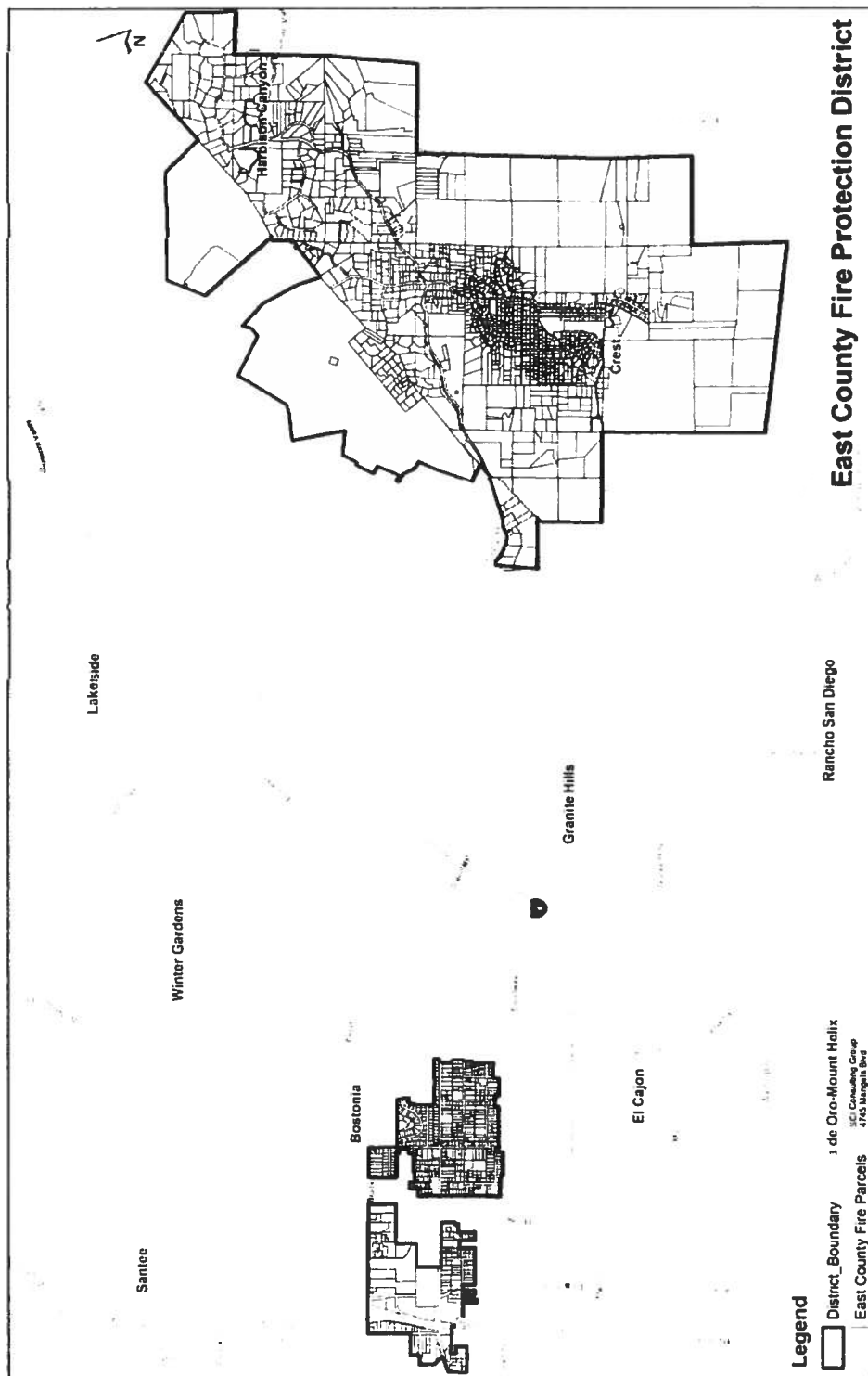
#### EAST COUNTY FIRE PROTECTION DISTRICT

**Prop E** Special tax for fire protection and emergency medical services.

Total Registered Voters		4,684
Total Votes Cast		1,740
Turnout		37.1%
<b>PROP E (Req. 2/3)</b>	<b>Votes</b>	<b>Percent</b>
YES	1273	73.2%
NO	467	26.8%

## DISTRICT BOUNDARY

The following diagram displays the boundaries of the former East County Fire Protection District, and specifically the Crest and Bostonia areas.



## **EXHIBIT A – SPECIAL TAX ROLLS, FISCAL YEAR 2014-15**

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The four tax rolls for the four benefit taxes named below, listing the fiscal year 2014-15 special benefit taxes, have been filed with the San Miguel Consolidated Fire Protection District and are included herein by reference as Exhibit "A."

- Fire Suppression and Emergency Services – Crest Area
- Fire Protection and Emergency Medical Services – Bostonia Area
- Advanced Life Support – Paramedic/Firefighter Engines
- Proposition E – Fire Suppression, Protection and Emergency Medical Response Services

**Appendix K: Campaign Contribution Disclosure Form**

## DISCLOSURE OF POLITICAL EXPENDITURES

Effective January 1, 2008, expenditures for political purposes, which are related to a change of organization or reorganization proposal that will be or has been submitted to LAFCO, are subject to the reporting and disclosure requirements of the Political Reform Act of 1974 and the Cortese-Knox-Hertzberg Act of 2000.

*Please carefully read the following information to determine if reporting and disclosure provisions apply to you.*

- Any person or combination of persons who, for political purposes, directly or indirectly contributes \$1,000 or more, or expend \$1,000 or more in support of, or in opposition to a proposal for a change of organization or reorganization that will be submitted to the Commission, shall disclose and report to the Commission to the same extent and subject to the same requirements of the Political Reform Act of 1974 (Government Code Section 81000 et seq.) as provided for local initiative measures, and Section 56700.1 of the Cortese-Knox-Hertzberg Act of 2000.
- Pursuant to Government Code Section 57009, any person or combination of persons who directly or indirectly contributes \$1,000 or more, or expends \$1,000 or in support of, or in opposition to, the conducting authority proceedings for a change of organization or reorganization, must comply with the disclosure requirements of the Political Reform Act of 1974, (Government Code section 81000 et seq.). Applicable reports must be filed with the Secretary of State and the appropriate city or county clerk. Copies of the report must also be filed with the Executive Officer of San Diego LAFCO.
- A roster of current San Diego LAFCO commissioners is available from the LAFCO office: 9335 Hazard Way, Suite 200, San Diego, CA 92123, (858) 614-7755, or from [http://www.sfdirect.org/20080101\\_sandiego.html](http://www.sfdirect.org/20080101_sandiego.html)

## EVALUATION CHECKLIST FOR DISCLOSURE OF POLITICAL EXPENDITURES

The following checklist is provided to assist you in determining if the requirements of Government Code Sections 81000 et seq. apply to you. For further assistance contact the Fair Political Practices Commission at 428 J Street, Suite 450, Sacramento, CA 95814, (866) 275-3772 or at <http://www.fppc.ca.gov>.

1. Have you directly or indirectly made a contribution or expenditure of \$1,000 or more related to the support or opposition of a proposal that has been or will be submitted to LAFCO?

Yes  
 No

Date of contribution \_\_\_\_\_ Amount \$ \_\_\_\_\_

Name/Ref. No. of LAFCO proposal \_\_\_\_\_  
\_\_\_\_\_

Date proposal submitted to LAFCO \_\_\_\_\_

2. Have you, in combination with other person(s), directly or indirectly contributed or expended \$1,000 or more related to the support or opposition of a proposal that has been or will be submitted to LAFCO?

Yes  
 No

Date of contribution \_\_\_\_\_ Amount \$ \_\_\_\_\_

Name/Ref. No. of LAFCO proposal \_\_\_\_\_  
\_\_\_\_\_

Date proposal submitted to LAFCO \_\_\_\_\_

3. If you have filed a report in accordance with FPPC requirements, has a copy of the report been filed with San Diego LAFCO?

Yes  
 No

N/A



## CAMPAIGN CONTRIBUTION DISCLOSURE PROVISIONS

LAFCOs are subject to the campaign disclosure provisions detailed in Government Code Section 84308, and the Regulations of the Fair Political Practices Commission (FPPC), Section 18438.

**Please carefully read the following information to determine if the provisions apply to you. If you determine that the provisions are applicable, the Campaign Disclosure Form must be completed and returned to San Diego LAFCO with your application.**

1. No LAFCO commissioner shall accept, solicit, or direct a contribution of more than \$250 from any party<sup>1</sup> or agent<sup>2</sup> while a change of organization proceeding is pending, and for three months subsequent to the date a final decision is rendered by LAFCO. This prohibition commences when your application has been filed, or the proceeding is otherwise initiated.

2. A party to a LAFCO proceeding shall disclose on the record of the proceeding any contribution of more than \$250 made to any commissioner by the party, or agent, during the preceding 12 months. No party to a LAFCO proceeding, or agent, shall make a contribution to a commissioner during the proceeding and for three months following the date a final decision is rendered by LAFCO.

3. Prior to rendering a decision on a LAFCO proceeding, any commissioner who received contribution of more than \$250 within the preceding 12 months from any party, or agent, to a proceeding shall disclose that fact on the record of the proceeding, and shall be disqualified from participating in the proceeding. However, if any commissioner receives a contribution that otherwise would require disqualification, and returns the contribution within 30 days of knowing about the contribution and the relevant proceeding, that commissioner shall be permitted to participate in the proceeding.

<sup>1</sup> "Party" is defined as any person who files an application for, or is the subject of, a proceeding.

<sup>2</sup> "Agent" is defined as a person who represents a party in connection with a proceeding. If an individual acting as an agent also is acting as an employee or member of a law, architectural, engineering, or consulting firm, or a similar entity or corporation, both the individual and the entity or corporation are agents. When a closed corporation is a party to a proceeding, the majority shareholder is subject to these provisions.

To determine whether a campaign contribution of more than \$250 has been made by you or your agent to a commissioner within the preceding 12 months, all contributions made by you or your agent during that period must be aggregated.

Names of current LAFCO commissioners are available at <http://www.sdlafco.org/document/comroster.pdf>. If you have questions about Government Code Section 84308, FPPC regulations, or the Campaign Disclosure Form, please contact San Diego LAFCO at 9335 Hazard Way, Suite 200, San Diego, CA 92123, (858) 614-7755.

## CAMPAIGN CONTRIBUTION DISCLOSURE FORM

(a) Proposed change(s) of organization: \_\_\_\_\_

\_\_\_\_\_ N/A \_\_\_\_\_

(b) Name and address of any party, or agent, who has contributed more than \$250 to any commissioner within the preceding 12 months:

1. \_\_\_\_\_

\_\_\_\_\_ N/A \_\_\_\_\_

2. \_\_\_\_\_

(c) Date and amount of contribution:

Date \_\_\_\_\_ N/A \_\_\_\_\_ Amount \$ \_\_\_\_\_

Date \_\_\_\_\_ Amount \$ \_\_\_\_\_

(d) Name of commissioner to whom contribution was made:

1. \_\_\_\_\_ N/A \_\_\_\_\_

2. \_\_\_\_\_

(e) I certify that the above information is provided to the best of my knowledge.

Printed Name RAY CHARLEY

Signature P. [Signature]

Date 2/17/15 Phone 619-670-0500

To be completed by LAFCO:


Proposal:

Ref. No.

**Appendix L: Supplemental Information Form**

## SUBJECT AGENCY SUPPLEMENTAL INFORMATION FORM

NOTE: A copy of this form must be completed and signed by each local agency that will gain or lose territory as a result of the proposed jurisdictional boundary change. Attach additional sheets if necessary.

	RAY CHAVEZ
Signature of agency representative FIRE CHIEF	Print name
Title 619-851-0262	Date 3/2/15
Telephone	Date

### A. JURISDICTIONAL INFORMATION:

Name of agency:  
San Miguel Consolidated Fire Protection District

1. Is the proposal territory within the agency's sphere of influence? Yes  No
2. Upon annexation, will the proposal territory be included within an assessment district and be subject to assessment for new or extended services? Yes  No
3. Does the agency have plans to establish any new assessment district that would include the proposal territory? Yes  No
4. Will the proposal territory assume any existing bonded indebtedness? Yes  No   
 If yes, indicate any taxpayer cost: \$ \_\_\_\_\_
5. Will the proposal territory be subject to any special taxes, benefit charges, or fees? Yes  No   
 If yes, please provide details of all costs: \_\_\_\_\_
6. Is the agency requesting an exchange of property tax revenues as a result of this proposal? Yes  No
7. Is this proposed jurisdictional change subject to a master property tax agreement or master enterprise district resolution? Yes  No
8. FOR CITY ANNEXATIONS: Does the proposal territory contain existing commercial development that generates retail sales of ten million dollars or more per year? Yes  No
9. FOR CITY ANNEXATIONS: If any part of the proposal territory is under a Williamson Act contract, please contact the LAFCO office for special instructions regarding petition or resolution of application requirements.

**EXPEDITED PROPOSAL PROCESSING:** Processing of jurisdictional boundary change proposals can be expedited by approximately 60 days if all affected landowners consent to the waiver of protest and termination (conducting authority) proceedings and subject agencies do not oppose the waiver. If you do NOT want to waive these proceedings, then attach a written statement to the subject agency information form containing a signature, date, and declaration of opposition to a waiver of such proceedings.

**B. SEWER SERVICE:**

1. What is the agency's current wastewater treatment capacity (expressed in million gallons per day and equivalent dwelling units)? N/A  
\_\_\_\_\_
  
2. What is the average volume of influent currently being treated by the agency (expressed in million gallons per day and equivalent dwelling units)? N/A  
\_\_\_\_\_
  
3. (a) What is the agency's peak flow volume (expressed in million gallons per day)?  
N/A  
\_\_\_\_\_  
(b) What is the agency's peak flow capacity (expressed in million gallons per day)?  
N/A  
\_\_\_\_\_  
(c) Has the agency exceeded the flow (peak) capacity within the past two years?  
 YES  NO  
(d) *If yes*, please describe the frequency and volume of incidents that exceeded the agency's peak capacity: N/A  
\_\_\_\_\_
  
4. (a) Has the agency issued a letter of sewer availability for the proposal territory?  YES  NO  
(b) *If yes*, please provide a copy of the letter. (This documentation should be completed by the agency no longer than 6 months prior to submittal to LAFCO.)
  
5. (a) How many future equivalent dwelling units have been reserved or committed for proposed projects? N/A  
\_\_\_\_\_  
(b) Can all projects that have received commitments of sewer availability (e.g., "will serve letters") be accommodated with planned capacity?  YES  NO
  
6. (a) Does the agency have the necessary contractual and/or operational treatment capacity to provide sewer service to the proposal territory?  YES  NO  
(b) *If yes*, please specify the proposal territory's estimated sewer demand and the agency's available sewer capacity (expressed in million gallons per day and equivalent dwelling units):  
N/A  
\_\_\_\_\_  
(c) *If no*, please describe the agency's plans to upgrade capacity to resolve any capacity related issues: \_\_\_\_\_  
\_\_\_\_\_
  
7. Will the proposal territory be annexed to a sewer improvement district?  YES  NO
  
8. (a) The distance for connection of the proposal territory to the agency's existing sewer system is N/A feet.  
(b) Describe the location of the connection to the agency's existing sewer system:  
N/A  
\_\_\_\_\_

**C. WATER SERVICE:**

1. (a) Does the subject agency have adequate water supply and sufficient contractual and/or operational capacity available to serve the proposal territory?  YES  NO
- (b) *If yes*, describe the proposal territory's estimated water demand and the agency's available water supply and capacity (expressed in acre-feet or million gallons per day):  
N/A \_\_\_\_\_
- (c) *If no*, what plans does the agency have to increase its water capacity?  
N/A \_\_\_\_\_
2. Specify any improvements (on and off-site) that will be necessary to connect and serve the anticipated development. Indicate the total cost of these improvements and method of financing (e.g., general property tax, assessment district, landowner or developer fees): N/A \_\_\_\_\_
3. (a) Has the agency issued a letter of water availability for the proposal territory?  YES  NO
- (b) *If yes*, please provide a copy of the letter. (This documentation should be completed by the agency no longer than 6 months prior to submittal to LAFCO.)
4. (a) The distance for connection of the proposal territory to the agency's existing water system is N/A \_\_\_\_\_ feet.
- (b) Describe the location of the connection to the agency's existing water system:  
N/A \_\_\_\_\_
5. (a) Is the agency currently under any drought-related conditions and/or restrictions?  YES  NO
- (b) *If yes*, describe the conditions and specify any related restrictions:  
N/A \_\_\_\_\_
6. (a) Will the proposal territory utilize reclaimed water?  YES  NO
- (b) *If yes*, describe the proposal territory's reclaimed water use and the agency's available reclaimed water supply and capacity (expressed in acre-feet or million gallons per day):  
N/A \_\_\_\_\_
- (c) The distance for connection of the proposal territory to the agency's existing reclaimed water system is N/A \_\_\_\_\_ feet.
- (d) Describe the location of the connection to the agency's existing reclaimed water system: N/A \_\_\_\_\_
- (e) *If no*, has the agency considered availability of reclaimed water to the proposal territory?  YES  NO
- (f) What restrictions prevent use of reclaimed water? N/A \_\_\_\_\_
7. Will the proposal territory be annexed to an improvement district?  YES  NO