

San Diego Local Agency Formation Commission

Regional Service Planning | Subdivision of the State of California

Special District Questionnaire Municipal Service Review and Sphere of Influence 2018-2022 Study Cycle

Background

San Diego Local Agency Formation Commission (LAFCO) is directed under State law to review and update spheres of influence for all cities and special districts every five years and in line with delineating the area the Commission independently believes represents the agencies' appropriate current and future boundaries and service areas. All jurisdictional changes and outside service extensions, importantly, must be consistent with the spheres of the affected local agencies with limited exceptions. State law also specifies LAFCO must inform the sphere updates by preparing appropriately scoped evaluations – titled municipal service reviews – to determine the availability and adequacy of local governmental services within a designated area relative to current and future community needs. All municipal service reviews culminate with LAFCO preparing written statements addressing specific service factors highlighted by infrastructure needs or deficiencies, growth and population trends, and financial standing.

Questionnaire | Purpose, Format, and Deadline

San Diego LAFCO has developed this questionnaire addressed to all special districts in San Diego County to help inform the development of a formal study schedule calendaring municipal service reviews and sphere updates for the 2018-2022 cycle. The information generated from the questionnaire will serve to update the baseline data previously collected by LAFCO in earlier cycles as well as help determine the appropriate scope of analysis to be performed in the upcoming cycle; the latter of which will be distinguished between abbreviated and comprehensive evaluations. Markedly, and as referenced, the questionnaire serves as a baseline inquiry and not intended to be exhaustive. Follow up with each district will be performed and based on the level of analysis ultimately deemed appropriate by LAFCO in meeting its study directive.

Accompanying the questionnaire is a map for each district showing the current jurisdictional boundary and sphere. Some districts – but not all – will also receive a second map showing any areas qualifying as disadvantaged unincorporated communities (DUCs) within or contiguous to the current sphere and based on the most recent census information released in late 2017. Also note the questionnaire is divided into distinct sections that are service-specific, and as applicable can be forwarded within each district to the appropriate reviewer (water, wastewater, etc.).

Please Return to
SD LAFCO by
February 14, 2018

San Diego LAFCO respectfully requests each district complete and return the questionnaire to LAFCO by the end of business on **Wednesday, February 14, 2018**. All related follow up correspondence on the questionnaire – including questions and submittals – should be directed to Keene Simonds by telephone at (858) 614-7755 or by e-mail at keene.simonds@sdcounty.ca.gov.

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SECTION A
All Special Districts

1. Please provide electronic copies or web-links for the following materials:

- a) Last three completed fiscal year audit reports
- b) Current adopted fiscal year budget

2. Current population estimate used by the District.

3. In step with referencing the attached map, briefly describe any potential sphere changes (expansions or reductions) the District believes may be warranted within the next five to ten years. A mark-up of the current sphere map showing the potential changes is encouraged.

4. If applicable, please indicate whether the District believes it is appropriate to retain, expand, or remove any special study areas assigned to the sphere by San Diego LAFCO.

5. If applicable, briefly describe any germane District policies and/or procedures with respect to encouraging or discouraging the future annexation of any disadvantaged unincorporated communities within or contiguous to the current sphere.

SECTION B

Only Applies to Special Districts Providing Wastewater Services

1. Please identify wastewater system demands with respect to the following categories.

Category	2015	2016	2017
a) Number of Residential Connections			
b) Number of Non-Residential Connections			
c) Average Day Flow (mg)			
d) Average Dry-Weather Day Flow (mg)			
e) Average Wet-Weather Day Flow (mg)			
f) Peak-Day Flow (mg)			
g) Peak-Hourly Flow (mg)			

mg = million gallons

2. Please identify treatment system capacities with respect to the following categories. If the District maintains more than one treatment facility please identify capacity at each site.

Category	
a) Design Treatment Capacity (mgd)	
b) Permitted Treatment Capacity (mgd)	
c) Total Storage Capacity (mg)	

mgd = million gallons day

3. Has the District committed wastewater treatment capacity to any planned or proposed development? If yes, please briefly describe any significant commitments.

4. Does the District maintain any wastewater service connections outside its jurisdictional boundary? If so, briefly identify the total number of outside service connections and their general location.

SECTION C

Only Applies to Special Districts Providing Potable Water Services

1. Please identify potable water system demands with respect to the following categories.

Category	2015	2016	2017
a) Number of Residential Connections			
b) Number of Non-Residential Connections			
c) Total Demand Metered and Losses (af)			
d) Peak-Day Demand (mg)			

af = acre feet
mg = million gallons

2. Please identify potable water system capacities with respect to the following categories. If the District maintains more than one treatment facility please identify capacity at each site.

Category	
a) Treatment Facility Capacity (mgd)	
b) Citywide Storage Capacity (mgd)	

mgd = million gallons day

3. Has the District committed potable water supplies to any planned or proposed development? If yes, please briefly describe any significant commitments.

4. Does the District maintain any potable water service connections outside its jurisdictional boundary? If so, briefly identify the total number of outside connections and their general location.

SECTION D

Only Applies to Special Districts Providing Recycled Water Services

1. Please identify recycled water system demands with respect to the following categories:

Category	2015	2016	2017
a) Number of Connections			
b) Total Demand Metered and Losses (af)			
c) Peak-Day Demand (mg)			

af = acre feet
mg = million gallons

2. Please identify recycled water system capacities with respect to the following categories. If the District maintains more than one treatment facility please identify capacity at each site.

Category	
a) Treatment Facility Capacity (mgd)	
b) Citywide Storage Capacity (mgd)	

mgd = million gallons day

3. Has the District committed recycled water supplies to any planned or proposed development? If yes, please briefly describe any significant commitments.

4. Does the District maintain any recycled water service connections outside its jurisdictional boundary? If so, briefly identify the number of outside service connections and their general location.

SECTION E

Only Applies to Special Districts Providing Fire Protection Services

1. Please provide FY2016-2017 information about auto-aid agreements between the District and other local agencies as outlined below. This includes identifying whether an applicable auto-aid agreement commits the District to serving any disadvantaged unincorporated community (DUC) as shown in the attached map.

Contracting Agency	Auto-Aid With Agency (Check Box)				Total # Auto-Aids Received in FY17	Total # Auto-Aids Given in FY17	Do Auto-Aids Cover DUCs?		
	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			Yes	No	N/A
Alpine FPD	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bonita Sunnyside FPD	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Borrego Springs FPD	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSA No. 115	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CSA No. 135	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deer Springs FPD	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Julian-Cuyamaca FPD	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lakeside FPD	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lower Sweetwater FPD	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mootami MWD	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
North County FPD	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pauma MWD	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pine Valley FPD	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ramona MWD	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rancho Santa Fe FPD	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rincon Del Diablo MWD	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
San Marcos FPD	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
San Miguel FPD	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Valley Center FPD	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vista FPD	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Yuima MWD	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City of Carlsbad	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City of Chula Vista	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City of Coronado	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City of Del Mar	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City of El Cajon	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City of Escondido	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City of Imperial Beach	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City of La Mesa	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City of Lemon Grove	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City of National City	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City of Oceanside	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City of Poway	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City of San Diego	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City of San Marcos	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City of Santee	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
City of Solana Beach	Y	<input type="checkbox"/>	N	<input type="checkbox"/>			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

City of Vista	Y <input type="checkbox"/> N <input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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2. Briefly summarize plans for establishing new and/or expanding existing auto-aid agreements involving fire protection within the next five to ten years.

3. Please identify any District adopted response time goals involving fire protection. What percentage of responses met District goals in FY2017?

4. Briefly describe areas within the District’s jurisdictional boundary and/or contract fire protection service area that regularly exceed adopted response times and/or considered underserved.
