

# San Diego Local Agency Formation Commission

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Jo MacKenzie, Director Vista Irrigation District

AGENDA REPORT
Consent | Action

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Judy Hanson, Director Leucadia Wastewater District

Harry Mathis Public Member

#### **Executive Officer**

Keene Simonds

# Counsel

Michael G. Colantuono

August 6, 2018

**TO**: San Diego Commissioners

**FROM:** Keene Simonds, Executive Officer

Erica Blom, Administrative Assistant

**SUBJECT:** Commission Ratification

Recorded Payments for May and June 2018

# **SUMMARY**

The San Diego Local Agency Formation Commission (LAFCO) will review a report identifying all payments received and made for the months of May and June 2018. These payments cover all recorded transactions for the two-month period and include \$325,318 in total distributions made by the Executive Officer with three-fourths tied to reimbursements to the County of San Diego for payroll, rent, and technology services. The payments are being presented for ratification and reflect a new reporting system to address best practices in establishing additional public documentation on bookkeeping procedures.

## **BACKGROUND**

# Adopted Policies | Accounting Procedures

San Diego LAFCO's policies provide broad direction to the Executive Officer to establish and maintain appropriate accounting controls for all financial transactions on behalf of the Commission. These policies specify the Executive Officer shall ensure accounting controls conform to standard procedures commonly enlisted by local governmental agencies and continually evaluate and enact changes as needed. Purchasing allowances are specified and include bid procedures for transactions at or above \$10,000 and separate Commission approval for transactions at or above \$125,000.

# New Reporting System | Incorporating Best Practices

It is the practice of the Executive Officer to present recorded expense and revenue transactions for formal ratification by San Diego LAFCO. This discretionary reporting is consistent with best practices enlisted by other local governmental agencies and addresses interest expressed by Commissioners in establishing additional public documentation on San Diego LAFCO's bookkeeping procedures.

# **DISCUSSION**

This item is for San Diego LAFCO to consider ratification of all made and received payments recorded by the Executive Officer between May 1<sup>st</sup> and June 30<sup>th</sup>. A detailing of these transactions is provided in Attachments One (May) and Two (June). Should the Commission have any questions or request additional documentation it would be appropriate to either continue the item or provide clarifying direction to staff going forward.

## **ANALYSIS**

The recorded payments made by the Executive Officer for the months of May and June total \$325,318 with nearly three-fourths – or \$238,403 – tied to expenditures with the County of San Diego. This includes covering payroll obligations, office rent, and information technology services. Professional services represent the majority of the remaining expenditures and tallied \$75,094 with over one-third tied to legal. Recorded revenues for the period total \$14,445 and largely tied to collecting fees for two new proposal submittals.

# RECOMMENDATION

It is recommended San Diego LAFCO proceed with ratifying the payments received and made by the Executive Officer for the months of May and June 2018. This action is provided as Alternative Action One in the succeeding section

## **ALTERNATIVES FOR ACTION**

The following alternatives are available to San Diego LAFCO through a single motion:

# Alternative One (Recommended):

Ratify the recorded payments received and made by the Executive Officer between May  $1^{\rm st}$  and June  $30^{\rm th}$  as shown in Attachment One.

## Alternative Two:

Continue to the next regular meeting and provide direction to staff as needed.

#### San Diego LAFCO

August 6, 2018 Regular Meeting
Agenda Item No. 2 | Payment Ratification for May and June 2018

# **PROCEDURES**

This item has been placed on San Diego LAFCO's agenda as part of the consent calendar. A successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation unless otherwise specified by the Commission.

Respectfully,

Keene Simonds Executive Officer

#### Attachments:

- 1) Recorded Payments | May 2018
- 2) Recorded Payments | June 2018

San Diego LAFCO
August 6, 2018 Regular Meeting
Agenda Item No. 2 | Payment Ratification for May and June 2018

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#### SAN DIEGO LAFCO Expenses by Vendor Detail May 2018

| Payable   Receivable Party  | Date  | Account   | Amount                              | Purpose  | Туре                         | Funding Account  |
|---|---|---|-------------------------------------|--|------------------------------|--|
| E   Amazon  |   |   |                                     |  |                              |  |
|   | 5/1/2018  | 62330 · Office Equipment/Supplies   | 392.47                              | LZ Standing Desk   | credit card                  | SDCCU Checking - 3558  |
|   | 5/1/2018  | 62330 · Office Equipment/Supplies   | 20.46                               | Office Wall Frame  | credit card                  | SDCCU Checking - 3558  |
|   | 5/16/2018                                       | 62330 · Office Equipment/Supplies   | 148.34                              | Coffee Maker & Supplies  | credit card                  | SDCCU Checking - 3558  |
|   |   |   | 561.27                              | ••   |                              | •  |
| ARCC  |   |   |                                     |  |                              |  |
|   | 5/11/2018                                       | 62490 · Publications/Legal  | 50.00                               | NOE Fee for Lakeside Rodeo-Mapleview St. Annex (DA18-03)   | check                        | 1026 · Wells Fargo Checking - 2579   |
|   | 5/11/2018                                       | 62490 · Publications/Legal  | 50.00                               | NOE Fee for Hymettus AveZinser Annex (DA18-05)   | check                        | 1026 · Wells Fargo Checking - 2579   |
|   | 21-1  | 1)  | 100.00                              |  |                              |  |
| AT&T Mobility   |   |   | 100.00                              |  |                              |  |
| Trial modific   | 5/7/2018  | 62074 - Tolophono   | 162.08                              | Monthly Cell Phone Bill   KS and RB  | chock                        | 1036 - Wolls Farge Checking 3570   |
|   |   | 62074 · Telephone   | 162.08                              |  | check                        | 1026 · Wells Fargo Checking - 2579   |
|   | 5/7/2018  | 62566 · Minor Equipment   | 1,163.61                            | LZ Cell Phone  | check                        | 1026 · Wells Fargo Checking - 2579   |
| 1 - 101   |   |   | 1,325.69                            |  |                              |  |
| Billing Hostway   |   |   |                                     |  |                              |  |
|   | 5/3/2018  | 62370.5 · Web and Document Support  | 21.95                               | LAFCO Website Support Monthly Payment  | check                        | 1026 · Wells Fargo Checking - 2579   |
| Colantuono, Highsmith & Whatley                                   |   |   |                                     |  |                              |  |
|   | 5/1/2018  | 62609 · Transportation/Travel/Mileage   | 753.84                              | Travel Reimbursement   | check                        | 1026 · Wells Fargo Checking - 2579   |
|   | 5/2/2018  | 52370 · Professional Services   | 5,940.17                            | General Legal Counsel Services   April 2018  | electronic                   | 1000 · County Account (44595)  |
|   |   |   | 6,694.01                            | • •  |                              |  |
| County of San Diego   |   |   | -,-,,                               |  |                              |  |
| <del>,,,</del>  | E/4/2049  | FRED Office Lores   | 6 404 33                            | Pant   | olostronis                   | 1000 · County Account (11505)  |
|   | 5/1/2018  | 52530 · Office Lease  | 6,494.29                            | Rent   | electronic                   | 1000 · County Account (44595)  |
|   | 5/1/2018  | 52354 · Mail/Postage ISF  | 851.05                              | Mail/Postage Services  | electronic                   | 1000 · County Account (44595)  |
|   | 5/1/2018  | 52178 · Vehicle Maintenance   | 24.26                               | Vehicle Maintenance Services   | electronic                   | 1000 · County Account (44595)  |
|   |   | 52182 · Vehicle Fuel  | 0.00                                | Vehicle Fuel   | electronic                   | 1000 · County Account (44595)  |
|   | 5/1/2018  | 52758 · Vehicle Lease   | 165.49                              | Vehicle Lease  | electronic                   | 1000 · County Account (44595)  |
|   | 5/1/2018  | 52721 et al. · Communications (IT) Services   | 13,636.65                           | County IT Services (ITRACK)  | electronic                   | 1000 · County Account (44595)  |
|   | 5/1/2018  | 52550.B · County Overhead Costs   | 10,606.50                           | County Services   A-87 4th Quarter   | electronic                   | 1000 · County Account (44595)  |
|   | 5/2/2018  | 52370 · Professional Services   | 755.22                              | Special Legal County Counsel Services   April 2018   | electronic                   | 1000 · County Account (44595)  |
|   | 5/11/2018                                       | 52370 · Professional Services   | 873.20                              | Special Legal County Counsel Services   April 2018   | electronic                   | 1000 · County Account (44595)  |
|   | 5/4/2018  | 51110 et al. · Employee Payroll   | 32,318.77                           | Payroll   Pay Period 201822  | electronic                   | 1000 · County Account (44595)  |
|   | 5/18/2018                                       | 51110 et al. · Employee Payroll   | 32,684.72                           | Payroll   Pay Period 201823  | electronic                   | 1000 · County Account (44595)  |
|   | 5/1/2018  | 52344 · Stores Unallocated  | 0.15                                | Iron Mountain Storage Fee  | electronic                   | 1000 · County Account (44595)  |
|   | 5/1/2018  | 52344 · Stores Unallocated  | 4.15                                | County Surcharge   Office Supplies (April 2018)  | electronic                   | 1000 · County Account (44595)  |
|   | 5/2/2018  | 52344 · Stores Unallocated  | 472.44                              | Office Supplies   Office Depot Order   | electronic                   | 1000 · County Account (44595)  |
|   | 5/3/2018  | 52344 · Stores Unallocated  | 7.75                                | County Surcharge   Office Supplies   | electronic                   | 1000 · County Account (44595)  |
|   | 5/4/2018  | 52504 · Equipment Rental  | 2.68                                | County Surcharge   Xerox (April 2018)  | electronic                   | 1000 · County Account (44595)  |
|   | 5/25/2018                                       | 52504 · Equipment Rental  | 3.87                                | County Surcharge   Xerox   | electronic                   | 1000 · County Account (44595)  |
|   | 5/29/2018                                       | 52344 · Stores Unallocated  | 1,729.15                            | Office Supplies   Office Depot Order   | electronic                   | 1000 · County Account (44595)  |
|   | 5/30/2018                                       | 52344 · Stores Unallocated  | 28.36                               | County Surcharge   Office Supplies   | electronic                   | 1000 · County Account (44595)  |
|   |   |   | 100,658.70                          |  |                              |  |
| CSDA San Diego Chapter  |   |   |                                     |  |                              |  |
|   | 5/29/2018                                       | 62622 · Training/Registration Fees  | 60.00                               | CSDA Quarterly Dinner Meeting   KS and LZ  | check                        | 1026 · Wells Fargo Checking - 2579   |
| Culinart (COC Cafeteria)  | 3123120.0                                       | 3, 3, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1,  |                                     | cost quarterly sinner inceeding [15 and 12   | Circui                       | 1020 Trens range effectioning 25/79  |
| .   Camar (Coc careteria)   |   |   |                                     | . Las is due let :   | te. I                        | energy of the control |
|   | 5/27/2018                                       | 62611 · Meetings  | 9.00                                | Lunch Meeting   KS and Chair   | credit card                  | SDCCU Checking - 3558  |
| Culligan of San Diego   |   |   |                                     |  |                              |  |
|   | 5/23/2018                                       | 62330 · Office Equipment/Supplies   | 132.50                              | Water Service  | check                        | 1026 · Wells Fargo Checking - 2579   |
|   |   |   |                                     |  |                              |  |
|   |   |   |                                     |  |                              |  |
| Davis Farr LLP  | 5/2/2018  | 52370 · Professional Services   | 1,800,00                            | Audit Services   | electronic                   | 1000 · County Account (44505)  |
|   | 5/2/2018  | 52370 · Professional Services   | 1,800.00                            | Audit Services   | electronic                   | 1000 · County Account (44595)  |
|   |   |   |                                     |  |                              |  |
| : Dieu Ngu  | 5/2/2018<br>5/15/2018                           | 52370 · Professional Services 62609 · Transportation/Travel/Mileage   | 1,800.00                            | Audit Services  Travel Reimbursement   CALAFCO Staff Workshop Transportaion  | electronic<br>check          | 1000 · County Account (44595)<br>1026 · Wells Fargo Checking - 2579  |
| : Dieu Ngu  |   |   |                                     |  |                              |  |
| : Dieu Ngu  |   |   |                                     |  |                              |  |
| Dieu Ngu<br>  Dropbox   | 5/15/2018                                       | 62609 · Transportation/Travel/Mileage   | 25.73                               | Travel Reimbursement   CALAFCO Staff Workshop Transportaion  | check                        | 1026 · Wells Fargo Checking - 2579   |
| Dieu Ngu  | 5/15/2018<br>5/9/2018                           | 62609 · Transportation/Travel/Mileage 62330 · Office Equipment/Supplies   | 25.73<br>45.00                      | Travel Reimbursement   CALAFCO Staff Workshop Transportaion  Monthly Cloud Service   | check<br>credit card         | 1026 · Wells Fargo Checking - 2579  SDCCU Checking - 3558  |
| :   Davis Farr LLP :   Dieu Ngu :   Dropbox :   Earl John Traylor | 5/15/2018<br>5/9/2018<br>5/16/2018              | 62609 · Transportation/Travel/Mileage 62330 · Office Equipment/Supplies 52370 · Professional Services                                       | 25.73<br>45.00<br>4,085.00          | Travel Reimbursement   CALAFCO Staff Workshop Transportaion  Monthly Cloud Service  Consultant Services (Fire)   April 2018                        | check credit card electronic | 1026 · Wells Fargo Checking - 2579  SDCCU Checking - 3558  1000 · County Account (44595)   |
| Dieu Ngu  | 5/15/2018<br>5/9/2018<br>5/16/2018<br>5/22/2018 | 62609 · Transportation/Travel/Mileage 62330 · Office Equipment/Supplies 52370 · Professional Services 62609 · Transportation/Travel/Mileage | 25.73<br>45.00<br>4,085.00<br>85.57 | Travel Reimbursement   CALAFCO Staff Workshop Transportaion  Monthly Cloud Service  Consultant Services (Fire)   April 2018  Mileage Reimbursement | check credit card electronic | 1026 · Wells Fargo Checking - 2579  SDCCU Checking - 3558  1000 · County Account (44595) 1026 · Wells Fargo Checking - 2579  |
| Dieu Ngu  | 5/15/2018<br>5/9/2018<br>5/16/2018              | 62609 · Transportation/Travel/Mileage 62330 · Office Equipment/Supplies 52370 · Professional Services                                       | 45.00<br>4,085.00<br>85.57<br>65.98 | Travel Reimbursement   CALAFCO Staff Workshop Transportaion  Monthly Cloud Service  Consultant Services (Fire)   April 2018                        | check credit card electronic | 1026 · Wells Fargo Checking - 2579  SDCCU Checking - 3558  1000 · County Account (44595)   |
| Dieu Ngu<br>  Dropbox<br>  Earl John Traylor                      | 5/15/2018<br>5/9/2018<br>5/16/2018<br>5/22/2018 | 62609 · Transportation/Travel/Mileage 62330 · Office Equipment/Supplies 52370 · Professional Services 62609 · Transportation/Travel/Mileage | 25.73<br>45.00<br>4,085.00<br>85.57 | Travel Reimbursement   CALAFCO Staff Workshop Transportaion  Monthly Cloud Service  Consultant Services (Fire)   April 2018  Mileage Reimbursement | check credit card electronic | 1026 · Wells Fargo Checking - 2579  SDCCU Checking - 3558  1000 · County Account (44595) 1026 · Wells Fargo Checking - 2579  |
| Dieu Ngu<br>  Dropbox   | 5/15/2018<br>5/9/2018<br>5/16/2018<br>5/22/2018 | 62609 · Transportation/Travel/Mileage 62330 · Office Equipment/Supplies 52370 · Professional Services 62609 · Transportation/Travel/Mileage | 45.00<br>4,085.00<br>85.57<br>65.98 | Travel Reimbursement   CALAFCO Staff Workshop Transportaion  Monthly Cloud Service  Consultant Services (Fire)   April 2018  Mileage Reimbursement | check credit card electronic | 1026 · Wells Fargo Checking - 2579  SDCCU Checking - 3558  1000 · County Account (44595) 1026 · Wells Fargo Checking - 2579  |

#### SAN DIEGO LAFCO Expenses by Vendor Detail May 2018

| Payable   Receivable Party           | Date                   | Account  | Amount                     | Purpose   | Туре           | Funding Account  |
|--------------------------------------|------------------------|--|----------------------------|---|----------------|--|
| E   Harry Ehrlich                    |                        |  |                            |   |                |  |
| E   Jo MacKenzie                     | 5/15/2018              | 52370 · Professional Services  | 500.00                     | Consultant Services (Legislative)   April 2018  | check          | 1000 · County Account (44595)  |
| 2 po machenzie                       | 5/17/2018<br>5/25/2018 | 62609 · Transportation/Travel/Mileage<br>62609 · Transportation/Travel/Mileage | 600.92<br>234.49<br>835.41 | Travel Reimbursement   CALAFCO Legislative Meeting<br>Travel Reimbursement   CALAFCO Board of Directors Meeting | check<br>check | 1026 · Wells Fargo Checking - 2579<br>1026 · Wells Fargo Checking - 2579 |
| E   Keene Simonds                    |                        |  |                            |   |                |  |
|                                      | 5/11/2018<br>5/11/2018 | 62611 · Meetings<br>62609 · Transportation/Travel/Mileage                      | 94-53<br>26.35<br>120.88   | Lunch Reimbursement (Oceanside-Carlsbad; KS and LZ) Travel Reimbursement   CALAFCO U (KS and RB)                | check<br>check | 1026 · Wells Fargo Checking - 2579<br>1026 · Wells Fargo Checking - 2579 |
| E   Metroplan                        |                        |  |                            |   |                |  |
| E   Orange County LAFCO              | 5/7/2018               | 52370 · Professional Services  | 10,676.50                  | Consultant Services (Planning)   March 2018 (Rich Miller)   | electronic     | 1000 · County Account (44595)  |
| E   Renato Rodriguez                 | 5/10/2018              | 62609 · Transportation/Travel/Mileage  | 186.73                     | Travel Reimbursement   EO Assisted with Interviews  | check          | 1026 · Wells Fargo Checking - 2579                                       |
| E   San Diego Metal Graphics         | 5/11/2018              | 62611 · Meetings   | 60.00                      | Refreshments for Commission Meeting at CAC  | check          | 1026 · Wells Fargo Checking · 2579                                       |
|                                      | 5/9/2018               | 62330 · Office Equipment/Supplies  | 10.78                      | LZ Name Plate   | check          | 1026 · Wells Fargo Checking - 2579                                       |
| E   Thomson West Reuters             | 5/25/2018              | 62336 · Books  | 331.88                     | Government Code Law Books   | credit card    | SDCCU Checking - 3558  |
| E   Wells Fargo                      |                        |  |                            |   |                |  |
| E   Xerox                            | 5/31/2018              | 62860 · Interest Expense   | 0.05                       | Federal Tax Witheld   | electronic     | 1031 · Wells Fargo Savings - 2546  |
| E   Aerox                            | 5/9/2018               | 52504 · Equipment Rental   | 343.21                     | Xerox Rental  | check          | 1000 · County Account (44595)  |
| EXPENSE TOT                          | AL.                    |  | 140,831.84                 |   |                |  |
| R   Nevada County Consol. Fire Dept. |                        |  |                            |   |                |  |
|                                      | 5/1/2018               | 49900 · Miscellaneous Revenue  | 60.00                      | Payment for 2 San Diego LAFCO Procedures Guides   | check          | SDCCU Checking - 3558  |
| R   Tri-City Healthcare District     | 5/2/2018               | 49900 · Miscellaneous Revenue  | 554.40                     | Reimbursement for PHN for Tri-City HD   | check          | SDCCU Checking - 3558  |
| R   Vista Irrigation District        | 5/7/2018               | 49000 · Processing Fee   | 6,785.00                   | Processing Fees for DA18-11   | check          | 1000 · County Account (44595)  |
| R   Wells Fargo                      | 31/12010               | 77000  | 0,703.00                   |   | CICCK          | iooo county recount (44,535)   |
|                                      | 5/31/2018              | 49200 · Interest & Dividends   | 0.21                       | Interest Payment to Savings Account   | electronic     | 1031 · Wells Fargo Savings - 2546  |
| REVENUE TO                           | REVENUE TOTAL          |  | 7,399.61                   |   |                |  |

#### SAN DIEGO LAFCO Expenses by Vendor Detail June 2018

| Payable   Receivable Party             | Date                  | Account  | Amount                | Purpose  | Туре                     | Funding Account  |
|--|-----------------------|--|-----------------------|--|--------------------------|--|
| E   Amazon                             |                       |  |                       |  |                          |  |
| ·                                      | 6/1/2018              | 62330 · Office Equipment/Supplies                              | 14.00                 | Amazon Prime Monthly Membership  | credit card              | SDCCU Checking - 3558  |
| E   Ambius                             |                       |  |                       |  |                          |  |
|  | 6/29/2018             | 62330 · Office Equipment/Supplies                              | 2,979.02              | Office Improvements (plants, potters, delivery, etc.)  | check                    | 1026 · Wells Fargo Checking - 2579                             |
| E   ARCC                               |                       |  |                       |  |                          |  |
|  | 6/8/2018              | 62490 · Publications/Legal                                     | 50.00                 | NOE Fee for Harmony Grove Village Wastewater Reorg (RO17-10)                                     | check                    | 1026 · Wells Fargo Checking - 2579                             |
|  | 6/8/2018              | 62490 · Publications/Legal                                     | 50.00                 | NOE Fee for Connemara Drive-Trinh (LPE/SA18-01)  | check                    | 1026 · Wells Fargo Checking - 2579                             |
| E   AT&T Mobility                      |                       |  | 100.00                |  |                          |  |
|  | 6/11/2018             | 62074 · Telephone  | 231.23                | Monthly Cell Phone Bill   KS, RB & LZ  | check                    | 1026 · Wells Fargo Checking - 2579                             |
| E   Billing Hostway                    |                       |  |                       |  |                          | 0 0 5  |
|  | 6/13/2018             | 62370.5 · Web and Document Support                             | 21.95                 | LAFCO Website Support Monthly Payment  | check                    | 1026 · Wells Fargo Checking - 2579                             |
| E   Claim Jumper                       |                       |  |                       |  |                          |  |
|  | 6/6/2018              | 62611 · Meetings   | 63.29                 | Debriefing   EO, Chair, Vice Chair & Counsel   | credit card              | SDCCU Checking - 3558  |
| E   Colantuono, Highsmith & Whatley    |                       |  |                       |  |                          |  |
|  | 6/21/2018             | 62609 · Transportation/Travel/Mileage                          | 324.32                | Travel Reimbursement   | check                    | 1026 · Wells Fargo Checking - 2579                             |
|  | 6/21/2018             | 62609 · Transportation/Travel/Mileage                          | 245.83                | Travel Reimbursement   | check                    | 1026 · Wells Fargo Checking - 2579                             |
|  | 6/1/2018<br>6/25/2018 | 52370 · Professional Services<br>52370 · Professional Services | 6,035.50<br>15,433.00 | General Legal Counsel Services   May 2018<br>General & Special Legal Counsel Services   May 2018 | electronic<br>electronic | 1000 · County Account (44595)<br>1000 · County Account (44595) |
|  | 0/2//2010             | ,25,70 . 101c351011d1 5c1 11cc5                                | 22,038.65             | deficial a special regal counsel set vices ( may 2010  | cicca offic              | 1000 County / 1000 Count (44,793)                              |
| E   County of San Diego                |                       |  | , , ,                 |  |                          |  |
|  | 6/1/2018              | 52530 · Office Lease   | 6,494.29              | Rent   | electronic               | 1000 · County Account (44595)                                  |
|  | 6/1/2018              | 52530 · Office Lease   | 2,174.00              | Installation of Office Door Lock   | electronic               | 1000 · County Account (44595)                                  |
|  | 6/1/2018              | 52354 · Mail/Postage ISF                                       | 1,504.09              | Mail/Postage Services  | electronic               | 1000 · County Account (44595)                                  |
|  | 6/1/2018              | 52178 · Vehicle Maintenance                                    | 48.52                 | Vehicle Maintenance Services   | electronic               | 1000 · County Account (44595)                                  |
|  | 6/1/2018              | 52182 · Vehicle Fuel   | 37.04                 | Vehicle Fuel   | electronic               | 1000 · County Account (44595)                                  |
|  | 6/1/2018              | 52758 · Vehicle Lease  | 330.96                | Vehicle Lease  | electronic               | 1000 · County Account (44595)                                  |
|  | 6/1/2018              | 52721 et al. · Communications (IT) Services                    | 23,843.31             | County IT Services (ITRACK)  | electronic               | 1000 · County Account (44595)                                  |
|  | 6/1/2018              | 51110 et al. · Employee Payroll                                | 33,667.92             | Payroll   Pay Period 201824  | electronic               | 1000 · County Account (44595)                                  |
|  | 6/15/2018             | 51110 et al. · Employee Payroll                                | 34,222.46             | Payroll   Pay Period 201825  | electronic               | 1000 · County Account (44595)                                  |
|  | 6/29/2018             | 51110 et al. · Employee Payroll                                | 33,386.47             | Payroll   Pay Period 201826  | electronic               | 1000 · County Account (44595)                                  |
|  | 6/1/2018              | 52330 · Office Equipment/Supplies                              | 0.15                  | Iron Mountain Storage Fee  | electronic               | 1000 · County Account (44595)                                  |
|  | 6/1/2018              | 52344 · Stores Unallocated                                     | 563.13                | Office Supplies   Office Depot Order   | electronic               | 1000 · County Account (44595)                                  |
|  | 6/4/2018              | 52344 · Stores Unallocated                                     | 9.24                  | County Surcharge   Office Supplies   | electronic               | 1000 · County Account (44595)                                  |
|  | 6/28/2018             | 52344 · Stores Unallocated                                     | 1,435.63              | Office Supplies   Office Depot Order   | electronic               | 1000 · County Account (44595)                                  |
|  | 6/29/2018             | 52344 · Stores Unallocated                                     | 23.54                 | County Surcharge   Office Supplies   | electronic               | 1000 · County Account (44595)                                  |
|  | 6/29/2018             | 52504 · Equipment Rental                                       | 4.02                  | County Surcharge   Xerox   | electronic               | 1000 · County Account (44595)                                  |
|  | 6/29/2018             | 52370 · Professional Services                                  | 353.98                | Legal County Counsel Services from August 2017 (Past Due)  | electronic               | 1000 · County Account (44595)                                  |
|  | -1-31                 | 5-5,   | 137,744.77            |  |                          |  |
| E   Culligan of San Diego              |                       |  | 2177.1111             |  |                          |  |
|  | 6/8/2018              | 62330 · Office Equipment/Supplies                              | 39.50                 | Water Service  | check                    | 1026 · Wells Fargo Checking - 2579                             |
| E   Dept. of General Services (County) |                       |  |                       |  |                          |  |
|  | 6/13/2018             | 62562 · Investigative  | 15.00                 | ID Badge Renewal for Dieu Ngu  | check                    | 1026 · Wells Fargo Checking - 2579                             |
| E   Dieu Ngu                           |                       |  |                       |  |                          |  |
|  | 6/4/2018              | 62562 · Investigative  | 52.00                 | LiveScan Fee Reimbursement   | check                    | 1026 · Wells Fargo Checking - 2579                             |
| E   Dropbox                            |                       |  |                       |  |                          |  |
|  | 6/10/2018             | 62330 · Office Equipment/Supplies                              | 45.00                 | Monthly Cloud Service  | credit card              | SDCCU Checking - 3558  |
| E   Earl John Traylor                  |                       |  |                       |  |                          |  |
|  | 6/13/2018             | 52370 · Professional Services                                  | 6,317.50              | Consultant Services (Fire)   May 2018  | electronic               | 1000 · County Account (44595)                                  |
|  | 6/18/2018             | 62609 · Transportation/Travel/Mileage                          | 203.86                | Mileage Reimbursement  | check                    | 1026 · Wells Fargo Checking - 2579                             |
|  | 6/18/2018             | 62611 · Meetings   | 76.98                 | Fire Meeting Lunch Reimbursement   | check                    | 1026 · Wells Fargo Checking - 2579                             |
| P 1 11 PL 12 d.                        |                       |  | 6,598.34              |  |                          |  |
| E   Harry Ehrlich                      | -1                    | 2 ( ) (5 )   |                       |  |                          | 5  |
| F I I in de Zembite                    | 6/20/2018             | 52370 · Professional Services                                  | 1,000.00              | Consultant Services   May 2018   | check                    | 1000 · County Account (44595)                                  |
| E   Linda Zambito                      | 61.01                 | Cacaa Transpartation/Transal/Mile                              |                       |  |                          | 6 W. H. S 61 . Lt  |
| Ell and Island Stilleto                | 6/28/2018             | 62609 · Transportation/Travel/Mileage                          | 143.28                | Business Travel Reimbursement  | check                    | 1026 · Wells Fargo Checking - 2579                             |
| E   Long Island Mike's                 | 61: 1 6               | CoCu. Manting  | _                     |  | and dec                  | CDCCII Charling area   |
|  | 6/14/2018             | 62611 · Meetings   | 35.08                 | Office Lunch for RB 15 year Anniversary  | credit card              | SDCCU Checking - 3558  |

#### SAN DIEGO LAFCO Expenses by Vendor Detail June 2018

| Payable   Receivable Party                                    | Date   | Account  | Amount  | Purpose   | Туре  | Funding Account   |
|---|--|--|---|---|---|---|
| Metroplan   |  |  |   | - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1   |   |   |
| Minuteman Press   | 6/1/2018   | 52370 · Professional Services  | 9,454.00  | Consultant Services (Planning)   Rich Miller  | electronic  | 1000 · County Account (44595)   |
| vinutenian ri ess   | 6/15/2018  | 62330 · Office Equipment/Supplies  | 604.08  | Business Cards & Stationery for RB & LZ   | check   | 1026 · Wells Fargo Checking - 2579  |
| Party City  | 0/15/2010  | 02550 Office Equipment/Supplies  | 004.00  | business cards & Stationery for NB & EZ   | CHECK   | 1020 - Wells I al go Checking - 25/9  |
|   | 6/14/2018  | 62611 · Meetings   | 20.52   | Office Decorations for RB 15 year Anniversary   | credit card   | SDCCU Checking - 3558   |
| Petersons Donut   |  |  |   |   |   | Ü 222   |
|   | 6/4/2018   | 62611 · Meetings   | 31.75   | Refreshments for Commission Meeting at CAC  | credit card   | SDCCU Checking - 3558   |
| Renato Rodriguez  |  |  |   |   |   |   |
|   | 6/7/2018   | 62611 · Meetings   | 60.00   | Refreshments for Commission Meeting at CAC  | check   | 1026 · Wells Fargo Checking - 2579  |
| San Diego Union Tribune                                       |  |  |   |   |   |   |
|   | 6/8/2018   | 62330 · Office Equipment/Supplies  | 664.87  | Annual Subscription   | check   | 1026 · Wells Fargo Checking - 2579  |
|   | 6/29/2018  | 62490 · Publications/Legal   | 1,938.00  | 3 PHNs (RO17-10; LPE/SA18-01 & MSR Study Schedule   | check   | 1026 · Wells Fargo Checking - 2579  |
| SDCCU   |  |  | 2,002107  |   |   |   |
|   | 6/4/2018   | 62000 · Bank Services Charges  | 2.00  | Bank Surcharge for ASTM (Petersons Donuts)  | credit card   | SDCCU Checking - 3558   |
| Sherrif's Dept.   |  |  |   |   |   |   |
|   | 6/8/2018   | 62562 · Investigative  | 20.00   | Background Check for Contractor Dieu Ngu   Key Pass   | check   | 1026 · Wells Fargo Checking - 2579  |
| Urge Gastropub  |  |  |   |   |   |   |
|   | 6/3/2018   | 62611 · Meetings   | 73.42   | Lunch meeting with City of Oceanside; Inns at BVC   | credit card   | SDCCU Checking - 3558   |
| Wells Fargo   |  |  |   |   |   |   |
| Veneza  | 6/29/2018  | 62860 · Interest Expense   | 0.04  | Federal Tax Witheld   | electronic  | 1031 · Wells Fargo Savings - 2546   |
| Xerox   | 61912049   | 53504 Fauinment Pentel   | 10671   | Varau Bantal  | alastuanis  | 1000 County Assount (11505)   |
|   | 6/8/2018   | 52504 · Equipment Rental   | 496.74  | Xerox Rental  | electronic  | 1000 · County Account (44595)   |
| EXPENSE TOTAL   | _  |  | 184,486.53  |   |   |   |
|   |  |  |   |   |   |   |
| Cash  |  |  |   |   |   |   |
| Casii   | 6/27/2018  | 49900 · Miscellaneous Revenue  | 9.00  | Cash back from ATM ay Petersons Donuts  | cash  | SDCCU Checking - 3558   |
| County of San Diego   | 0/2//2018  | 49900 · Miscellaneous Revenue  | 9.00  | Cash back from Arm ay Fetersons Donats  | Casii   | SDCCO CHECKING - 3550   |
| ,   |  |  |   |   |   |   |
|   | 6/20/2018  | 40200 - Interest & Dividends   | 2 550 67  | Interest Payment to Accountant 46725  | electronic  | 1001 · General Fund (46725)   |
|   | 6/29/2018<br>6/29/2018   | 49200 · Interest & Dividends<br>49200 · Interest & Dividends   | 2,559.67<br>545.49  | Interest Payment to Accountant 46725<br>Interest Payment to Accountant 46726  | electronic<br>electronic                                    | 1001 · General Fund (46725)<br>1001 · Special Projects Fund (46726)   |
|   |  |  |   |   |   |   |
|   | 6/29/2018  | 49200 · Interest & Dividends   | 545.49  | Interest Payment to Accountant 46726  | electronic  | 1001 · Special Projects Fund (46726)  |
| El Captain Stadium Association, Inc.                          | 6/29/2018<br>6/29/2018   | 49200 · Interest & Dividends<br>49200 · Interest & Dividends   | 545.49<br>456.57<br>3,561.73  | Interest Payment to Accountant 46726<br>Interest Payment to Accountant 46727  | electronic<br>electronic                                    | 1001 · Special Projects Fund (46726)<br>1001 · Jurisdictional Projects Fund (46727)   |
|   | 6/29/2018  | 49200 · Interest & Dividends   | 545.49<br>456.57  | Interest Payment to Accountant 46726  | electronic  | 1001 · Special Projects Fund (46726)  |
|   | 6/29/2018<br>6/29/2018<br>6/8/2018                                       | 49200 · Interest & Dividends<br>49200 · Interest & Dividends<br>49900 · Miscellaneous Revenue  | 545.49<br>456.57<br>3,561.73<br>50.00                               | Interest Payment to Accountant 46726 Interest Payment to Accountant 46727  Recording Fees (DA18-03)   | electronic<br>electronic<br>check                           | 1001 · Special Projects Fund (46726)<br>1001 · Jurisdictional Projects Fund (46727)<br>SDCCU Checking - 3558  |
| El Captain Stadium Association, Inc.  John Moth  Leucadia WWD | 6/29/2018<br>6/29/2018   | 49200 · Interest & Dividends<br>49200 · Interest & Dividends   | 545.49<br>456.57<br>3,561.73  | Interest Payment to Accountant 46726<br>Interest Payment to Accountant 46727  | electronic<br>electronic                                    | 1001 · Special Projects Fund (46726)<br>1001 · Jurisdictional Projects Fund (46727)   |
|   | 6/29/2018<br>6/29/2018<br>6/8/2018                                       | 49200 · Interest & Dividends 49200 · Interest & Dividends  49900 · Miscellaneous Revenue  49000 · Processing Fee   | 545-49<br>456.57<br>3,561.73<br>50.00                               | Interest Payment to Accountant 46726 Interest Payment to Accountant 46727  Recording Fees (DA18-03)  Processing Fees for DA18-03  | electronic<br>electronic<br>check<br>check                  | 1001 · Special Projects Fund (46726)<br>1001 · Jurisdictional Projects Fund (46727)<br>SDCCU Checking - 3558<br>SDCCU Checking - 3558   |
| John Moth   | 6/29/2018<br>6/29/2018<br>6/8/2018                                       | 49200 · Interest & Dividends<br>49200 · Interest & Dividends<br>49900 · Miscellaneous Revenue  | 545.49<br>456.57<br>3,561.73<br>50.00                               | Interest Payment to Accountant 46726 Interest Payment to Accountant 46727  Recording Fees (DA18-03)   | electronic<br>electronic<br>check                           | 1001 · Special Projects Fund (46726)<br>1001 · Jurisdictional Projects Fund (46727)<br>SDCCU Checking - 3558  |
| John Moth<br>Leucadia WWD                                     | 6/29/2018<br>6/29/2018<br>6/8/2018<br>6/1/2018                           | 49200 · Interest & Dividends 49200 · Interest & Dividends  49900 · Miscellaneous Revenue  49000 · Processing Fee  49900 · Miscellaneous Revenue                                | 545.49<br>456.57<br>3,561.73<br>50.00                               | Interest Payment to Accountant 46726 Interest Payment to Accountant 46727  Recording Fees (DA18-03)  Processing Fees for DA18-03  Recording Fees (DA18-02)                          | electronic<br>electronic<br>check<br>check                  | 1001 · Special Projects Fund (46726)<br>1001 · Jurisdictional Projects Fund (46727)<br>SDCCU Checking - 3558<br>SDCCU Checking - 3558   |
| John Moth<br>Leucadia WWD                                     | 6/29/2018<br>6/29/2018<br>6/8/2018<br>6/1/2018<br>6/18/2018<br>6/18/2018 | 49200 · Interest & Dividends 49200 · Interest & Dividends  49900 · Miscellaneous Revenue  49000 · Processing Fee  49900 · Miscellaneous Revenue  49900 · Miscellaneous Revenue | 545.49<br>456.57<br>3,561.73<br>50.00<br>3,325.00<br>50.00<br>50.00 | Interest Payment to Accountant 46726 Interest Payment to Accountant 46727  Recording Fees (DA18-03)  Processing Fees for DA18-03  Recording Fees (DA18-02) Recording Fees (DA18-05) | electronic<br>electronic<br>check<br>check<br>check<br>ceck | 1001 · Special Projects Fund (46726)<br>1001 · Jurisdictional Projects Fund (46727)<br>SDCCU Checking - 3558<br>SDCCU Checking - 3558<br>SDCCU Checking - 3558<br>SDCCU Checking - 3558 |
| John Moth   | 6/29/2018<br>6/29/2018<br>6/8/2018<br>6/1/2018                           | 49200 · Interest & Dividends 49200 · Interest & Dividends  49900 · Miscellaneous Revenue  49000 · Processing Fee  49900 · Miscellaneous Revenue                                | 545.49<br>456.57<br>3,561.73<br>50.00<br>3,325.00<br>50.00<br>50.00 | Interest Payment to Accountant 46726 Interest Payment to Accountant 46727  Recording Fees (DA18-03)  Processing Fees for DA18-03  Recording Fees (DA18-02)                          | electronic<br>electronic<br>check<br>check                  | 1001 · Special Projects Fund (46726)<br>1001 · Jurisdictional Projects Fund (46727)<br>SDCCU Checking - 3558<br>SDCCU Checking - 3558   |