

**LOCAL AGENCY FORMATION COMMISSION
SPECIAL DISTRICTS ADVISORY COMMITTEE
MINUTES OF THE NOVEMBER 18, 2005 MEETING**

With the absence of the Chairwoman and the Vice Chairman, and with concurrence of the Special Districts Advisory Committee members present, the meeting was convened at 9:37 a.m., by LAFCO Executive Officer Michael Ott. A quorum was present. Attending were: **Committee Members** – James Alkire (South Bay ID), Trish Hannan (Vallecitos WD), Judy Hanson (Leucadia WD), Keith Lewinger (Fallbrook PUD) (who entered the meeting at 9:47 a.m.), John Pastore (Rancho Santa Fe CSD), Tom Pocklington (Bonita-Sunnyside FPD), and Augie Scalzitti (Padre Dam MWD). **LAFCO Staff** – Executive Officer Michael D. Ott, Chief, Governmental Services Ingrid Hansen, and Administrative Assistant Claire Riley. Absent were: **Committee Members** – Gary Arant (Valley Center MWD), Harry Ehrlich (Olivenhain MWD), Ron Fuller (Alpine FPD), Daniel Goldberg (Fallbrook HCD), Dr. Hanno E.G. Ix (Rincon del Diablo MWD), Vice Chairman Darrell Jobes (East County FPD), Chairwoman Jo MacKenzie (Vista ID), and Dennis Shepard (North County CD). Also present were: John S. Ingalls (LAFCO Commissioner); Jack Doyle (former City of Santee Mayor); James F. Doud, Sr. (Sweetwater Authority); and Paul Bushee (General Manager, Leucadia Wastewater District).

Item 1

Approval of Minutes of October 21, 2005

ON MOTION OF Trish Hannan, seconded by Judy Hanson, and carried unanimously by the committee members present, the committee dispensed with reading the minutes of the October 21, 2005 meeting, and approved said minutes.

Item 2

Executive Officer's Recommended Agenda Revisions

Mr. Ott indicated that there were no revisions to the agenda.

Item 3

Committee Member/Executive Officer Announcements

Tom Pocklington welcomed recently elected LAFCO Commissioner John S. Ingalls; and mentioned that the dedication of the Bonita Veterans' Memorial on November 12, 2005, was a success.

Mr. Ott announced that the fire reorganization proposal will be considered at the December 5, 2005 Commission meeting.

Item 4

Public Comment

No members of the public requested to speak.

Item 5

Discussion of Selected Excerpts from the Draft LAFCO Publication, *Profiles of Special Districts in San Diego County*

Mr. Ott introduced Administrative Assistant Claire Riley, who provided a brief staff report. Ms. Riley indicated that there were relatively few changes to the document; and said Dennis Shepard requested that a “future vision category” be included under the “Service Improvement” heading.

Keith Lewinger entered the meeting at 9:47 a.m.

Paul Bushee from the Leucadia Wastewater District explained their District’s suggested revisions to the document.

Mr. Ott said the final publication will serve as a source of information for the general public and also will allow the special districts and LAFCO to use the document as a database for municipal service reviews and sphere of influence determinations. Mr. Ott said that the expectation is that the publication will help LAFCO identify which agencies should be subject to a more rigorous municipal service review and sphere of influence study.

Keith Lewinger suggested creating a “CD” of the document that includes a map of the district, name of the district, and a link for each category that would directly connect the user to a specific section of each district’s website.

Mr. Ott indicated this was a great idea, but that not all agencies have websites, and/or the electronic capability to use a “CD,” and that a certain percentage of the population still does not have access to a computer.

Mr. Pocklington said there are requirements of State Law that must be followed, and staff should return to the next Advisory Committee meeting with recommended changes to the publication based on the information provided by the affected agencies.

Trish Hannan suggested that an electronic version of the publication be available on the LAFCO website instead of the districts’ websites.

Mr. Ott said that it is a great idea to put an electronic version of the finalized document on LAFCO’s website with associated links to the districts and that LAFCO staff would explore this possibility.

ON MOTION OF Tom Pocklington, seconded by James Alkire, and carried unanimously by the committee members present, the Special Districts Advisory Committee directed staff to return to the Advisory Committee with recommended changes to the Draft LAFCO Publication, *Profiles of Special Districts in San Diego County*, based on comments and suggestions from the Advisory Committee.

Mr. Ott asked the Committee to decide on a date for the next meeting, and after discussion the Committee decided the next meeting will be on February 17, 2006.

Item 6
Adjournment

There being no further business to come before the Special Districts Advisory Committee, the meeting was adjourned at 10:24 a.m. to the scheduled meeting on February 17, 2006.

Jan Bryson
Executive Assistant