1600 Pacific Highway • Room 452 • San Diego, CA 92101 (619) 531-5400 • FAX (619) 557-4190

San Diego Local Agency Formation Commission

Website: www.sdlafco.org

Recommended

Action:

Approve

Receive

Information

Discussion/

Information

Discussion/

Information

Direction

Direction

Chairman

Andrew L. Vanderlaan Public Member

Vice Chairman

Bill Horn County Board of Supervisors

AGENDA SPECIAL DISTRICTS ADVISORY COMMITTEE FRIDAY, DECEMBER 21, 2007, 9:30 A.M. **COUNTY ADMINISTRATION CENTER ROOM 402A** 1600 PACIFIC HIGHWAY SAN DIEGO, CA 92101

Members

Toni Atkins Councilmember City of San Diego

Dianne Jacob County Board of Supervisors

Andrew J. Menshek Padre Dam

Municipal Water District

Mayor City of Del Mar

Carl Hilliard

Bud Pocklington South Bay Irrigation District

Betty Rexford Councilmember City of Poway

Agenda Item:

Roll Call 1

2. Approval of Minutes of Meeting held July 20, 2007

3. Consultant's Recommended Agenda Revisions

Committee Member / Consultant's Announcements

4.

5. **Public Comment**

Districts Election

Opportunity for persons to speak to the Committee on any subject within the Committee's jurisdiction, but not an item on today's agenda. Each speaker's presentation may not exceed 3 minutes.

Selection of One-term Member from October 2007 Special

Committee Orientation Briefing – PowerPoint Presentation

Selection of Chairperson and Vice Chairperson for 2008

Alternate Members

Mark Lewis Mayor City of El Cajon

Greg Cox County Board of

Supervisors

John S. Ingalls Santa Fe Irrigation District

Kevin Faulconer

Harry Mathis Public Member

City of San Diego Representative

Tentative Meeting Schedule for 2008 and Possible Project 9. Issues

6.

7.

8.

Adjournment to the January 18, 2008 Meeting Date* 10.

Executive Officer

*The January 18, 2008 meeting will only be scheduled on an "as needed" basis.

Michael D. Ott

Counsel

William D. Smith

Note: Refreshments will be served at the meeting.

LOCAL AGENCY FORMATION COMMISSION SPECIAL DISTRICTS ADVISORY COMMITTEE JULY 20, 2007 MEETING

DRAFT MINUTES

There being a quorum present, the meeting was convened at 9:30 a.m., by Chairwoman Jo Mackenzie (Vista ID). Attending were: <u>Committee Members</u> – Gary Arant (Valley Center MWD), Ron Fuller (Alpine FPD), Judy Hanson (Leucadia WD), Vice Chairman Tom Pocklington (Bonita-Sunnyside FPD), and Dennis Shepard (North County CD). <u>LAFCO Staff</u> – LAFCO Consultant Harry Ehrlich; Chief, Governmental Services, Ingrid Hansen; Local Governmental Analysts Robert Barry and Claire Riley. Absent were: <u>Committee Members</u> – James Alkire (South Bay ID), Daniel Goldberg (Fallbrook HCD), Trish Hannan (Vallecitos WD), Dr. Hanno Ix (Rincon del Diablo MWD), Keith Lewinger (Fallbrook PUD), John Pastore (Rancho Santa Fe CSD), and Augie Scalzitti (Padre Dam MWD).

Item 1 Approval of Minutes of May 18, 2007

ON MOTION OF Judy Hanson, seconded by Ron Fuller, and carried unanimously by the remaining committee members present, the committee dispensed with reading the minutes of the May 18, 2007 meeting, and approved said minutes.

Item 2 Consultant's Recommended Agenda Revisions

Harry Ehrlich indicated that there were no revisions to the agenda.

Item 3 Committee Member/Consultant's Announcements

Tom Pocklington announced that in November 2007, a ballot-election will be held for property/land owners within the Bonita-Sunnyside Fire Protection District (FPD) to vote on a proposed \$10 increase to the District's special fees. Mr. Pocklington said that property/land owners are currently being charged \$30 for the District's special fees, which would increase to \$40 if approved by voters.

In response to a question from Dennis Shepard, Mr. Pocklington said that a total of approximately 4,000 property/land owners will be given the opportunity to vote on the proposed increase of special fees.

Item 4 Public Comment

No members of the public requested to speak.

item 5

Status Report on Active Municipal Service Reviews: San Luis Rey Watershed and Borrego Valley Municipal Service Reviews and Sphere of Influence Updates

Harry Ehrlich introduced Ingrid Hansen who provided the Committee with an update on the San Luis Rey Watershed Draft Municipal Service Review (MSR) and Sphere of Influence Update (SOI) Study.

Ingrid Hansen provided a summary of the background, study process, and current status of the San Luis Rey Watershed Draft MSR/SOI Update Study. She said that the Study was initiated because of increased pressure to develop vacant property along the Interstate 15 and Highway 76 corridor. Ms. Hansen said the subject agencies for the development include Rainbow, San Luis Rey, and Valley Center Municipal Water Districts (MWDs).

Gary Arant, General Manager of Valley Center MWD, provided the Committee with an update on the District's involvement with the MSR/SOI Update Study and the development project. He said that the District is waiting for San Luis Rey's environmental impact report to make any determinations for the development project.

Gary Arant left the meeting at 10:10am.

Robert Barry provided the Committee with an update on the Borrego Valley Municipal Service Review (MSR) and Sphere of Influence (SOI) Update. Mr. Barry indicated that the Borrego Water District (WD) and the Borrego Springs Park Community Services District (CSD) are the two primary agencies of the MSR/SOI Update Study. He said that the focus of the Update Study is to consider possible consolidation of the agencies in order to provide better groundwater management and more efficient service provision to residents and land owners in the subject area. Mr. Barry said that the Borrego Valley MSR/SOI Update Study is expected to be distributed to affected agencies and the public for a 30-day review and comment period, and consideration by LAFCO in September.

The Committee thanked Ingrid Hansen and Robert Barry for their update on the San Luis Rey Watershed and Borrego Valley Municipal Service Reviews and Sphere of Influence Updates.

Item 6 Status of Sphere of Influence (SOI) Study for Special Districts in San Diego County

Harry Ehrlich thanked Claire Riley for her assistance in completing the Sphere of Influence (SOI) Study for Special Districts in San Diego County. He reported that on July 1, 2007, Ms. Riley was promoted to the Local Governmental Analyst position.

Mr. Ehrlich said that the SOI Study for Special Districts will be considered by LAFCO on August 6, 2007. He provided Committee members with a draft summary of their district and requested that they review it and provide LAFCO staff with any comments or revisions.

Item 7

Review and Discussion of Special Districts Advisory Committee Rules (Purpose)

Ron Fuller requested that the rules for the Special Districts Advisory Committee be placed on the next meeting agenda.

Item 8 Update on the 2007 Special Districts Election Process

Harry Ehrlich provided the Committee with a list of candidates for the 2007 Special Districts Election. He encouraged members to attend the CSDA Quarterly Dinner Meeting on August 16, 2007 for the Candidate's Forum.

Jo MacKenzie encouraged members to attend the CSDA Conference that will be held from October 1-4, 2007 at Monterey California.

Item 9 Adjournment

There being no further business to come before the Special Districts Advisory Committee, the meeting was adjourned at 11:00 a.m. to the tentatively scheduled meeting on October 19, 2007, if it is to be held.

Tita Mandapat
Administrative Assistant



1600 Pacific Highway • Room 452 • San Diego, CA 92101 (619) 531-5400 • FAX (619) 557-4190

San Diego Local Agency Formation Commission

Chairman

December 21, 2007

SUBJECT:

6

Website: www.sdlafco.org

Andrew L. Vanderlaan Public Member

TO: Special Districts Advisory Committee

Vice Chairman

Bill Horn County Board of Supervisors FROM: Harry Ehrlich

Local Government Consultant

Districts Election

Members

Toni Atkins Councilmember City of San Diego

Dianne Jacob County Board of Supervisors

Andrew J. Menshek Padre Dam Municipal Water District

Carl Hilliard Mayor City of Del Mar

Bud Pocklington South Bay Irrigation District

Betty Rexford Councilmember City of Poway

Mark Lewis

Greg Cox County Board of

Supervisors

John S. Ingails Santa Fe

Irrigation District

Mayor City of El Cajon On October 12, 2007, the results of the Special District Advisory Committee (SDAC) Election were sent to you (refer to enclosed copy). The results ended in all candidates being elected to the Advisory Committee; however, there was a three-way tie for the one-year term position (Larry Jackman, Diana Towne, and Jim Poltl). The Advisory Committee should consider a process for selecting a member to serve the one-year term position. The Commission/SDAC rules do not provide specific direction on this process; therefore, it is requested that the Advisory Committee determine a method and direct the process for the selection at this time.

Selection of One-term Member from October 2007 Special

Options for conducting the selection range from drawing lots in a manner such as short straw out of three to placing names in a hat and drawing the specific one. It is therefore,

Alternate Members

RECOMMENDED: That your Committee

1) Decide by majority vote on how to conduct the tie-breaking selection for the following members:

Larry Jackman (San Miguel Consolidated FPD) Jim Polti (Vallecitos Water District) Diana Towne (Rincon Del Diablo MWD)

2) Direct staff to conduct the tie-breaking process

Staff looks forward to working with the newly elected Committee in 2008.

Harry Mathis Public Member

Kevin Faulconer City of San Diego Representative

Executive Officer

Local Government Consultant

Michael D. Ott

HE:tjm

Mart

Counsel

Enclosure – Letter Announcing LAFCO Election Results for 2007

Website: www.sdlafco.org



San Diego Local Agency Formation Commission

Andrew L. Vanderlaan Public Member

Chairman

Vice Chairman

Bill Horn County Board of Supervisors

Members

Toni Atkins Councilmember City of San Diego

Dianne Jacob County Board of Supervisors

Andrew J. Menshek Padre Dam Municipal Water District

Carl Hilliard Mayor City of Del Mar

Bud Pocklington South Bay Irrigation District

Betty Rexford Councilmember City of Poway

Alternate Members

Mark Lewis Mayor City of El Cajon

Greg Cox County Board of Supervisors

John S. Ingalis Santa Fe Irrigation District

Harry Mathis Public Member

Kevin Faulconer City of San Diego Representative

Executive Officer

Michael D. Ott

Counsel

October 12, 2007

TO:

Independent Special Districts in San Diego County

FROM:

Executive Officer

SUBJECT:

2007 Special Districts Mailed-Ballot Election Preliminary

Results

The deadline for receipt by LAFCO of the ballots to elect one alternate member of the Local Agency Formation Commission, and nine members of the Special Districts Advisory Committee was October 4, 2007. Sixty-three independent special districts were eligible to vote. The Selection Committee Rules stipulate that a majority of the districts shall constitute a guorum for the conduct of committee business; therefore, a minimum of 32 ballots were needed in order to certify that a legal election was conducted. A candidate for the LAFCO Alternate member must have received at least a majority of the votes cast to be elected, which is a minimum of 17. According to the Rules, election to the Special Districts Advisory Committee requires a plurality vote. The following is a summary of the 2007 Special Districts Mailed-Ballot Election preliminary results.

Thirty-six districts returned their ballots for the Alternate LAFCO Member position, and thirty-seven districts returned ballots for the Special Districts Advisory Committee. A thirty-eighth ballot was faxed to our office, but was not counted because the original was not forwarded to LAFCO. The incumbent LAFCO Alternate member, John Ingalls (Santa Fe Irrigation District), received 26 votes and therefore was reelected as the alternate district member. He will serve a four-year term that will expire in May 2011.

With respect to the Advisory Committee, three incumbent members were reelected: Thomas Pocklington (Bonita-Sunnyside Fire Protection District), John Pastore (Rancho Santa Fe Community Services District), and Judy Hanson (Leucadia Wastewater District). Six new members were elected: Gary Croucher (Otay Water District), Kimberly Thorner (Olivenhain Municipal Water District), Larry Jackman (San Miguel Consolidated Fire Protection District), Richard Olson (North County Fire Protection District), Diana Towne (Rincon del Diablo Municipal Water District), and Jim Poltl (Vallecitos Water District). The eight highest vote-getters will serve fouryear terms expiring in 2011. The ninth highest vote-getter will serve until October 2008 and will fill the unexpired portion of the term for Harry Ehrlich. 2007 Special Districts Mailed-Ballot Election Preliminary Results October 12, 2007 Page Two

There was a three-way tie for the one-year term (Larry Jackman, Diana Towne, and Jim Poltl); therefore, an Advisory Committee meeting will be held on November 16, 2007 to consider which two members will fill the positions with terms expiring in 2011, and which member will fill the position with a term expiring in 2008. To avoid the expense and delay associated with conducting a run-off election, the Advisory Committee should consider selecting a member for the one-year term on the Committee through an election-by-lot method. A final result of the 2007 Special Districts Election will be mailed to independent special districts following the Advisory Committee meeting.

The preliminary result of the 2007 Special Districts Election and a list of districts who returned ballots are attached.

MICHAEL D. OTT Executive Officer

MDO:tic

Attachments (2)

cc: Special Districts Advisory Committee

2007 Special Districts Nominees

2007 SPECIAL DISTRICTS MAILED-BALLOT ELECTION RESULTS

	incumpents are italicized.	No. of Votes
	LAFCO Alternate Special District Member	
	John Ingalls (Santa Fe Irrigation District) *	26
	Martin Marugg (Alpine Fire Protection District)	10
*	Will serve a term that will expire May, 2011.	
	Special Districts Advisory Committee Members	
	Thomas Pocklington (Bonita-Sunnyside Fire Protection District) * Gary Croucher (Otay Water District) * John Pastore (Rancho Santa Fe Community Services District) * Kimberly Thorner (Olivenhain Municipal Water District) * Richard Olson (North County Fire Protection District) * Judy Hanson (Leucadia Wastewater District) * Larry Jackman (San Miguel Consolidated Fire Protection District) ** Diana Towne (Rincon del Diablo Municipal Water District) **	29 29 28 28 28 28 26 26
	Jim Polti (Vallecitos Water District) **	26

- * Will serve a term that will expire in October 2011.
- ** Will be considered to fill a term that will expire in October 2008.

2007 SPECIAL DISTRICTS MAILED-BALLOT ELECTION DISTRICTS THAT RETURNED BALLOTS

Bonita-Sunnyside FPD

Deer Springs FPD

Fallbrook Healthcare District

Grossmont Healthcare District

Helix Water District

Julian Cuyamaca FPD

Lakeside FPD

Lakeside Water District

Leucadia Wastewater District

Mission Resource Conservation District

Mootamai Municipal Water District

North County Cemetery District

North County FPD

Olivenhain Municipal Water District

Otay Water District

Padre Dam Municipal Water District

Pauma Municipal Water District

Pauma Valley Community Services District

Questhaven Municipal Water District

Rainbow Municipal Water District

Rancho Santa Fe FPD

Rincon del Diablo Municipal Water District

Rincon Ranch Community Services District

San Miguel Consolidated FPD

Jacumba Community Service District

Resource Conservation District of Greater San Diego County

Santa Fe Irrigation District

South Bay Irrigation District

Tri-City Healthcare District *

Upper San Luis Rey RCD

Vallecitos Water District

Valley Center Municipal Water District

Valley Center Parks and Recreation District

Vista Irrigation District

Rancho Santa Fe Community Services District

Whispering Palms Community Services District

Wynola Water District

Yuima Municipal Water District

^{*} Returned a ballot by fax, but did not the forward the original to LAFCO; therefore, the ballot was not counted.



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San Diego Local Agency Formation Commission

Website: www.sdlafco.org

Chairman

Andrew L. Vanderlaan Public Member

December 21, 2007

7

Vice Chairman

Bill Horn County Board of

County Board of Supervisors

TO:

Special Districts Advisory Committee

Members

FROM:

Harry Ehrlich

Local Government Consultant

Toni Atkins Councilmember City of San Diego

of San Diego SUBJECT:

Committee Orientation Briefing - PowerPoint Presentation

Staff will present a PowerPoint Presentation on the Local Agency Formation

Commission's and the Special District Advisory Committee's functions for new members and discuss the Committee's role for 2008. A copy of the

presentation is provided for your review prior to the orientation. Time will be

Dianne Jacob County Board of Supervisors

Andrew J. Menshek
Padre Dam

Municipal Water District

Carl Hilliard Mayor City of Del Mar

Bud Pocklington South Bay Irrigation District

Betty Rexford Councilmember City of Poway

Local Government Consultant

HE:tjm

Alternate Members

Enclosure - PowerPoint Orientation Briefing

allocated for general questions and discussion.

Mark Lewis Mayor City of El Cajon

Greg Cox

County Board of Supervisors

John S. Ingalls Santa Fe Irrigation District

Harry Mathis Public Member

Kevin Faulconer City of San Diego Representative

Executive Officer

Michael D. Ott

Counsel

San Diego Local Agency Formation Commission (LAFCO)

Special District Advisory Committee Orientation

December 21, 2007

Orientation Outline

- · Commission Composition
- LAFCO Purpose
- LAFCO Authority
- · Independent Agency Status
- LAFCO Funding
- · Special District Advisory Committee Composition
- · Committee Rules & Procedures

San Diego LAFCO Commission Composition

- · County: 2 members & an alternate
- · City Councils: 2 members & alternate
- · City of San Diego: 1 member & alternate
- · Special Districts: 2 members & alternate
- · Public: 1 member & alternate

LAFCO Purpose

- · Discourage urban sprawl
- · Encourage orderly & efficient provision of services
- · Protection of Agriculture and open space lands

LAFCO Authority

- · Regulatory purview:
 - City and district annexations, detachments, incorporations/formations, consolidations, contractual service agreements, etc.

LAFCO Authority

- Initiatory purview:
 - District dissolutions, consolidations, mergers, subsidiary districts, and reorganizations inclusive of the above changes of organization

$LAFCO \underset{\scriptscriptstyle (Part\,3\,of\,3)}{Authority}$

- · Long-Range Planning:
 - Municipal Service Review
 - Sphere of Influence

San Diego LAFCO

Independent Agency Status

- · San Diego LAFCO is not a County Agency or Department
- San Diego LAFCO is an independent agency that has office space within the County Administration Center
- · LAFCO staff are not county employees and are not subject to civil service procedures

LAFCO Funding

State Law requires county government, cities, and independent special districts to provide LAFCO funds equal to either:

- 1. Amount requested by LAFCO
- 2. Amount appropriated to LAFCO in prior year

Net Cost	(50,000) \$ 1,026,403 \$	(50,000 1,196,951
Reserve Fund Transfer	(EQ.000)	
Processing Fee Revenue	(265,000)	(265,000
Total Direct Costs	1,341,403	1,511,951
Fixed Assets	5,000	1,000
Services & Supplies	306,950	376,950
Salaries & Benefits	1,029,453	1, 134,001
Account		
	Budget	Budge
	Adopted	Adopted
	FY06-07	FY07-08

Project Activity 2006-07

- · 50 jurisdictional boundary changes
- 103 sphere of influence proposals/reviews
- · 0 contractual service agreements

Special Projects

- Fire Protection/EMS Services Task Force
- Publication Update SOI Profiles for Special Districts and Cities
- CALAFCO Support: Legislative Committee, Annual Conference
- · Website information Update
- · GIS mapping/Assist County OES

LAFCO

Special District Advisory Committee Functions

Committee Composition (Part 1 of 2)

- Sixteen Members; one per agency, elected by special districts
- · Serve Four (4) year terms
- · Officers -
 - Chairperson
 - Vice Chairperson
 - Others if needed

Committee Composition (Part 2 of 2)

- · Meetings
 - Third Friday of month when deemed needed
 - Quorum is Five (5) or more members and affirmative vote of minimum if four (4)
 - Disqualification may discuss but not vote on item if proposal per GC Section 56077
- Subcommittees
 - May appoint subcommittees if deemed helpful to carry out business for specified purpose and time frame

Special Districts Advisory Committee Rules

- Adopted September 23, 1971; last amended December 17, 2004
- Purposes
 - Assist LAFCO staff and commission by reviewing and making recommendations on proposals
 - Identify and facilitate voluntary resolution of conflicts between cities, county service areas and special districts
 - Identify districts no longer functioning efficiently
 - Assist LAFCO in coordinating its decisions

Questions & Comments

San Diego Local Agency Formation Commission

Website: www.sdlafco.org

Chairman

Andrew L. Vanderlaan Public Member

Vice Chairman

December 21, 2007

8

Bill Horn County Board of Supervisors

Members

Toni Atkins Councilmember TO:

Special Districts Advisory Committee

FROM:

Local Government Consultant

SUBJECT:

HE:tjc

Selection of Chairperson and Vice Chairperson for 2008

The Special District Advisory Committee Rules call for the selection of a Chairperson and Vice Chairperson at the December meeting or the first regular meeting held thereafter. Currently, Jo MacKenzie is serving as the Chairperson, and Tom Pocklington as Vice Chairperson. Based upon past procedures, the committee will be asked to make nominations for each position then vote on each separately. Therefore, it is

City of San Diego Dianne Jacob

County Board of Supervisors

Andrew J. Menshek Padre Dam Municipal Water District

Carl Hilliard Mayor City of Del Mar

Bud Pocklington South Bay Irrigation District

Betty Rexford Councilmember City of Poway **RECOMMENDED**: That your Committee

Local Government Consultant

1. Accept nominations for the position of Chairperson;

2. Close the nominations and appoint a chairperson for 2008;

3. Accept nominations for position of Vice Chairperson;

4. Close the nominations and appoint a vice chairsperson for 2008;

Alternate Members

Mark Lewis Mayor

City of El Cajon

Greg Cox County Board of Supervisors

John S. Ingalls Santa Fe Irrigation District

Harry Mathis Public Member

Kevin Faulconer City of San Diego Representative

Executive Officer

Michael D. Ott

Counsel



San Diego Local Agency Formation Commission

Website: www.sdlafco.org

Chairman

Andrew L. Vanderlaan Public Member

December 21, 2007

9

Vice Chairman

Bill Horn County Board of Supervisors

TO:

Special Districts Advisory Committee

Members

FROM:

Harry Ehrlich

Local Government Consultant

Toni Atkins Councilmember City of San Diego

SUBJECT:

Review of Tentative Meeting Schedule and Activities for

2008

Dianne Jacob County Board of Supervisors

Andrew J. Menshek Padre Dam Municipal Water District

Carl Hilliard Mayor

Bud Pocklington South Bay Irrigation District

Betty Rexford Councilmember City of Poway

City of Del Mar

In looking forward to 2008, you will find attached a listing of the tentative meeting dates for the committee, if action items or workload result in the need for a meeting. Special Districts Advisory Committee (SDAC) Rules provide that the regular meeting date and time are held on the third Friday of each month at 9:30am, located at the County Administration Building or other location if needed. Meeting dates are provided for committee members to set aside the date and time for planning purposes.

Additionally, staff will brief the committee on some of the 2008 priority activities expected for the San Diego Local Agency Formation Commission and possible involvement/review by the SDAC. Historically, the committee has met between 2 and 5 times per year, dependant upon the level of activity and need for input on issues.

Alternate Members

Mark Lewis Mayor City of El Cajon

Greg Cox County Board of Supervisors

John S. Ingalls Santa Fe Irrigation District

Harry Mathis Public Member

Kevin Faulconer City of San Diego Representative Some examples of priority issues for 2008 include:

Processing of the San Luis Rey (Pala/Bonsall) Watershed MSR Pending Circulation of Petition for Rancho Santa Fe Incorporation Continuing Implementation of the Fire/EMS Agency Reorganization Coordination of Special District Issues including:

CALAFCO and other Associations' Legislative Activities

CALAFCO Annual Conference and Training

Web-site support and upgrade

City SOI Update

Major or controversial SOI or Annexation Proposals

Executive Officer

Michael D. Ott

Counsel

Staff will be interested in discussion and continued participation by the committee on these and other issues as we move toward 2008. We look forward to a great year.

HARRYEHRLICH

Local Government Consultant

HE:tjm

Attachment – Tentative SDAC Meeting Schedule for 2008

2008 LOCAL AGENCY FORMATION COMMISSION SPECIAL DISTRICTS ADVISORY COMMITTEE SCHEDULED MEETING DATES

2008

Friday: January 18, 2008

February 15, 2008

March 21, 2008

April 18, 2008

May 16, 2008

June 20, 2008

July 18, 2008

August 15, 2008

September 19, 2008

October 17, 2008

November 21, 2008

December 19, 2008