

REGULAR MEETING AGENDA SPECIAL DISTRICTS ADVISORY COMMITTEE

Friday, March 16, 2018

County of San Diego Operations Center | UCSD Extension Suite 201
9335 Hazard Way, San Diego, California 92123

Chair Kimberly Thorner
Olivenhain Municipal Water District

Vice Chair Julie Nygaard
Tri-City Health Care District

9:30 A.M. – CALL TO ORDER BY CHAIR

PLEDGE OF ALLEGIANCE

ROLL CALL AND INTRODUCTIONS

AGENDA REVIEW

The Chair will consider requests to remove or rearrange items on the agenda.

OPEN TIME

This portion of the meeting is reserved for persons desiring to address the Committee on any matter not on the current agenda germane to the Committee. All statements that require a response will be referred to LAFCO staff for reply in writing or will be placed on a future agenda of the Committee. Speakers are limited to three minutes.

PRESENTATIONS/UPDATES

- Chris Palmer, Public Affairs Coordinator, California Special Districts Association

CONSENT ITEMS

All items calendared as consent are considered ministerial or non-substantive and subject to a single motion approval. The Chair will also consider requests to pull an item for discussion.

1. Approval of Meeting Minutes | November 17, 2017 (Action)

The Committee will consider approving summary minutes prepared by LAFCO staff for the concurrent regular and special meetings held on November 17, 2017.

CONSENT ITEMS CONTINUED...

2. **Proposed Amendments | Special Districts Advisory Committee Rules (Action)**

The Committee previously approved in concept an adjustment to adopted rules to move regular meetings from a monthly to quarterly basis. The Committee also expressed interest in setting the meeting place to a fixed location. The Committee will consider formally approving these amendments. Adoption of the amendments will result in regular meeting dates for the remainder of 2018 on June 15, September 21, and December 21.

BUSINESS ITEMS

3. **Countywide Oversight Board for Successor Redevelopment Agencies | Review of Nominations and Direction on Next Steps (Action)**

The Committee will review nomination results associated with the appointment of a special district representative and alternative to the San Diego County Consolidated Redevelopment Oversight Board. (Nomination period ended on February 15, 2018.) The Committee will also consider making recommendations on timelines and related processes associated with the subsequent election process. The Committee will also consider whether to authorize a Nominating Committee to make recommendations.

4. **Development of Five-Year Study Schedule | Update on Agency Outreach (Discussion)**

The Committee will receive an update on the ongoing development of a new five-year study schedule calendaring municipal service reviews and sphere of influence updates beginning in FY2018-2019. This includes reviewing the results of questionnaires sent to all local agencies for purposes of helping to inform the development of a study schedule.

5. **Review of Proposed Workplan and Budget for FY2019 (Discussion)**

The Committee will review and provide feedback on the proposed workplan and budget for Fiscal Year 2019 adopted by the Commission and currently subject to a public comment period. Feedback will be incorporated into the preparation of a final workplan and budget scheduled for consideration by the Commission at its April 2, 2018 meeting.

6. **Legislative Report (Discussion)**

The Committee will receive a report on the second year of the Legislature's 2017-2018 session as it relates to bills and other related matters of interest to LAFCOs. This item also provides the opportunity for the Committee to communicate comments on other bills of interests affecting one or more special districts in San Diego County. Feedback generated from the Committee will be conveyed to the Commission as appropriate.

7. **Update on Proposals (Information)**

The Committee will receive a report on current proposals on file with the Commission. The report is being presented to the Committee for information only.

STAFF UPDATES

COMMITTEE MEMBER REPORTS AND ANNOUNCEMENTS

ADJOURNMENT TO NEXT REGULAR MEETING

Friday, June 15, 2018

Attest to Posting:



Ruth Arellano
Executive Assistant

Any person with a disability under the Americans with Disabilities Act (ADA) may receive a copy of the agenda or a copy of all the documents constituting the agenda packet for a meeting upon request. Any person with a disability covered under the ADA may also request a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting. Please contact the LAFCO office at least three (3) working days prior to the meeting for any requested arraignments or accommodations.

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Special Districts Advisory Committee

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AGENDA REPORT Consent | Action

Officers

Kimberly Thorner, Chair
Olivenhain Municipal Water

Julie Nygaard, Vice Chair
Tri-City Healthcare

March 16, 2018

Members

Gary Arant
Valley Center Municipal Water

Jack Bebee
Fallbrook Public Utility

Bill Haynor
Whispering Palms CSD

Tom Kennedy
Rainbow Municipal Water

Erin Lump
Rincon Diablo Municipal Water

Tony Michel
Rancho Santa Fe Fire

John Pastore
Rancho Santa Fe CSD

Tom Pocklington
Bonita-Sunnyside Fire

Mark Robak
Otay Water

Augie Scalzitti
Padre Dam Municipal Water

Joel Scalzitti
Helix Water

Dennis Sheppard
North County Cemetery

Robert Thomas
Pomerado Cemetery

Teresa Thomas
South Bay Irrigation

TO: Committee Members

FROM: Ruth Arellano, Executive Assistant

**SUBJECT: Approval of Meeting Minutes | Concurrent Regular and
Special Meetings Held on November 17, 2017**

SUMMARY

The Special Districts Advisory Committee (“Committee”) will receive minutes prepared for the last two meetings that were concurrently held on Friday, November 17, 2017. The minutes are being presented for formal approval with any desired corrections or clarifications as requested by the Committee.

BACKGROUND

The Ralph M. Brown Act was enacted by the State Legislature in 1953 and establishes standards for the public to attend and participate in meetings of local government bodies. The “Brown Act” requires – and among other items – public agencies to maintain written minutes for qualifying meetings.

DISCUSSION

This item is for the Committee to consider approving summary minutes for the regular and special meetings concurrently held on November 16, 2017 as recorded by staff. All members were present with the exception of the following persons: Dennis Shepard (North County Cemetery); Tom Pocklington (Bonita-Sunnyside Fire); and Joel Scalzitti (Helix Water).

Special District Advisory Committee

March 16, 2018 Regular Meeting

Agenda Item No. 1 | Approval of Meeting Minutes for November 16, 2017

ANALYSIS

The attached summary minutes for the concurrent regular and special meetings held on November 17, 2017 accurately reflect the Committee’s actions as recorded by staff.

ALTERNATIVES FOR ACTION

The following alternatives are available to the Committee:

Alternative One (Recommended)

Approve the draft action summary prepared for the concurrent regular and special meetings held on November 16, 2017 with any desired corrections or clarifications.

Alternative Two

Continue the item to the next regular meeting and provide direction as needed.

RECOMMENDATION

It is recommended the Committee proceed with the action identified in the preceding section as Alternative One.

PROCEDURES

This item has been placed on the agenda as part of the consent calendar. Accordingly, a successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation as provided unless otherwise specified by the Committee.

Respectfully,



Ruth Arellano
Executive Assistant

Attachment:

- 1) Draft Meeting Minutes for November 16, 2017

**DRAFT
LOCAL AGENCY FORMATION COMMISSION
SPECIAL DISTRICTS ADVISORY COMMITTEE**

**CONCURRENT REGULAR and SPECIAL MEETINGS
NOVEMBER 17, 2017**

There being a quorum present, both the regular and special meetings were concurrently convened at 9:30 a.m. by Chair Kimberly Thorner (Olivenhain MWD)

PLEDGE OF ALLEGIANCE

Committee Member Augie Scalzitti led the Pledge of Allegiance at the meeting.

ROLL CALL AND INTRODUCTIONS

Chair Thorner requested roll be performed through self-introductions. Members present: Chairwoman Kimberly Thorner (Olivenhain Municipal Water); Vice Chairwoman Julie Nygaard (Tri-City HCD); Gary Arant (Valley Center MWD); Jack Bebee (Fallbrook PUD); Bill Haynor (Whispering Palms CSD); Tom Kennedy (Rainbow MWD); Erin Lump (Rincon del Diablo MWD); John Pastore (Rancho Santa Fe CSD); Augie Scalzitti (Padre Dam MWD); Robert Thomas (Pomerado CD); and Terry Thomas (South Bay ID). The Committee Secretary noted the following members were absent: Dennis Shepard (North County CD); Tom Pocklington (Bonita-Sunnyside FPD); and Joel Scalzitti (Helix WD).

Also present and through self-introductions included the following LAFCO staff: Executive Officer Keene Simonds; Chief Analyst Robert Barry; Executive Assistants Ruth Arellano and Tamaron Lockett; and Administrative Assistant Erica Blom.

- * Chair Kimberly Thorner left at approximately 10:25 a.m.

AGENDA REVIEW

Chair Thorner clarified that there were two meetings on this day, the regular agenda meeting and a special meeting to appoint two vacancies.

OPEN TIME

Chair Thorner invited comments from the audience, and seeing none closed open time.

SPECIAL MEETING AGENDA

Item No. 1 |

Report Back on Committee Appointments

Chair Thorner summarized the past authorization to form a Selection Subcommittee consisting of herself along with Joel Scalzitti and Bill Haynor to make appointments to fill two positions on the Committee. Chair Thorner reported back to the Committee that after careful consideration the Selection Subcommittee unanimously appointed Mark Robak (Otay Water) and Tony Michel (Rancho Santa Fe Fire) effective immediately with terms through October 2019. Committee members thanked the Selection Subcommittee for their work and welcomed the new appointments.

The Chair adjourned the special meeting and returned to the regular meeting.

REGULAR MEETING AGENDA

CONSENT ITEMS

Item 1

Approval of Minutes of February 17, 2017

On motion of John Pastore, seconded by Bill Haynor, and carried unanimously by the remaining Committee members present, the Committee approved the minutes for February 17, 2017 as presented by staff with Julie Nygaard abstaining.

BUSINESS ITEMS

Item 2

Implementation Options for Senate Bill 107 | Appointment of a Special District Representative to Serve on Countywide Oversight Board for Redevelopment Agencies

The Committee received a verbal report on the item from the Executive Officer. This included a request for feedback regarding options and policy preferences in structuring the appointment process for formal review and action by the Commission. After lengthy discussion the Committee established consensus on the following sequential items:

Eligibility Criteria: Independent and Dependent Districts:

Consensus to limit nominee eligibility to members of independent districts.

Eligibility Criteria: RTTP and Non-RTTPF Districts:

Consensus to limit nominee eligibility to members of independent districts within the San Diego County's Redevelopment Property Tax Trust Fund.

Eligibility Criteria of Nominees:

Consensus to expand nominee eligibility to include an elected/appointed board or staff member of an eligible independent district.

Appointment Terms:

Consensus to establish four-year term limits.

Role – if any – of Alternates:

Consensus to allow for one alternate appointment.

Appointment Process:

Consensus to generally align the appointment process to existing policies with the distinction to eliminate any runoff; nominee with most votes will be regular appointee and the nominee with the second most votes will be alternate.

Item 3

Update on Developing a New Five-Year Study Schedule | Calendaring Municipal Service Reviews and Sphere of Influence Updates

The Committee received a verbal report on the item from the Executive Officer. This included seeking general input from the Committee on how the municipal service reviews and sphere of influence update can be organized and/or sequenced over the next 60 months to enhance value going forward. After lengthy discussion the Committee provided general consensus that outreach to the affected agencies should be prioritized and new topics – including the role and service needs therein of Indian tribes – should be explored. The Executive Officer reported that LAFCO will return to the Committee at a future meeting with a draft study schedule following outreach to the agencies for additional feedback.

Item 4

Final 2017 Legislative Report

The Committee received a verbal report on the item from the Chief Governmental Analyst and discussed various items of interest. This included Committee discussion on the recommendations of the Little Hoover Commission’s review on special districts and oversight role therein by LAFCOs.

STAFF UPDATES

The Chief Governmental Analyst provided status updates to the Committee regarding current and pending proposal submittals with LAFCO.

COMMITTEE MEMBER ANNOUNCEMENTS

Committee members provided updates and information on their agencies’ activities.

ADJOURNMENT

There being no further business Vice Chair Nygaard adjourned the Committee at 10:45 a.m. to the next scheduled meeting on February 16, 2018.

**RUTH ARELLANO
EXECUTIVE ASSISTANT
SAN DIEGO LOCAL AGENCY FORMATION COMMISSION**

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Special Districts Advisory Committee

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AGENDA REPORT Consent | Action

Officers

Kimberly Thorner, Chair
Olivenhain Municipal Water

Julie Nygaard, Vice Chair
Tri-City Healthcare

March 16, 2018

Members

Gary Arant
Valley Center Municipal Water

Jack Bebee
Fallbrook Public Utility

Bill Haynor
Whispering Palms CSD

Tom Kennedy
Rainbow Municipal Water

Erin Lump
Rincon Diablo Municipal Water

Tony Michel
Rancho Santa Fe Fire

John Pastore
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Tom Pocklington
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Mark Robak
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Padre Dam Municipal Water

Joel Scalzitti
Helix Water

Dennis Sheppard
North County Cemetery

Robert Thomas
Pomerado Cemetery

Teresa Thomas
South Bay Irrigation

TO: Committee Members

FROM: Keene Simonds, Executive Officer
Ruth Arellano, Executive Assistant

SUBJECT: Proposed Amendments |
Special Districts Advisory Committee Rules (Action)

SUMMARY

The Special Districts Advisory Committee (“Committee”) will consider approving amendments to its adopted Rules consistent with feedback provided at the November 17, 2017 meeting. This involves transitioning regular meetings from monthly to quarterly occurrences as well as setting the location at the University of California at San Diego’s Cooperative Extension in the County of San Diego Operations Center.

BACKGROUND

The Committee was formed in 1971 initially for the purpose of informing the process leading to the inaugural appointments of special district members on the San Diego Local Agency Formation Commission (LAFCO). The Committee’s duties transitioned after the inaugural appointments to focus on serving as a resource in informing LAFCO in implementing its growth management responsibilities with emphasis on matters affecting special districts. Specific duties and related tasks are memorialized in the Committee’s Rules with any changes requiring a majority affirmative vote.

DISCUSSION

This item is for the Committee to consider approving amendments to its adopted Rules consistent with feedback provided at the November 17, 2017 meeting. These amendments are summarized as follows:

1. Amend Section IV/B to transition regular meetings of the Committee from monthly to quarterly occurrence based on a March, June, September, and December cycle.
2. Amend Section IV/C to reset the location of the Committee's regular meetings from the LAFCO office to the University of California at San Diego's Cooperative Extension in the County of San Diego Operations Center.

ANALYSIS

The proposed amendments as outlined in the preceding section affirmatively respond to feedback generated from the Committee at the November 17, 2017 meeting. Most notably, transitioning regular meetings from monthly to quarterly more accurately reflects the business of the Committee while meeting the stated preferences of the membership to economize resources in terms of time commitments (i.e., holding one long meeting is preferred to holding three sort meetings). It also provides more certainty with respect to proceeding with scheduled meetings as opposed to the recent practice of the Committee to cancel monthly meetings due to a lack of business and/or quorum.¹ Transitioning meetings to the UC San Diego Cooperative Extension also provides the Committee with a meeting room that is better scaled to its size and needs compared to the LAFCO office.

ALTERNATIVES FOR ACTION

The following alternatives are available to the Committee:

Alternative One (Recommended)

Approve the proposed amendments to the Committee's Rules as reflected in Attachment One with any desired corrections or clarifications.

Alternative Two

Continue the item to the next regular meeting and provide direction as needed.

Alternative Three

Take no action.

¹ Should the proposed amendment be approved the Committee's regular meeting schedule for the remainder of the calendar year would be June 15, September 21, and December 21

Special Districts Advisory Committee

March 16, 2018 Regular Meeting

Agenda Item No. 2 | Proposed Amendments to Committee Rules

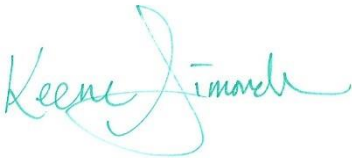
RECOMMENDATION

It is recommended the Committee proceed with the action identified in the preceding section as Alternative One.

PROCEDURES

This item has been placed on the agenda as part of the consent calendar. Accordingly, a successful motion to approve the consent calendar will include taking affirmative action on the staff recommendation as provided unless otherwise specified by the Committee.

Respectfully,



Keene Simonds
Executive Officer

Attachment:

- 1) Proposed Amendments to the Committee's Rules

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SAN DIEGO LOCAL AGENCY FORMATION COMMISSION
SPECIAL DISTRICTS ADVISORY COMMITTEE
RULES

SECTION I
FORMATION AND PURPOSE

A. Authorization for Formation

The Special Districts Advisory Committee was formed on August 2, 1971 to review the “Rules and Regulations Affecting the Functions of Special Districts and for Representation of Independent Special Districts” on San Diego LAFCO. Instead of disbanding the Committee after district representatives were seated, the Commission retained the Committee to serve as both a forum for discussion and a method of channeling information to LAFCO on pending projects/issues.

B. Statement of Purpose

Recognizing the diversity of special districts and the need for technical advice on pending LAFCO projects/issues, the Commission hereby continues the San Diego LAFCO Special Districts Advisory Committee. The purposes of the Committee are to:

1. Assist LAFCO in the performance of its duties by (1) reviewing, before consideration by the Commission, those proposed boundary changes, spheres of influence adoption or amendment, or other special studies that affect special districts and require technical insight and expertise, and (2) making recommendations to the Commission.
2. Identify areas of potential conflict between cities, county service areas, and special districts and facilitate voluntary resolution of those conflicts rather than by formal action of LAFCO.
3. Identify districts that are no longer functioning efficiently and/or cost-effectively and make appropriate recommendations.
4. Assist districts that desire reorganization as a means of providing better service.
5. Assist LAFCO in coordinating its decisions with other agencies.
6. Review, study, and recommend changes to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

SECTION II MEMBERSHIP

A. Composition

The San Diego LAFCO Special Districts Advisory Committee shall consist of sixteen (16) members. They shall represent as many different types of special districts as possible. There shall be representation from at least one water, one sewer, and one fire district. Members may be either an elected board member or a staff person. Members of the Committee may not also be members of LAFCO. The number of candidates and members of the Advisory Committee representing the same agency shall be limited to one. In addition, candidates for the advisory committee shall not also be candidates for LAFCO.

Membership is restricted to those independent special districts located entirely within the county of San Diego, or for which the county of San Diego is its principal county. The County of San Diego shall be permitted a nonvoting representative, who shall be appointed by the County Chief Administrative Officer.

B. Selection Procedure

Members of the Special Districts Advisory Committee shall be selected by the Independent Special District Selection Committee of San Diego county, as constituted in Government Code Section 56332. An annual election shall be conducted, in accordance with the adopted "San Diego County Independent Special District Selection Committee Rules," to fill all existing vacancies in the committee membership. If a vacancy occurs subsequent to a regular election, and more than sixty (60) days prior to the next regular election, a list of candidates for consideration to an interim appointment shall be presented for committee discussion at the next available committee meeting after the vacancy occurs. The Committee chairperson may make an interim appointment, with recommendations from the full advisory committee, until the next regular election.

C. Term of Membership

Members shall serve four-year terms that will expire on October 31 or until certification of the election results. Members may serve more than one term.

D. Termination of Membership

Any member may be removed at any time and without cause by a majority vote of the Independent Special District Selection Committee.

A member may be removed if he or she is absent from four (4) consecutive regular meetings.

A member shall be ineligible to continue as a member if he or she ceases to be a board member or staff person of his or her special district, or is appointed to either a regular or alternate position on LAFCO.

SECTION III OFFICERS

A. Number and Selection

The officers of the Committee shall be Chairperson and Vice Chairperson. The Committee may create and appoint such additional officers as may be necessary to carry out the work of the Committee.

The officers shall be chosen annually at the regular December meeting, or the first regular meeting held thereafter. Each officer shall hold office until resignation, removal, other disqualification to serve, or until a successor has been chosen.

B. Duties of the Chairperson

The Chairperson shall preside at all meetings of the Committee, and appoint members and provide instructions to all subcommittees. The Chairperson, the Vice Chairperson, or other designated committee member may attend and represent the Committee at any meeting of LAFCO.

C. Duties of the Vice Chairperson

In the absence of the Chairperson, the Vice Chairperson shall perform all of the duties of the Chairperson. The Vice Chairperson shall also preside as the chairperson of all subcommittees and shall report to the Chairperson on the progress of a subcommittee's activities.

D. Duties of the Secretary

LAFCO shall provide a staff person to act as the Secretary for the Committee. The Secretary shall (1) prepare and mail agendas and other notices to the Committee, (2) take, transcribe, and distribute minutes of committee meetings, and (3) perform such other tasks as are necessary to conduct the business of the Committee.

SECTION IV MEETINGS

A. Compliance with Ralph M. Brown Act

All meetings of the Special Districts Advisory Committee shall be posted, noticed, and conducted in compliance with the Ralph M. Brown Act.

B. Schedule of Meetings

Regular meetings of the Special Districts Advisory Committee shall be scheduled on the third (3rd) Friday of the last month of each monthquarter. If the regular meeting date of the Local Agency Formation Commission (LAFCO) on the first (1st) Monday of the following month is a holiday, the regular meeting of the Special Districts Advisory Committee shall be on the fourth (4th) Friday.

Special meetings may be called at any time by the Executive Officer or Chairperson, or by nine (9) committee members. Notice of such special meetings shall be mailed or delivered to each member, and must be received at least twenty-four (24) hours before the time set for said meeting.

C. Time and Place of Meeting/Agendas

Meetings of the Committee shall be scheduled to be held at the University of California Cooperative Extension located at San Diego LAFCO office headquarters (9335 Hazard Way, Suite ~~200~~201, San Diego, California). Any meeting may, however, be held at a site other than the County Administration Center at the discretion of the Chairman and/or Executive Officer. The meeting location of all meetings shall be indicated on the agenda distributed and posted for that meeting. Meetings shall be scheduled to commence at 9:30 a.m., and when a quorum is present. The specific meeting room and time will be determined monthly, prior to preparation, distribution, and posting of that month's agenda, and will depend on availability of meeting rooms. All committee members will be sent either an agenda or cancellation notice at least one week prior to each scheduled meeting.

D. Conduct of Meetings

A member unable to attend a meeting shall notify the LAFCO office at least twenty-four (24) hours prior to the meeting.

The Chairman may alter the sequence in which agenda items will be considered.

Except as permitted by Section 54954.2 of the Ralph M. Brown Act, the Committee shall not discuss, or take action on, any item not included on the agenda for that meeting.

A member may briefly respond to statements or questions from members of the public during the Public Comment period.

A member may ask a question for clarification, make a **brief** announcement, or make a **brief** report on his or her own activities.

A member, or the Committee itself, may request LAFCO staff to provide information at a future meeting or to place an item on a future agenda.

SECTION V VOTING

A. Vote Entitlement

Each committee member shall be entitled to one vote, even though that member may be a board member or staff person of more than one special district.

B. Quorum

The presence of five (5) or more members shall constitute a quorum for the transaction of business at any regular or special meeting of the Committee.

C. Number of Votes Required to Carry Action

Adoption of any recommendation or other action shall require a majority affirmative vote. When seven (7) or fewer votes are cast, a minimum of four (4) affirmative votes shall be required to carry an action.

D. Disqualification

When a committee member is a board member or staff person of a district that is a subject district of a proposal (as defined by Gov't Code Section 56077), that member may participate in the discussion of, but may not vote on the Committee's action regarding that proposal.

SECTION VI SUBCOMMITTEES

The Advisory Committee may create such subcommittees as the business of the Committee may require, each of which shall exist for such period and have such authority and perform such duties as the Committee from time to time determines.

**SECTION VII
PLACE OF BUSINESS**

The principal business office of the Special Districts Advisory Committee is in the San Diego LAFCO office, suite 200, 9335 Hazard Way, San Diego, California 92123.

**SECTION VIII
AMENDMENT**

These Rules may be amended by a majority vote of the Committee at any regular or special meeting. The Executive Officer may make technical changes as necessary, after consulting with all committee members, to ensure compliance of these Rules with current law and committee policy.

Adopted: September 23, 1971

Amended: December 1972
December 18, 1973
December 21, 1976
July 26, 1994
June 19, 1992
December 20, 1996
December 19, 1997
March 20, 1998
December 17, 2004
July 31, 2014
March 9, 2018 (proposed)

Special Districts Advisory Committee

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AGENDA REPORT Business | Discussion

Officers

Kimberly Thorner, Chair
Olivenhain Municipal Water

Julie Nygaard, Vice Chair
Tri-City Healthcare

March 16, 2018

Members

Gary Arant
Valley Center Municipal Water

Jack Bebee
Fallbrook Public Utility

Bill Haynor
Whispering Palms CSD

Tom Kennedy
Rainbow Municipal Water

Erin Lump
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Padre Dam Municipal Water

Joel Scalzitti
Helix Water

Dennis Sheppard
North County Cemetery

Robert Thomas
Pomerado Cemetery

Teresa Thomas
South Bay Irrigation

TO: Committee Members

FROM: Keene Simonds, Executive Officer
Tamaron Luckett, Executive Assistant

SUBJECT: **Countywide Oversight Board for Successor Redevelopment Agencies | Review of Nominations and Direction on Next Steps**

SUMMARY

The Special Districts Advisory Committee (“Committee”) will review nomination results associated with the appointment of a special district representative and alternate to the San Diego County Consolidated Redevelopment Oversight Board. (Nomination period ended on February 15, 2018.) The Committee will consider recommendations to the Executive Officer regarding timelines and related processes associated with the subsequent election process. This includes whether to proceed as allowed under policy and make formal recommendations on nominees.

BACKGROUND

At its November 17, 2017 meeting, the Committee reviewed options and preferences associated with San Diego LAFCO’s implementation tasks under Senate Bill 107. This legislation was enacted in 2015 to further prescribe the draw-down process for redevelopment agencies and mandates the consolidation of all successor agencies in each county by July 1, 2018. The legislation also provides one of the seven seats on the consolidated oversight boards shall be filled by special district representatives and through the framework of LAFCOs’ existing administrator role of independent special districts selection committees. The Committee’s recommendations were ultimately reviewed and adopted by LAFCO on February 5, 2018 with limited changes. Key policy provisions follow.

Special Districts Advisory Committee

March 16, 2018 Regular Meeting

Agenda Item No. 3 | Review of Nominations for RDA Oversight Board and Recommendations on Next Steps

- All independent special districts are eligible to participate in the process to appoint (nominate and vote) a representative to serve on the oversight board. However, only board members from those independent special districts that are also enrolled in the RPTTF administered by the County of San Diego Auditor and Controller’s Office are eligible to be nominated and serve on the oversight board. A list of the 19 eligible special districts meeting this referenced criteria is provided as Attachment One.
- An alternate appointee to the oversight board is allowed.
- Election materials shall be transmitted from San Diego LAFCO by e-mail with prior concurrence of the presiding officer of the special district.
- So long as a quorum is achieved the nominee with the most votes will be appointed the regular member. The nominee with the second most votes will be the alternate.

DISCUSSION

This item is for the Committee to review nomination results associated with the appointment of a special district representative and alternate to the San Diego County Consolidated Redevelopment Oversight Board. The Committee will consider making recommendations to the Executive Officer with respect to timelines and related processes associated with the subsequent election process. The Committee will also consider whether to proceed and make formal recommendations on nominees consistent with policies and practices. A summary of these requested topic items follows.

Nominees

Consistent with adopted policies and procedures LAFCO provided notice by certified mail to all independent special districts on January 5, 2018 initiating an open nomination period for eligible candidates through February 15, 2018. The following five nominations were received by the deadline:

- Hal Martin – Vallecitos Water District
- Julie Nygaard – Tri-City Healthcare District
- Bill Pommering – Padre Dam Municipal Water District
- Patrick Sanchez – Vista Irrigation District
- Ed Sprague – Olivenhain Municipal Water District

Copies of the application materials for each nominee are provided in Attachment Two.

Next Steps | Establishing Election Timelines

The Executive Officer retains discretion under policy with regard to completing the appointment process with three notable exceptions. First, and as provided under local policy, districts shall have a minimum of six weeks or 42 days from the time of notice to cast their ballots. Second, should a quorum of ballots not be received by the initial deadline, an additional 60-days are provided under statute. Third, the appointments must be completed before June 30, 2018 or decision will revert to the Governor.

Next Steps | Nominating Committee

San Diego LAFCO's policies for the Independent Special District Selection Committee states all nominations shall be submitted for review and recommendations by a Nominating Committee appointed by the Chair or Vice Chair. This provision is specific to inform appointments to LAFCO, and as such it is discretionary on the part of the Committee whether to apply to the appointments to the Consolidated Oversight Board.

Next Steps | Coordinating with CSDA

It has been the practice of the Committee to coordinate a candidate night with the local chapter of the California Association of Special Districts (CSDA) and as part of their quarterly meetings. Similar to the preceding item this practice is associated with appointments to LAFCO, but can be applied to the appointments to the Consolidated Oversight Board should it be the preference of the Committee. The next quarterly meeting is scheduled for May 18, 2018.

ANALYSIS

It is the Executive Officer's preference to defer to the Committee in establishing timelines and related processes associated with pivoting to the next step in the appointment process: elections. Accordingly, the Committee should consider its own preferences relative to the preceding items in proceeding forward with the election process to appoint one regular and one alternate to the Consolidated Oversight Board. To aid the Committee in its deliberations the following two sequential items are offered for consideration.

1. Is the Committee interested in creating a Nominating Committee through the Chair or Vice Chair in reviewing and making recommendations on nominees? If yes, does the Committee want to provide input on the factors the Nominating Committee should consider in step with making its recommendations?

Special Districts Advisory Committee

March 16, 2018 Regular Meeting

Agenda Item No. 3 | Review of Nominations for RDA Oversight Board and Recommendations on Next Steps

2. Is the Committee interested in coordinating a candidate night at the next quarterly meeting of CSDA’s San Diego Chapter? If so, the Committee should consider preferences on format and structure.

ALTERNATIVES FOR ACTION

This item is being presented for discussion and direction to San Diego LAFCO staff.

RECOMENDATION

The Committee should review its options and provide direction as desired.

PROCEDURES

This item has been placed on the agenda for discussion as part of the business calendar. The following procedures, accordingly, are recommended in the consideration of this item:

- 1) Receive verbal report from staff;
- 2) Invite comments from interested audience members (voluntarily); and
- 3) Discuss item and provide feedback as requested.

Respectfully,



Keene Simonds
Executive Officer

Attachments:

- 1) Independent Special Districts in San Diego County Enrolled in RPTTF
- 2) Nominees to County Consolidated Oversight Board

ATTACHMENT ONE

**Independent Special Districts in San Diego County |
Enrolled in Redevelopment Property Tax Trust Fund (RPTTF)**

- Elected or Appointed Board Members are Eligible for Nomination to Oversight Board -

- Grossmont Healthcare District
- Lakeside Fire Protection District
- Lakeside Water District
- Leucadia Wastewater District
- Lower Sweetwater Fire Protection District
- North County Cemetery District
- Olivenhain Municipal Water District
- Otay Water District
- Padre Dam Municipal Water District
- Palomar Healthcare District
- Pomerado Cemetery District
- Resource Conservation District of Greater San Diego County
- Rincon del Diablo Municipal Water District
- San Marcos Fire Protection District
- San Miguel Consolidated Fire Protection District
- Santa Fe Irrigation District
- Tri-City Healthcare District
- Vallecitos Water District
- Vista Irrigation District

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Attachment D

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE
TO THE REDEVELOPMENT OVERSIGHT BOARD

The VALLECITOS WATER DISTRICT is
(Name of Independent Special District)
pleased to nominate HAL MARTIN as a candidate for
(Name of Candidate)
appointment as the SPECIAL DISTRICT REPRESENTATIVE

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district with territory within the boundary of the particular RDA Oversight Board to which the individual seeks appointment.


(Signature)

GLENN PRUIM
(Print Name)

2/12/18
(Date)

GENERAL MANAGER
(Print Title)

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form

RECEIVED
FEB 14 2018
SAN DIEGO LAFCO

HAL MARTIN
 Phone: (760) 310-4517
 Hmartin7@cox.net

FEB 14 2018

SAN DIEGO LAFCO

QUALIFICATIONS SUMMARY

Business Owner and City Government official with proven sales, leadership and people skills

- Twenty two consecutive years of elected City Government service
- Dedicated San Marcos resident and business owner for over 36 years
- Forty years of proven, successful sales experience
- Excellent written, verbal communication and problem solving skills
- Driven self starter with proven leadership results
- Expert ability to develop relationships with local legislative offices and leaders
- Outgoing people person, volunteer recruiter and experienced event management skills
- Quick learner, easily adapts to new challenges and techniques

PROFESSIONAL EXPERIENCE

DIRECTOR

2012-Present

Vallecitos Water District - San Marcos, CA

- Elected to four year term
- Served as President 2014
- Reelected in 2016
- Serve on two state-wide committees for ACWA
- District 10 Representative

CITY COUNCILMEMBER

1996-2012

City of San Marcos - San Marcos, CA

- Elected to four 4-year terms (8 yrs) as City Councilman (8 yrs) as Vice-Mayor
- Appointed (SANDAG) representative for (6 yrs) for City of San Marcos by my peers
- Appointed to League of California Cities (12 yrs), served on statewide environmental board 1996-1998
- Served as alternate on North County Transit District
- Served as North County Dispatch Joint Powers Authority
- Served on San Diego County Association of Governments (SANDAG) transportation subcommittee, borders committee and regional prosperity committee
- Appointed by (SANDAG) to serve on Joint Agency Negotiation Team on Consolidation, Joint Airport Advisory Committee and Source Point Board.

PLANNING COMMISSION MEMBER – San Marcos, CA

1993-1996

City of San Marcos - San Marcos, CA

- Appointed to planning commission in 1993 by City Council
- Attended meetings, reviewed documents, met with applicants and staff
- Made policy decisions and recommendations along with entire board to the City Council

BUSINESS OWNER

1992-Present

Focus On U Wedding Photography – San Marcos, CA

- Full service portrait studio dedicated to serving family, individual, wedding, glamour, school, sports all types of portrait photography. Currently weddings are my focus.

- BUSINESS OWNER** 1990-1996
 Hair Depot & Tan - San Marcos, CA
- Owner of a full service salon
 - Increased business sales and employees annually (Four hairstylists grew to ten in the first four years).
 - Hired and trained employees, accounts receivables, marketing, customer service and all aspects of running a small business
 - Business sold in 1996
- Nail Station - San Marcos, CA** 1991-1994
- Full Service nail salon added to Hair Depot & Tan due to customer requests
 - Increased business sales and employees annually
 - Grew from one nail technician to five in three years
 - Business sold in 1994
- DIVISION SALES MANAGER** 1984-1989
 Interstate Brands Bakery - North County San Diego, CA
- Supervised seven routes covering all of North San Diego County generating \$140-150K month in sales
 - Managed seven route salesmen, ordered product, inventoried and supervised the North County Thrift Store
- ROUTE SALES MANAGER** 1981-1984
 Interstate Brands Bakery - North County San Diego, CA
- Delivered and serviced product to national and local accounts including delivery, merchandising, accounting, customer service.
 - Responsible for \$20K in monthly sales
 - Promoted to Division Sales Manager
- FLEET AND LEASING SALES MANAGER** 1978-1981
 Quality Chevrolet - Escondido, CA
- Promoted from Sales Manager within two years
 - Executed all lease contracts and fleet deals for sixteen salesman and dealership and ensured excellent customer satisfaction for retention
 - Responsible to meet or exceed all monthly sales quotas
- AUTO SALES PERSON** 1976-1981
 Quality Chevrolet – Escondido, CA
- Sold new and used vehicles, frequently one of the top performers
 - Greeted potential clients, developed customer loyalty to brand and dealership
 - Superior customer service skills for client retention and increased sales
 - Received national award for Chevrolet "Legion of Leaders" for sales in 1978
- PROFESSIONAL PHOTOGRAPHER** 1967-1976
 Advertising Agencies - New York, NY
- Worked as a freelance and special assignment photographer for numerous advertising agencies, shoots included commercial, real estate, construction, portrait, weddings etc...
- STATION SUPERVISOR** 1972-1976
 Sinclair Oil Company - New York, NY
- Promoted to service station supervisor in 1972, oversaw the operations of five service centers in the Metropolitan New York area.

STATION MANAGER

1967-1972

Sinclair Oil Company - New York, NY

- Promoted from service station manager after six months
- Managed and supervised fifteen employees in all aspects of a service station operation including hiring, training, scheduling, customer service, product knowledge
- Supervised the transfer of private ownership to company ownership. Continuing business while the company was obtaining a new franchise. Managed operations during the interim period.

SERVICE ATTENDANT

1967

Sinclair Oil Company - New York, NY

- Part-time service attendant while attending high school
- Maintain and service customer vehicles
- Promoted to full-time shift manager within one year
- Managed and supervised four employees within all aspects of small business operation

EDUCATION

Nassau Community College – Nassau County, New York
General Studies / Photography – 1968-1970

C.W. Post College – Roslyn, New York
Photography – 1968-1970

COMMUNITY VOLUNTEER WORK

Boys & Girls Club of San Marcos – San Marcos, CA 1993-Present

- Joined Board of Directors 1993
- Board Member 1993-2004
- Chairman of the Board 1995-1996, 1996-1997
- Building Construction Chair 1995-1996
- Auction 2001 Co-Chair
- Auction Committee Member 1991-2003
- Golf Tournament Committee Member 1993-2006
- Just Say Yes To Kids Campaign Committee Member 1993-2004
- Board Development Committee Member 1993-2004
- Marketing Committee Member 1993-2004
- Advisory Board Member 2004-Present
- Auction 2011 Honorary Co-Chair

San Marcos Chamber of Commerce – San Marcos, CA

- Joined Chamber 1990
- Chamber member 1990-1997
- Active Member of 1993 "Stop the Swap" Campaign
- Member of City of San Marcos "Sign Task Force" representing small business
- Ambassador Committee Member 1992-1995
- Awarded "Business Person of the Year" 1995

**NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE
AT THE REDEVELOPMENT OVERSIGHT BOARD**

The Tri-City Healthcare District is pleased to nominate Julie Nygaard as a candidate for appointment as the SPECIAL DISTRICT REPRESENTATIVE.

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- **The nominee is a member of a legislative body of an independent special district with territory within the boundary of the particular RDA Oversight Board to which the individual seeks appointment.**



**James J. Dagostino
Board Chair**

Date: 1/25/2018

RECEIVED

JAN 31 2018

SAN DIEGO LAFCO

I would like to serve on the Redevelopment distribution committee. I have had broad experience with Redevelopment. As a council member for Carlsbad for almost 15 years, I served on our Redevelopment agency. I also represented Carlsbad on our local LAFCO serving as Chair for several years. I clearly understand the process and the value of Redevelopment funds. I think my experience would be valuable to the committee. I am including a resume from my service on the Carlsbad City Council as well as a brief description of my six years experience on the Tri City Health Care District Board of Trustees. I am available and would be honored to serve.

RECEIVED

JAN 31 2018

SAN DIEGO LAFCO



City Council Member:
✓1990 ✓1994 ✓1998 ✓2007

Mayor Pro Tem:
✓1994-1996

Julianne Nygaard
Former Carlsbad
City Council Member

Carlsbad Unified School District
Board of Trustees:
✓1981-1990

Regional Government Participation

- ☞ NCTD Board Member (currently representing Carlsbad)
- ☞ NCTD Past Chair
- ☞ NCTD Past Chair to LOSSAN Rail Corridor Agency
- ☞ NCTD Representative to High Speed Rail Corridor Agency
- ☞ Southern California Intercity Rail Group Past Chair
- ☞ Local Agency Formation Commission (LAFCO) Past Chair
- ☞ SANDAG Housing Element Committee Past Member
- ☞ San Diego County Social Services Advisory Board Past Member and Chair
- ☞ San Diego County School Boards Association Past Member and Chair
- ☞ League of California Cities Executive Committee Past Member
- ☞ League of California Cities Revenue and Taxation Policy Committee Past Member
- ☞ North County Homeless Task Force Past Member
- ☞ Tri City Hospital/Carlsbad Community Health Care Advisory Council
- ☞ Tri City Hospital Financing Committee
- ☞ Alcohol and Drug Abuse Prevention Task Force (ADAPT) Past Member
- ☞ California School Boards Association Delegate Past Assembly Member
- ☞ Former Chairperson of the Carlsbad Agricultural Conversion Mitigation Fee Ad Hoc Citizens Advisory Committee
- ☞ Citizens Advisory Committee for Regional Airport Authority
- ☞ Mayor Jerry Sanders Ad Hoc Airport Regional Policy Committee

Carlsbad Community Involvement

- ☞ League of Women Voters Member
- ☞ Carlsbad Republican Women's Club Member
- ☞ Carlsbad Junior Women's Club Past Member
- ☞ Buena Vista Lagoon Foundation Member
- ☞ Agua Hedionda Lagoon Foundation Incorporator
- ☞ Carlsbad Child Care Commission Past Member
- ☞ Carlsbad Open Space Task Force Past Member
- ☞ Carlsbad Unified School District/City Council Coordinating Committee Member
- ☞ Carlsbad Community Television Foundation Past Member
- ☞ New Village Arts Board Member

Accomplishments and Awards

- ☞ 1999 State Assembly "Woman of the Year" – Nominated by Assemblywoman Pat Bates
- ☞ 2000 "Woman of the Year" – Women's Transportation Seminar San Diego Chapter
- ☞ 2001 "Community Partner Health Hero" – Community Health Care Center & Council for Community Clinics
- ☞ 2009 "Community Leadership Award" – Chamber of Commerce

Educational Background

- ☞ Bachelor of Arts, Education - Arizona State University
- ☞ Palomar College
- ☞ Vista High School

Professional and Personal

- ☞ Former Elementary School Teacher
- ☞ Married to Paul Nygaard
- ☞ Three adult children – Alex, Ben and Vanessa and three grandchildren (triplets)

Tri City Hospital Health Care District

Elected to the board of Trustees 2012

Reelected in 2016

Served as Secretary and Treasurer two times each

Served on several Committees:

**Audit and Compliance Committee
Chair 2014-2015**

**Finance Committee
Current Chair 2016 to present**

**Community Healthcare Advisory Committee
Current Chair**

**Delegate to the Association of California Health
Care Districts
Board member 2013-2017
Chair 2016-2017**

Attachment D

**NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE
TO THE REDEVELOPMENT OVERSIGHT BOARD**

The Padre Dam Municipal Water District
(Name of Independent Special District)

pleased to nominate Bill Pommering as a candidate for
(Name of Candidate)

appointment as the SPECIAL DISTRICT REPRESENTATIVE

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district with territory within the boundary of the particular RDA Oversight Board to which the individual seeks appointment.

Amy Pederson
(Signature)

Amy Pederson
(Print Name)

2/15/18
(Date)

Board Secretary
(Print Title)

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form

RECEIVED
FEB 15 2018
SAN DIEGO LAFCO

William E. Pommering
Candidate Statement

William ("Bill") E. Pommering was appointed to the Padre Dam Municipal Water District Board of Directors in May 2009 to complete the term of a Director who had moved out of the district. He was chosen from a candidate field of over twelve applicants. He ran for the seat in November Of 2010 and was elected to fill the seat in a contested election. He was re-elected to his second four-year term in November 2014.

As a member of the Padre Dam Board, he is responsible for overseeing water, wastewater, recycled water, and park and recreation services to approximately 100,000 residents within Padre Dam's seventy-three square mile service area; the continued growth and success of Santee Lakes Recreation Preserve, a best practice model for the management of urban parks and recreation; the management of \$250 million in capital assets and a \$63 million annual operating budget, demanding fiscal responsibility and accountability on behalf of this community.

Pommering is currently serving in his fourth term as Board President. His fellow Board members have also selected him to hold the offices of Vice President and Board Treasurer in previous years. His background includes senior management of various private companies for over three decades where he had extensive fiscal and budgetary experience in excess of \$100 million. He had worked primarily in the insurance field in positions ranging from sales to senior management for companies such as Republic, Metropolitan and the Borg-Warner Insurance Companies.

Pommering currently served for over five years as Padre Dam's representative on the Santee Community Development Commission Successor Oversight Committee and continues to serve on, the East County Economic Development Council, the Santee Chamber Governmental Affairs Committee; and the District's Park (Santee Lakes Recreation Preserve) Committee, Finance and Administrative Services Committee, Facilities Development and Operations Committee, Customer Appeals Committee, Security Committee and as the Liaison to Tribal Governments. He also served as the District's representative on the Board of Directors of the Association of California Water Agencies Joint Powers Insurance Authority and the Santee Chamber of Commerce Board of Directors.

He is active in the community in such organizations as Rotary, the Santee Lakes Foundation and works as well with other charitable and civic groups throughout the year. He is married to Patricia Fortin and they have raised their family and lived in Santee for over forty years.

RECEIVED

FEB 15 2018

SAN DIEGO LAFCO

Attachment D

NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE
TO THE REDEVELOPMENT OVERSIGHT BOARD

The Vista Irrigation District is pleased to nominate Patrick Sanchez as a candidate for appointment as the SPECIAL DISTRICT REPRESENTATIVE.

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of the legislative body of an independent special district with territory within the boundary of the particular RDA Oversight Board to which the individual seeks appointment.



Paul E. Dorey
President, Board of Directors

Date: February 7, 2018

PLEASE ATTACHE RESUME OR CANDIDATE STATEMENT FOR NOMINEE
-Limit two pages
-Must be submitted with Nomination Form

RECEIVED

FEB 12 2018

SAN DIEGO LAFCO

Patrick Sanchez

*Vista Irrigation District
Board of Directors*



NOMINEE:

**Special District Representative
to the San Diego County
Consolidated Redevelopment Oversight Board**

Interests and Qualifications:

- I have worked closely with Regional Planning Agencies, including the San Diego Association of Governments, the Southern California Association of Governments, and the Orange County Council of Governments on various projects.
- I have worked diligently with all outside service extensions to consolidate service levels for cities and counties.
- I possess a clear understanding of my special district's interaction with other agencies to meet current and future community needs.
- I provided leadership with regard to improving agency oversight and transparency.
- With respect to Redevelopment Funding Consolidation, I have experience helping streamline government services.
- I serve as member of the Board of Directors of the Vista Irrigation District; our Board strives to develop partnerships and consortiums with other agencies to efficiently deliver services to our customers.
- My professional experience has provided me with in-depth knowledge of capital projects, recycled water systems, aging infrastructure and water and park bond act projects.
- I have worked closely with other governmental agencies to insure coordination of joint projects; I acted as agency liaison for the Orange County National Pollution Discharge Elimination System program, and prepared and administered extensive landscape and water conservation programs for parks, medians, and street tree projects.
- I have worked collegially with staff and other members of boards on developing community outreach, public policy, and public information programs.
- I have 34½ years of experience working for municipal and county agencies as a Director of Community and Public Services and Director of Parks and Recreation for various public agencies, including the cities of Santa Fe Springs, Oceanside, Tustin, Glendora and Yucaipa and the County of San Mateo.



1391 Engineer Street • Vista • California 92081-8840
Phone: (760) 597-3100 • Fax: (760) 598-8757
www.vidwater.org

Board of Directors

Paul E. Dorey, *President*
Jo MacKenzie
Marty Miller
Patrick H. Sanchez
Richard L. Vásquez

February 9, 2018

RECEIVED

FEB 12 2018

SAN DIEGO LAFCO

Administrative Staff

Eldon L. Boone
General Manager / Treasurer
Brett L. Hodgkiss
Assistant General Manager
Lisa R. Soto
Board Secretary
Joel D. Kuperberg
General Counsel

Tammy Lockett
San Diego LAFCO
9335 Hazard Way, Suite 200
San Diego, CA 92123

Re: Nomination of Patrick Sanchez as Special District Representative to the Redevelopment Oversight Board

Via Certified Mail 7008 1140 0004 8680 8416

Dear Ms. Lockett:

At its Regular meeting on February 7, 2018, the Vista Irrigation District Board of Directors nominated Patrick Sanchez as Special District Representative to the Redevelopment Oversight Board. Enclosed are the completed nomination form and candidate statement. If you have any questions, please feel free to contact me at (760) 597-3158.

Sincerely,

Lisa R. Soto
Secretary of the Board of Directors

Attachment

Attachment D

**NOMINATION OF THE SPECIAL DISTRICT REPRESENTATIVE
TO THE REDEVELOPMENT OVERSIGHT BOARD**

The Olivenhain Municipal Water District is
(Name of Independent Special District)

pleased to nominate Edmund K. Sprague as a candidate for
(Name of Candidate)

appointment as the SPECIAL DISTRICT REPRESENTATIVE

As presiding officer or his/her delegated alternate as provided by the governing board, I hereby certify that:

- The nominee is a member of a legislative body of an independent special district with territory within the boundary of the particular RDA Oversight Board to which the individual seeks appointment.

Lawrence A. Watt
(Signature)

Lawrence A. Watt
(Print Name)

2/13/2018
(Date)

President, Board of Directors
(Print Title)

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT FOR NOMINEE

- Limit two pages
- Must be submitted with Nomination Form

RECEIVED

FEB 14 2018

SAN DIEGO LAFCO

Board of Directors
Lawrence A. Watt, President
Christy Guerin, Vice President
Edmund K. Sprague, Treasurer
Gerald E. Varty, Secretary
Robert F. Topolovac, Director



General Manager
Kimberly A. Thorner, Esq.
General Counsel
Alfred Smith, Esq.

RECEIVED

February 14, 2018

FEB 14 2018

To: All Independent Special Districts in San Diego County

SAN DIEGO LAFCO

Via: San Diego LAFCO

At its February 7, 2018 regular meeting, Olivenhain Municipal Water District's board unanimously nominated Mr. Edmund (Ed) K. Sprague for the Consolidated Redevelopment Oversight Board Special District Representative.

As a lifetime resident of northern San Diego County, Mr. Sprague has dedicated his entire career to championing the needs of the public as well as serving his local community. He earned a bachelors and a masters degree in public administration from San Diego State University while serving as a firefighter. Mr. Sprague has over 30 years of public service starting as a cadet firefighter for the City of Escondido in 1986. He ascended through the fire service ranks all the way up to Fire Battalion Chief for the Carlsbad Fire Department. He then transitioned into the role of Deputy Fire Chief for the North County Fire Protection District where he retired in 2015.

After his successful firefighter career, Mr. Sprague has been able to dedicate considerably more time to his passion of teaching and leading others as a Fire Technology Assistant Professor at Palomar College.

Mr. Sprague's support and commitment to special districts is perhaps most evident from the ten years that he has been actively involved with Olivenhain Municipal Water District (OMWD). His regular attendance at Board Meetings and participation at various events led to being appointed to the Board in 2008 and was re-elected in 2012 and 2016 to represent Division 5. He served as president of the Board from 2009-2012, again from 2014-2016, and currently holds the position of Treasurer. He also actively participates in the Finance, Ad Hoc Outreach, Ad Hoc Public Policy, and Ad Hoc Facilities Committees.

In 2010, Mr. Sprague earned the Recognition in Special District Governance certification from the Special District Leadership Foundation and served on the Board of Directors of the Special District Risk Management Authority in 2011. In addition, he also served on the California Special District Association's Education Committee.

Mr. Sprague's extensive experience in the fields of water, wastewater, parks and recreation, fire protection, and serving as the Vice Chair of San Diego Local Agency Formation Commission would bring a unique perspective to the Redevelopment Oversight Board.

Mr. Sprague will ensure that the important voice of special districts is advocated for and well represented on the Consolidated Redevelopment Oversight Board. We encourage you to vote for Ed Sprague as the Special District Representative to the Redevelopment Oversight Board.

Sincerely,

Board of Directors
Olivenhain Municipal Water District



1966 Olivenhain Road • Encinitas, CA 92024 • Phone 760-753-6466 • www.olivenhain.com



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Special Districts Advisory Committee

4

AGENDA REPORT Business | Discussion

Officers

Kimberly Thorner, Chair
Olivenhain Municipal Water

Julie Nygaard, Vice Chair
Tri-City Healthcare

Members

Gary Arant
Valley Center Municipal Water

Jack Bebee
Fallbrook Public Utility

Bill Haynor
Whispering Palms CSD

Tom Kennedy
Rainbow Municipal Water

Erin Lump
Rincon Diablo Municipal Water

Tony Michel
Rancho Santa Fe Fire

John Pastore
Rancho Santa Fe CSD

Tom Pocklington
Bonita-Sunnyside Fire

Mark Robak
Otay Water

Augie Scalzitti
Padre Dam Municipal Water

Joel Scalzitti
Helix Water

Dennis Sheppard
North County Cemetery

Robert Thomas
Pomerado Cemetery

Teresa Thomas
South Bay Irrigation

March 16, 2018

TO: Committee Members

FROM: Keene Simonds, Executive Officer

SUBJECT: Update on the Development of a Five Year Study Schedule to Calendar Municipal Service Reviews and Sphere Updates

SUMMARY

The Special Districts Advisory Committee (“Committee”) will receive an update on the ongoing development of a five-year study schedule to calendar municipal service reviews and sphere of influence updates beginning in FY2018-2019. This includes reviewing the results of questionnaires sent to all 101 local agencies directly subject to the review/update process to help inform the development of a study schedule; an activity that has produced a response rate of 41% as of date. Tentative priorities in sequence, scope, and breadth are also presented. Committee feedback will inform the presentation of a draft study schedule to the Commission at its April 2, 2018 meeting.

BACKGROUND

At its November 17, 2017 meeting, the Committee received an introductory report on the approaching start of a new five-year cycle to prepare comprehensive planning documents – municipal service reviews and sphere of influence updates. The underlying purpose of these planning documents under State law is for San Diego LAFCO to regularly evaluate the adequacy, need, and performance of local government services relative to current and future community needs, and – if appropriate – make changes. The latter includes drawing from the municipal service reviews’ determinations in LAFCO making adjustments to spheres and/or initiating the formation or consolidation of agencies. These planning documents also – pertinently – address LAFCO’s separate and long-standing direction to prepare studies to contribute to the general public’s understanding and engagement in local government.

In receiving the introductory report on November 17th the Committee provided general feedback to staff on the approach, structure, and outcomes associated with earlier study cycles. The Committee also discussed potential changes in the studies going forward to enhance value with emphasis on special districts. The meeting concluded with staff committing to returning with an update on the process in step with performing outreach with local agencies and ahead of presenting a formal draft to the Commission.

DISCUSSION

This item is for the Committee to receive an update on the ongoing development of a new five-year study schedule calendaring municipal service reviews and sphere of influence updates beginning in FY2018-2019. This includes reviewing the results of questionnaires sent to all local agencies directly subject to the review/update process for purposes of helping to inform the development of a study schedule. Tentative priorities in sequence, scope, and breadth are also presented for Committee review. This item is being presented for feedback and will inform the expected presentation of a formal draft study schedule at the Commission's April 2, 2018 meeting.

Agency Outreach | Questionnaire Responses

Consistent with practice drawn from the earlier study cycles staff circulated a questionnaire to all local agencies directly subject to the municipal service review and sphere of influence update process. The questionnaires were accompanied by maps showing the agencies' current jurisdictional boundaries and spheres. All of the cities and certain districts also received maps showing areas within or adjacent to their spheres qualifying as disadvantaged unincorporated communities based on the most recent census information released in late 2017.¹ The primary purpose of the questionnaire is to inform each agency of the pending planning process and provide the agencies the opportunity to self-report any desired changes to their spheres or other relevant topics. It also provides a means for LAFCO to collect baseline information. As of date LAFCO has received completed questionnaires from 41 of the 101 affected local agencies. A breakdown of all responses received is provided in Attachment One.²

¹ Special districts receiving maps showing disadvantaged unincorporated communities within or adjacent to their current sphere of influences are limited to those providing one or more of the following municipal services: domestic water; wastewater; police protection; or fire protection. This distinction is consistent with State law and the germane provisions.

² LAFCO circulated questionnaires to all affected agencies in early January 2018. It was requested agencies return the questionnaire by February 14, 2018. Staff is currently following up with those agencies that have not yet submitted completed questionnaires.

Tentative Priorities | Sequence, Scope, and Breadth

While staff continues to develop a complete draft for presentation to the Commission at its April 2nd meeting certain priorities and/or emphasis areas have been identified with respect to the sequence, scope, and breadth of the study schedule. These tentative priorities are summarized below for purposes of soliciting discussion.

- Distinct from past practice staff believes it would be appropriate to emphasize sequencing the municipal service reviews at the front end of the study schedule in informing the potential need for any associated sphere updates. This emphasis represents a subtle but substantive change from past practice in which potential sphere changes were first identified and instructed the preparation and scaling of municipal service reviews.
- With some exceptions staff believes it would be appropriate to scope the study schedule to emphasize regional and service-specific studies and address multiple agencies as part of one municipal service review. This approach – which contrasts with agency-specific studies – more readily economizes resources and captures meaningful comparisons among adjacent agencies in a single geographic area or among agencies providing a common service countywide.
- Staff anticipates the breadth of the studies to build on the data previously collected in earlier cycles and transitioning to more quantitative analysis in the municipal service reviews. This includes focusing on benchmarking current and projected growth, service, and financial trends through standard performance measurements. Staff also anticipates expanding the analysis to address the following new topics:
 - Implementation and related governance issues associated with the Sustainable Groundwater Management Act (SGMA)
 - Outreach to Native American Tribes and their service needs
 - Expanding analysis to address joint-power authorities and mutual water companies consistent with the passage of Senate Bill 1266 (McGuire) and Assembly Bill 54 (Solorio), respectively
 - Performing expanded outreach within unincorporated islands (cities) and disadvantaged unincorporated communities (cities and certain districts) in step with addressing separate Commission policies

ANALYSIS

The development of a formal five-year study schedule represents a new approach for San Diego LAFCO in addressing its directive under State law to cyclically prepare municipal service reviews and sphere of influence. This approach contrasts with past practices in which LAFCO staff administratively scheduled studies with significant undertakings referenced in the annual workplan. Transitioning to a formal five-year study schedule provides explicit and transparent direction in managing the Commission's core planning responsibilities (i.e., municipal service reviews and sphere updates) as well as offer advance notice to local agencies and the general public in telegraphing these activities. Committee input on the development of the five-year study schedule will assist LAFCO in helping to maximize value in addressing the State directive relative to local conditions with specific feedback requested on sequencing, scoping, and breadth.

ALTERNATIVES FOR ACTION

This item is being presented for discussion and feedback to San Diego LAFCO staff.

RECOMMENDATION

The Committee should provide feedback on the ongoing development of San Diego LAFCO's new study schedule and provide any specific recommendations as appropriate.

PROCEDURES

This item has been placed on the agenda for discussion as part of the business calendar. The following procedures, accordingly, are recommended in the consideration of this item:

- 1) Receive verbal report from staff;
- 2) Invite comments from interested audience members (voluntarily); and
- 3) Discuss item and provide feedback as requested.

Respectfully,



Keene Simonds
Executive Officer

Attachments:

- 1) Summary of Questionnaire Responses

San Diego Local Agency Formation Commission

MSR-SOI Questionnaire | Responses as of March 9, 2018

Cities	Date Returned	Preparer
Carlsbad	2/22/2018	Corey Funk
Chula Vista	2/13/2018	Scott Donaghe
Coronado	2/12/2018	Blair King
Del Mar		
El Cajon	2/13/2018	Yazin Arellano
Encinitas	2/28/2018	Laura Ferguson
Escondido		
Imperial Beach		
La Mesa	2/14/2018	Lyn Dedmon
Lemon Grove		
National City	2/20/2018	n/a
Oceanside	2/8/2018	Terry Gorman
Poway	2/8/2018	Carol Legg
San Diego		
San Marcos	2/12/2018	Michael Gordon
Santee		
Solana Beach		
Vista	2/7/2018	John Conley
Special Districts	Date Returned	Preparer
Alpine FPD	2/22/2018	Bill Paskle
Bonita-Sunnyside FPD	2/15/2018	Tim Isbell
Borrego Springs FPD		
Borrego WD		
Buena SD		
Cannebrake WD	2/6/2018	Kathy Steuermann
Carlsbad MWD	2/22/2018	Corey Funk
Coachella Valley WD	2/15/2018	Carrie Oliphant
CSA 115		
CSA 121 - Waste Disposal		
CSA 122		
CSA 128		
CSA 129 - Streets and Roads		
CSA 135		
CSA 136		
CSA 17		
CSA 26		
CSA 69		
CSA 81		
CSA 83		
CSA 86 - Streets and Roads		
Cuyamaca Water District		
Deer Springs FPD	2/14/2018	Liz Heaton
Descanso CSD		
Fairbanks Ranch CSD		
Fallbrook HD	2/14/2018	Bobbi Palmer
Fallbrook Public Utility District	2/9/2018	Jeff Marchand
Grossmont HD		
Helix WD		

Special Districts	Date Returned	Preparer
Jacumba CSD		
Julian CSD		
Julian-Cuyamaca FPD		
Lake Cuyamaca Park & Recreation		
Lakeside FPD		
Lakeside WD	2/7/2018	Brett Sanders
Lemon Grove SD		
Leucadia Wastewater District	2/12/2018	Richard Duffey
Lower Sweetwater FPD		
Majestic Pines CSD	2/14/2018	n/a
Mission Resource Conservation District	2/15/2018	n/a
Mootamai MWD	2/27/2018	Lori Johnson
Morro Hills CSD		
North County CD		
North County FPD		
Oceanside Small Craft Harbor		
Olivenhain MWD	2/14/2018	Shawn Patterson
Otay WD	2/15/2018	Bob Kennedy
Padre Dam MWD	2/13/2018	Courtney Mael
Palomar Health HD		
Pauma MWD		
Pauma Valley CSD		
Pomerado CD		
Questhaven MWD	2/5/2018	n/a
Rainbow MWD	2/14/2018	Tom Kennedy
Ramona CD	2/15/2018	n/a
Ramona MWD		
Rancho Santa Fe CSD		
Rancho Santa Fe FPD	2/15/2018	Tony Michel
Resource Conservation District		
Rincon Del Diablo MWD	2/14/2018	Greg Thomas
Rincon Ranch CSD	2/28/2018	Amy Reeh
San Diego County SD	2/12/2018	Louis Conde
San Diego County Water Authority		
San Diego Unified Port District		
San Dieguito WD	2/9/2018	n/a
San Luis Rey MWD		
San Marcos FPD		
San Miguel Consolidated FPD		
Santa Fe ID		
South Bay ID		
Sweetwater Authority	2/28/2018	James Smith
Tri-City HD		
Upper San Luis Rey Resource Conservation District		
Vallecitos WD		
Valley Center CD		
Valley Center CSD (Park & Rec)		
Valley Center FPD	2/13/2018	Josef Napier
Valley Center MWD	2/2/2018	Gary Arant
Vista FPD	2/7/2018	n/a
Vista ID	2/6/2018	Alisa Nichols
Whispering Palms CSD		
Wynola WD		
Yuima MWD	2/14/2018	Amy Reeh

Special Districts Advisory Committee

5

AGENDA REPORT Business | Discussion

Officers

Kimberly Thorner, Chair
Olivenhain Municipal Water

Julie Nygaard, Vice Chair
Tri-City Healthcare

Members

Gary Arant
Valley Center Municipal Water

Jack Bebee
Fallbrook Public Utility

Bill Haynor
Whispering Palms CSD

Tom Kennedy
Rainbow Municipal Water

Erin Lump
Rincon Diablo Municipal Water

Tony Michel
Rancho Santa Fe Fire

John Pastore
Rancho Santa Fe CSD

Tom Pocklington
Bonita-Sunnyside Fire

Mark Robak
Otay Water

Augie Scalzitti
Padre Dam Municipal Water

Joel Scalzitti
Helix Water

Dennis Sheppard
North County Cemetery

Robert Thomas
Pomerado Cemetery

Teresa Thomas
South Bay Irrigation

March 16, 2018

TO: Committee Members
FROM: Keene Simonds, Executive Officer
SUBJECT: Review of Proposed Workplan and Budget for FY2019

SUMMARY

The Special Districts Advisory Committee (“Committee”) will review the proposed workplan and operating budget for Fiscal Year 2018-2019 and consider providing feedback ahead of LAFCO taking final action in April. The workplan outlines over two dozen specific project goals highlighted by commencing a new five-year round of municipal service reviews and directly informs the operating budget with expenses totaling \$1.904 million; the latter representing an overall decrease of (\$0.082) million or (4.2%). A matching amount of revenues is also budgeted with one notable distinction; an increase in agency contributions of \$27,384 or 1.7% is proposed to cover the difference in reducing the use of off-setting reserves.

BACKGROUND

On February 5, 2018, San Diego LAFCO adopted a proposed workplan and operating budget for Fiscal Year 2019. The workplan identifies over two dozen projects and divided between statutory (legislative directives) and administrative (discretionary matters) activities. The workplan also lists projects in sequence by their assigned priority divided between high, moderate, and low. The budget sets operating expenses at \$1.904 million; a net decrease of (\$0.082) million or (4.2%) over the current fiscal year. Savings in non-labor costs underlie the overall decrease in expenses and largely attributed to an administrative change in insourcing more projects by filling vacated staff positions that otherwise are outsourced to consultants. A notice inviting review and comment on the proposed workplan and budget was subsequently circulated to all 78 local funding agencies and ahead of LAFCO taking final action at its April 2nd meeting.

DISCUSSION

This item is for the Committee to review and provide feedback on San Diego LAFCO's adopted proposed workplan and operating budget for Fiscal Year 2019. Feedback generated from the Committee will be addressed and incorporated as appropriate into the preparation of a final workplan and budget for adoption by the Commission on April 2nd.

Copies of the adopted proposed workplan and budget are attached.

ANALYSIS

The adopted workplan outlines two-dozen project goals for 2018-2019 that staff believes responsively addresses San Diego LAFCO's expanding regulatory and planning responsibilities while also investing (funds and resources) in the agency's organizational capacity. Processing boundary change proposals will continue to be a priority with several notable projects already on file with LAFCO and likely to extend into 2018-19. At least two other prominent proposals are expected to be filed during the upcoming fiscal year involving the Cities of Escondido (Safari Highlands) and Vista (Rancho Lomas Verdes). The workplan also prioritizes the implementation of LAFCO's new study schedule and tasks therein to start a new five-year round of municipal service reviews and sphere updates. These studies are expected to serve as LAFCO's principal workload during the fiscal year and will build on existing information previously generated while – and importantly – expanding to focus more on performance measurements with respect to service and financial capacities. It is also recommended these studies serve as a conduit in implementing two other distinct but overlapping projects to establish island annexation and disadvantaged unincorporated community programs; both of which are premised on addressing the Legislature's directive to proactively remedying service and/or governance deficiencies within the subject lands. Other notable projects include a job class and salary schedule review, fee schedule update, and design and launch of a new website.

The adopted proposed operating budget supports the workplan while also producing an overall decrease in expenses from \$1.986 million to \$1.904 million; a difference of (\$0.082) million or (4.2%) and largely attributed to insourcing projects by filling vacated staff positions that have otherwise been outsourced to consultants. Underlying this savings is the fiscal recognition the consultant market has become a less-efficient option compared to insourcing projects – and most notably municipal service reviews and sphere updates – through LAFCO staff in terms of cost and quality. Similarly, the proposed budget includes provisions to enhance recruitment and retention of high-quality staff and marked by placeholders to fund potential salary adjustments in step with the recent commencement of a job class/salary schedule review as well as investing more in training and development.

Special Districts Advisory Committee

March 16, 2018 Regular Meeting

Agenda Item No. 5 | Review of Proposed Workplan and Budget for FY2019

ALTERNATIVES FOR ACTION

This item is being presented for discussion and feedback to San Diego LAFCO staff.

RECOMMENDATION

The Committee should provide feedback on San Diego LAFCO's workplan and operating budget ahead of the Commission taking final action at its April 2nd meeting.

PROCEDURES

This item has been placed on the agenda for discussion as part of the business calendar. The following procedures, accordingly, are recommended in the consideration of this item:

- 1) Receive verbal report from staff;
- 2) Invite comments from interested audience members (voluntarily); and
- 3) Discuss item and provide feedback as requested.

Respectfully,



Keene Simonds
Executive Officer

Attachments:

1. Adopted Proposed FY2019 Workplan
2. Adopted Proposed FY2019 Budget

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2018-19 Workplan | Proposed

Introduction:

Local Agency Formation Commissions' (LAFCOs) operate under the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2001 ("CKH") and are delegated broad regulatory and planning responsibilities by the Legislature to oversee the formation and subsequent development of local government agencies and their municipal service areas. Common regulatory functions include approving boundary change and outside service requests. Common planning functions include preparing studies to independently evaluate the availability, performance, and need for urban services and establishing spheres of influence – which are the Legislature's version of urban growth boundaries and gatekeepers to future boundary changes – for all cities and special districts. All regulatory and planning activities undertaken by LAFCOs may be conditioned and must be consistent with policies and procedures.

Objective:

This document represents San Diego LAFCO's ("Commission") formal 2018-19 Workplan. The Workplan draws on the recommendations of the Executive Officer as vetted and approved by the Commission. The Workplan is divided into two distinct categories – statutory and administrative – with one of three priority rankings: high, moderate, or low. The underlying intent of the Workplan is to serve as a management tool to allocate Commission resources in an accountable and transparent manner over the 12-month period. Further, while it is a stand-alone document, the Workplan should be reviewed in relationship to the adopted operating budget given the planned goals and activities are facilitated and or limited accordingly.

Executive Summary:

The 2018-19 Workplan continues to guide the Commission to prioritize resources in addressing statutory duties and responsibilities. Most notably, this includes allocating sufficient resources to process several prominent reorganizations as well as initiating a new round of municipal service reviews and sphere of influence updates. Notable new administrative projects include completing a job class/salary schedule review and fee schedule update as well as designing a new website and transitioning to e-agenda packets. A limited number of projects have also been identified as low priorities with the policy intention for the Commission to address – such as updating the application packet and establishing social media policies and protocols – as resources allow.

Priority	Level	Type	Status	Project	Key Issues
1	High	Statutory	Rollover	Reorganizations on File - CSA No. 115 (Pepper Drive) - CSA No. 135 (East Island Areas) - Alpine Fire Protection (Unserved SOI Lands) - City of San Marcos (Highlands)	These four active proposals all involve substantive boundary and/or service changes and are expected to rollover into FY2019.
2	High	Statutory	New	Expected Reorganizations - City of Escondido (Safari Highlands) - City of Vista (Rancho Lomas Verdes)	These two projects – which are currently under environmental review by the lead agencies – involve substantive sphere and jurisdictional changes and expected to be filed with LAFCO in FY2019.
3	High	Administrative	Rollover	Targeted LAFCO Presentations	Introductory overview of LAFCO’s duties and responsibilities to boards, councils, and community groups.
4	High	Administrative	Rollover	Staff Recruitment, Placement, and Training	Recruitments for three new analysts commenced in FY2018 and will rollover into FY2019 in terms of training and development.
5	High	Administrative	Rollover	Job Class and Salary Schedule Review	This review is specific to non-executive positions and focuses on ensuring employees’ (current and future) activities are appropriately aligned and/or accounted in their class and wages remain competitive. Work commenced in January 2018 but expected to rollover into FY2019.
6	High	Statutory	Rollover	Implementation of New Study Schedule - Integrate DUC Program - Integrate Island Annexation Program	The study schedule calendars municipal service reviews and sphere updates over the 2018-22 legislative cycle and ultimately will cover over 100 local cities and special districts in San Diego County.
7	High	Statutory	New	MSR SOI City of Escondido Region	Subset of No. 6; comprehensive study of City of Escondido and surrounding special districts.
8	High	Statutory	New	MSR SOI City of Vista Region	Subset of No. 6; comprehensive study of City of Vista and surrounding special districts.
9	High	Statutory	New	MSR SOI City of San Marcos Region	Subset of No. 6; comprehensive regional study of City of San Marcos and surrounding special districts.
10	High	Administrative	New	Policy Reviews - Fund Balance - Outside Service Extensions	Periodical review of existing policies relative to practices and trends, and consider whether changes are appropriate to better reflect current membership preferences.
11	Moderate	Administrative	New	Fee Schedule Update	Review fee schedule to ensure appropriate level of cost-recovery while incorporating – as appropriate – changes in format and orientation as well as developing a blended hourly staff rate.
12	Moderate	Administrative	Rollover	CALAFCO Association of Southern LAFCOs	Continue to participate and provide leadership within CALAFCO and Association of Southern LAFCOs.
13	Moderate	Administrative	New	Website Update	Design and launch website update that provides users with a more intuitive and appealing layout and expand content to include – and among other items – a public portal to search/retrieve digital records.
14	Moderate	Administrative	New	E-Agenda Packets	Simplify agenda packet production by transitioning to electronic tablets.
15	Moderate	Administrative	Rollover	Digital Archiving	Continue project to digitize LAFCO records.
16	Moderate	Statutory	New	MSR SOI City of Poway Region	Subset of No. 6; comprehensive study of City of Poway and surrounding special districts.
17	Moderate	Administrative	New	2017-18 Audit Report	Best practice; follow up on previous audit recommendations.
18	Moderate	Administrative	New	Bookkeeping Services	Create a chart of accounts for LAFCO in QuickBooks scaled to the agency’s operations while maintaining linkage and accessibility to the County’s accounting system. Also establish protocol for outside bookkeeper to provide monthly reconciliation of account statements.
19	Moderate	Administrative	New	Informational Report on SGMA	Examine State Groundwater Management Act (SGMA) implementation issues in San Diego County relative to LAFCO’s duties and interests.
20	Moderate	Administrative	New	Agency Logo	Establish an agency logo for use on letterhead and other communications (website, publications, etc.). Branding activity.
21	Low	Administrative	New	Local Agency Directory	User-friendly publication identifying and summarizing local governmental agencies and their services in San Diego County.
22	Low	Administrative	New	Update Application Packet	Streamline existing packet to more readily distinguish between proposal types and incorporate informational needs based on new statutory requirements.
23	Low	Statutory	New	Informational Report on JPAs	Follows recent passage of SB 1266 and requirement for municipal-serving JPAs to begin filing agreements/amendments with LAFCOs.
24	Low	Administrative	New	Establish Social Media Policies and Protocols	Expand outreach to capture alternate media forums.

PROPOSED OPERATING BUDGET | 2018-19

OPERATING EXPENSES

Salary and Benefit Unit

Accounts	Descriptions	FY2015-16		FY2016-17		FY2017-18		FY2018-19		
		Adopted FY15-16	Actual FY15-16	Adopted FY16-17	Actual FY16-17	Adopted FY17-18	Projected FY17-18	Proposed FY18-19		Difference
51110-51310	Salaries and Wages	1,028,205	493,668	1,073,177	538,165	1,100,599	620,960	660,264		
51410	Retirement - SDCERA	0	153,326	0	187,262	0	169,454	241,152		
51415	Retirement - OPEB	0	8,188	0	9,323	0	7,367	10,627		
51421	Retirement - Pension Obligation Bonds	0	30,851	0	34,496	0	28,773	41,864		
51450	Payroll Tax (Social and Medicare)	0	32,921	0	36,919	0	32,179	49,271		
51510-51550	Group Insurance (Health)	0	66,797	0	69,440	0	73,735	96,958		
51560	Unemployment Insurance	0	161	0	154	0	1,577	4,058		
		1,028,205	785,912	1,073,177	875,759	1,100,599	934,044	1,129,193	2.6%	28,594

Services and Supplies Unit

Accounts	Descriptions	FY2015-16		FY2016-17		FY2017-18		FY2018-19		
		Adopted FY15-16	Actual FY15-16	Adopted FY16-17	Actual FY16-17	Adopted FY17-18	Projected FY17-18	Proposed FY18-19		Difference
52074	Telecommunications	500	-	500	-	500	2,200	2,500	400.0%	2,000
52178	Vehicle - Maintenance	2,000	1,150	2,000	1,456	2,000	1,500	2,000	0.0%	-
52182	Vehicle - Fuel	500	1,274	1,500	1,096	1,500	1,300	1,500	0.0%	-
52270	Memberships	9,000	7,577	10,107	8,107	15,000	12,000	13,000	-13.3%	(2,000)
52304	Miscellaneous	-	-	50	-	50	6,000	50	0.0%	-
52330	Office: General	1,000	-	1,000	-	1,000	8,500	8,500	750.0%	7,500
52332	Office: Postage	500	-	500	-	500	-	500	0.0%	-
52334	Office: Printing	2,000	7,194	7,500	20	7,500	3,500	10,000	46.7%	3,500
52336	Office: Books and Guidelines	2,000	110	2,000	-	2,000	850	2,000	0.0%	-
52338	Office: Drafting/Engineering	50	-	50	-	50	-	50	0.0%	-
52344	Office: Stores Unallocated	15,000	13,974	17,500	10,806	18,000	12,320	17,500	-2.8%	(500)
52354	Office: County Mail Services	8,000	9,228	9,500	8,220	9,000	7,500	9,000	0.0%	-
52370	Professional Services: Consultants	427,500	378,861	402,500	408,717	382,500	374,290	259,110	-32.3%	(123,390)
52490	Publications and Legal Notices	2,500	127	2,500	57	7,500	1,250	5,000	-33.3%	(2,500)
52504	Leases: Equipment	1,166	5,996	-	4,779	4,000	5,224	6,500	62.5%	2,500
52530	Leases: Office Space	75,000	73,875	77,000	75,722	80,000	77,931	79,880	-0.2%	(120)
52550	Special Expenses: County Overhead	126,000	190,483	100,000	196,412	155,000	140,000	155,000	0.0%	-
52562	Special Expenses: New Hire Backgrounds	-	93	-	-	-	350	-	-	-
52566	Special Expenses: Minor Equipment	1,000	-	1,000	-	1,000	1,000	1,000	0.0%	-
52602	Computer Training	2,000	-	2,000	-	2,000	-	2,000	0.0%	-
52610	Travel and Training In County	500	-	500	-	500	8,000	5,000	900.0%	4,500
52612	Employee Auto	10,000	9,084	10,000	8,802	10,000	8,000	10,000	0.0%	-
52622	Travel and Training Out of County	1,000	-	1,000	-	1,000	7,000	10,000	900.0%	9,000
52704-52722	Reimbursements: Network	33,500	28,905	33,500	29,140	31,500	24,955	30,000	-4.8%	(1,500)
52723	Reimbursements: Data Center	50,546	54,901	51,000	52,403	45,000	43,630	45,000	0.0%	-
52725	Reimbursements: Financial Systems	6,000	22,671	6,000	20,940	20,000	15,770	20,000	0.0%	-
52726-52732	Reimbursements: Desktop Computing	40,200	27,079	40,200	28,248	27,700	22,000	25,000	-9.7%	(2,700)
52374	Reimbursements: Help Desk	2,500	5,058	2,500	4,531	2,500	2,630	3,000	20.0%	500
52750-52754	Reimbursements: Catalog Equipment	41,310	20,281	117,480	27,121	51,000	25,000	45,000	-11.8%	(6,000)
52758	Reimbursements: Vehicle Lease	2,500	773	2,500	166	3,000	1,000	2,000	-33.3%	(1,000)
		863,772	858,694	901,887	886,743	881,300	813,700	770,090	-12.6%	(111,210)

Other Units

Accounts	Descriptions	FY2015-16	FY2016-17	FY2017-18	FY2018-19	Difference
53585	Equipment Depreciation	2,500	2,019	2,500	2,500	2,500
54955-54961	Fixed Assets	2,500	-	2,500	2,500	2,500
		5,000	2,019	5,000	5,000	5,000

EXPENSE TOTALS	1,896,977	1,646,625	1,979,064	1,764,521	1,986,899	1,752,744	1,904,283	-4.2%	(82,616)
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OPERATING REVENUES

		FY2015-16		FY2016-17		FY2017-18		FY2018-19		
		Adopted FY15-16	Actual FY15-16	Adopted FY16-17	Actual FY16-17	Adopted FY17-18	Projected FY17-18	Proposed FY18-19	Difference	
Intergovernmental Unit										
Accounts	Descriptions									
45918	Agency Apportionments	1,394,946	1,394,946	1,578,564	1,577,636	1,635,099	1,635,099	1,662,483	1.7%	27,384
		1,394,946	1,394,946	1,578,564	1,577,636	1,635,099	1,635,099	<u>1,662,483</u>	1.7%	27,384
Service Charges Unit										
Accounts	Descriptions									
46234	Applicant Fees	125,000	76,510	150,000	186,717	125,000	118,210	125,000	0.0%	-
		125,000	76,510	150,000	186,717	125,000	118,210	<u>125,000</u>	0.0%	-
Earnings Unit										
Accounts	Descriptions									
44105	Interests and Dividends	5,500	-	5,500	-	6,800	5,100	6,800	0.0%	-
		5,500	-	5,500	-	6,800	5,100	<u>6,800</u>	0.0%	-
Miscellaneous Unit										
Accounts	Descriptions									
47540	Operating Transfer	370,365	175,000	250,000	-	220,000	-	110,000	-50.0%	(110,000)
		370,365	175,000	250,000	-	220,000	-	<u>110,000</u>	-50.0%	(110,000)
REVENUE TOTALS		<u>1,895,811</u>	<u>1,646,456</u>	<u>1,984,064</u>	<u>1,764,353</u>	<u>1,986,899</u>	<u>1,758,409</u>	<u>1,904,283</u>	-4.2%	(82,616)

OPERATING NET	\$	(169)	\$	(168)	\$	-	\$	5,665	\$	-
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FUND BALANCE JUNE 30th										
			175,000		-		-			
	Committed		175,000		-		-			
	Assigned Contingency		97,075		75,000		75,000		75,000	
	Unassigned		1,136,620		1,394,699		1,400,364		1,400,364	
		\$	<u>1,408,695</u>	\$	<u>1,469,699</u>	\$	<u>1,475,364</u>	\$	<u>1,475,364</u>	
			audited		audited		unaudited		projected	

Special Districts Advisory Committee

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Officers

Kimberly Thorner, Chair
Olivenhain Municipal Water

Julie Nygaard, Vice Chair
Tri-City Healthcare

Members

Gary Arant
Valley Center Municipal Water

Jack Bebee
Fallbrook Public Utility

Bill Haynor
Whispering Palms CSD

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Helix Water

Dennis Sheppard
North County Cemetery

Robert Thomas
Pomerado Cemetery

Teresa Thomas
South Bay Irrigation

March 16, 2018

TO: Committee Members

FROM: Keene Simonds, Executive Officer
Robert Barry, Chief Policy Analyst

SUBJECT: Legislative Report

AGENDA REPORT Business | Discussion

SUMMARY

The Special Districts Advisory Committee (“Committee”) will review current legislation proposals of interest to San Diego LAFCO. This includes most notably Assembly Bill 2050 (Caballero) and its provisions to create the Small System Water Authority Act of 2018; a bill CALAFCO and CSDA are both actively working with the author to address multitude of concerns. Committee feedback on this and other bills will be incorporated into a report to the Commission with position recommendations at the April 2nd meeting.

BACKGROUND

San Diego LAFCO draws on its active participation with CALAFCO in considering legislative matters affecting the agency’s ability to effectively administer its regulatory and planning responsibilities. The CALAFCO Legislative Committee comprises nearly two dozen members across the state – including San Diego LAFCO’s Chief Policy Analyst – and tasked with drafting and or reviewing legislation and related items. San Diego LAFCO relies on the information and analysis generated from the CALAFCO Legislative Committee in making its own position recommendations.

DISCUSSION

This item is for the Committee to review and provide feedback on current legislation being tracked by CALAFCO. Committee members are also encouraged to identify other bills of interest.

ANALYSIS

The second year of the 2017-2018 session began on January 3, 2018 and added over 1,000 new bills through the February 16th introduction deadline for non-committee proposals. A review of all active bills identifies 24 proposals that directly or indirectly impact LAFCOs and are briefly identified in the CALAFCO report provided as Attachment One. Most notably, this includes Assembly Bill 2050 (Caballero) and its provisions to create a process for the State Water Resources Control Board to order consolidation of both public and private small drinking water systems that have been consistently unable to remedy violations of drinking water standards into a new public agency that would be formed by LAFCO. The bill requires a minimum threshold of five local public/private small water systems in order to create sufficient economies of scale to remedy the violations of drinking water standards. The affected public/private small water systems would be dissolved and consolidated to form a new type of public agency: a Small System Water Authority (SSWA). Following submittal of a formation application and plan for services to LAFCO, the Commission would be required to approve the SSWA formation with or without conditions. CALAFCO has established a working group to coordinate with the sponsor/author and has provided proposed revisions to the most recent version of the bill.

ALTERNATIVES FOR ACTION

This item is being presented for discussion and feedback to San Diego LAFCO staff.

RECOMMENDATION

The Committee should provide feedback on legislative items of interest for incorporation by staff into a formal update to the Commission at its April 2nd meeting.

PROCEDURES

This item has been placed on the agenda for discussion as part of the business calendar. The following procedures, accordingly, are recommended in the consideration of this item:

- 1) Receive verbal report from staff;
- 2) Invite comments from interested audience members (voluntarily); and
- 3) Discuss item and provide feedback as requested.

Respectfully,



Robert Barry
Chief Policy Analyst

Attachment:
1. CALAFCO Legislative Report

CALAFCO Daily Legislative Report as of Monday, March 12, 2018

1

AB 2050 (Caballero D) Small System Water Authority Act of 2018.

Current Text: Introduced: 2/6/2018 [html](#) [pdf](#)

Introduced: 2/6/2018

Status: 2/7/2018-From printer. May be heard in committee March 9.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

Would create the Small System Water Authority Act of 2018 and state legislative findings and declarations relating to authorizing the creation of small system water authorities that will have powers to absorb, improve, and competently operate noncompliant public water systems. The bill would define various terms and require a change in organization to be carried out as set forth in the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000.

Position: Watch

Subject: LAFCo Administration, Municipal Services, Water

CALAFCO Comments: This bill is sponsored by Eastern Municipal Water District and the CA Municipal Utilities Assoc. The intent is to give the State Water Resources Control Board (SWRCB) authority to mandate the dissolution of existing drinking water systems (public, mutual and private) and authorize the formation of a new public water system. The focus is on non contiguous systems. The SWRCB already has the authority to mandate consolidation of these systems, this will add the authority to mandate dissolution and formation of new public agencies.

CALAFCO met with the sponsors several times and they indicate a desire to work with LAFCOs on creating a process that works. However, it is our understanding that LAFCo will lack any discretion in the dissolution of any public water agency mandated by the SWRCB and the formation of a new entity as mandated by the SWRCB. CALAFCO will continue to work with the sponsors and author.

AB 2238 (Aguiar-Curry D) Change of organization or reorganization: local agency formation commission review: hazard mitigation plan: safety element.

Current Text: Introduced: 2/13/2018 [html](#) [pdf](#)

Introduced: 2/13/2018

Status: 3/1/2018-Referred to Com. on L. GOV.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 specifies the factors that a local agency formation commission is required to consider in the review of a proposal for a change of organization or reorganization, including, among other things, the proposal's consistency with city or county general and specific plans. This bill would additionally require the commission to consider any relevant hazard mitigation plan or safety element of a general plan, and the extent to which the proposal will affect any land identified as a very high fire hazard severity zone or land determined to be in a state responsibility area, as provided.

Position: Watch

Subject: Climate Change, Growth Management

CALAFCO Comments: This bill seeks to add another factor for LAFCo consideration in the review of a proposal. That factor is any relevant hazard mitigation plan or safety element of a general plan, and the extent to which the proposal will affect any land identified as a very high fire hazard severity zone (pursuant to Gov. Code Sc. 51178) or land determined to be in a state responsibility area (pursuant to PRC Sec. 4102).

This bill is in response to the rash of wildfires throughout the state over the past several years and the ongoing threat of same as a result of climate change.

AB 2258 (Caballero D) Local government.

59

Current Text: Introduced: 2/13/2018 [html](#) [pdf](#)

Introduced: 2/13/2018

Status: 2/14/2018-From printer. May be heard in committee March 16.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

Current law requires a local agency formation commission in each county to encourage the orderly formation and development of local agencies based upon local conditions and circumstances, among other things. Current law requires the county auditor to apportion, as specified, the net operating expenses of the local agency formation commission among the county, cities, and special districts within the commission’s jurisdiction. This bill would make a nonsubstantive change to that provision.

Position: Sponsor

Subject: Other

CALAFCO Comments: As introduced this is a spot bill. This is a CALAFCO sponsored bill following up on the recommendation of the Little Hoover Commission report of 2017 for the Legislature to provide LAFcos one-time grant funding for in-depth studies of potential reorganization of local service providers. CALAFCO is working with the Strategic Growth Council in preparing a process and actual language will be coming soon.

AB 2320 (Brough R) Local agency formation: spheres of influence: municipal service review.

Current Text: Introduced: 2/13/2018 [html](#) [pdf](#)

Introduced: 2/13/2018

Status: 2/14/2018-From printer. May be heard in committee March 16.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 requires a local agency formation commission to develop and determine the sphere of influence of each city and each special district within the county and enact policies designed to promote the logical and orderly development of areas within each sphere. Current law requires the commission, in order to prepare and update spheres of influence in accordance with this requirement, to conduct a service review of the municipal services provided in the county or other appropriate area designated by the commission, as specified. This bill would make a nonsubstantive change to this provision.

Position: Watch

CALAFCO Comments: This is a spot bill. CALAFCO is waiting to hear back from the author on the intent.

AB 2600 (Flora R) Regional park and open space districts.

Current Text: Introduced: 2/15/2018 [html](#) [pdf](#)

Introduced: 2/15/2018

Status: 3/8/2018-Referred to Com. on L. GOV.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

Would authorize the formation of a district by the adoption of a resolution of application by the legislative body of any county or city that contains the territory proposed to be included in the district. The bill would require the resolution to contain certain information, including the methods by which the district would be financed. The bill would require a public hearing before the adoption of the resolution, as provided.

Position: Watch

CALAFCO Comments: This bill would expand the process of initiating the formation of a regional park and open space district by adding that a local governing body may adopt a resolution proposing to form a new district. This would be in lieu of having a 5,000 signature petition. The LAFco process remains intact.

The intent of this bill is to create an easier way to proposed the formation of these types of districts, thereby removing the need for special legislation to do so. The bill is author-sponsored.

SB 1215 (Hertzberg D) Drinking water systems and sewer systems: consolidation and extension of 60

service.**Current Text:** Introduced: 2/15/2018 [html](#) [pdf](#)**Introduced:** 2/15/2018**Status:** 3/1/2018-Referred to Coms. on EQ. and GOV. & F.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

Current law declares it to be the established policy of the state that every human being has the right to safe, clean, affordable, and accessible water adequate for human consumption, cooking, and sanitary purposes. This bill would also authorize the state board to set timeline and performance measures to facilitate completion of extension of service of drinking water. This bill contains other related provisions and other current laws.

Position: Watch**Subject:** Disadvantaged Communities, Water

CALAFCO Comments: This bill would authorize the State Water Resources Control Board (SWRCB) to mandate extension of service or consolidation of wastewater systems - both public and private, under certain circumstances. The process mirrors the process set forth in SB 88 giving the SWRCB authority to mandate the same for drinking water systems.

SB 1496 (Committee on Governance and Finance) Validations.**Current Text:** Introduced: 3/1/2018 [html](#) [pdf](#)**Introduced:** 3/1/2018**Status:** 3/2/2018-From printer. May be acted upon on or after April 1.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

Would enact the Second Validating Act of 2018, which would validate the organization, boundaries, acts, proceedings, and bonds of the state and counties, cities, and specified districts, agencies, and entities. This bill would declare that it is to take effect immediately as an urgency statute.

Position: Watch**SB 1497 (Committee on Governance and Finance) Validations.****Current Text:** Introduced: 3/1/2018 [html](#) [pdf](#)**Introduced:** 3/1/2018**Status:** 3/2/2018-From printer. May be acted upon on or after April 1.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

Would enact the First Validating Act of 2018, which would validate the organization, boundaries, acts, proceedings, and bonds of the state and counties, cities, and specified districts, agencies, and entities. This bill would declare that it is to take effect immediately as an urgency statute.

Position: Watch**Subject:** LAFCo Administration**SB 1499 (Committee on Governance and Finance) Validations.****Current Text:** Introduced: 3/1/2018 [html](#) [pdf](#)**Introduced:** 3/1/2018**Status:** 3/2/2018-From printer. May be acted upon on or after April 1.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

Would enact the Third Validating Act of 2018, which would validate the organization, boundaries, acts, proceedings, and bonds of the state and counties, cities, and specified districts, agencies, and entities.

Position: Watch**Subject:** LAFCo Administration

AB 2268 (Reyes D) Local government finance: property tax revenue allocations: vehicle license fee adjustments.

Current Text: Introduced: 2/13/2018 [html](#) [pdf](#)

Introduced: 2/13/2018

Status: 3/1/2018-Referred to Com. on L. GOV.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

Would, for the 2018–19 fiscal year, instead require the vehicle license fee adjustment amount to be the sum of the vehicle license fee adjustment amount in the 2004–05 fiscal year, if a specified provision did not apply, and the product of the amount as so described and the percentage change in gross taxable assessed valuation within the jurisdiction of that entity between the 2004–05 fiscal year to the 2018–19 fiscal year. This bill, for the 2019–20 fiscal year, and for each fiscal year thereafter, would require the vehicle license fee adjustment amount to be the sum of the vehicle license fee adjustment amount for the prior fiscal year and the product of the amount as so described and the percentage change from the prior fiscal year in gross taxable assessed valuation within the jurisdiction of the entity.

Position: Watch

Subject: Tax Allocation

CALAFCO Comments: Sponsored by the League, this bill will reinstate ERAF funding for inhabited annexations.

AB 2491 (Cooley D) Local government finance: vehicle license fee adjustment amounts.

Current Text: Introduced: 2/14/2018 [html](#) [pdf](#)

Introduced: 2/14/2018

Status: 3/5/2018-Referred to Com. on L. GOV.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

Would establish a separate vehicle license fee adjustment amount for a city incorporating after January 1, 2012, and for a qualified city, as defined, incorporating after January 1, 2012, would establish an additional separate vehicle license fee adjustment amount. This bill contains other related provisions and other existing laws.

Position: Watch

Subject: Tax Allocation

CALAFCO Comments: Sponsored by the League, this bill will reinstate ERAF funding for incorporations.

AB 2501 (Chu D) Drinking water: consolidation and extension of service.

Current Text: Introduced: 2/14/2018 [html](#) [pdf](#)

Introduced: 2/14/2018

Status: 3/8/2018-Referred to Com. on E.S. & T.M.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

The California Safe Drinking Water Act authorizes the State Water Resources Control Board to order extension of service to an area within a disadvantaged community that does not have access to an adequate supply of safe drinking water so long as the extension of service is an interim extension of service in preparation of consolidation. The act defines “disadvantaged community” for these purposes to mean a disadvantaged community that is in an unincorporated area, is in a mobilehome park, or is served by a mutual water company or small public water system. This bill would redefine “small public water system” for these purposes as a system with 200 connections of less.

Position: Watch

Subject: Disadvantaged Communities, Water

[AB 1889](#) (Caballero D) Santa Clara Valley Water District.

Current Text: Introduced: 1/18/2018 [html](#) [pdf](#)

Introduced: 1/18/2018

Status: 2/5/2018-Referred to Com. on L. GOV.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

The Santa Clara Valley Water District Act authorizes the district to impose special taxes at minimum rates according to land use category and size. The district act authorizes the district to provide an exemption from these taxes for residential parcels owned and occupied by one or more taxpayers who are at least 65 years of age, or who qualify as totally disabled, if the household income is less than an amount approved by the voters of the district. This bill would authorize the district to require a taxpayer seeking an exemption from these special taxes to verify his or her age, disability status, or household income, as prescribed. The bill would authorize the board of directors of the district to provide the exemption.

Position: Watch

[AB 2019](#) (Aguiar-Curry D) Health care districts.

Current Text: Introduced: 2/5/2018 [html](#) [pdf](#)

Introduced: 2/5/2018

Status: 2/6/2018-From printer. May be heard in committee March 8.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

Current law authorizes local health care districts to exercise specified powers, including purchasing and using property for the benefit of the district and exercising the power of eminent domain to acquire real or personal property necessary to the exercise of the district's powers. Current law authorizes a district to include incorporated or unincorporated territory, or both, or territory in one or more counties, subject to specified limitations. This bill would make technical, nonsubstantive changes to a provision of the Local Health Care District Law.

Position: Watch

CALAFCO Comments: This is a spot bill.

[AB 2179](#) (Gipson D) Municipal corporations: public utility service: water and sewer service.

Current Text: Introduced: 2/12/2018 [html](#) [pdf](#)

Introduced: 2/12/2018

Status: 3/1/2018-Referred to Com. on L. GOV.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

Would authorize a municipal corporation to utilize the alternative procedures to lease, sell, or transfer that portion of a municipal utility used for furnishing sewer service outside the boundaries of the municipal corporation.

Position: Watch

Subject: Municipal Services

[AB 2339](#) (Gipson D) Water utility service: sale of water utility property by a city.

Current Text: Introduced: 2/13/2018 [html](#) [pdf](#)

Introduced: 2/13/2018

Status: 3/1/2018-Referred to Coms. on W.,P., & W. and L. GOV.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Calendar:

3/20/2018 9 a.m. - State Capitol, Room 444 ASSEMBLY WATER, PARKS AND WILDLIFE, GARCIA, Chair

Summary:

Would permit a city that owns and operates a public utility for furnishing water service to sell the public utility for the purpose of consolidating its public water system with another public water system pursuant to the procedures that are generally applicable to the sale of real property by a

city, only if the potentially subsumed water system is wholly within the boundaries of the city, if the city determines that it is uneconomical and not in the public interest to own and operate the public utility and if certain requirements are met. The bill would prohibit the city from selling the public utility for one year if 50% of interested persons, as defined, protest the sale.

Position: Watch
Subject: Water

SB 522 (Glazer D) West Contra Costa Healthcare District.

Current Text: Amended: 1/3/2018 [html](#) [pdf](#)

Introduced: 2/16/2017

Last Amended: 1/3/2018

Status: 1/30/2018-In Assembly. Read first time. Held at Desk.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

Current law provides for the formation of local health care districts and specifies district powers. Under existing law, the elective officers of a local health care district consist of a board of hospital directors consisting of 5 members, each of whom is required to be a registered voter residing in the district and whose term shall be 4 years, except as specified. This bill would dissolve the existing elected board of directors of the West Contra Costa Healthcare District, effective January 1, 2019, and would require the Board of Supervisors of the County of Contra Costa, at its election, to either serve as the district board or appoint a district board, as specified.

Position: Watch
Subject: Special Districts Governance

SB 561 (Gaines R) Fallen Leaf Lake Community Services District: elections.

Current Text: Amended: 1/23/2018 [html](#) [pdf](#)

Introduced: 2/17/2017

Last Amended: 1/23/2018

Status: 1/30/2018-Read third time. Passed. (Ayes 36. Noes 0.) Ordered to the Assembly. In Assembly. Read first time. Held at Desk.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

Under current law, the Fallen Leaf Lake Community Services District is a resident voting district. This bill, notwithstanding existing law, would provide that voters who are residents of the district, and voters who are not residents but either own a real property interest in the district or have been designated by the owner of a real property interest to cast the vote for that property, may vote in a district election in the Fallen Leaf Lake Community Services District.

Position: Watch
Subject: Special Districts Governance

SB 623 (Monning D) Water quality: Safe and Affordable Drinking Water Fund.

Current Text: Amended: 8/21/2017 [html](#) [pdf](#)

Introduced: 2/17/2017

Last Amended: 8/21/2017

Status: 9/1/2017-From committee: Without recommendation. (Ayes 11. Noes 0.) (September 1) Re-referred to Com. on RLS.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

Would establish the Safe and Affordable Drinking Water Fund in the State Treasury and would provide that moneys in the fund are continuously appropriated to the State Water Resources Control Board. The bill would require the board to administer the fund to secure access to safe drinking water for all Californians, while also ensuring the long-term sustainability of drinking water service and infrastructure. The bill would authorize the state board to provide for the deposit into the fund of federal contributions, voluntary contributions, gifts, grants, bequests, and settlements from parties responsible for contamination of drinking water supplies.

Position: Watch

Subject: Water**[SB 778](#) (Hertzberg D) Water systems: consolidations: administrative and managerial services.****Current Text:** Amended: 7/13/2017 [html](#) [pdf](#)**Introduced:** 2/17/2017**Last Amended:** 7/13/2017**Status:** 9/1/2017-Failed Deadline pursuant to Rule 61(a)(12). (Last location was APPR. on 8/23/2017)(May be acted upon Jan 2018)

Desk	Policy	Fiscal	Floor	Desk	Policy	2 year	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

Would require, on or before March 1, 2018, and regularly thereafter, as specified, the State Water Resources Control Board to track and publish on its Internet Web site an analysis of all voluntary and ordered consolidations of water systems that have occurred on or after July 1, 2014. The bill would require the published information to include the resulting outcomes of the consolidations and whether the consolidations have succeeded or failed in providing an adequate supply of safe drinking water to the communities served by the consolidated water systems.

Position: Watch**Subject:** Municipal Services**[SB 929](#) (McGuire D) Special districts: Internet Web sites.****Current Text:** Amended: 3/6/2018 [html](#) [pdf](#)**Introduced:** 1/25/2018**Last Amended:** 3/6/2018**Status:** 3/6/2018-From committee with author's amendments. Read second time and amended. Re-referred to Com. on RLS.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

The California Public Records Act requires a local agency to make public records available for inspection and allows a local agency to comply by posting the record on its Internet Web site and directing a member of the public to the Web site, as specified. This bill would, beginning on January 1, 2020, require every independent special district to maintain an Internet Web site that clearly lists contact information for the special district, except as provided. Because this bill would require local agencies to provide a new service, the bill would impose a state-mandated local program.

Position: Watch**[SB 1084](#) (Berryhill R) Counties: boundaries.****Current Text:** Introduced: 2/12/2018 [html](#) [pdf](#)**Introduced:** 2/12/2018**Status:** 2/22/2018-Referred to Com. on RLS.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

Current law provides that proceedings for the alteration of current county boundaries are not subject to the provisions of the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000. This bill would make a nonsubstantive change to this provision.

Position: Watch**CALAFCO Comments:** This is a spot bill.**[SB 1459](#) (Cannella R) Local government organization: disincorporated cities.****Current Text:** Introduced: 2/16/2018 [html](#) [pdf](#)**Introduced:** 2/16/2018**Status:** 3/8/2018-Referred to Com. on RLS.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

The Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000 provides the authority and procedures for the initiation, conduct, and completion of changes of organization and

reorganization of cities and districts by local agency formation commissions. Under that act, upon disincorporation of a city, on and after the effective date of that disincorporation, the territory of the disincorporated city, all inhabitants within the territory, and all persons formerly entitled to vote by reason of residing within that territory, are no longer subject to the jurisdiction of the disincorporated city. This bill would make a nonsubstantive change to this provision.

Position: Watch

Subject: Disincorporation/dissolution

CALAFCO Comments: This is a spot bill.

[SB 1498](#) (Committee on Governance and Finance) Local Government Omnibus Act of 2018.

Current Text: Introduced: 3/1/2018 [html](#) [pdf](#)

Introduced: 3/1/2018

Status: 3/2/2018-From printer. May be acted upon on or after April 1.

Desk	Policy	Fiscal	Floor	Desk	Policy	Fiscal	Floor	Conf. Conc.	Enrolled	Vetoed	Chaptered
1st House				2nd House							

Summary:

Current law sets forth various provisions governing cities that reference various officers and employees. This bill would make these references gender neutral.

Position: Watch

CALAFCO Comments: This is the annual Senate Governance & Finance Committee Omnibus bill.

Total Measures: 24

Total Tracking Forms: 24

3/12/2018 8:58:47 AM

Special Districts Advisory Committee

7

AGENDA REPORT Business | Information

Officers

Kimberly Thorner, Chair
Olivenhain Municipal Water

Julie Nygaard, Vice Chair
Tri-City Healthcare

Members

Gary Arant
Valley Center Municipal Water

Jack Bebee
Fallbrook Public Utility

Bill Haynor
Whispering Palms CSD

Tom Kennedy
Rainbow Municipal Water

Erin Lump
Rincon Diablo Municipal Water

Tony Michel
Rancho Santa Fe Fire

John Pastore
Rancho Santa Fe CSD

Tom Pocklington
Bonita-Sunnyside Fire

Mark Robak
Otay Water

Augie Scalzitti
Padre Dam Municipal Water

Joel Scalzitti
Helix Water

Dennis Sheppard
North County Cemetery

Robert Thomas
Pomerado Cemetery

Teresa Thomas
South Bay Irrigation

March 16, 2018

TO: Committee Members
FROM: Robert Barry, Chief Policy Analyst
SUBJECT: Current Proposals

SUMMARY

The Special Districts Advisory Committee (“Committee”) will receive a report on current proposals on file with San Diego LAFCO. The report is being presented to the Committee for information only.

BACKGROUND

San Diego LAFCO is responsible under State law to oversee boundary changes involving the formation, expansion, merger, and dissolution of cities, towns, and special districts. LAFCO is also responsible for overseeing contracts or agreements for outside service extensions.

DISCUSSION

This item is for the Committee to receive an update on active proposals on file with San Diego LAFCO. The item is being presented for information with the invitation for the Committee to provide feedback as appropriate.

ANALYSIS

San Diego LAFCO presently has on file 19 active proposals. A summary – including purpose and status – is provide as part of Attachment One.

ALTERNATIVES FOR ACTION

This item is being presented for information.

RECOMMENDATION

Information only.

PROCEDURES

This item has been placed on the agenda for information as part of the business calendar. The following procedures, accordingly, are recommended in the consideration of this item:

- 1) Receive item and provide any feedback as appropriate.

Respectfully,



Robert Barry
Chief Policy Analyst

- Attachment:
1. Active Proposals

Proposal Number	Proposal Name / Affected Agencies	Project Lead	Proposal Summary	Proposal Status
1	DA08-10 "Avocado Way-Potter Annexation" Vallecitos WD (Annexation)	Rich Miller	The purpose of the annexation is to obtain sewer service for two existing residences along Avocado Way.	Proposal application submitted in 2008, application deemed incomplete in April 2008 in status letter. A new status letter was sent to the applicant on January 2, 2018 stating the proposal will be considered abandoned if a response is not received. A copy of the letter was sent to the Vallecitos Water District. The current property owner may be interested in annexing. Ongoing discussions with Vallecitos WD as of January 22, 2018.
2	RO08-09 "South Mollison Ave-Snyder Reorganization" City of El Cajon (Annexation)	Rich Miller	The annexation area includes approximately 1.25 acres and intended to provide services to a proposed multi-family residential project.	Proposal application submitted in 2008, application deemed incomplete in June 2008 status letter. A new status letter was sent on January 24, 2018 to the applicant, new property owner and City stating the proposal will be considered abandoned if the requested information is not submitted by May 2018.
3	RO08-15 SA08-15 "Crestlake Estates Reorganization" San Diego County SD (Annexation) Lakeside FPD (Annexation) CSA 69 (Annexation)	Rich Miller	The proposed reorganization would provide sewer and emergency services to an approved Tentative Map allowing the development of 60 single-family residences.	Proposal application submitted in 2008, application deemed incomplete in June 2008 status letter. A new status letter was sent to the applicant in 2018 indicating the proposal will be considered abandoned if the applicant does not provide the required information or indicate they are interested in re-initiating the proposal by May.
4	DA12-02 "Lorch Annexation" Borrego WD (Annexation)	Rich Miller	Annexation of approximately 9.4 acres to the Borrego Water District to provide water service to one parcel. The site is within the adopted SOI of the district.	Proposal application submitted in 2012, application deemed incomplete in April 2012 status letter. A new status letter was sent to the district and property owner in January 2018 stating that if the applicant does not provide the required information or indicate they are interested in re-initiating the proposal by the end of February 2018, the proposal will be considered abandoned. The Borrego WD is considering re-starting the annexation and is looking at making the application complete.
5	RO06-17 "Tobacco Road Reorganization" City of Escondido (Annexation)	Rich Miller	In 2006, LAFCO approved two out of service agreements to allow the City of Escondido to provide sewer service to two residences with failing septic systems. The agreements between the City and property owners required the annexation of the two parcels. To implement this condition, a reorganization including six other parcels was submitted.	Proposal application submitted in 2006, application deemed incomplete in April 2006 status letter. A new status letter was sent in January 2018 to the property owners and City inquiring if the new owners had an interest in annexing. The letter stated the proposal would be considered abandoned if the application was not complete or owners did not respond by February 28, 2018.

6	RO14-12 RO14-13	“CSA 115 Reorganization” San Miguel FPD (Annexation) Lakeside FPD (Annexation) CSA 115 (Dissolution)	John Traylor Keene Simonds	Competing proposals in which San Miguel and Lakeside FPDs to dissolve CSA 115 and annex the territory in Bostonia. San Miguel and Lakeside have subsequently agreed to Pepper Drive divide. County’s agreement uncertain.	Dual proposal applications submitted in 2014, applications deemed incomplete in April 2014 status letter. New status letter sent in November 2016. Ongoing discussions with FPDs regarding annexation territory and terms and conditions. July 2017, Commission requested additional review of SMFPD financials and evaluation of option for retention in CSA 135 (Fire Authority).
7	DA16-10	“CSA 17 Harmony Grove Annexation” CSA 17 (Annexation)	Rich Miller	A cross condition of the Rancho Santa Fe Fire Protection District Reorganization: Dissolution of CSA No. 107 (Elfin Forest/Harmony Grove) required the initiation of the annexation of approximately 3,600 acres to CSA 17 for ambulance service.	Proposal application submitted in 2016, application deemed incomplete in June 2016 status letter. The CSA 17 Advisory Committee has opposed the annexation. A negotiated property tax exchange agreement is necessary. LAFCO Staff met with the applicant in December 2017 to provide assistance. The applicant and County Staff will be meeting with the goal of finding a solution and completing the application during the first quarter of 2018.
8	RO16-11	“Rancho Hills Annexation” Rancho Santa Fe CSD (Annexation)	Rich Miller	Proposal to establish sewer service to a portion of a 37-lot residential lot subdivision titled “Rancho Hills.” A concurrent latent power expansion for Olivenhain MWD is needed to accommodate sewer to the remaining project site.	Proposal application submitted in 2016, application deemed incomplete in November 2016 status letter. Representatives for the applicant requested the proposal be placed on-hold. In January 2018, a second status letter was sent to the applicant stating the application was incomplete and would be placed on-hold for an additional 90 days.
9	SA16-13 RO16-13	“Windmill Construction Reorganization” City of La Mesa (annexation) San Miguel FPD (Detachment) CSA 135 (Detachment) Proposal originally submitted as OAS with the City of La Mesa; the City required annexation as a condition of service and the proposal is now a reorganization.	Rich Miller	Proposed annexation to obtain City sewer service to develop a single lot. The City of La Mesa has initiated a General Plan Amendment to expand their planning boundaries and establish a land use designation. A review of the existing pre-zoning for the property will also be studied to determine if a reclassification is required.	Proposal application submitted in 2016, application deemed incomplete in November 2016 status letter. Second incomplete status letter was sent in November 2017. The applicant is actively working with the City to address LAFCO’s comments on the reorganization proposal.

10	DA16-15 SA16-15	“Alpine Islands Annexation” Alpine FPD (Annexation) CSA 135 – LP Fire Area (Latent Powers Divesture)	Robert Barry John Traylor	Proposal to annex 6,600+ acres of remaining non-jurisdictional lands within Alpine FPD’s existing sphere of influence. Continued draw-down following dissolution of Rural FPD.	Proposal application submitted in 2016, application deemed incomplete in November 2016 status letter. Alpine FPD negotiating with County regarding property tax exchange agreement. Proposal expected to be ready for Commission consideration by early-mid 2018.
11	SA16-20 LP16-20	“CSA 135 Islands Reorganization” CSA 135 - LP Fire Area (Latent Powers Expansion/Divestiture) Alpine FPD (Annexation) Lakeside FPD (Annexation) SMCFPD (Annexation)	Robert Barry John Traylor	Proposal to annex remaining unserved lands within Heartland area and reorganize local fire service territory among four agencies: CSA 135 LP Fire Area; Alpine FPD; Lakeside FPD; and San Miguel FPD.	Proposal application submitted in 2016, application deemed incomplete in November 2016 status letter. Affected agencies discussing final proposal boundaries and terms and conditions. Proposal will require Board of Supervisors approval for a negotiated property tax exchange agreement. Proposal expected to be ready for Commission consideration by late 2018.
12	SA17-07 RO17-07	“San Marcos Highlands Reorganization” City of San Marcos (Annexation) San Marcos FPD (Annexation) Vista FPD (Detachment) Vallecitos WD (Sphere Amendment, Annexation) Vista ID (Detachment)	Robert Barry	Proposal to annex 189-SFR development to the City of San Marcos. Involves reorganizations for fire and sewer services.	Proposal application submitted in 2017, application deemed incomplete in October 2017 status letter. Habitat protection agreement pending. Currently undergoing staff review and Assessor/Auditor processing.
13	SA17-09 RO17-09	“Tri-City Healthcare District Reorganization” Tri-City HD (Annexation/Detachment) Fallbrook HD (Detachment) Palomar HD (Annexation)	Robert Barry	Proposal to annex remaining 30,000 plus acres of unserved incorporated territory of the Cities of Carlsbad, and Vista Tri-City HD; detachment of Camp Pendelton territory from Tri-City HD; and reorganization of City of Oceanside and City of San Marcos incorporated territory involving Tri-City HD, Fallbrook HD, and Palomar Health HD.	Proposal application submitted in 2017, application deemed incomplete in November 2017 status letter. Assessor/Auditor processing is complete. Property tax exchange agreement scheduled for Board of Supervisors approval on February 14, 2018. Proposal to be scheduled for Commission consideration at March 2018 meeting.
14	SS17-10 LP17-10 RO17-10	“Rincon del Diablo MWD LP Sewer Activation/Harmony Grove Village Reorganization” Rincon Del Diablo (Service-Specific Sphere Establishment; Latent Power Activation) San Diego County SD (Detachment)	Robert Barry	Establishment of sewer service specific sphere of influence and activation of RDDMWD latent sewer power to assume service responsibility for the San Diego County SD Harmony Grove Village service area.	Proposal application submitted in 2017, application deemed incomplete in November 2017 status letter. Assessor/Auditor processing is ongoing. Proposal may require Board of Supervisors approval for a negotiated property tax exchange agreement.

15	DA17-10	“Sanford Lane-McLean Annexation” Leucadia Wastewater District (Annexation)	Rich Miller	Annexation of 0.35 acre parcel developed with an existing single-family residence.	A status letter was sent on January 30, 2018. Preliminary Staff Review to be sent.
16	LP18-01 SA18-01	“Connemara Drive-Trinh Latent Powers Expansion” Olivenhain MWD (Service-Specific Sphere Amendment; Latent Sewer Power Expansion)	Rich Miller	Expansion of Olivenhain’s sewer authority to serve an approximately 0.30 acre portion of 17-acre parcel to accommodate a new single-family home. A sphere change and annexation to the improvement district is also required.	A status letter was sent on January 26, 2018 indicating that additional documentation would be required. The applicant is in the process of responding to the letter.
17	DA18-03	“Lakeside Rodeo Arena Annexation” San Diego County SD (Annexation)	Rich Miller	Annexation of approximately 8.7 acres to serve the El Capitan Stadium which is expanding their bathroom facilities. At present, the district serves via a connection with an adjacent high school. The site is within the SD’s adopted sphere.	A status letter was sent with minor requests for additional information. A Preliminary Staff Report is in the process of being sent.
17	SA18-04 OAS18-04	“Pankey Contractual Service Agreement” Valley Center MWD (Sphere Amendment/OAS)	Robert Barry	Request for approval of a contractual sewer service agreement for one existing single-family residence on 13 acre lot. Sphere amendment needed.	Proposal application submitted 1/31/18. Under staff review
18	LP03-27	“Friery Latent Powers Expansion” Ramona MWD	Rich Miller	Ramona Water District offered to provide sewer service to an undeveloped parcel of approximately 12-acres in exchange for the property owner granting the MWD a utility easement. The owner was credited with 5 EDUs of sewer connection which were to expire on July 1, 2013. At that time, the unused EDUs would revert to the District.	A status letter was sent on October 29, 2003 indicating the application was incomplete. It appears that sewer service was subsequently extended to the parcel by RMWD without LAFCO approval. A letter was sent to the District on January 10, 2018 stating that all future latent powers expansions need to comply with State law. The RMWD LP Sewer Area and Service-Specific Sphere should be adjusted to include the portion of the parcel that was subsequently developed and received sewer service from RMWD, and the file should be closed.