



Chairman

Andrew Vanderlaan
Public Member

August 5, 2013

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Vice Chairman

John Ingalls
Santa Fe
Irrigation District

TO: Local Agency Formation Commission

FROM: Executive Officer

Members

Bill Horn
County Board of
Supervisors

SUBJECT: Quarterly Self-Approved Expense Claims Report

Dianne Jacob
County Board of
Supervisors

The Commission's Rules (Section 1.8) permit the Executive Officer to self-approve any single reimbursement claim up to \$500. The Rules also require the Executive Officer to regularly update the Commission about such claims that were self-approved. The Executive Officer follows a more conservative procedure than what is allowed in the Commission's rules and requires two members of his staff to review and authorize his expense claims. Since preparing the last report on May 6, 2013, there are no self-approved reimbursement claims for the Executive Officer to report during this quarter.

Bud Pocklington
South Bay
Irrigation District

The Commission should accept and ratify the quarterly self-approved expense claims report.

Lori Zapf
Councilmember
City of San Diego

Respectfully submitted,

Jim Janney
Mayor
City of Imperial Beach

Sam Abed
Mayor
City of Escondido

Alternate Members

MICHAEL D. OTT
Executive Officer

Greg Cox
County Board of
Supervisors

MDO:ra

Sherri Lightner
Councilmember
City of San Diego

Jo MacKenzie
Vista Irrigation District

Lorraine Wood
Councilmember
City of Carlsbad

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Michael D. Ott

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