

**AGENDA  
LOCAL AGENCY FORMATION COMMISSION  
MONDAY, FEBRUARY 4, 2013, 9:00 A.M.  
ROOM 302, COUNTY ADMINISTRATION CENTER  
1600 PACIFIC HIGHWAY  
SAN DIEGO, CALIFORNIA**

1. Roll Call
2. Approval of Minutes of Meeting Held December 3, 2012
3. Executive Officer's Recommended Agenda Revisions
4. Commissioner/Executive Officer Announcements
5. Public Comment: Opportunity for members of the public to speak to the Commission on any subject matter within the Commission's jurisdiction, but not an item on today's agenda. Each speaker's presentation may not exceed 3 minutes. *Please note that for an item on today's agenda, speakers should fill out a speaker slip and address the commission when the agenda item is discussed and their name is called.*

**CONSENT ITEM(S)**

All items listed under the Consent Item(s) have 100% consent of landowners, are considered routine, and will be enacted in one motion. There will be no separate discussion of these items prior to Commission action on the motion, unless members of the Commission, staff, or the public request specific items to be removed from the Consent Agenda.

<b><u>Districts</u></b>	<b><u>Recommended Action:</u></b>
6. DA12-05 Proposed "Chevron Service Station Annexation" to the San Diego County Sanitation District (1.67 acres). The proposal involves annexation to the San Diego County Sanitation District.	Approve
7. DA12-09 Proposed "Charles – Hymettus Avenue Annexation" to the Leucadia Wastewater District (0.39 acre). The proposal involves annexation to the Leucadia Wastewater District.	Approve

**PUBLIC HEARING ITEM(S)**

Public Hearing Items require expanded public notification per provisions in State Law or directives of the Commission or Executive Officer.

<b><u>City</u></b>		<b><u>Recommended Action:</u></b>
8A. SA12-01	Proposed Adoption of an Amendment to the Sphere of Influence for the San Diego County Sanitation District in Association with the Proposed "917 N. 1 <sup>st</sup> St. Reorganization" (City of El Cajon).	Approve
8B. RO12-01	Proposed "917 N. 1 <sup>st</sup> St. Reorganization" (City of El Cajon Detachment) (0.43 acre).	Approve

**Districts**

9. SR13-01; SR13-02; SR13-03	Sphere of Influence and Service Review and Proposed Affirmation of Spheres for the "Borrego, Cuyamaca, and Wynola California Water Districts."	Approve
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**JURISDICTIONAL INFORMATION ITEM(S)**

Jurisdictional Information Items are placed on the agenda for information purposes only per provisions in State Law or Local Policy/Procedures. Consequently, no Commission action can be taken on these items. Affected agencies should note that certain proposals (annexations to districts initiated by property owners or registered voters, or detachments from cities) trigger a 60-day period in which the subject agency (district or city) may adopt a resolution terminating proceedings.

There are no Jurisdictional Information Items to be heard by the Commission

**OTHER BUSINESS ITEM(S)**

Other business items involve administrative, budgetary, legislative, or personnel matters and may or may not be subject to public hearings.

	<b><u>Recommended Action:</u></b>
10. San Diego LAFCO Purchasing and Capitalization Procedures. Procedures developed in response to the recommendations of LAFCO's outside Auditor (MHM, P.C.) will be presented.	Receive / Approve

**OTHER BUSINESS ITEM(S)**  
**(Continued)**

Other business items involve administrative, budgetary, legislative, or personnel matters and may or may not be subject to public hearings.

**Recommended  
Action:**

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|---|---------------------|
| 11. Second Quarter Budget Update Fiscal Year 2012-13. A comprehensive update of LAFCO's budget performance will be presented through the Second Quarter of Fiscal Year 2012-13.                             | Receive /<br>Accept |
| 12. Quarterly Self-Approved Expense Claims Report. A report summarizing reimbursement expense claims approved by the Executive Officer through the Second Quarter of Fiscal Year 2012-13 will be presented. | Receive /<br>Ratify |

Adjournment – Next Meeting Monday, March 4, 2013, Room 302, County Administration Center.

### **POLITICAL REFORM ACT AND LAFCO DISCLOSURE REQUIREMENTS**

The Political Reform Act prohibits a person appointed to the Local Agency Formation Commission from soliciting or accepting campaign contributions of more than \$250 within the preceding 12 months from parties, participants, or their agents while a proceeding is pending before LAFCO and for three months following the decision. LAFCO commissioners who receive such contributions are required to disqualify themselves from participating in the proceedings. Both commissioners and contributors who are parties to the proceeding are required to disclose the contributions received or made.

In addition to the disclosure requirements discussed above, expenditures for political purposes related to a change of organization or reorganization proposal which has been submitted to the Commission, and contributions in support of or in opposition to such measures, shall be disclosed and reported to the same extent and subject to the same requirements as provided for local initiative measures presented to the electorate (Government Code Section 56700.1).

### **ACCESSIBILITY OF MEETINGS AND AGENDA MATERIALS**

LAFCO agendas and documents included in the agenda packet are available in alternative formats, to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and California Government Code 54954.1. Writings that are public records as described in California Government Code Section 54957.5 (a), that are distributed during a LAFCO meeting are available following the meeting in alternative formats upon request by a person with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). Please notify the LAFCO office, in writing, at 9335 Hazard Way, Suite 200, San Diego, CA 92123, of your request. Any request for mailed copies of agendas or agenda packets are valid for the calendar year in which the request is filed, and must be renewed following January 1 of each year.

Individuals requiring sign language interpreters should contact the Americans with Disabilities Coordinator at (619) 531-5205, in advance of the meeting, to make arrangements. Assistive Listening Devices (ALDs) are available and may be obtained at the Clerk of the Board of Supervisors' Reception Desk located in Room 402 of the County Administration Center, or by calling the LAFCO office at (858) 614-7755, in advance of the meeting, so that arrangements may be made. The ALD must be returned to the Clerk of the Board of Supervisors Reception Desk at the end of the meeting.

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