



San Diego Local Agency Formation Commission

Website: www.sdlafco.org

**Chairman**

Andrew L. Vanderlaan  
Public Member

12

February 4, 2013

**Vice Chairman**

John Ingalls  
Santa Fe  
Irrigation District

TO: Local Agency Formation Commission

**Members**

Bill Horn  
County Board of  
Supervisors

FROM: Executive Officer

SUBJECT: Quarterly Self-Approved Expense Claims Report

Dianne Jacob  
County Board of  
Supervisors

The Commission's Rules (Section 1.8) permit the Executive Officer to self-approve any single reimbursement claim up to \$500. The Rules also require the Executive Officer to regularly update the Commission about such claims that were self-approved. The Executive Officer follows a more conservative procedure than what is allowed in the Commission's rules and requires two members of his staff to review and authorize his expense claims. Since preparing the last report on August 6, 2012, LAFCO staff approved one of the Executive Officer's claims, totaling \$98.24 as summarized below:

Bud Pocklington  
South Bay  
Irrigation District

<u>Date of Activity</u>	<u>Description of Activity</u>	<u>Amount of Claim</u>
November 9, 2012	Meeting Reimbursements (CCL)	\$98.24

Mark Lewis  
Mayor  
City of El Cajon

Lorie Zapf  
Councilmember  
City of San Diego

Jim Janney  
Mayor  
City of Imperial Beach

The Commission should accept and ratify the quarterly self-approved expense claims report.

**Alternate Members**

Respectfully submitted,

Greg Cox  
County Board of  
Supervisors

Sherri Lightner  
Councilmember  
City of San Diego

MICHAEL D. OTT  
Executive Officer

Sam Abed  
Mayor  
City of Escondido

MDO:ra

Jo MacKenzie  
Vista Irrigation District

Harry Mathis  
Public Member

**Executive Officer**

Michael D. Ott

**Counsel**

Thomas Bosworth