

AGENDA
LOCAL AGENCY FORMATION COMMISSION
MONDAY, AUGUST 7, 2017, 9:00 A.M.
ROOM 302, COUNTY ADMINISTRATION CENTER
1600 PACIFIC HIGHWAY
SAN DIEGO, CALIFORNIA

1. Staff and Committee Reception 9:00–9:30 a.m.:
Light Refreshments will be available for attendees prior to the beginning of the LAFCO Meeting.
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes of Meeting Held July 10, 2017
5. Executive Officer’s Recommended Agenda Revisions
6. Commissioner/Executive Officer Announcements

BUSINESS ITEMS

Business Items involve administrative, budgetary, legislative, or personnel matters and may or may not be subject to public hearings.

- | | Recommended
<u>Action:</u> |
|---|---------------------------------------|
| 7. Activation of Jurisdictional Inquiry feature on LAFCO Website. A demonstration of the Commission’s web-based jurisdictional and property viewer will be presented. | Information |
| 8. Adoption of Records Management Program Policy A-106. A proposed policy will be presented regarding records management, retention, authorization and destruction of agency records. | Information/
Approve |
| 9. Legislative Update Report. An update on recent legislation will be provided. | Receive/
Direction |

**CONTINUED
BUSINESS ITEMS**

Business Items involve administrative, budgetary, legislative, or personnel matters and may or may not be subject to public hearings.

- | | Recommended
<u>Action:</u> |
|---|---------------------------------------|
| 10. Fourth Quarter FY 2016-17 Budget Update. Expenditures through the Fourth Quarter totaled \$1,654,023. A comprehensive update on LAFCO's Fourth Quarter FY 2016-17 Budget containing more details will be presented to the Commission. | Receive/
Direction |
| 11. August 7th Staff and Committee Recognition. Presentations to retiring and outgoing members of the LAFCO Staff/Committee will be made. | Information |
| 12. Public Comment: Opportunity for members of the public to speak to the Commission on any subject matter within the Commission's jurisdiction, but not an item on today's agenda. Each speaker's presentation may not exceed 3 minutes. <i>Please note that for an item on today's agenda, speakers should fill out a speaker slip and address the commission when the agenda item is discussed and their name is called.</i> | |
| 13. CLOSED SESSION: ADJOURN TO CLOSED SESSION, IF NECESSARY, AS PERMITTED BY GOVERNMENT CODE SECTION 54950 ET. SEQ., TO CONSIDER MATTERS PERTAINING TO PUBLIC EMPLOYMENT ASSOCIATED WITH THE EXECUTIVE OFFICER POSITION OF THE SAN DIEGO LAFCO. | Receive/
Direction |
| REPORT ON CLOSED SESSION: Reconvene in Regular (Open) Session and report or take action (if any) regarding Closed Session discussion. | |

Adjournment–Next Meeting Monday, September 11, 2017, Room 302, County Administration Center.

POLITICAL REFORM ACT AND LAFCO DISCLOSURE REQUIREMENTS

The Political Reform Act prohibits a person appointed to the Local Agency Formation Commission from soliciting or accepting campaign contributions of more than \$250 within the preceding 12 months from parties, participants, or their agents while a proceeding is pending before LAFCO and for three months following the decision. LAFCO commissioners who receive such contributions are required to disqualify themselves from participating in the proceedings. Both commissioners and contributors who are parties to the proceeding are required to disclose the contributions received or made.

In addition to the disclosure requirements discussed above, expenditures for political purposes related to a change of organization or reorganization proposal which has been submitted to the Commission, and contributions in support of or in opposition to such measures, shall be disclosed and reported to the same extent and subject to the same requirements as provided for local initiative measures presented to the electorate (Government Code Section 56700.1).

ACCESSIBILITY OF MEETINGS AND AGENDA MATERIALS

LAFCO agendas and documents included in the agenda packet are available in alternative formats, to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132) and California Government Code 54954.1. Writings that are public records as described in California Government Code Section 54957.5 (a), that are distributed during a LAFCO meeting are available following the meeting in alternative formats upon request by a person with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132). Please notify the LAFCO office, in writing, at 9335 Hazard Way, Suite 200, San Diego, CA 92123, of your request. Any request for mailed copies of agendas or agenda packets are valid for the calendar year in which the request is filed, and must be renewed following January 1 of each year.

Individuals requiring sign language interpreters should contact the Americans with Disabilities Coordinator at (619) 531-5205, in advance of the meeting, to make arrangements. Assistive Listening Devices (ALDs) are available and may be obtained at the Clerk of the Board of Supervisors' Reception Desk located in Room 402 of the County Administration Center, or by calling the LAFCO office at (858) 614-7755, in advance of the meeting, so that arrangements may be made. The ALD must be returned to the Clerk of the Board of Supervisors Reception Desk at the end of the meeting.

LAFCO's agenda can be found by visiting our web site at www.sdlafco.org